



2011 ANNUAL REPORT

College Station Police Department

CHIEF OF POLICE



Jeff Capps
Chief of Police

Mayor, City Council, and the Citizens of College Station:

On behalf of the men and women of the College Station Police Department, I am pleased to present the 2011 Annual Report. As with any great organization, our staff is the key component in allowing us to be successful. We are blessed with a talented group of men and women that lead this organization to a high level. In doing so, we continue to evaluate how we do business while ensuring we remain innovative in seeking ways that will enhance our efficiency and effectiveness. We are proud to serve this community and will continue to work to meet the high demand and expectations that have been set forth.

I am proud to say that in this past year we observed several key accomplishments that will enable our department to move forward and continually be recognized as a leader in the law enforcement arena. In October, our Criminal Investigation Division received the Thompson Reuters 2011 Award for Excellence in Criminal Investigations at the annual International Association of Chiefs of Police (IACP) conference in Chicago, IL. This award recognizes the quality achievement and innovation in managing and conducting criminal investigations with the goal of sharing information to advance the art and science of criminal investigations. As we continue to see alcohol related crashes, injuries and deaths, it is imperative that we not only offer enforcement activities but educational and awareness programs as well. Our Patrol Division collaborated with more than 15 other concerned groups within the community to form a coalition, named Northgate CARES. Their focus is aimed at awareness and education related to the dangers of drinking and driving and the event provided handouts, exhibits and a portable breath testing station that enabled the participants to be more informed.

As it relates to the health, fitness and wellness of our employees, we re-implemented the Fit-life program through Texas A&M University. After observing an increase in the number of job related injuries and a decline in the overall health of our sworn staff, we felt it was imperative to re-establish some physical fitness standards for our officers. As we move ahead in this area, we are looking forward to the benefits associated with a healthier work force.

As you review this report, it is our desire that you will catch a glimpse of the commitment and the compassion our staff has towards serving this great community in which we live.

Sincerely,

A handwritten signature in black ink that reads "Jeff Capps". The signature is written in a cursive, flowing style.

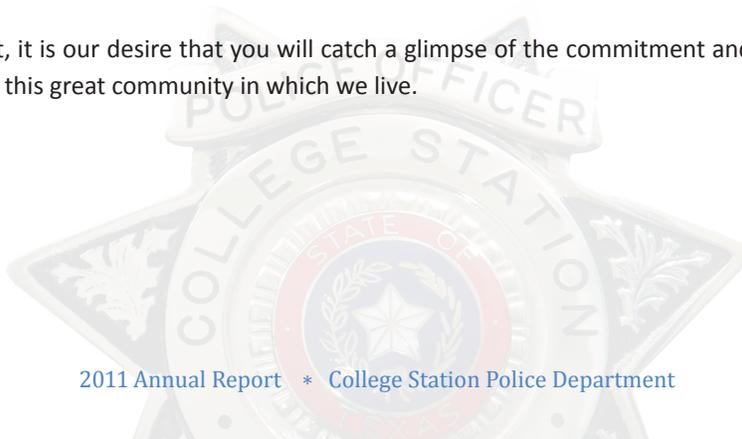


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Mission Statement

We, the members of the College Station Police Department, in partnership with our community, will strive to reduce crime, the fear of crime and improve the quality of life by upholding laws, protecting lives and property, and providing a safe and secure environment.

Vision Statement

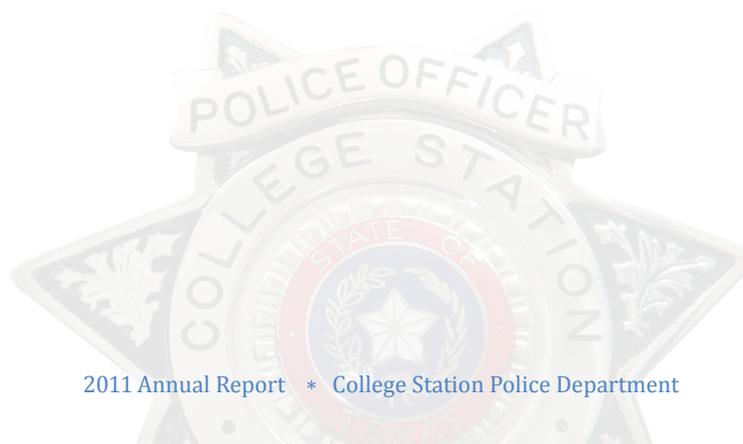
The vision of the College Station Police Department is to be regarded by our community and our profession as the premier law enforcement agency in the nation.

Goals

- To Reduce Crime
- To Reduce the Fear of Crime
- To Improve the Overall Quality of Life in the Community
- To Build and Maintain Effective Partnerships

Values

- Selflessness***.....The quality of unselfish concern for the welfare of others.
- Excellence***.....The quality of being exceptionally good in our service delivery.
- Respect***.....Willingness to show consideration, appreciation and concern for all people.
- Vigilance***.....Careful attention, alert watchfulness of our community.
- Integrity***.....Honesty, moral soundness.
- Collaboration***...To work together/partnership.
- Ethics***.....A code of behavior, a set of principles of right conduct we model.



