



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*



2012-2013 APPROVED ANNUAL BUDGET



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

# City of College Station, Texas Approved Budget for Fiscal Year 2013

October 1, 2012 to September 30, 2013

## Principal City Officials, October 2012

### Elected Officials

Mayor .....	Nancy Berry
City Council Place 1 .....	Blanche Brick
City Council Place 2 .....	Jess Fields
City Council Place 3 .....	Karl Mooney
City Council Place 4 .....	Katy-Marie Lyles
City Council Place 5 .....	Julie Schultz
City Council Place 6/Mayor Pro Tem .....	Dave Ruesink

### City Administration

City Manager .....	David Neeley
Deputy City Manager .....	Kathy Merrill
Deputy City Manager .....	Frank Simpson
Executive Director, Business Services .....	Jeff Kersten
Executive Director, Development Services .....	Bob Cowell, Jr.
Director of Public Communications .....	Jay Socol
Director of Water Services Department .....	David Coleman
Interim Director of Electric Utility .....	Timothy Crabb
Chief of Police .....	Jeffrey Capps
Fire Chief .....	Robert B. Alley
Director of Public Works .....	Charles Gilman
Director of Parks and Recreation .....	David Schmitz
Director of Information Technology .....	Ben Roper
Director of Human Resources .....	Alison Pond
City Attorney .....	Carla Robinson
City Secretary .....	Sherry Mashburn
Internal Auditor .....	Ty Elliott



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of College Station  
Texas**

For the Fiscal Year Beginning

**October 1, 2011**

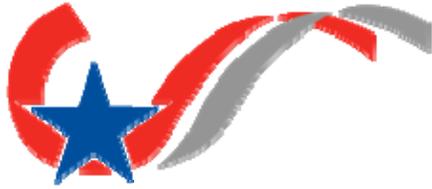
*Linda C. Danson Jeffrey R. Egan*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of College Station, Texas** for its annual budget for the fiscal year beginning **October 1, 2011**.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



# Community Profile

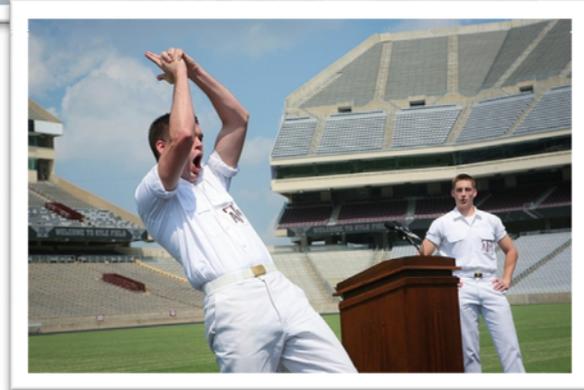
*City of College Station –  
Home of Texas A&M University*

## Small-Town Feel, Big-City Features

A finalist for America's friendliest small town in 2012, College Station has also been recognized as one of the nation's best places for business, jobs, family and retirement. With a population of about 97,000 in 2012, it is the largest city in the metropolitan area and boasts the fifth lowest property tax rate in the state among similar-sized communities.



College Station is home to Texas A&M University, one of the country's largest public universities and a member of the powerful Southeastern Conference, which makes college sports a major local attraction. A&M's international influence supplies a healthy diversity of race, culture and nationality that reflects much of the vibrancy, tradition and spirit that make the community a special place.



*Aggie Yell Leader at Kyle field*



College Station is located in the heart of central Texas within a three-hour drive of five of the nation's 20 largest cities. A network of well-maintained highways and a regional airport served by major airlines provides convenient access to College Station from just about anywhere.

College Station is one of only two cities in the country with nationally accredited departments in parks, public works, water, police and police communications, and is ranked as the No. 4 best-performing small metro in the United States by the Milken Institute.

## Quality Resources for Quality Living

Education is a major focus of the College Station community. The College Station Independent School District has received many state and national awards. In 2010-2011, it was honored with 11 National Merit Finalists, 24 students recognized as commended, two national team winners of SkillsUSA, and Superior Award in Newspaper Coverage.

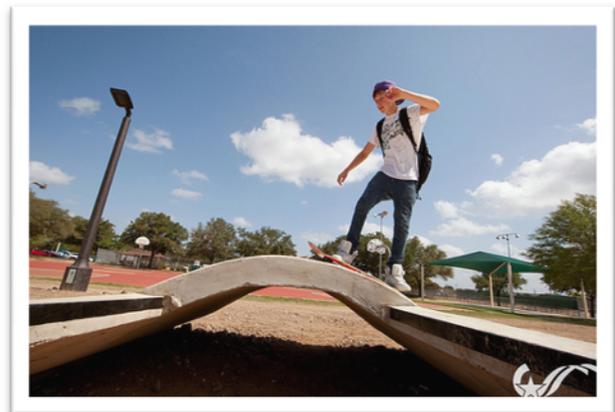
The George Bush Presidential Library and Museum is one of the region's most popular tourist attractions with approximately 150,000 visitors annually. Former President George H. W. Bush and Barbara make College Station their second home and are often seen around town. In addition, it is among the safest and most family-friendly places in Texas, consistently maintaining one of the lowest crime rates in the state. *Kiplingers* magazine ranked College Station as one of the nation's top 10 places to raise a family.



*George Bush Presidential Library and Museum on the campus of Texas A&M University*

## Wisdom of Simple Pleasures

College Station's 52 public parks cover more than 1,400 acres, with many providing tennis and basketball courts, swimming pools, hiking trails, dog parks and more than 60 miles of bike trails. The city offers adult and youth recreational sports leagues in softball, basketball, volleyball and kickball, along with a competition-quality skate park.



*G. Hysmith Skate Park opened 2012*

## Bright Business Future

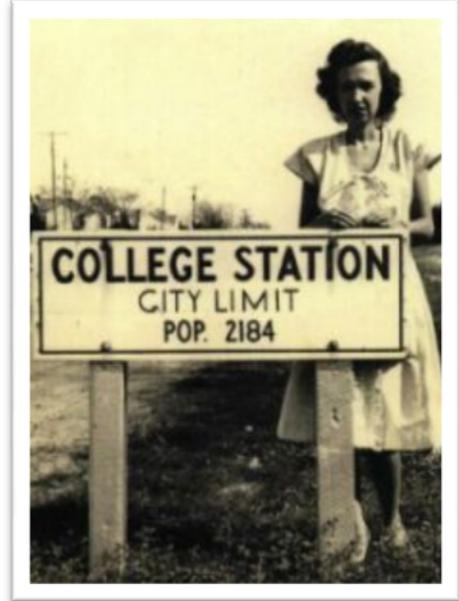
College Station is ranked No. 6 nationally and No. 1 in Texas on *Forbes* magazine's 2012 list of the Best Small Places for Business and Careers. The city has worked closely with Texas A&M and the City of Bryan to develop the Research Valley Bio-corridor, a high-tech research area that is expected to spark the area's economic growth for years to come.

## Brief College Station History

The City of College Station is a young municipality, with its beginnings in the founding of Texas A&M College, which opened in 1876 as Texas' first state institution of higher education.

Because of the school's isolation, school administrators provided facilities for those who were associated with the college. The campus became the focal point of community development. The area was designated "College Station, Texas" by the Postal Service in 1877. The name was derived from the train station located to the west of the campus.

Growth of both the community and college influenced residents' desire to create a municipal government. The City of College Station was incorporated in 1938. The incorporation was a result of a petition, by 23 men representing on and off campus interests, to the Board of Directors of Texas A&M College. The Board of Directors had no objection to the annexation, and suggested that a belt around the campus be included in the proposed city.

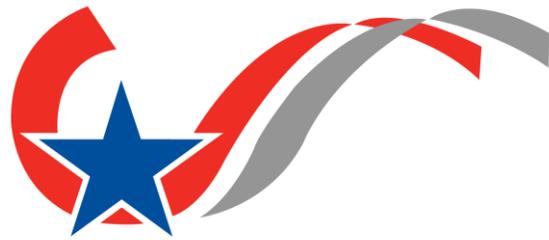


*The first College Station City Council, 1938-1939*

Citizens voted 217 to 39 on October 19, 1938 to incorporate the City of College Station. The first City Council meeting was held on February 25, 1939 in the Administration Building on the A&M campus.

The Council became interested in adopting a governmental structure similar to the council-manager form of government. At the time of incorporation, state law did not allow a general law city to hire a city manager. As a result, College Station employed a business manager until 1943 when state law was changed to permit general

law cities to make use of the council-manager form of government. College Station became the first general law city in the State of Texas to employ a city manager. In 1952, once College Station's population exceeded 5,000, College Station voters approved a home rule charter that provided for the council-manager form of government.



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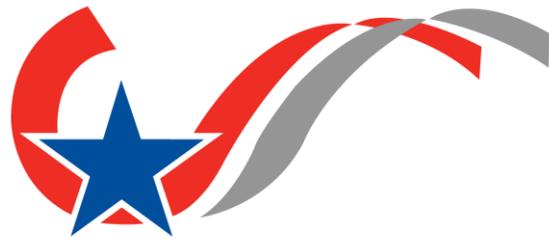
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**Cover Page**  
**City of College Station**  
**Statement Required by Texas House Bill 3195**

This budget will raise more total property taxes than last year's budget by \$593,795, or 2.55%, and of that amount \$625,855.19 is tax revenue to be raised from new property added to the tax roll this year.



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October 1, 2012

Honorable Mayor and City Council:

The 2012 – 2013 approved budget is about aligning our resources and priorities for the long term future of College Station. The following are key points used in the preparation of this budget:

- Modest economic recovery resulting in positive property values and sales tax revenues.
- Continued organization restructuring and streamlining. The savings resulting from this will help to provide funding for Public Safety needs and other core services.
- Continuing implementation of reductions in Electric Utility transfer.
- Providing competitive and sustainable pay and benefits within available funds.
- Maintaining priority service levels.
- Continuing to invest in capital infrastructure.

This was again a challenging budget to prepare, but I believe it reflects the policy and strategic direction of this City Council.

The Fiscal Year 2012 – 2013 approved net budget for the City of College Station totals \$253,407,816 for all funds. Of this amount \$212,917,614 is approved for the operations and maintenance budget, and \$40,490,202 is approved for the capital budget.

The FY13 Approved Budget was put together using policy parameters provided by the City Council through the Strategic Plan, the Fiscal and Budgetary Policies, and previous policy direction from the City Council.

The following are the City Council strategic initiatives that provide direction in budget preparation. As the budget was prepared, resources are allocated to address these initiatives:

- Financially Sustainable City
- Core Services and Infrastructure
- Neighborhood Integrity
- Diverse Growing Economy
- Improving Mobility
- Sustainable City

#### **Economic Conditions**

Economic conditions have been a bit more positive than they have been in several years. Sales tax revenues have seen stronger growth in the past year, and property values have increased as well. Growth has been seen in the northern part of the City with all of the activity planned in the University Drive/Northgate area, as well as the anticipated activity in the bio-corridor area. Growth also continues in the southern part of the City with the progress of new and expanded medical facilities, and continued retail development in the Tower Point area. However, there is still a great deal of uncertainty in the economy. Decisions on important issues such as the future renovation or replacement of Kyle Field at Texas A&M University could have significant impacts on the local economy depending on the decisions that get made.

*the heart of the Research Valley*

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### **Continued Reorganization and Streamlining**

Last year a significant organization restructuring was implemented. There are additional changes that are being implemented this year after further review of the organization structure and services that are provided. The reorganization impacts several departments and will result in recurring cost savings to the City, as well as significantly improve efficiency by refocusing resources on core services.

These reductions will result in savings of a little over \$500,000 in FY13. The reductions included the elimination of 10 budgeted Full Time Equivalent positions throughout the organization; 7 of the positions were filled, with 2 of the employees in the filled positions being transferred to other positions while one may continue to work on a contract basis. While these are again difficult decisions to make, I believe they are in the best interest of the city, as the savings generated will provide additional resources for strategic priorities including public safety.