FIELD OPERATIONS BUREAU



Scott McCollum
Assistant Chief of Police

Mayor, City Council, and the Citizens of College Station:

Last year was full of opportunity, challenge and change as the Field Operations Bureau continued efforts to rebuild and stabilize patrol staffing while simultaneously responding to an increase in demand for police service. Over the last two years, several employees have retired. These retirements paved the way for numerous officers to be promoted – infusing the leadership of the organization with fresh energy, enthusiasm and innovative ideas. In 2011, more than 20 replacement officers were processed through the 16-week Field Training Program.

In light of the continued community growth and economic downturn, the department experienced a 19 percent increase in overall calls for service. With this came an 11 percent increase in major offenses. While Crimes Against Persons, such as homicide, sexual assault, robbery and aggravated assault declined for the year; property crimes (i.e. burglary of habitations, buildings and thefts) increased sharply and became a consistent point of focus in weekly CompStat meetings. These meetings are a core aspect of our intelligence-led geographical policing model and allow us an opportunity to analyze accurate and timely information, so that specific trends and community issues can be identified and viable response solutions can be developed. Fortunately, key arrests were eventually made in some of these cases and the trend appears to be returning to previous levels. Additionally, DWI arrests were up by 30 percent, which aided in a 12 percent reduction in alcohol related accidents. Overall arrests increased by seven percent.

Beyond meeting the daily needs of the community throughout the year, the division also developed an in-house Mental Health Peace Officer course. This allowed the patrol division to expand the number of certified officers used to meet this community need. More recently, we expanded the number of officers trained to deploy on a police bicycle. Doing so allows select officers to have a multi-modal deployment option to better respond to environmental or situational needs.

To meet the growing needs of our community, we must continually strive to find new and engaging ways to effectively and efficiently deliver premium police services to the citizens of College Station. I would like to thank them for working diligently to carry out our vision, mission and goals on a daily basis. I am continually impressed not only with the ways in which our employees rise to the challenge but also that they do so with a genuine desire to serve the citizens of our community. It is truly an honor and a privilege to serve with such a dedicated group of professionals.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. McCollum', written over a faint, large watermark of the College Station Police Department star badge.



Community Involvement:

Officer Petereit leads the way for a group of children riding their bicycles at a Badges & Bikes event.

Special Operations Division

The Special Operations Division is under the command of Lt. Greg Leeth, who is the tactical commander and is responsible for overseeing the traffic unit, animal control and school crossing guards. Lt. Leeth also serves as a coordinator and planner for special events such as concerts, fun runs and dignitary protection details.

Animal Control

The College Station Animal Control Unit's primary function is to provide protection for the health, safety and welfare of the people within the City of College Station by controlling the animal population and the eradication of rabies. Their goal is to reduce the city's animal violations through education and enforcement of state laws and local ordinances. The unit also investigates all animal bites to people. These officers develop close working relationships with neighborhood associations to ensure that citizens are familiar with them and know what they are doing to improve the city's quality of life.

2011 Animal Control Statistics

8,371 animal calls

Bomb Squad

The Bomb Squad Unit consists of three volunteer, part-time members. These bomb technicians serve full-time in other sworn department assignments and respond to situations requiring their special skills. Bomb Squad personnel must successfully complete specialized training from the FBI's Basic Hazardous Devices School before being assigned to the unit. Recertification is required every three years for each technician in order to maintain the squad's accreditation certification.

In 2011, the Bomb Squad focused its efforts on developing the robot to also be used as a tactical tool. Through this, the robot is now assists the Hostage Negotiations Team and the SWAT Team with its ability to communicate remotely as well as provide live video without putting an officer into harm's way.

2011 Bomb Squad Statistics

13 Tactical Assists

3 Explosives / Ordinance Recovery

2 Suspicious Packages

1 Explosives / Ordinance Disposal

Hostage Negotiations

The Hostage Negotiations Team (HNT) consists of six volunteer officers from various divisions of the department, and one volunteer psychologist. Members serve as a part-time, on-call team that respond to specific situations requiring specialized negotiation skills. All HNT members are highly trained in communicating with persons involved in tense and potentially deadly situations. The team responds to call-outs and works closely with the SWAT team. They also undergo year-round training at the department, as well as honing their skills at competitions.

FIELD OPERATIONS BUREAU

Traffic Unit



The traffic unit is made up of four officers and a sergeant. The officers work eight-hour shifts that overlap throughout the day to provide the most coverage during peak traffic times and school zones. They focus on traffic-related violations in high-crash and complaint locations in an effort to reduce the number of vehicle crashes in the city. The unit also work on special assignments, such as motorcades, funeral escorts and Texas A&M University football escorts.

Top Four Crash Locations

- 1500-2300 Block of Texas Avenue*
- 100 Block of Wellborn*
- 1500-1700 Block of George Bush Drive*
- 1300-1800 Block of Harvey Mitchell Parkway*

School Crossing Guards

The College Station Police Department is responsible for school crossing guards and has 14 civilians who work from one to two-and-a-half hour shifts at designated locations. Some have worked at their designated school locations for many years.

Special Weapons & Tactics

The Special Weapons and Tactics Team (SWAT) is composed of personnel selected from various full-time positions within the department. SWAT members respond to situations requiring special skills that are more enhanced than those of the average police officer.