Over the last several years, a total of \$7.6 million has been removed from the budget through efficiency improvements with no major reduction in services. This includes the elimination of 53.75 Full Time Equivalent positions. The FY13 base budget included the elimination of the 10.0 positions discussed earlier. During this same period (FY09 – FY13), 43 public safety positions have been added to the budget. This includes the staffing for the new Fire Station on University Drive opening this fall, as well as additional Police staff in the Police Department. We continue to look for and implement efficiencies in the way services are provided in order to meet service demands.

### **Continued Utility Transfer Policy Changes**

Last year we began a multi-year plan to reduce the transfer from the Electric Utility to the General Fund. This policy change was made to ensure that the transfer from the Electric Utility is reasonable, and not a significant burden on the electric utility and electric rates. We have transitioned from a policy that capped the transfer at 10.5% of electric operating revenues, to an in lieu of franchise fee based on KWH electric sales. The new policy has the transfer capped at 6% of electric operating revenues. The transfer was reduced in FY12 by \$2.0 million, and the FY13 transfer is approved to be reduced by an additional \$1.0 million. This results in a total reduction in the transfer to the General Fund of \$3.0 million. This reduction is necessary to ensure the long term financial health of the Electric Utility, which has seen rate increases in recent years due to increases in purchased power costs. A 4% rate increase was forecast in FY12, but was postponed to FY13. This increase has been postponed again, resulting in no rate increase for FY13.

### **Provide Competitive Compensation and Benefits**

Maintaining a competitive pay and benefit structure allows the City to attract and retain well qualified employees who are on the front lines of providing services to the citizens and visitors of College Station. The FY13 Approved Budget includes pay increases next year for City personnel. A 2.5% performance based increase in pay is included in the budget. This pay plan increase is projected to cost \$1,373,137.

The budget also includes continued funding for the step plan in the College Station Police Department. Continuing the implementation of the step pay plan will allow the Police Department to be more competitive in recruiting and retaining officers. Also included is \$230,000 in the Electric Fund for salary and benefits related to Electric Fund pay structure changes that were under review at the time the proposed budget was developed.

The approved budget also includes changes to the City's retirement plan through the Texas Municipal Retirement System (TMRS). The retirement plan is a key component of the City's total compensation and benefit package. Staff recommended changes to 2 provisions in the retirement plan - reductions in the Updated Service Credits and the Cost Of Living Adjustment provisions. These reductions will result in savings of approximately \$1.4 million over what it would have cost in FY13 to retain these provisions at FY12 levels. These revisions will not impact the core components of the retirement plan which include the 7% employee contribution and the 2 to 1 match from the City; and will allow the City to continue to have a competitive benefit package.

One of the components of the of the Updated Service Credits provision change that was recommended by staff was the removal of the costs associated with offering the transfer of TMRS service credits for new employees that had previously worked for an entity that participated in TMRS. The City Council requested this component of the provision not be changed and the transfer of service credits option continue to be included in the benefits offered to

employees. It was indicated this could have a positive impact on employee recruitment. Budget for this component of the provision has been included in the approved budget.

The savings generated by the overall reduction in TMRS funding will be used to fund the 2.5% pay plan increase outlined above.

We also anticipate continued increases in health benefit costs in FY13. The FY13 employee health benefit package will include one PPO and one High Deductible Option. Employee premiums will increase by approximately 10%. It is unknown what the impacts of changes in health care policy at the national level will have on the healthcare costs and services locally and for the cost of employee healthcare to the City.

## **Increased Service Levels**

### **Core Services and Infrastructure – Police Department**

To address increased congestion and crime in the Northgate Entertainment District, the approved Police Department budget includes \$895,681 for the addition of 1 Sergeant, 6 officers and associated vehicles and equipment. The approved budget also includes funding in the amount of \$62,423 for the addition of a Police Assistant in the Criminal Investigation Division to allow Police Officers to focus on tasks that require a sworn officer.

### **Core Services and Infrastructure - Public Works**

Funds in the amount of \$280,700 are approved in the Public Works budget for traffic and transportation projects. This includes \$45,000 for a traffic signal synchronization and timing project, \$50,000 for an upgrade to fiber optic traffic signal communication \$100,000 for a Traffic Operations Master Plan, and \$35,700 for an Asset Management and Work Order System for Traffic. Also included is \$50,000 for an Intersection Operational Improvement Analysis.

A full listing of the budget service level adjustments can be found in Appendix B of this document.

### **Capital Projects**

The approved Capital Improvements Budget for FY13 totals \$40,490,202 for all funds that include capital projects. This budget amount does not, however, reflect all projected capital expenditures for FY13. The total projected to be spent on capital projects, including both new appropriations as well as existing appropriations, is approximately \$65 million. These capital funds come from various sources including General Obligation bonds authorized by the voters, certificates of obligation supported by the tax rate or utility rates, and existing cash reserves from the General Fund and the Utility funds. Associated operating and maintenance costs needed for those projects that will be operational in FY13 have been included in the approved budget. The approved capital plan directly addresses the Core Services and Infrastructure strategy. Below are some of the key capital projects in the FY13 approved capital plan.

#### **Key Street and Transportation Capital Projects:**

- Bird Pond Road and Cooner Street rehabilitation, Royder/Live Oak Improvements
- Rock Prairie Road improvement projects (Design, Right of Way Acquisition)
- Health Science Center Parkway per the bio-corridor agreement with the City of Bryan
- Traffic Signal Projects at Wellborn/F&B and SH 30/Copperfield
- Hike and Bike Trails
- University Drive Pedestrian Improvements Ph II

#### **Key Parks and Recreation Capital Projects:**

- Creek View Park Development
- Lick Creek Park Trail Projects
- Lick Creek Nature Center
- Veteran's Park Maintenance Shop Expansion
- Electrical Improvements at Wolf Pen Creek

Key Technology Capital Projects:

- Wireless Infrastructure and Fiber Optic Infrastructure
- Network and Data Security Upgrade
- Timekeeping System
- Phone System Replacement

Key Utility Capital Projects:

- Northgate Substation – Electric
- Cooling Tower Expansion and 3 million gallon ground storage reservoir rehabilitation – Water
- Health Science Center Parkway Water Line Extension – Water
- East Side FM 158 Sewer Line Project - Wastewater
- South Knoll/ The Glade Rehabilitation – Water/Wastewater
- Bee Creek Parallel Trunkline – Wastewater
- Royder/Live Oak Sewer Line – Wastewater
- Wastewater Plant Improvements – Wastewater
- Utility Technology projects – Electric/Water/Wastewater
- Erosion Control along Wolf Pen Creek - Drainage

The approved budget also reflects delaying some capital projects in order to avoid having to take on additional operations and maintenance costs.

**Tax Rate**

The total certified value of property in the City of College Station for 2012 is \$5,944,312,987. This is an increase over last year of 3.6%. This increase was due in part to new property values from new construction of \$119,411,912 added to the tax rolls. Existing property values increased by approximately 1.5% in 2012.

Based on the final property value numbers received from the Brazos County Appraisal District – the effective tax rate for FY13 is calculated to be 43.0687 cents. The effective tax rate is the rate that will raise the same revenues on the same properties this year as last year. The rollback tax rate is 45.9757 cents. This is the highest rate that can be adopted before citizens can initiate a petition to rollback the tax rate to the rollback rate.

The FY13 approved budget includes the effective tax rate of 43.0687 cents per \$100 assessed valuation. This is a net decrease of 0.7308 cents over the FY12 tax rate of 43.7995 cents. The approved debt service portion of the tax rate is 19.5635 cents, which is what is necessary to meet the tax supported debt obligations of the City. The approved operations and maintenance portion of the tax rate is 23.5052 cents. This will provide the necessary property tax revenue needed to support the approved General Fund budget.

The following chart shows the two components of the tax rate and the impact of the approved tax rate for FY13 as compared to the FY12 tax rate.

	FY 12	Change	Approved FY 13
Debt Service Fund	20.1536	(0.5901)	19.5635
General Fund	23.6459	(0.1407)	23.5052
	43.7995	(0.7308)	43.0687

Each cent on the tax rate will generate approximately \$554,000 in additional property tax revenue.

## **FY 2013 Utilities**

### **Electric Fund**

The approved budget does **not** include an increase in electric rates. The rate increase forecasted for FY13 has been postponed to FY14. This is the second year that it has been possible to defer an electric rate increase. The rate increase can be deferred in part due to the change in the electric transfer policy to the General Fund which reduced the transfer in FY13 by an additional \$1.0 million.

### **Wastewater Fund**

As the City continues to age and grow, there are pressures on the wastewater system to keep up to date and meet the increased demands placed on it. In the past, the City has decided not to use impact fees to help offset some of the costs of the Wastewater system. The approved budget includes a 5% increase in wastewater rates. This rate increase has been forecast and is needed to fund the projected operating debt service, and capital costs for the wastewater utility system.

The approved budget does **not** include rate increases for the Water, Sanitation, or Drainage funds.

### **Conclusion**

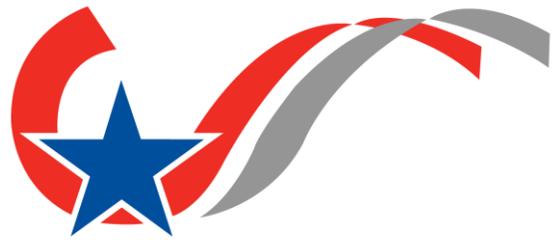
This budget focuses on aligning the City organization for the future. While this was again a budget that was extremely challenging to prepare, I do believe we are now strategically positioned to better address the future challenges that the community will face. While the local economy is more positive than it has been in several years, future slowdowns could have an impact on the City and the ability to provide services at current levels.

In closing, I would like to thank all of the staff who worked hard to put this approved budget together. I especially want to thank the budget team who have put many hours into the preparation of this document.

Sincerely,



David Neeley  
City Manager



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# Executive Summary

## **City of College Station Mission Statement**

*On behalf of the citizens of College Station, home of Texas A&M University, we will continue to promote and advance the community's quality of life.*

The following is a summary of key elements included in the Fiscal Year 2012-2013 Approved Budget for the City of College Station. The 2013 fiscal year begins October 1, 2012 and ends September 30, 2013. This budget provides the framework to implement the mission and vision of the City as outlined by City Council.

The budget is prepared in the context of the Financial Forecast. The forecast predicts the fiscal impact of current and future budgetary decisions in a five-year forecast based on a set of assumptions regarding revenues and expenditures. The budget also continues the implementation of decisions made by Council.

The budget is submitted to Council approximately 45 days prior to the end of the fiscal year. Copies are placed with the City Secretary and in the Larry J. Ringer Library for citizen review. The budget is also available on the City's website at [www.cstx.gov](http://www.cstx.gov).

The budget document is presented by fund and is designed to provide decision makers with an overview of City resources and how resources are utilized to accomplish the policy direction of Council. The budget shows the City's commitments and how the City meets the financial policies approved by Council. The document is also designed to show services provided and associated costs.

Below is a summary of the Fiscal Year 2012-2013 Approved Net Budget.

<b>FY13 Approved Net Budget Summary</b>	
<b>Fund Type</b>	<b>Approved Net Budget</b>
Governmental Funds	\$ 70,090,861
Enterprise Funds	133,615,964
Special Revenue Funds	9,210,789
<b>Subtotal O&amp;M</b>	<b>\$ 212,917,614</b>
Fund Balance/Working Cap Transfer to CIP	9,514,743
Capital Projects	30,975,459
<b>Total Approved Net Budget</b>	<b>\$ 253,407,816</b>

## **Budget Format**

The budget is presented in three sections: the Budget Summary, Fund Sections, and Appendices.

### **Budget Summary Section**

The Budget Summary section provides a general overview of the approved budget and identifies key changes from the prior year. This section includes the Transmittal Letter, Executive Summary and Budget Overview.

## **Fund Sections**

The Fund sections of the budget provide a view of various services provided by the City and are organized around the Governmental, Enterprise, Special Revenue, and Internal Service funds. This part of the budget is designed to show services provided and the budget resources available.

Performance expectations are shown in the form of performance measures reports for each department and division. The measures reflect the primary services that departments provide and ties those to specific elements from the City's Strategic Plan as directed by the City Council. Performance measures are specific measures that illustrate how well levels of service are being met.

Also included in these sections are summary reports including Fund Summaries and Department Summaries. Fund summaries include operational and non-departmental expenditure details for prior year (FY11) actual revenues and expenditures, revised FY12 budget revenues and expenditures, FY12 year-end estimates, FY13 approved base departmental requests, and the total FY13 Approved Budget. Department summaries include only the operations and maintenance expenditures within a fund. The financial details of each division within a department, a summary of expenditures by classification type (salaries, supplies, maintenance, purchased services, capital outlay, purchased power, and other purchased services), as well as a summary of personnel are included on each department summary.

## **Appendices**

The final section of the budget is the Appendix, which includes supplemental information to meet specific Charter requirements and provide an overview of the community. The appendices include a detailed schedule of positions in the budget, the Fiscal and Budgetary Policies, and other schedules necessary for a comprehensive budget document.

## **Budget Basis**

The City organization is composed of various departments or general service areas. In some cases, departments are represented within more than one fund. Each department consists of one or more divisions and each division may have one or more activity (cost) centers. Routine budget controls are exercised within activity centers at the category level (groupings of accounting objects into the categories: salaries and benefits, supplies, maintenance, purchased services, and capital outlay). On an annual basis, fiscal control is at the department level in the General Fund and at the fund level for other funds.

Also included in the budget is a summary of the approved Capital Improvement Projects Budget for FY13. This includes the General Government Capital Projects, Utility Capital Projects and Special Revenue Capital Projects.

## **Budgetary Management**

The strategic planning and budget processes are integrated to ensure that policy direction is implemented through the budget cycle. The development of the budget begins early in the calendar year with Budget staff preparing salary and benefit information based on Council pay policy for the upcoming budget year. The process continues through the spring and summer as departments prepare budget requests.

All salary and benefit amounts for regular full and part-time positions are budgeted approximately three percent lower than actual salary costs to account for anticipated vacancies that may occur during the fiscal year.

The Budget staff evaluated the FY12 budget prior to developing target budgets for FY13. Part of the analysis involved identifying and removing budgets for all "one-time" expenditures (expenditure budgets for one-time capital, special studies and other like items) that were included in the FY12 budget. Only budgets for one-time items not anticipated to be completed in FY12 were included in the FY13 target base budget. The target budgets were distributed to the departments to determine any changes that were needed to reflect the department's ability to provide services at the same level as the prior year.

A detailed review of departmental submissions was conducted to ensure that requests were complete and within the guidelines set forth by City Council. The Budget and Financial Reporting Office prepared and provided budget estimates to departments for many costs including salaries and benefits, equipment replacement, utilities, and other operating costs. Certain costs within the budget were adjusted for inflationary factors.

The base budgets were prepared by the departments and were designed to provide the resources needed to maintain current service levels. This year, a number of the department base budgets were reduced to reflect organizational restructuring needed to ensure a balanced budget. While it is recognized that these reductions will have an impact on the services provided by the City of College Station, the intent in developing these budgets was to minimize this impact as much as possible. Any material changes in services were submitted as a Service Level Adjustment (SLA) and were approved by Council during the budget workshops.

SLAs – for increases and reductions - are added to the budget based on several criteria: a) mandates due to federal or state statutes or regulations, contractual agreements, local policies and capital projects; b) items directly related to the strategic goals of Council; c) other items of general value to the City, either as additions or replacements of efficiencies or improved services; d) items that maintain or reduce existing service levels in light of fluctuating demands for service. The approved SLA list is included in Appendix B. Many of the approved SLAs are for one-time expenditures rather than for programs that have on-going costs.

## **Fiscal and Budgetary Policies**

Each year as part of the budget process, Fiscal and Budgetary Policies are reviewed. Included in the FY13 Approved Budget are two changes to these policies. The User-Based Fees and Service Charges policy has been changed to reflect the partial cost recovery for youth programs and activities. Also, the Enterprise Fund Rates policy has been updated to reflect the Utility Transfer calculation change for the Electric Fund. All Fiscal and Budgetary policies, along with the details of these two policy changes, are included in Appendix F in this document. The Fiscal and Budgetary Policies serve as the framework for preparing the budget as well as for the financial management of the City. During the budget preparation process these policies are reviewed with Council.

## **Strategic Plan**

*In College Station, we continually strive for excellence.* We conduct daily business as a City aiming to provide our citizens with the best quality of life possible. The City Council and City staff work hard to ensure that we are moving in a direction that is best for the overall character and betterment of our community based on the voices and opinions of those living in College Station. A highly qualified workforce, an extremely engaged citizenry and a set of focused goals are the cornerstones of what make this a successful community.

This is a one-of-a-kind community with a unique set of service demands from our citizens. As such, we demand a higher degree of innovation, technology and overall performance from our employees and staff. We have some of the most motivated and highly productive employees in their respective fields and they focus on forward thinking policies that retain the integrity and standard of service to which our citizens have become accustomed.

The Strategic Plan is a collaboration of the City Council and the numerous City departments working together to create a cohesive forward direction for College Station in the upcoming years. Updates were made to the plan as a result of the City Council's annual strategic planning retreat. The following is an outline for the goals and practices we have set to achieve in the near future so that each citizen may enjoy a greater quality of life than ever before.

### **Mission Statement**

ON BEHALF OF THE CITIZENS OF COLLEGE STATION, HOME OF TEXAS A&M UNIVERSITY, WE WILL CONTINUE TO PROMOTE AND ADVANCE THE COMMUNITY'S QUALITY OF LIFE.

### **Community Vision**

College Station, the proud home of Texas A&M University and the heart of the Brazos Valley, will be a vibrant, progressive, knowledge-based community which promotes the highest quality of life by...

- ensuring safe, tranquil, clean, and healthy neighborhoods with enduring character;
- increasing and maintaining the mobility of College Station citizens through a well planned and constructed inter-modal transportation system;
- expecting sensitive development and management of the built and natural environment;
- supporting well planned, quality and sustainable growth;
- valuing and protecting our cultural and historical community resources;
- developing and maintaining quality cost-effective community facilities, infrastructure and services which ensure our city is cohesive and well connected; and

- pro-actively creating and maintaining economic and educational opportunities for all citizens

College Station will remain among the friendliest and most responsive of communities and a demonstrated partner in maintaining and enhancing all that is good and celebrated in the Brazos Valley. It will forever be a place where Texans and the world come to learn.

**City of College Station Core Values**

To promote:

- The health, safety, and general well being of the community
- Excellence in customer service
- Fiscal responsibility
- Involvement and participation of the citizenry
- Collaboration and cooperation
- Regionalism: active member of the Brazos Valley community and beyond
- Activities that promote municipal empowerment

Organizational Values:

- Respect everyone
- Deliver excellent service
- Risk, Create, Innovate
- Be one city, one team
- Be personally responsible
- Do the right thing - act with integrity and honesty
- Have fun

Using the community vision, mission statement, and values as a spring board, the College Station City Council has set the strategic direction for the city government through development of six goals with supporting action agendas. The Strategic Plan focuses organizational resources and identifies those intentional actions to be undertaken by city government to achieve the desired outcomes.

**I. Financially Sustainable City**

Wise stewardship of the financial resources provided to the City resulting in its ability to meet current service demands and obligations without compromising the ability of future generations to do the same

**II. Core Services and Infrastructure**

Efficiently, effectively, and strategically placed and delivered core services and infrastructure that maintains citizens health, safety, and general welfare and enables the City’s economic growth and physical development

**III. Neighborhood Integrity**

Long-term viable and appealing neighborhoods

**IV. Diverse Growing Economy**

Diversified economy generating quality, stable full-time jobs bolstering the sales and property tax base and contributing to a high-quality of life

**V. Improving Mobility**

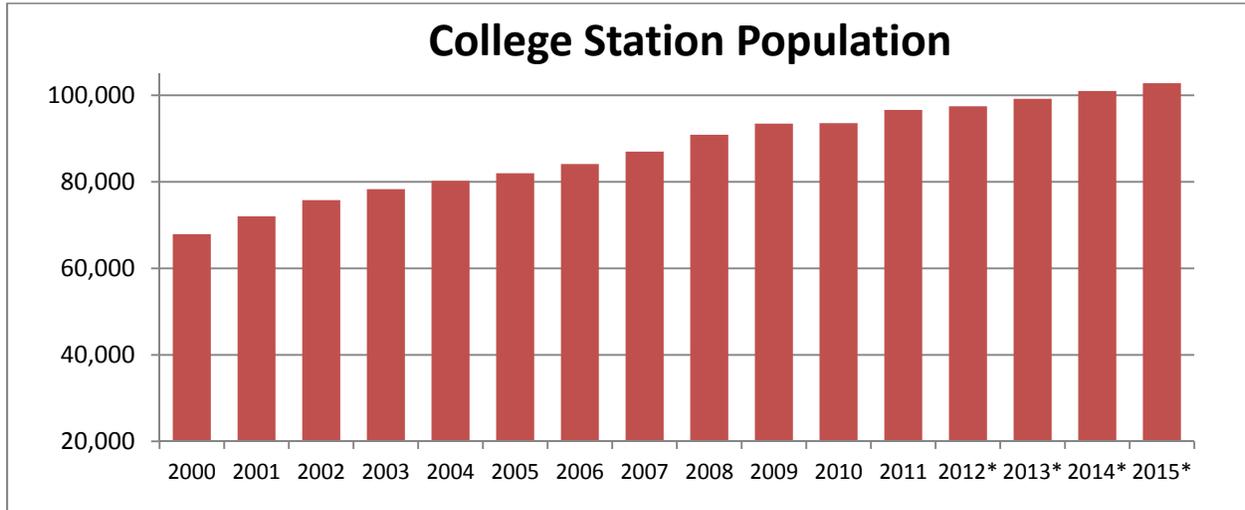
Safe, efficient and well-connected multi-modal transportation system designed to contribute to a high-quality of life and be sensitive to surrounding uses

**VI. Sustainable City**

Conservation and environmental awareness that is fiscally responsible and results in a real and tangible return on investment to the City

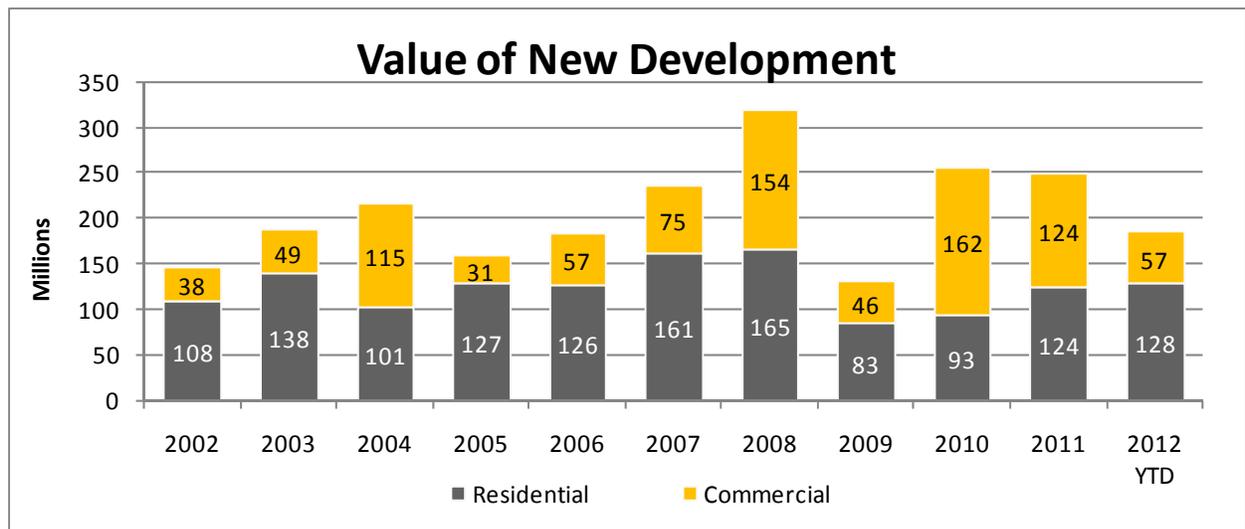
## College Station Growth Trends

The 1990 Census reported the population of College Station to be 52,456. The 2000 Census reported the population to be 67,890. In 2010 the population Census count was 93,583. The current estimated population, provided by Planning & Development Services, through September 2012, is 97,462. This is a 44% increase in population since 2000, and an 86% increase since 1990. The population is projected to grow by approximately two percent per year over the next five years.