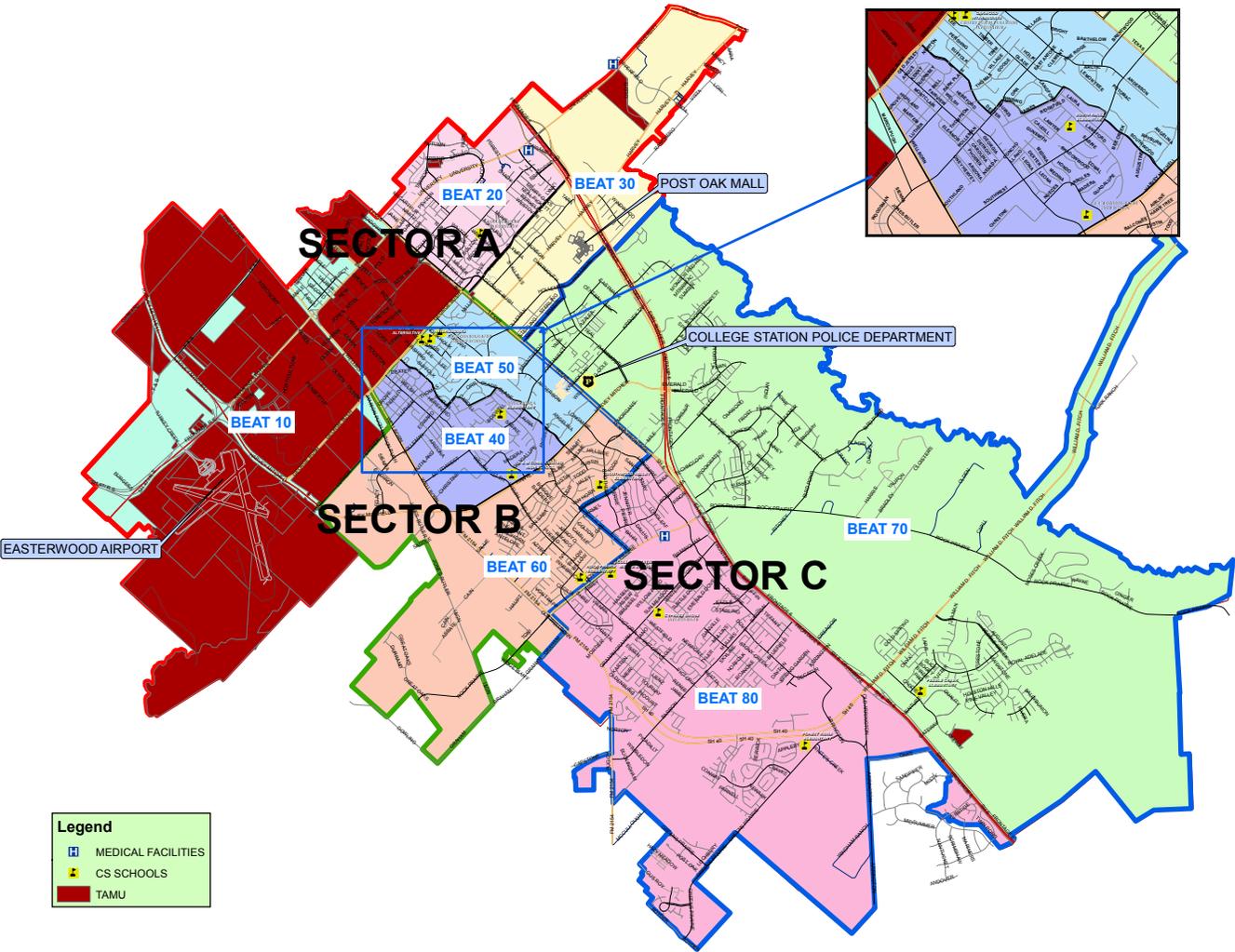
The SWAT team trains for 16 hours each month to stay prepared and ready for any call out.

2011 SWAT Statistics

- 9 Barricaded Person Situations*
- 0 Dignitary Protection Details*
- 4 High-Risk Warrant Services*
- 1 Hostage Situations*
- 0 Active Shooters*



PATROL BEAT MAP



OPERATIONS SUPPORT BUREAU



*Larry Johnson
Assistant Chief of Police*

Mayor, City Council, and the Citizens of College Station:

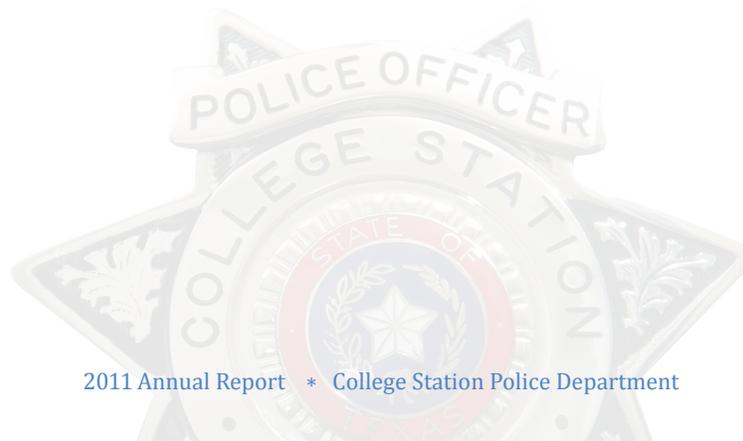
The Operations Support Bureau is comprised of three main components: Recruiting and Training, Community Services and Criminal Investigations. Each play a vital role in the achievement of the mission and goals of the College Station Police Department. The hard work and dedication of the men and women who work within each division is exemplified each day by their efforts to make our community a safer place to live, work and play. By working collaboratively with other divisions within this department, as well as with other city departments, we are able to enhance the services we provide to the citizens of our community.