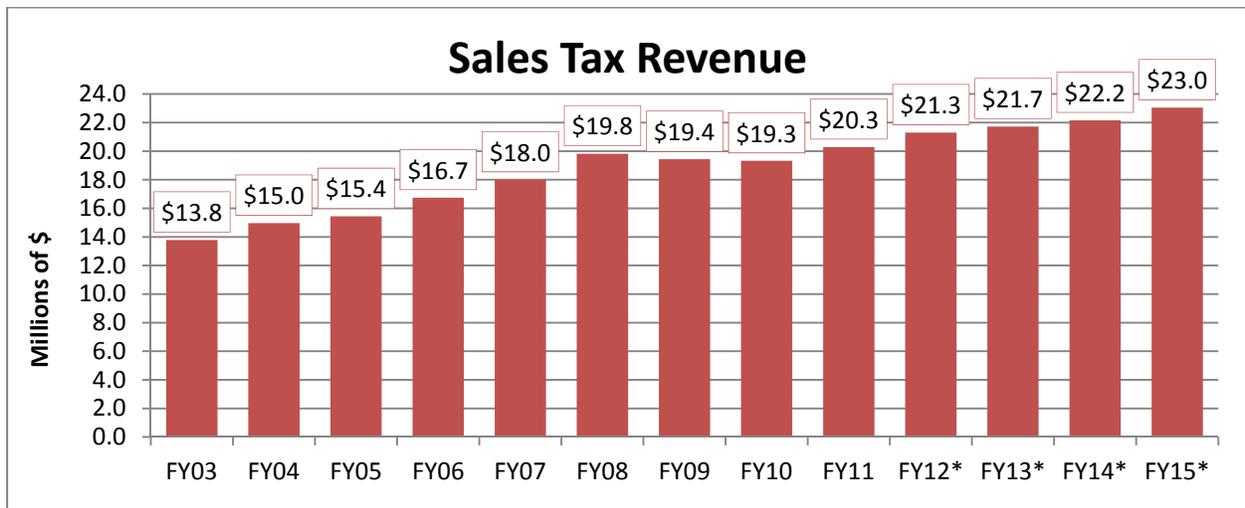
*\*The above graph shows population growth in College Station over the last several years and projects an average 2% growth from 2013 - 2015. 2012 reflects actual through September 2012 (source: Planning and Development Services Department).*

- Building Permits and Development:** In 2011, the value of building permits issued was approximately \$247.9 million. Single family residential and commercial permit activity has increased so far this year from last year while apartment permitting has decreased. From January through September 2012, 468 single family home permits, 34 new commercial permits and 5 apartment permits were issued; whereas, 348 single family home permits, 53 new commercial permits and 49 apartment permits were issued for this period last year. These permits have a value of approximately \$184.4 million. Of this amount, \$56.7 million in commercial construction was permitted and \$127.7 million in residential construction was permitted. Much of this permitted value will likely turn into new taxable assessed value in the next 1-2 years.



*The above chart gives an overview of development over the last 10 years as well as the year to date actual through September 2012.*

2. **Unemployment Rate:** The most recent statistics available from the Texas Work Force Commission show an average local unemployment rate of 5.4% through September of 2012. This rate is below the state average of 6.3% and the national average of 7.6%.
3. **Ad Valorem Valuations:** Beginning in 1995, total taxable assessment rose from approximately \$1.5 billion to approximately \$5.5 billion in 2011. The certified values for 2012 are \$5,944,312,987. This represents an increase of \$205,697,985 or 3.58% over 2011. Of this increase, 58% or \$119,411,912 is due to new value being added to the tax rolls, and 42% or \$86,286,073 is due to increases in existing values. Increases in ad valorem value this year are directly related to new construction and increases in existing value in the City. Current residential and commercial projects underway are anticipated to add to the ad valorem tax base in 2013. As taxable ad valorem value increases, particularly through growth, it provides additional resources for both capital projects and operating and maintenance costs. This increase provides additional revenues needed to meet increasing service demands associated with growth in the City. The ad valorem tax rate approved for FY13 totals 43.0687 cents per \$100 valuation. The approved tax rate is equal to the effective tax rate which is the tax rate needed to generate the same revenues on the same properties this year as last year.
4. **Sales Tax Revenues:** Sales tax is the largest single revenue source for the General Fund, accounting for approximately 39% of General Fund revenues. College Station saw sales tax numbers decline in FY09 and FY10, and increase in FY11. The FY12 year-end estimated sales tax revenues that were included in the approved budget were projected to increase approximately 5% over sales tax received in FY11 to \$21,300,000. In FY13, sales tax revenues are projected to grow by 2% or \$400,000 over the FY12 estimate. Moderate growth is projected for future years.



*This chart reflects sales tax revenues received and estimated (\*) to be received by the City of College Station.*

### **Economic Conditions**

Economic conditions have been a bit more positive than they have been in several years. Sales tax revenues have seen stronger growth in the past year, and property values have increased as well. Growth has been seen in the northern part of the City with all of the activity planned in the University Drive/Northgate area, as well as the activity in the bio-corridor area. Growth also continues in the southern part of the City with the progress of new and expanded medical facilities, and continued retail development in the Tower Point area. However, there is still a great deal of uncertainty in the economy. Decisions on important issues such as the future renovation or replacement of Kyle Field at Texas A&M University could have significant impacts on the local economy depending on what decisions get made.

### **Financial Forecast**

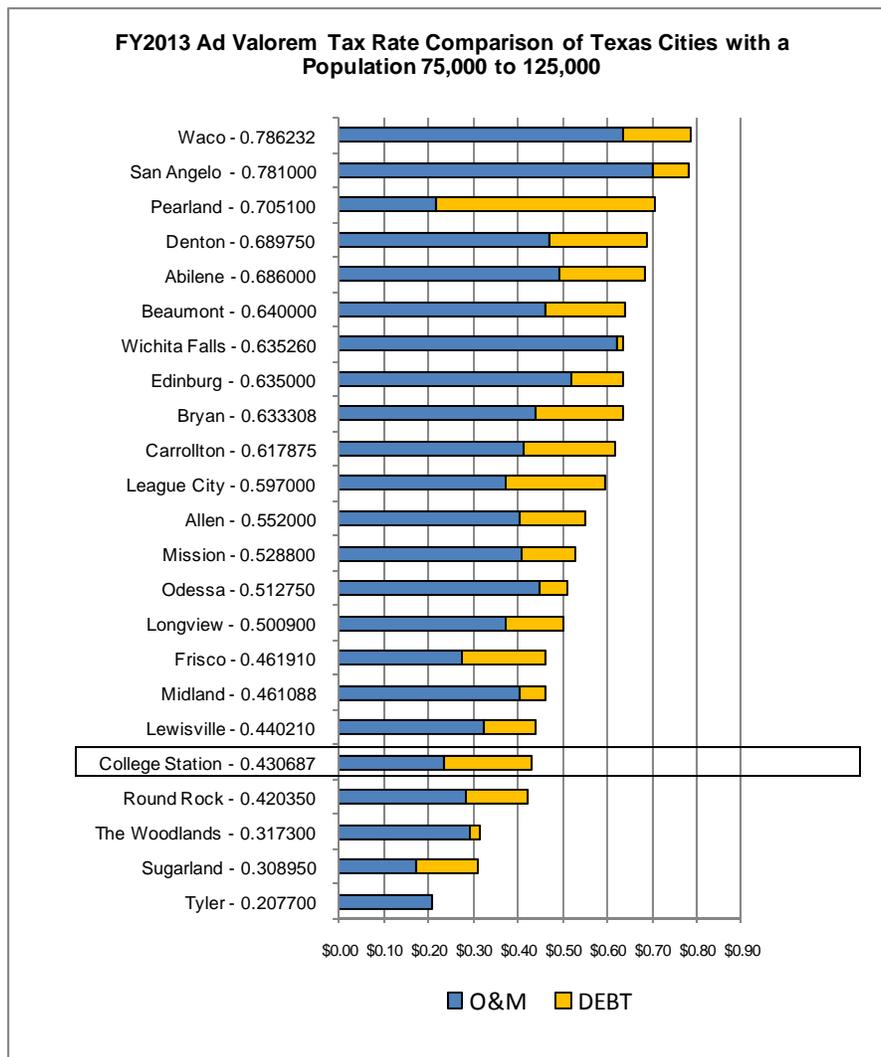
The financial forecast is a tool used to indicate the actual and possible results of decisions made by Council over a number of years. The forecast has become an integral part of the planning and budget preparation processes. The

forecast provides an opportunity to think strategically about the best ways to address growing service demand issues in the next several years. It also serves as the foundation for continued financial planning in the next 12 to 18 months. An overview of the financial forecast will be reviewed with Council as part of the budget review process, and Council will continue to be updated throughout FY13.

It will be critical to monitor revenues and expenditures closely in FY13 to ensure that any slowdown in revenues can be proactively addressed. If revenues flatten out or decline, it will be necessary to consider additional budget reductions. Also, alternatives on how services are delivered, as well as how some of these additional needs are funded in the future, are being reviewed. Efforts continue to examine new and different revenue streams.

**Property Tax Rate**

The approved ad valorem tax rate of 43.0687 cents per \$100 of valuation allows the City to fund growing demands for service. This rate provides for a diversified revenue stream for the City of College Station, which continues to have one of the lowest tax rates among surveyed Texas cities. The chart below reflects the FY13 approved rates.



*College Station continues to have one of the lowest tax rates among surveyed Texas cities with a population of 75,000 to 125,000.*

**Utility Rates**

The approved budget includes a 5% increase in the Wastewater rates (effective October 1, 2012) to cover operating and capital costs. No rate increases are included for the Electric, Water, Drainage and Sanitation Funds for FY13.

### **Positions in the FY13 Budget**

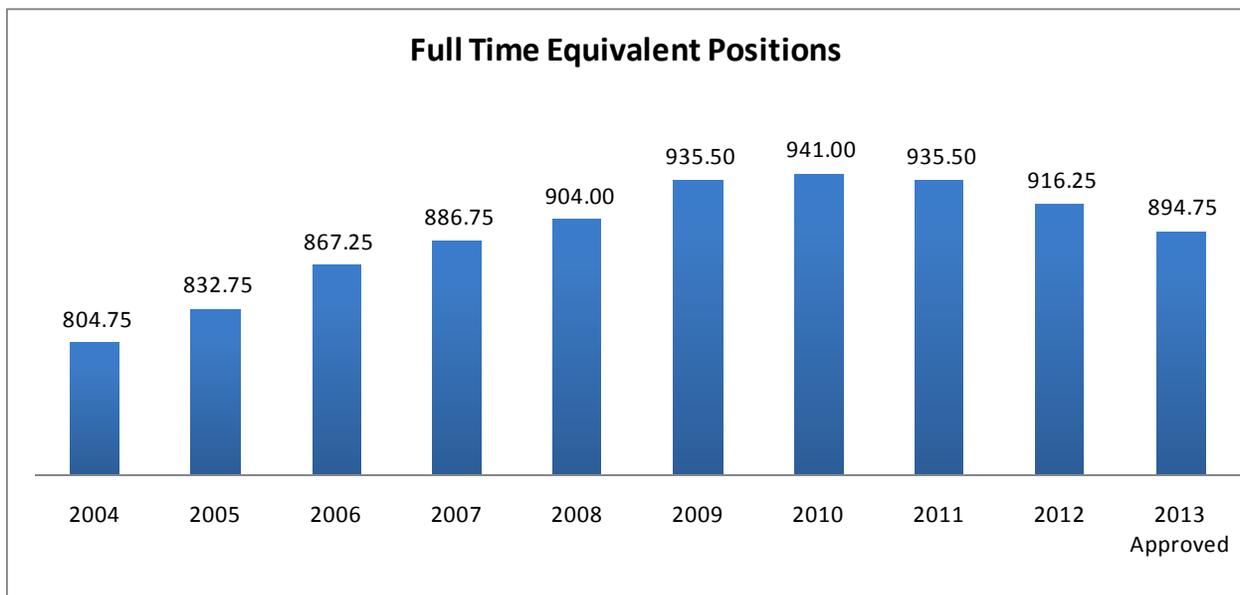
As a service providing organization, salaries and benefits account for the largest percentage of City operating expenses. College Station is similar to other cities in this respect. Human resources are also one of the primary assets of the City. When the cost of purchased power is excluded, personnel expenditures account for approximately 64.5% of total City operating and maintenance expenditures. The FY13 Approved Budget, including SLAs, funds 894.75 Full Time Equivalent (FTE) positions.