The City of College Station is a growing community with a diverse population. In order to meet the needs of all our citizens it is imperative that we maintain the highest level of training and professionalism in all aspects of service delivery to our citizens. The men and women of the Operations Support Bureau strive to meet these high standards every day.

Within this section you will find the structure of each division as well as some of their accomplishments during 2011. I am honored to serve with these dedicated professionals.

Sincerely,

A handwritten signature in black ink, appearing to read 'Larry Johnson', written over a faint horizontal line.





October 2011:

Our Criminal Investigation Division received the Thompson Reuters 2011 Award of Excellence in Criminal Investigations at the annual International Association of Chiefs of Police (IACP) conference in Chicago, IL.

Criminal Investigation Division

The Criminal Investigation Division is commanded by Lt. Lesley Hicks and supervised by Sgt. James Woodward and Sgt. Craig Boyett. The majority of cases investigated by this division are sexual assaults, juvenile crimes, property crimes, white collar crimes (credit card abuse & forgery) and assaults. Detectives are available to respond to major crimes on a 24-hour basis.

The most significant event investigated was the Capital Murder of Edwin Shaar Jr. His wife was also brutally attacked. In this case, the suspect was identified and arrested within 24 hours.

Detectives also participated in two Capital Murder trials from the 2010 case where two defendants robbed a convenience store and killed the clerk, Jonannes Kenny. Both defendants were found guilty and sentenced to life in prison without parole.

2011 Criminal Investigation Statistics

*2,338 cases investigated by 10 detectives
1,488 cases cleared
63% clearance rate of cases closed
319 detective calls*

Crime Scene Unit



A very important part of the Criminal Investigation Division is the Crime Scene Unit. In 2011, the department began the process of transitioning this function from a sworn position to a civilian position. The unit consists of two full-time and two part-time officers that are responsible for collecting all evidence, photographing crime scenes and evidence, and processing submitted evidence.

At the end of 2011, Detective Phillips returned to the Patrol Unit, but remains a back up Crime Scene person. The Crime Scene Investigator also collects evidence and photographs at traffic accident scenes which involve life threatening injuries or death. The Crime Scene Investigator and/or the back-up officer were called out to major crime scenes or traffic accidents 58 times in 2011.

2011 Crime Scene Statistics

58 major crime scenes or traffic accidents

OPERATIONS SUPPORT BUREAU

Special Investigation Unit

The Special Investigation Unit (SIU) has the responsibility to investigate and concentrate on crimes related to narcotics, organized criminal activity, gangs, violent crimes as well as the recovery of stolen property. Unit members work closely with other agencies and narcotics enforcement groups. They also provide educational programs for the community.

2011 Special Investigation Statistics

\$619,646 of illegal drugs confiscated

\$62,567 in assets seized

24 executed search warrants

45 arrests

Recruiting & Training Division



The Recruiting and Training Division is commanded by Lt. Rodney Sigler. The primary function of the division is to coordinate the recruitment, selection and training of all departmental employees.

In 2011, this division processed 1,334 applications for employment, conducted 108 employment interviews and conducted more than 50 background investigations. In 2011, the department hired personnel to fill 29 paid positions, including nine sworn officer positions. Applicants applying for sworn officer positions complete two interviews, a polygraph exam, psychological evaluation, a background check, medical

and drug testing, an 18-week police academy, four weeks of orientation and 16 weeks of field training before being released to work as a police officer.

The Recruiting and Training Division coordinates training for all members of the department both sworn and civilian. The division conducts in-house training for all required qualifications as well as specialized training designed to enhance delivery of service to our citizens. We work in partnership with other organizations and departments to provide the most efficient and effective methods for training our employees.

The Recruiting and Training Division has the responsibility for the public information function for the department. This function requires maintaining open lines of communication with all forms of media and working with the city's Public Communications department to provide public service announcements, crime prevention tips and information on crime taking place in the city. In addition to recruiting, hiring and training of full time employees, this division is responsible for coordinating volunteers and interns for the department.

2011 Recruiting & Training Statistics

1,334 applications processed

29 positions filled

108 employment interviews

50 background investigations

Victim/Witness Advocacy & Assistance

This program provides assistance to victims, witnesses or family members following a crime or traumatic event. The program can assist immediately following the event or several months thereafter. The services are unique because they offer short-term counseling with follow-up referrals to local social service providers. The Victim/Witness Advocate is supervised by the division commander.

Community Services Division



The Community Services Division is dedicated to crime prevention, education and community programs. The division is supervised by Lt. Craig Anderson and is divided into two sections: school resource officers and crime prevention.

There are three full-time school resource officers, one at A&M Consolidated Middle School, one at College Station Middle School and one at A&M Consolidated High School. All three work with campus administrators to ensure school safety.

There is one crime prevention officer and one police assistant under the crime prevention section. The police assistant is responsible for alcohol awareness education, Noise Abatement and False Alarm Reduction programs. This section also provides numerous educational and engagement programs for citizens that include: the Annual Easter Celebration, Blue Santa, Breakfast with Santa, Citizens Police Academy and the Annual National Night Out.

The Community Services Division also issues all taxi and wrecker company permits, as well as follow-up on consumer complaints.