Last year a significant organization restructuring was implemented. There are additional changes that are being implemented this year after further review of the organization structure and services that are provided. The reorganization impacts several departments and will result in recurring cost savings to the City, as well as significantly improve efficiency by refocusing resources on core services.

These reductions will result in savings of a little over \$500,000 in FY13. The reductions included the elimination of 10 budgeted Full Time Equivalent positions throughout the organization; 7 of the positions were filled, with 2 of the employees in the filled positions being transferred to other positions while one may continue to work on a contract basis.

The FY13 Approved Budget includes recommended funding for several new positions. This includes the addition of eight new positions in the Police Department. These positions are one new Sergeant, six Patrol Officers and one Police Assistant. In addition, the approved budget includes the addition of one Electric Utilities Compliance Officer and one SCADA IT Analyst in the Electric Fund. One Drainage Foreman position was also added in the Drainage Fund for FY13.

The City budgets for temporary/seasonal employees by calculating the number of hours worked and approximating the number of FTE positions. The approved budget includes approximately 57.75 FTE temporary/seasonal positions. The Parks and Recreation Department makes extensive use of these funds for seasonal programs and other departments also utilize these resources.



*The above graph is based on Full-Time Equivalents (FTEs) which include full and part-time positions, as well as temporary/seasonal positions, over the last 10 years.*

### **Approved Budget Changes (from Proposed)**

The FY13 Approved Budget includes several changes from the FY13 Proposed Budget. These changes were approved by City Council to be incorporated into the FY13 Approved Budget and result in a net increase of \$274,205 across all funds from the FY13 Proposed Budget to the FY13 Approved Budget.

Of this increase, a net change of \$30,933 is included in the General Fund budget. Changes include a \$16,851 reduction from the Mayor/Council budget to remove budget for professional speakers, National League of Cities (NLC) membership fees and conference travel and reduce sponsorship funding from the FY13 Approved Budget. An addition of \$250,000 to the Public Works budget was approved for a city-wide facilities study to ensure the structural integrity of City facilities. Funding for this was offset by a reduction of \$250,000 from the Parks and Recreation Department Conference Center Division budget. This resulted in no net overall budget impact. An addition of \$47,784 was approved throughout all General Fund department budgets to add back in budget for Texas Municipal Retirement System (TMRS) transfer credits (see below).

One of the components of the of the Updated Service Credits provision change that was recommended by staff was the removal of the costs associated with offering the transfer of TMRS service credits for new employees that had previously worked for an entity that participated in TMRS. The City Council requested this component of the provision not be changed and the transfer of service credits option continue to be included in the benefits offered to employees. It was indicated this could have a positive impact on employee recruitment. Budget for this component of the provision has been included in the approved budget. This will increase all fund budgets with personnel by a total of \$61,056, including the aforementioned General Fund portion of \$47,784.

Also included in the FY13 Approved Budget is an addition of \$230,000 in the Electric Fund. This additional budget is for salary and benefits related to Electric Fund pay structure changes that were under review at the time the proposed budget was developed.

### ***Approved Compensation and Benefits Changes***

Maintaining a competitive pay and benefit structure allows the City to attract and retain well qualified employees who are on the front lines of providing services to the citizens and visitors of College Station. The FY13 Approved Budget includes pay increases for City personnel. A 2.5% average performance based increase in pay is included in the FY13 budget. This pay plan increase is projected to cost \$1,373,137.

The budget also includes continued funding for the step plan in the College Station Police Department. Continuing the implementation of the step pay plan will allow the Police Department to be more competitive in recruiting and retaining officers.

The approved budget also includes changes to the City's retirement plan through the Texas Municipal Retirement System (TMRS). The retirement plan is a key component of the City's total compensation and benefit package. Staff recommended changes to 2 provisions in the retirement plan - reductions in the Updated Service Credits and the Cost Of Living Adjustment provisions. These reductions will result in savings of approximately \$1.4 million over what it would have cost in FY13 to retain these provisions at FY12 levels. These revisions will not impact the core components of the retirement plan which include the 7% employee contribution and the 2 to 1 match from the City; and will allow the City to continue to have a competitive benefit package.

The savings generated by the overall reduction in TMRS funding will be used to fund the 2.5% pay plan increase outlined above.

Also anticipated are continued increases in health benefit costs in FY13. The FY13 employee health benefit package will include one PPO and one High Deductible Option. Employee premiums will increase by approximately 10%. It is unknown what the impacts of changes in health care policy at the national level will have on the healthcare costs and services locally and for the cost of employee healthcare to the City.

### ***Capital Improvement Projects***

The approved Capital Improvements Program Budget for FY13 totals \$40,490,202 for all funds that include capital projects. This budget amount does not, however, reflect all projected capital expenditures for FY13. In the case of projects for which funds have already been approved and budgeted, the City may continue to spend money to complete these projects without including the projected FY13 expense as a new appropriation. The project budgets that have been appropriated carry forward until the project is complete. Only portions of the projects that have not been previously appropriated are included as new appropriations in the FY13 budget. The total projected to be spent

on capital projects including both new appropriations as well as existing appropriations is approximately \$65 million.

In FY13, it is anticipated that capital project expenditures for general government, special revenue and utility capital projects will be significant. Infrastructure rehabilitation and improvement projects are also scheduled in FY13. Projects underway include a number of street projects from the 2003 and 2008 bond authorizations, such as street rehabilitation and extension projects, facility projects, and park and fire station projects.

There are also a number of Water and Wastewater capital projects that will incur expense in FY13. Projects underway include water line extensions, rehabilitation projects, and plant improvements. In addition, a number of Electric capital projects are included in the FY13 Approved Budget. These projects are discussed in greater detail later in the budget overview and in the capital projects section of this document.

The approved budget also reflects delaying some capital projects in order to avoid having to take on additional operations and maintenance costs.

The capital plan directly addresses the Core Services and Infrastructure strategy.

## **Financial Fund Structure**

The accounts of the City are organized by fund, each of which operates separately and independently of one another. The operations of each fund are accounted for with a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenues, and expenditures.

Major funds are any governmental fund that has revenues, expenditures, assets and/or liabilities that constitute more than 10% of the revenues, expenditures, assets, or liabilities of the total governmental funds budget. Additionally, the fund must be 5% of the total revenues, expenditures, assets and/or liabilities for the combined governmental funds *and* enterprise funds budget. Any fund the government feels is of considerable importance to financial statement readers may also be designated as a major fund.

### ***Governmental Funds***

Governmental funds focus on near-term inflows and outflows of spendable resources. The budgets for the Governmental Funds are prepared using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. This is the same measurement focus and basis of accounting used for governmental fund financial statement reporting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. The City considers revenues to be available if they are collected within 30 days of the end of the fiscal year. Expenditures are recognized when the related fund liability is incurred, with the exception of several items. The full listing of these items can be found in the Financial Policies beginning on Appendix page F-1.

### **Major Governmental Funds**

The General Fund is the City's primary operating fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges, and capital improvement costs that are not paid through other funds are paid from the General Fund.

The Debt Service Fund accounts for the financial resources accumulated for the payment of principal, interest and related costs on long-term debt paid primarily from taxes levied by the City. The fund balance of the Debt Service Fund is reserved to signify that the amounts are restricted exclusively for debt service expenditures.

The Streets Capital Projects Fund accounts for the costs of street construction and improvements and traffic signalization made with funds primarily provided by proceeds from the sale of long term debt (General Obligation Bonds and Certificates of Obligation) and by investing those proceeds.

### **Non-Major (General) Governmental Funds**

Non-major governmental funds include the Economic Development Fund, Efficiency Time Payment Fee Fund and the Chimney Hill Fund.

For financial statement reporting purposes, the funds listed above are reported as a part of the Governmental Funds. They are combined into the Governmental Funds in the Summaries of Revenues and Other Financing Sources, and Expenditures and Other Financing Uses for the FY11 actual, FY12 revised budget, FY12 estimated year-end actual, and FY13 approved budget contained in the Executive Summary section of this budget document. The above listed funds are budgeted as distinct funds. They are prepared using the *current financial resources measurement focus* and the *modified accrual basis of accounting*.

### **Non-Major Governmental Capital Projects Funds**

Non-major governmental capital projects funds are used to account for financial resources to be used for the acquisition or construction of significant capital facilities. Funds include the Parks and Recreation Capital Projects Fund and the Facilities and Technology (General Government) Capital Projects Fund.

These funds, combined with the Special Revenue Funds, are reported as Non-Major Governmental Funds for financial statement purposes. They are displayed in this format in the Summaries of Revenues and Other Financing Sources, and Expenditures and Other Financing Uses for the FY11 actual, FY12 revised budget, FY12 estimated year-end actual and FY13 approved budget contained in the Executive Summary section of this budget document.

### **Special Revenue Funds**

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include the Hotel Tax Fund, Community Development Fund, Wolf Pen Creek (WPC) Tax Increment Financing (TIF) District Fund, Court Technology Fee Fund, Court Security Fee Fund, Juvenile Case Manager Fee Fund, Police Seizure Fund, Recreation Fund, Parkland Dedication (Parks Escrow) Fund, the Memorial Cemetery Fund, the Memorial Cemetery Endowment Fund, the Texas Avenue Cemetery Endowment Fund and the Drainage Fund. All special revenue funds are considered non-major and are prepared using the *current financial resources measurement focus* and the *modified accrual basis of accounting*.

### **Enterprise Funds**

Enterprise funds account for the acquisition, operation and maintenance of government facilities and services that are self-supported by user fees. The budgets for these funds are also prepared using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities). Enterprise Fund financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*, where revenues are recorded when earned. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Thus, a measurement focus adjustment is necessary to arrive at Actual Working Capital because the enterprise funds' working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial statement purposes. The City's enterprise funds are listed below.

### **Major Enterprise Funds**

The Electric Fund accounts for the activities necessary to provide electric services to the residents of the City. These activities include administration, distribution system operations and maintenance, transmission system operations and maintenance, capital improvements, financing, and related debt service. Billing and collection services are accounted for separately as an internal service fund.

The Water Fund accounts for the activities necessary to provide water services to the residents of the City. These activities include administrative services, water production and distribution system operations and maintenance, capital improvements, financing, and related debt service. Billing and collection services are accounted for as an internal service fund. The Wastewater Fund accounts for the activities necessary to provide sewer collection and treatment services to the residents of the City. These activities include administrative services, wastewater system operations and maintenance, capital improvements, financing, and related debt service. Billing and collection services are accounted for as an internal service fund.

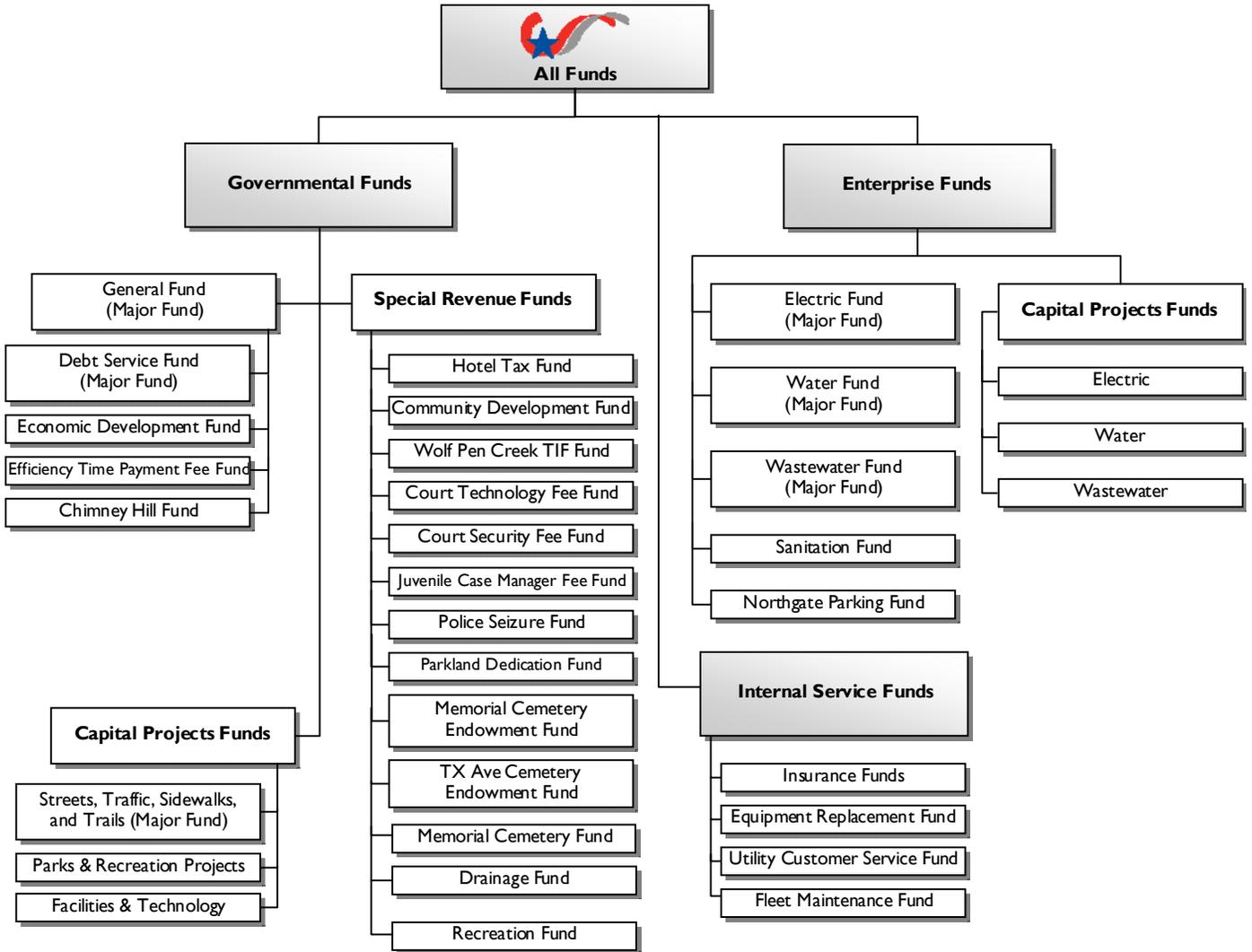
### **Non-Major Enterprise Funds**

The City's Sanitation Fund and Northgate Parking Fund are non-major enterprise funds. Additionally, the City has several impact fee funds that are not budgeted. These include the Harley Davidson Area, Service Area 92-01, Spring Creek Area, Alum Creek Area, and Steeplechase Area Funds.

**Internal Service Funds**

Internal service funds account for services and/or commodities furnished by a designated program to other programs within the City. Funds include the Insurance Funds (Property and Casualty, Employee Benefits, Workers’ Compensation, and Unemployment), Equipment Replacement Fund, Utility Customer Service Fund, and the Fleet Maintenance Fund. The funds are considered non-major and are budgeted on the *modified accrual basis of accounting*.

**City of College Station Fund Structure**



## Net Budget Expenditure Comparison

The table below shows the approved net operating and maintenance expenditures for FY13. Expenditures are budgeted to be \$253,407,816, which is a 2.78% increase from the FY12 Approved Budget. Transfers from the fund balance for capital projects in FY13 are budgeted to be \$9,514,743 and the net approved capital budget is \$30,975,459. The latter two items will provide a total of \$40,490,202 of new budget appropriation for capital projects.

Fund	Approved FY12 Budget	Approved FY13 Budget	Percent Change
General Fund	54,898,894	57,275,844	4.33%
Combined Utilities	122,670,715	124,256,773	1.29%
Sanitation	7,430,014	8,143,537	9.60%
BVSWMA	1,393,401	-	-100.00%
Drainage	1,367,058	1,392,248	1.84%
General Debt Service	12,649,002	12,042,517	-4.79%
Hotel Tax	2,123,142	2,239,926	5.50%
Parking Fund	1,085,775	1,215,654	11.96%
Parks Xtra Education	-	-	N/A
Recreation Fund	1,198,016	1,029,100	-14.10%
Police Seizure	40,000	40,000	0.00%
Wolf Pen Creek TIF (non-CIP)	-	1,334,038	N/A
Municipal Court Funds	296,820	278,558	-6.15%
Business Park Fund	112,150	-	-100.00%
Chimney Hill Fund	125,000	725,000	480.00%
Community Development	3,667,138	2,934,419	-19.98%
Traffic Safety Fund	72,959	-	-100.00%
Internal Services Fund	-	-	N/A
TX Ave Cemetery Endowment Fund	-	-	N/A
Memorial Cemetery Endowment Fund	10,000	10,000	0.00%
Memorial Cemetery Fund	-	-	N/A
ARRA Fund	65,000	-	-100.00%
<b>Total O&amp;M Expenditures</b>	<b>209,205,084</b>	<b>212,917,614</b>	<b>1.77%</b>
Utilities Xfer to CIP	3,070,000	7,500,000	144.30%
CD Xfer to CIP	275,000	1,078,514	292.19%
Gen'l Fund Xfer to CIP	-	936,229	N/A
<b>Fund Balance/Working Xfers to CIP</b>	<b>3,345,000</b>	<b>9,514,743</b>	<b>184.45%</b>
General Gov't CIP	10,707,214	8,103,567	-24.32%
Utilities CIP	19,881,562	15,422,623	-22.43%
Community Dev. CIP	1,070,634	633,208	-40.86%
Special Revenue CIP	2,345,383	3,116,061	32.86%
Wolf Pen TIF CIP	-	-	N/A
Hotel Tax CIP	-	3,700,000	N/A
<b>Total Capital Expenditures</b>	<b>34,004,793</b>	<b>30,975,459</b>	<b>-8.91%</b>
<b>TOTAL</b>	<b>\$ 246,554,877</b>	<b>\$ 253,407,816</b>	<b>2.78%</b>

## Budget Overview

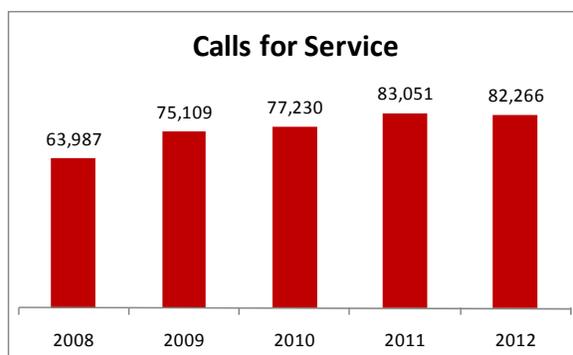
The following sections provide an overview of the Governmental Funds, Enterprise Funds (including Capital Project Funds), Special Revenue Funds, and Internal Service Funds. The text below focuses on the various City departments and functions provided by each department. Descriptions of changes to the base budget and service level increase or decrease requests are included in the text.

### Governmental Funds

#### Police Department

The Police Department provides a number of services that help keep the community safe. Services provided include: 1) police patrol with certified police officers who are assigned to specific areas of the city and who are equipped with police vehicles and all necessary equipment; 2) criminal investigation for the investigation of reported crimes; 3) animal control; 4) communications and emergency medical dispatch support for police, fire and EMS; 5) short term jail/detention facilities that reduce the processing time of arrests; and 6) a recruiting and training division that serves as a support and training function for the Department.

The Police Department FY13 Approved Budget includes three service level adjustments (SLAs). To address increased congestion and crime in the Northgate Entertainment District, one SLA will add 1 Sergeant, 6 Police Officers and 3 vehicles to the Police Department in FY13. A total of \$895,681 was approved to be added to the FY13 budget for this new unit. This includes budget for salaries, benefits, training, supplies and maintenance costs. The estimated annual recurring cost is \$571,978. The second SLA will add a Police Assistant to the Criminal Investigation Division to allow Police Officers to focus on tasks which require a sworn officer. The addition of this position will cost \$62,423 in FY13, including salaries, benefits, training and supplies, with a recurring cost of \$51,707. The third SLA will add back in maintenance and operations costs for FY13 that were previously reduced from the Police Department, totaling \$24,150. This will be used for annual software fees and maintenance in the Criminal Investigation Division.

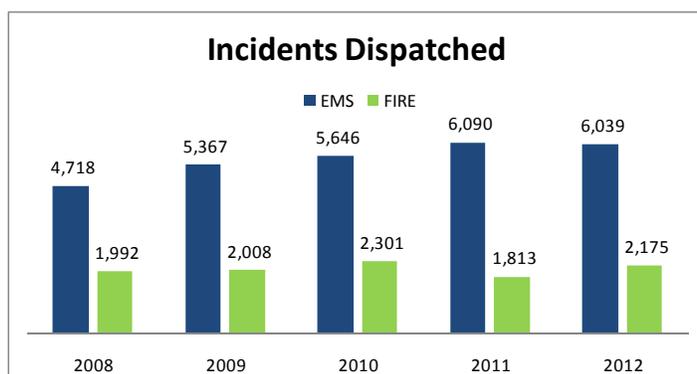


*The above graph illustrates calls for service. A "call for service" is defined as any event or situation, reported by a citizen that requires a response from the Police Department.*

#### Fire Department

The Fire Department provides services to College Station, City of Bryan—through an automatic aid program—and to rural areas around College Station through mutual aid agreements. The Fire Department currently operates five stations located throughout the City.

The basic services provided by the Fire Department include: 1) fire response; 2) emergency medical response; 3) fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; and 4) hazardous material response.



The Fire Department is opening Fire Station No. 6 in late 2012 to provide improved Fire and EMS services to the northern part of College Station. Funding for the operations and maintenance costs of the new fire station, including staffing, training, supplies and equipment have been phased in over several years. Included in the FY13 base budget

is one-time funding for Fire Station No. 6 overtime and training needs in the amount of \$127,390. This funding was approved to be spent in FY12, but was not completed and is therefore included in the FY13 base budget.

The FY13 budget also includes \$80,000 in funds for capital maintenance costs at Fire Station No. 4 (located at Easterwood Airport) that were approved as a FY12 SLA, but were unable to be completed in FY12. This maintenance will include the replacement of flooring in high travel areas, the cleaning of the HVAC system, and a major overhaul of bay doors which is needed to address ongoing issues with delays to emergency response. Half of the cost will be reimbursed by Texas A&M University.

Two SLAs are included in the FY13 Approved Budget. The first SLA is for funding in the amount of \$15,000 to pursue National Accreditation for fire and emergency services. The cornerstone of the accreditation process is the role of self-assessment and performance evaluation. This process increases the efficiency and effectiveness of local emergency services, provided that the findings from self-assessment are applied to local planning and implementation activities. Another major component is a comprehensive community risk, hazard, vulnerability and value assessment. This better identifies staffing needs and use of department resources. The second SLA is for \$6,000 and will fund the increase in cost for the upgrade of a Crown Victoria to a full size Chevy Tahoe. This is necessary for the transport of training aids and equipment used for Fire and EMS training. This vehicle will also serve as a back up vehicle for the Battalion Chief.