Chaplain Volunteers

College Station Police Department has a volunteer Chaplain Corps, which is currently made up of seven local clergymen who volunteer their time to assist the department. They interact with department employees to better understand the police culture, work with employees through personal or family counseling, and provide officer assistance with delivery of death notifications.



The 2011 police chaplains are Rev. Chadd Harkrider, Rev Butch Smith, Rev. Tommy Myrick, Father Bruce Chabot, Rabbi Peter Tarlow, Rev. Danny Duron, Elder Eric Reed.

Honor Guard

The Honor Guard is made up of selected members of the College Station Police Department, who volunteer to represent the department at special events, formal occasions and officer funerals. Under the direction of Lt. Craig Anderson, with assistance from Officer Liza Phillips, the members participate in numerous events. These events included law enforcement funerals across east and central Texas and the annual Law Enforcement Memorial Day service held at Veterans Park in College Station, which honored fallen law enforcement from 2011.

ADMINISTRATIVE SUPPORT BUREAU



Brandy Norris
Assistant Chief of Police

Mayor, City Council, and the Citizens of College Station:

Much progress was made this year through the implementation of a significant number of technology related projects that have increased the efficiency of our bureau, the department, and in some cases, our citizens.

Information Services saw the implementation of a web based report retrieval service. An agreement with PoliceReports.US gives citizens the ability to get accident report copies off of the internet. This program has allowed for a more efficient system that saves citizens and our employees time. Our evidence division was able to increase disposals by 111 percent. Despite this, there remains nearly 40,000 pieces of evidence that are maintained daily. Additionally, a training program was established to further the abilities, skills and knowledge of our employees in the area of data extraction.

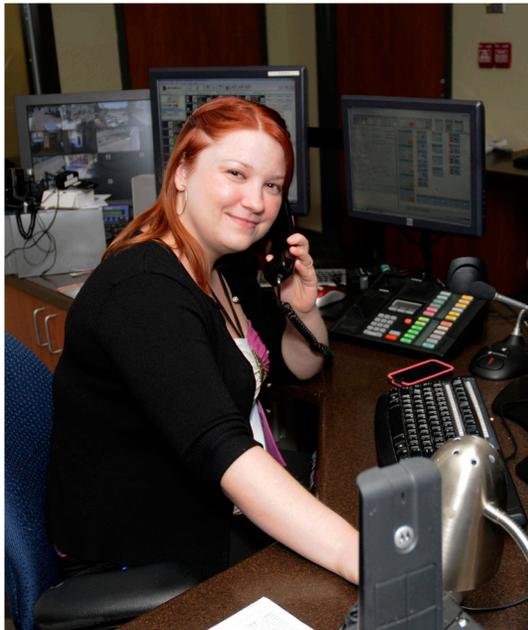
Our Assistant Buyer/Quartermaster made great strides in establishing procedures to better organize our property. She began using an inventory assistance program that aids in tracking and ordering the necessary supplies. At no cost to the city, the program is resulting in a more organized, efficient property room. The Quartermaster has also overseen a uniform wear test for our officers. She has organized and maintained the program that, once complete, will be over a year long process.

The Communications Division saw an upgrade in the equipment used when we separated our 911 computers and our dispatch computers. We also began working on complying with several new federally mandated security requirements for law enforcement information. Our Jail Division welcomed a new supervisor and a new focus on training and physical fitness has emerged. Several technology projects were completed including: migrating to new E-Citation software, implementing the use of wireless air cards for vehicles, and converting the Accreditation process, the seizure account and grant records all into an electronic format.

I cannot say enough how proud I am of the men and women of this division. It is with great pleasure that we serve our department and our community and it is with great pride that we strive to make the College Station Police Department one of the premier law enforcement agencies in the nation.

Sincerely,

Brandy Norris



Dispatch:

Communications Operator Norma Schoellman

Communications Division

The Communications Division handles all public safety communication functions for the city, as well as the department's holding facility. It is directed by one manager, Zeta Fail. This division is primarily responsible for answering emergency 911 calls, taking citizen requests for service and dispatching patrol units, fire apparatus and emergency medical services, as appropriate. The division is also responsible for intake and release of prisoners placed into the department's holding facility and Emergency Medical Dispatch (EMD) function.

In 2011, the Communications Division handled 267,175 calls into the center. Of those, 143,615 were identified as police incidents, 6,675 as fire incidents and 29,104 as 911 calls. The division participated in regional training and certification for Child Abduction Responses to enhance the safety in our community. We also implemented an additional radio position to assist with special operations and large scale incidents. The isolation of our 911 computers was accomplished to reduce vulnerability of our emergency system and we upgraded to a new recording system.

The Holding Facility fully implemented basic correctional training for all staff to ensure the department is maintaining best practices in all our procedures. Staff made changes to meal services to ensure fiscal responsibility. The facility also transitioned to an updated technical version of detainee photographs to aid in identification of criminal offenders. Personnel have improved the amount of time needed to process detainees in order to allow officers the ability to remain in service and out in the community.

2011 Communications Statistics

267,175 total dispatch calls
149,615 police incident calls
6,675 fire incident calls
29,104 calls to 911

Policy & Accreditation

The purpose of the Commission on Accreditation for Law Enforcement Agencies (CALEA) is to improve the delivery of public safety services, primarily by maintaining a body of standards developed by public safety practitioners covering a wide range of up-to-date public safety initiatives, establishing and administering an accreditation process, and recognizing professional excellence.