### Public Works Department

The Public Works Department consists of the following divisions: Capital Projects, Facilities Maintenance, Streets Maintenance, Traffic Signals, Traffic Signs, Irrigation Maintenance and Administration. It is also responsible for refuse collection as well as fleet and drainage maintenance. **Public Works Administration Division** is responsible for the daily administrative functions of the department. One SLA was approved for the reduction of Public Works staff vehicles in the amount of \$14,669. This reduction impacts the Streets Maintenance and Traffic Signals divisions by streamlining the department's fleet.

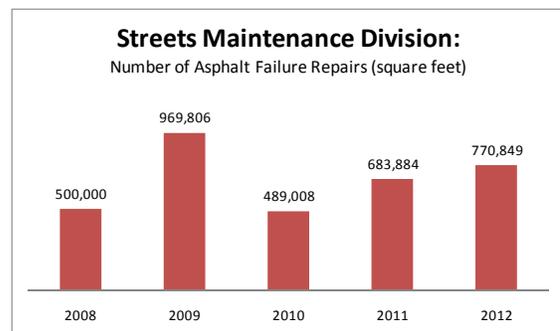
The **Traffic Engineering Division** conducts and reviews traffic engineering studies and plans and evaluates on-street parking throughout the City. Additionally, the Traffic Engineering Division engages in public education, special programs, and project management of related capital projects.

One SLA for \$50,000 was approved in this division for an Intersection Operational Improvement Analysis and the resultant recommendations.

The **Facilities Maintenance Division** provides support services to City departments through the maintenance of City facilities. This includes heating, ventilation and cooling systems. Additionally, Facilities Maintenance performs minor building construction and remodeling activities. The Division also repairs and/or replaces equipment in a timely manner. One SLA was approved for the Facilities Maintenance division for \$20,000 to reduce the contract amount for janitorial services and pest control. Additionally, due to the closure of the Conference Center, City Council requested a study be conducted to ensure the structural integrity of all City facilities. To fund this study, \$250,000 was added to the FY13 Approved Budget in this Division. This was offset by a reduction of \$250,000 from the Parks and Recreation Department Conference Center Division budget.

The **Capital Projects Division** is responsible for the administration of the City's capital improvement plan. This includes the management of projects approved with bond elections such as streets, fire stations, libraries, and others. Some of the capital projects for public utilities such as Electric, Water, Wastewater, and Drainage are also handled in this division.

The **Streets Maintenance Division** of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs, including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Maintenance Division coordinates with the



Engineering and Capital Projects Divisions to plan and develop major street projects. The Streets Maintenance Division also provides other routine maintenance services such as pothole patching and crack sealing. The effectiveness of this service is measured by the average pavement rating of the City's streets. The citywide average pavement rating for 2012 is an 85 out of 100, which means that city streets are in good condition overall. A decision matrix is used to determine the maintenance strategy for a particular roadway and is based upon the type of distresses present, the density of the distresses, and the roadway classification. Funding is included in the FY13 Approved Budget for the Division's pavement maintenance and rehabilitation plan that was developed in 2012.

Two SLAs were approved for the liquidation of three (3) pieces of heavy equipment. The first is for the liquidation of one motorgrader, which will result in an estimated savings of \$15,944. The motorgrader is used primarily to maintain unpaved roads. As all of the City's roads will soon be paved, the motorgrader can be liquidated. The other SLA is for the reduction of one chip spreader and one asphalt spreader, which result in an estimated savings of \$32,770. The Department is no longer doing in-house chip seal for street repairs (however, this may be contracted out for preventative maintenance), thus the chip spreader and asphalt spreader are no longer a necessary part of the City's fleet. The asphalt spreader will be replaced by two trailers that will fulfill the emulsified asphalt and tack oil transport functions currently handled by the asphalt spreader. These trailers will be purchased using equipment replacement funds previously set aside for the liquidated heavy equipment.

The **Irrigation Maintenance Division** is responsible for the city-wide maintenance and repair of all irrigation lines and equipment outside of those maintained by Parks and Recreation. This division's primary goal is to implement water conservation efforts consistent with the Green College Station Action Plan.

The **Traffic Signs & Markings** and **Traffic Signals** divisions in College Station service and maintain integral traffic flow control mechanisms throughout the City. The system is critical to City operations, most notably during peak traffic times such as the very busy Texas A&M football season. These divisions are also responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians. One-time SLA funding in the amount of \$45,000 is included in the FY13 Approved Budget for traffic signal synchronization and timing, as is \$50,000 for an upgrade to fiber-optic traffic signal communication along three major traffic arteries and \$100,000 for a Traffic Operations Master Plan. An additional SLA for \$35,700 was approved for the implementation of the Asset Management and Work Order System in the Traffic Signs and Signals Divisions.

## **Parks and Recreation Department**

The Parks and Recreation Department (PARD) is responsible for College Station park facilities and recreational programs. The PARD budget is split between the Recreation Fund and the General Fund. The Recreation Fund includes Sports Programs, Aquatics, Xtra Education programs, Teen and Senior programs and Conference Center operations. The remaining Parks and Recreation activities, such as maintenance of park facilities, heritage programs, athletic tournaments, special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City, and cemetery maintenance and operations are budgeted in the General Fund. The Parks and Recreation Department has implemented a management reorganization that resulted in the net elimination of 5 full-time positions.

### **Recreation Fund Divisions:**

Each program within the Recreation Fund has a fully costed budget, which not only includes revenue and direct costs, but also includes indirect administrative costs, field costs, General and Administrative transfers, as well as the subsidy provided by the General Fund.

The **Sports Division** approved budget is \$1,431,557 and includes programs such as Adult Softball, Adult Volleyball, Youth Basketball, Youth Football, Youth Volleyball, Adult Kickball, Challenger Sports, Tennis, and several non-fee programs. For FY13, Youth Girls Softball will no longer be coordinated by the City of College Station; it will be coordinated by the Brazos Valley Girls Softball Association with which the City currently partners to facilitate the program.

The **Instruction Division** is comprised of the Xtra Education Program which has an approved budget of \$231,310 and provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs that are offered at various sites throughout the City.

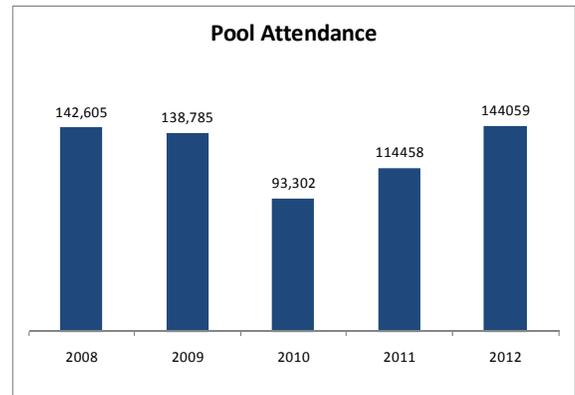
The budget for the **Southwood Center and Lincoln Center Division** totals \$693,494. Several teen and senior activities take place daily at the Southwood Center and the Lincoln Center is a community/recreation center that provides positive programming and serves as a satellite center for social services.

The **Conference Center Division** provides meeting space for various groups and organizations and the approved budget for FY13 is \$108,328. Due to the discovery of significant structural damage that threatened public safety, the Conference Center was closed on July 6, 2012 and operations were moved to the Central Park offices. The Conference Center staff will continue to coordinate events at other City venues. Additionally, due to the closure of the Conference Center, City Council requested a study be conducted to ensure the structural integrity of all City facilities. To fund this study, \$250,000 was added to the Public Works FY13 Approved Budget. This was offset by a reduction of \$250,000 from the Parks and Recreation Department Conference Center Division budget.

The **Aquatics Division** approved budget of \$1,256,152 supports three City pools, programs at the CSISD Natatorium, the splash pad at the Lincoln Center, swim lessons, water fitness, the swim team and the stroke clinic.

The PARD Recreation Fund budget includes one approved SLA which will increase the budget by \$115,000. These funds will be used for one-time repairs at Adamson Lagoon pool.

The PARD Recreation Fund base budget includes personnel reorganization and position eliminations that will result in salary and benefits savings as well as increase Recreation Fund organizational efficiency by streamlining processes and operations. The base budget also includes a one-time payment of \$30,000 to College Station Independent School District (CSISD) to true-up costs for the FY12 operations of the CSISD Natatorium.



The above graph illustrates the fluctuation in attendance at City pool facilities.

**General Fund Divisions:**

The **Parks and Recreation Department (PAR) Administration Division** serves as the primary point of contact for customers and provides administrative support to the rest of the department. This division also provides coordination, design and administration of some of the parks and recreation capital improvement projects, graphics support, marketing development, emergency shelter operations and website administration. The approved budget for this division in FY13 is \$309,507.

The **PAR Recreation Division** oversees Youth and Adult Athletics, Aquatics, Instruction programs, Tournament events and Kids Klub. The Kids Klub is an after school care program, operated in collaboration with the College Station Independent School District (CSISD). The FY13 Approved Budget for the Recreation Division is \$864,825.

The **PAR Special Facilities Division** included both Heritage Programs and Special Facilities Administration in FY12. However, in FY13 the Administration functions and budget will be shifted to the Parks Operations division. In FY13 this division will only provide coordination of Heritage events. The approved PAR budget for Heritage Programs is \$6,628. Additional budget for Heritage Programs, including a 0.5 FTE, is a component of the City Secretary’s budget.

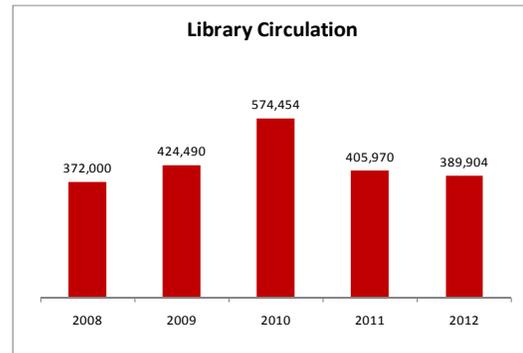
The **Parks Operations and Cemetery Division** is responsible for maintenance and operations of the City park facilities, athletic facilities, selected streetscape areas, the City Cemetery and the Memorial Cemetery. This division also provides support for special events, programs and other City activities. In FY12, this division included budget for Urban Landscape, however, in FY13, the Urban Landscape division will be consolidated into Parks Operations. The approved budget for Parks Operations is \$3,242,146 and the budget for Cemetery operations is \$457,709.

The PARD General Fund budget includes one approved revenue SLA that will increase FY13 revenue by \$50,000 by charging a post-burial fee to users of College Station cemeteries. The FY13 Approved Budget also includes four SLAs which will result in an expenditure increase of \$177,776. One approved SLA will increase the budget by \$59,776 for the one-time purchase of field equipment for the Recreation Division. One approved SLA will increase

the budget by \$100,000 for one-time maintenance and resurfacing at several park facilities. In FY13, one approved SLA, in the amount of \$10,000, will be used to fund advertising, promotional activities and facility rentals for the FY14 and FY15 Texas Amateur Athletics Federation (TAAF) Games of Texas that will be hosted by College Station. One approved SLA will add \$8,000 to the budget for advertising and promotional materials to bring a Texas Senior Games Competition to College Station. Both the TAAF Games of Texas and Texas Senior Games expenditures will be reimbursed by the Hotel Tax Fund. The FY13 PARD base budget includes personnel reorganization and position eliminations that will result in salary and benefits savings as well as increase PARD organizational efficiency by streamlining processes and operations.

### Larry J. Ringer Library

The Larry J. Ringer Library facility is overseen by the City’s Parks and Recreation Department. This facility is operated in collaboration with City of Bryan, which provides staffing for the College Station facility. The graph to the right illustrates the circulation of the College Station Library over the last several years. The Library FY13 Approved Budget includes one SLA of \$7,025 which will be used to upgrade the Library’s primary management software. There are no recurring costs associated with this SLA.