The College Station Police Department is currently accredited in two CALEA programs: the Law Enforcement Accreditation program, which has 463 standards, and the Communications Accreditation program, which has 218 standards. Each program consists of a combination of mandatory standards that agencies are required to meet and optional standards of which 80 percent must be met. The accreditation process requires the police department to undergo on-site inspections of each program every three years. During 2011, the department implemented a electronic format for its required documentation and plans to use this format for future assessments scheduled for 2012 and 2013.

The task of monitoring compliance with the CALEA standards is the primary duty of the accreditation manager, Tim Adams. He is also in charge of updating the department's policy manual, researching policy and procedure, and updating and implementing department forms.

Information Services Division

The Information Services Division is comprised of the record and evidence sections. The Information Services Division Manager is Stephanie Simpson.



In the records section, there are three record technicians: Paula Guyton, Crystal Templeton and Darcie Wright, as well as one senior records technician, Tammie McGee. The primary duty of records personnel is the data entry of police reports. In 2011, 25,382 reports were processed, which include: offense, incident, arrest, accident and supplementary reports.

The evidence section is responsible for maintaining the chain of custody of all items submitted as evidence. There is one evidence technician, Martha Hennessey.

2011 Information Services Statistics

25,382 reports processed
12,057 items in evidence
11,716 items were disposed

Technical Services

The technical services coordinator, Ronnie Horcica, is responsible for coordinating, maintaining, implementing, training and troubleshooting all computer-related issues within the police department building and in police vehicles.

In addition to troubleshooting the computer systems, he maintains the telephones, radio systems, emergency power systems and the department's Web pages.

STAFF SERVICES

Administration Services

Administration Services consists of a staff assistant to the chief of police. The assistant, Cheryl Weichart, supervises the secretarial staff and quartermaster. These staff members provide clerical support for the chief, along with payroll, accounts payable and purchasing.

This section maintains all training records while coordinating staff training arrangements. They process time sheets and transcribe internal affairs and Criminal Investigation Division audio tapes. They are also responsible for daily operations including routing phone calls, maintaining office files and other related duties as assigned by the staff assistant. There is one quartermaster who is responsible for maintaining supplies for the entire department.

Internal Affairs

The nature of police service demands that a high degree of integrity be maintained by the department as a whole and by each individual member. As a police agency, we must be worthy of the trust placed in us by the public. The level of this trust is, by a large measure, affected by the responsiveness of the police department to allegations of misconduct, whether serious or minor. For this reason, departmental policy stipulates that all complaints, regardless of degree, are thoroughly investigated.

PROMOTIONS, HIRES & RETIREMENTS

Promotions

Morris Carrillo

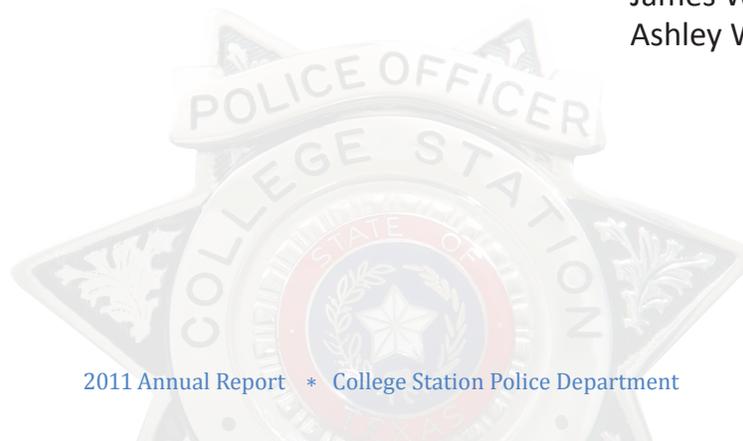
New Hires

Ashley Arredondo
Jenifer Brandhuber
Earl Bartholomew
Thomas Cline
Jennifer Garner
John Garrett
Daniel Haden
George Humes
Amber Johnson
Matthew Karner
Janet Kiel
Pamela Kindt
Zachary Martin
Nancy Neal
Michael Newsome
Justin Oehlke
Matthew Paris
Cecil Payne
David Ramirez
Chelsie Reilly
Jake Schneebeli
Jeffrey Seale
William Snell
Albert Tucker
Roseann Udeogu-Nwosu
Amanda Vela
Mark Watson
James Webb
Ashley Wilhelm



Sept. 30, 2011

Sgt. Janice Kemp retired after 21 year of service.



2011 AWARDS & RECOGNITION



Police Officer of the Year
Officer Jason Summers



Supervisor of the Year
Sgt. Calder Lively



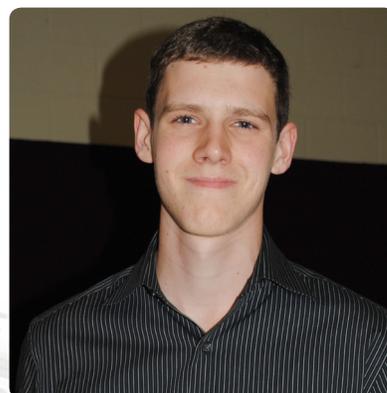
Civilian Supervisor of the Year
Zeta Fail



Civilian Employee of the Year
Shannon Combs-Ballard

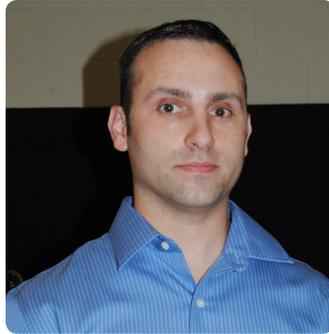


**Communications Operator
of the Year**
Robert Parnell



Citizen Award
Forrest King

2011 AWARDS & RECOGNITION



Outstanding Service Award

Joy Galvan-Carrillo | Kevin Yargo | Liza Philips | Martha Hennessey
Michael Kennedy | Rick Vissell | Sean Dwyer | Steven Taylor

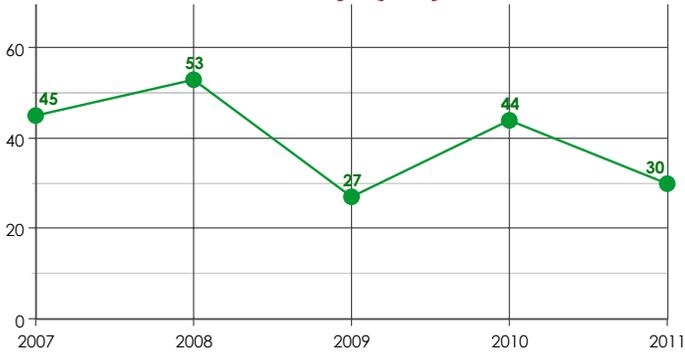


Outstanding Unit Award - Holding Facility

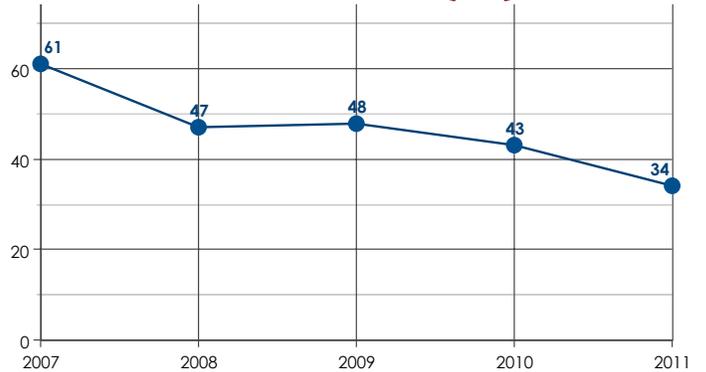
Zeta Fail | Morris Carrillo | Shannon Combs-Ballard | Jennifer Garner | Kimberley Jones
Josh Miller | Nancy Neal | David Ramirez | Cory Wenske | Ashley Wilhelm | Jake Schneebeli
Kathy Young

STATISTICS

Robbery (30)



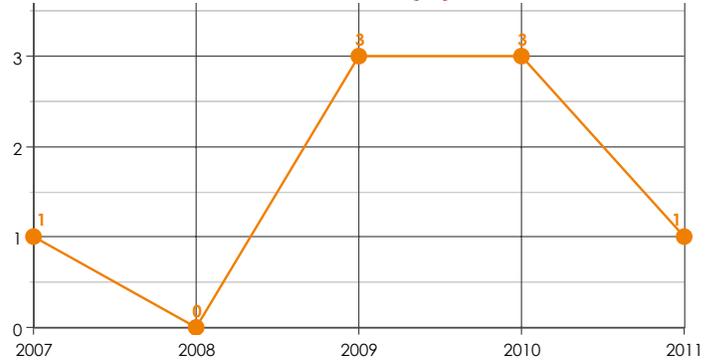
Sexual Assault (34)



Theft (1,721)



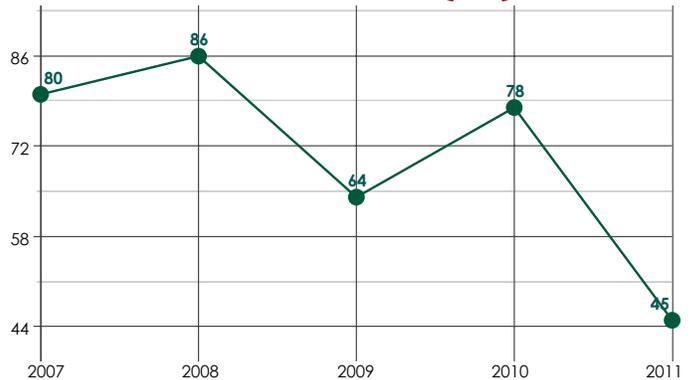
Murder (1)



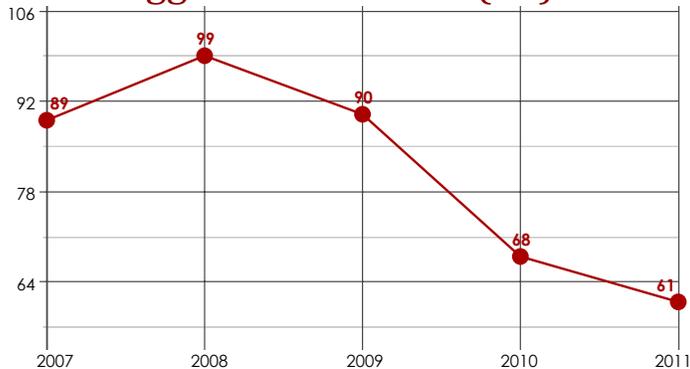
Burglary (1,314)



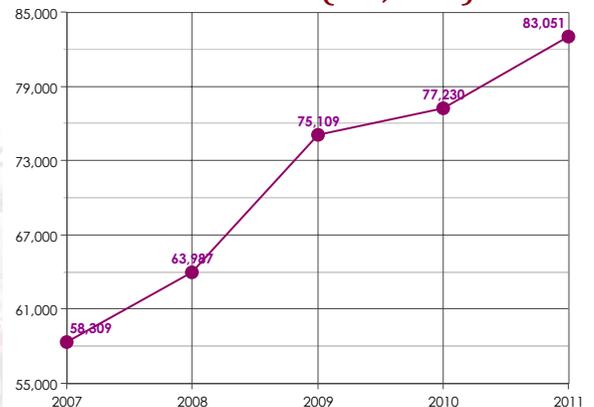
Vehicle Theft (45)



Aggravated Assault (61)



Total Calls (83,051)

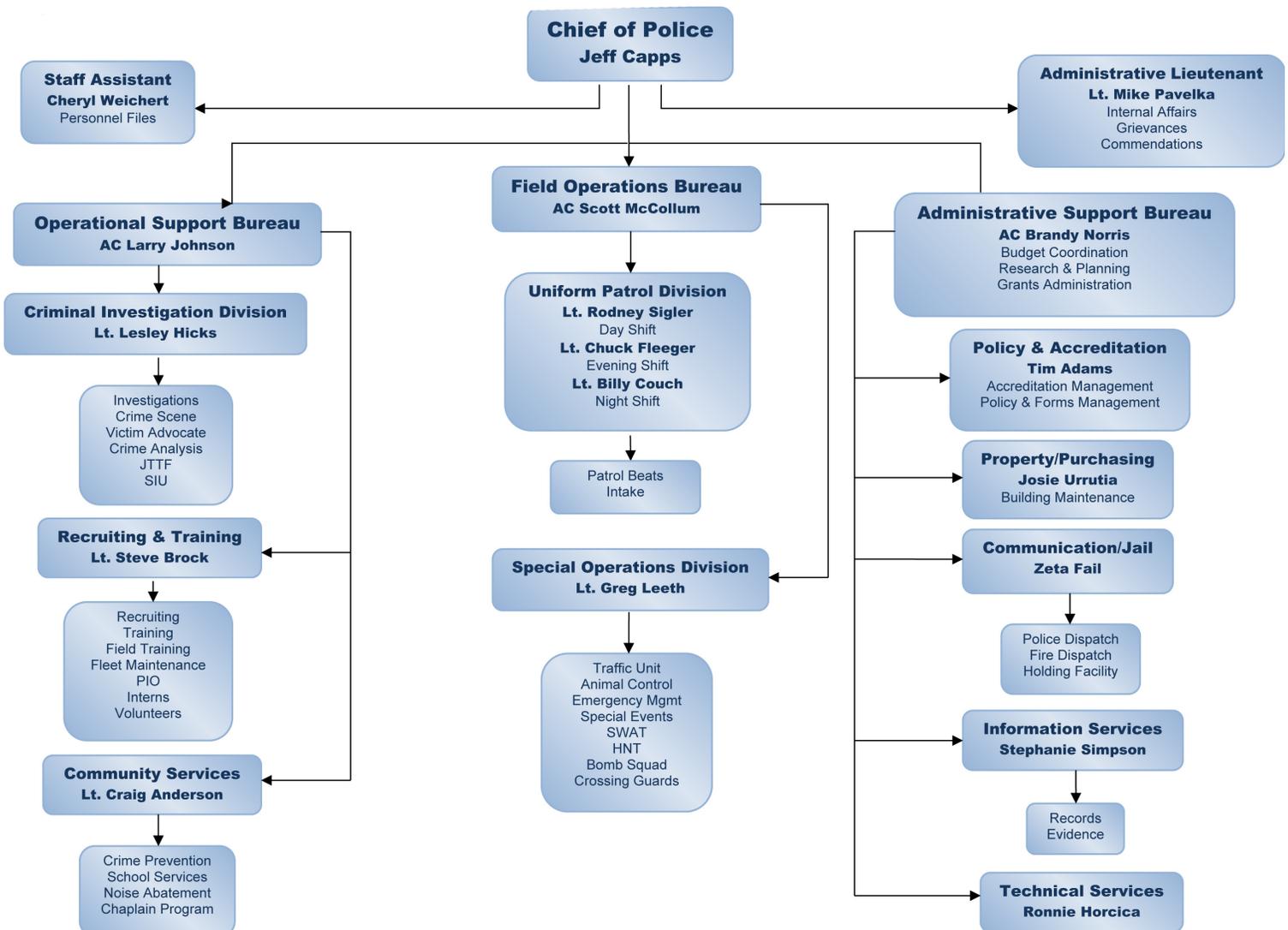


STATISTICS & ORGANIZATIONAL FUNCTIONS CHART

Accidents (Major 493, Minor 1,383, Fatal 4)



ORGANIZATIONAL FUNCTIONS CHART





CITY OF COLLEGE STATION
POLICE DEPARTMENT

P.O. Box 9960
2611 Texas Avenue South
College Station, TX 77840
979.764.3600

cstx.gov/police



The College Station Police Department is an accredited law enforcement agency and meets the high standards of the Commission on Accreditation for Law Enforcement Agencies.