### Planning and Development Services Department

The Planning and Development Services Department provides oversight for development planning within the City of College Station. Planning and Development Services consists of the following components; Planning & Development Administration, Community Development, Engineering, Code Enforcement, Neighborhood Services, Northgate District, and Strategic Planning. Planning and Development Services reinforces compliance with zoning, subdivision, and drainage regulations as well as other City ordinances. This department works with citizens and other City departments to ensure City development in a manner consistent with policies established by Council. Planning and Development Services continues to identify and implement opportunities for streamlining processes within the department.

The FY13 Approved Budget for Planning and Development Services includes three SLAs. The first SLA is an increase SLA in the amount of \$36,160. This SLA will shift 25% of the salary and related benefits to the General Fund from the Community Development Fund for two out of the three Community & Development Analysts in Planning and Development Services. With a portion of the salaries coming from the General Fund, these analysts will be able to dedicate a portion of their time and expertise to assist with long and mid-range community planning and the implementation of the Comprehensive Plan and existing neighborhood plans.

The second SLA is for the reduction in annual replacement and recurring fuel costs of one Engineering vehicle in the amount of \$2,512. In conjunction with an approved Drainage Foreman position increase in the Drainage Fund, this vehicle will be transferred to the Drainage Fund for this new position to use.

The final approved SLA is for \$26,800 in one-time funds to provide an accessibility entrance for the Community Development office located at 1207 Texas Avenue.

### Information Technology Department

Information Technology (IT) implements and maintains the technology and computer based information systems used by all City Departments. The IT department includes IT Administration, Management Information Services (MIS), Geographic Information Services (GIS), E-Government, Mail, and Communication Services. IT has implemented several organizational changes to help streamline efficiency within the department.

The MIS division implements and supports computing platforms and applications for all City Departments, including Computer Aided Dispatch (911) for Public Safety, and connectivity to the Internet. The GIS division is responsible for the coordination of all geographic data and its presentation to the public. The E-Government division is responsible for the City website, interactive web service provision, and the City’s Intranet. Communications provides connectivity within the city for cable and fiber.

Funding in the amount of \$211,904 is included in the approved budget for the Brazos Valley Wide Area Communications System (BVWACS) which provides a wide area communications system that promotes radio system interoperability for public safety and emergency management operations. One SLA was approved, in the amount of \$164,983, for the BVWACS budget. This SLA would fund two projects using Equipment Replacement funds. The first project is for upgrading the public safety and utilities dispatch radio consoles. The second project includes the replacement of all radio controller hardware and software for seven (7) dispatch consoles at the Brazos 911 Dispatch Center.

Several SLAs are included in IT's FY13 Approved Budget. The first is an increase SLA in the amount of \$143,532 for funding half of the upgrade cost of Microsoft applications. This project will upgrade the current Microsoft Office 2007 application suite to the most recent version, currently called "Office 15" by Microsoft. This application suite is scheduled for release in late 2012. This project would fund one half of the upgrade cost in FY13, and half in FY14, as has been done in previous fiscal years. The total cost of this project is estimated to be \$287,064.

The second approved SLA is shared with the Human Resources division. This SLA is for the purchase of a new Human Resources recruiting module that is compatible with the City's current data management system. This software will allow for a faster, easier and more reliable recruiting process for the City. This SLA includes initial one-time funding for the software cost in the amount of \$9,500, to be added to the Human Resources budget and ongoing maintenance costs of \$18,000, to be added to the MIS budget.

The FY13 Approved Budget includes SLAs for three capital outlay projects including an Electronic Agenda Manager, in the amount of \$63,050; an Enterprise Resource Planning (ERP) system upgrade and replacement study, in the amount of \$103,550; and a new Identixx Fingerprint System, in the amount of \$100,750. These approved SLAs are for one-time expenditures only.

## **Fiscal Services Department**

The Fiscal Services Department provides fiscal administration, accounting, treasury, purchasing, budgeting and financial reporting services to the City. This department also oversees the operations of the Municipal Court and Utility Customer Service.

Treasury handles cash and debt issues for the City while ensuring all funds are prudently invested. The Accounting and Purchasing Divisions work closely together to ensure that purchases are properly made and recorded. Municipal Court collects fines and fees for the City while providing the City with administration for cases filed for enforcement of Class C misdemeanors. The Office of Budget and Financial Reporting prepares, monitors, and reviews the annual budget, and coordinates the annual audit and prepares the annual financial reports.

In order to improve departmental management and efficiency, the FY13 base budget for the Fiscal Services department included significant restructuring among the divisions. Fiscal Administration was realigned to include only the Executive Director of Business Services and a Staff Assistant, while the Accounting Operations and Treasury functions were combined into one division. Additionally, two Staff Accountants combined with Budget staff to form the Budget and Financial Reporting division. Although several positions changed divisions, there was no FTE change reflected for the department, and no SLAs were submitted for Fiscal Services.

## **General Government Department**

The General Government Department includes many of the administrative functions of the City.

The **Mayor and Council Division** accounts for expenditures related to Council functions such as education and training. The approved budget for this division is \$33,347. Included in the approved budget were one-time reductions for sponsorships and for professional services. The budget for the City's membership to the National League of Cities (NLC) and related travel costs for NLC conference was also removed for FY13. A total of \$16,851 in one-time budget was reduced from the FY13 Mayor and Council budget.

The **City Secretary Division** is responsible for elections, records management, City Council support and other activities. As part of Budget Amendment #1 in FY12 the records keeping portion (which includes one part-time 0.5 FTE employee) of the Heritage Programs budget was transferred from Parks and Recreation to the City Secretary's

budget. The FY13 Approved Budget is \$451,003. This includes one approved SLA in the amount of \$40,000 for increased election costs associated with charter Election.

The **Internal Auditor Division** conducts independent financial and performance audits to provide City Council and the Mayor with objective information to assist in determining whether governmental operations are adequately controlled and to assure that a high degree of public accountability is maintained. The Internal Audit approved FY13 budget is \$198,289 and includes no SLAs.

The **City Manager Division** is responsible for the day to day operations of the City, making recommendations to the City Council, and providing short and long-term direction to the organization. The FY13 City Manager's approved budget is \$882,142. No SLAs were submitted for the FY13 budget.

The **Legal Division** provides legal services and support to City Council and City staff. Among the services provided by this office are legal advice, contract writing, and litigation. The Legal Office approved budget is \$943,902 which includes an additional \$3,234 in the base approved budget for travel and training funds.

The **Public Communications (PC) Division** provides for the dissemination of City information through various media outlets. The total FY13 Approved Budget is \$659,039, which includes the reallocation of resources used for media-related services. The PC budget also includes one approved SLA for the reduction of printing services in the amount of \$17,472. The PC Division currently funds twelve issues of the *Inside College Station* newsletter that is distributed in utility bills. This printing would be scaled back to six issues per year and shift from full color to black and white. In conjunction with this SLA, a one-time increase in funds in the same amount is approved to help offset the cost of printing commemorative posters and other keepsakes for the City's 75<sup>th</sup> Anniversary celebration that is anticipated to occur in FY13.

The **Human Resources Division** consists of Human Resources and **Risk Management** (which is funded by the Insurance Funds). The Human Resources Division is responsible for the strategy and implementation of the compensation and benefits program for all employees. The division also manages the recruiting and hiring of qualified candidates for City positions. In addition, policy interpretation and performance management programs are coordinated through Human Resources. The Risk Management function seeks to limit the exposure of the City to physical and financial losses through a number of programs that address worker safety. The Human Resources FY13 Approved Budget is \$586,689 and includes two SLAs. The first SLA will increase the budget by \$25,000 for the development of a City-wide training program. The second SLA, in the amount of \$9,500, will be used for the replacement of recruiting module software used in Human Resources.

### **Other General Fund Expenditures**

There are a number of expenditures budgeted in the General Fund that do not fall under the purview of any one department. Miscellaneous expenditures within the General Fund include \$957,013 for public agency funding, \$250,000 for contingency transfers and \$2,691,741 for the General Fund Subsidy Transfer to the Recreation Fund. An additional \$1,975,671 is included for other expenditures and transfers. These include the transfer of funds from the General Fund to the Capital Projects Funds for several capital projects that are approved to be funded with general funds. Also included in this amount is the City's estimated payment to the Appraisal District as well as a transfer to the Economic Development Fund, transfers to the Utility Funds (for repayment of an interfund loan) and a transfer to the Northgate Parking Fund. Finally, budget is included for State Legislative Consulting services and other various payments.

### **Debt Service Fund**

The Debt Service Fund is used to account for ad valorem tax revenue collected to pay for authorized general government debt. The approved debt service portion of the ad valorem tax totals 19.5635 cents per \$100 valuation, which accounts for approximately 45.4% of the tax levy. This reflects a reduction of approximately 0.6 cents from the FY12 debt service portion of the tax rate.

### **Economic Development Fund**

The City created an Economic Development Fund to account for resources and expenditures directed at providing incentives for businesses and industries that are planning to locate in College Station. Resources set aside for economic development purposes will be transferred into this fund and remain in the fund until expended. Only

General Fund dollars in the amount of \$300,000 will be transferred into this fund in FY13. Expenditures in the amount of \$305,000 are budgeted in this fund for economic development cash assistance incentives.

### **Efficiency Time Payment Fee Fund**

The Efficiency Time Payment Fee can be used for the purpose of improving the efficiency of the administration of justice in College Station. Anticipated revenues in FY13 total \$8,105. The majority of approved expenditures for this fund are through a SLA in the amount of \$43,500 for the purchase of License Plate Recognition software for the City Marshal vehicles. The remaining \$4,000 is for the printing and distribution of collection notices, as well as for the purchase of software to interface with TxDOT information.

### **Chimney Hill Fund**

The Chimney Hill Fund accounts for the receipt and expenditure of funds received by the City for the operation and maintenance of the city's Chimney Hill property. Revenues from all rents and royalties are estimated to be \$430,825 in FY13. The city currently receives rent revenue from several businesses that are renting spaces in the Chimney Hill property. Investment earnings are anticipated to be approximately \$7,000. The total approved FY13 revenue budget is \$437,825. Approved expenditures in the Chimney Hill fund include \$80,000 for facilities maintenance in FY13. This includes funds for utilities, street, and building maintenance costs of the Chimney Hill property. Property taxes paid out of this fund are anticipated to be \$45,000. In addition, a one-time transfer in the amount of \$600,000 to the Electric Fund is included in the FY13 budget. These funds are from Certificates of Obligation (COs) issued in 2009 for the design of a new convention center project. As this project will not occur, this debt will be transferred to the Electric Fund to be used in lieu of the issuance of additional debt in that fund.

## **Enterprise Funds**

### **Electric Fund**

College Station's Electric Utility provides for the construction of new facilities needed to extend electrical service to new consumers, performs repairs and maintenance as needed to maintain the electric system, and installs and maintains street lights and rental lights. Electric Utility personnel maintain over 20 miles of electric transmission lines, 6 electrical substations, and over 450 miles of overhead and underground electric distribution lines.

Two SLAs are included in the FY13 Approved Budget. The first SLA, in the amount of \$107,500, is for the addition of a Compliance Officer position. This position will be responsible for tracking and keeping current with all compliance related regulations and will be the primary contact for all of the regulatory authorities associated with compliance. A second SLA, in the amount of \$104,500, has been approved for the addition of a SCADA Analyst position. This position will provide the IT support needed to meet the cyber and physical security compliance requirements set forth by the North American Electric Reliability Corporation (NERC) and the Texas Reliability Entity (Texas RE).

In addition to the SLAs, two additions were made to the base budget in order to ensure compliance with regulatory authorities. The first base budget addition, in the amount of \$25,000, is for NERC required transmission operator training. The additional budget is for the Dispatch Operations personnel to attend the annual Electric Reliability Council of Texas (ERCOT) Operations Seminar and ERCOT Black Start Training and Simulation. The budget will also be used for the System Operations Success Standards Always Current, which is an internet based training program that focuses on the NERC Reliability Standards. A second addition to the base budget, in the amount of \$54,000, is to offset an increase in ERCOT Wide Area Network (WAN) charges. To maintain system connectivity with the ERCOT, CSU connects through T1 data circuits to the Wide Area Network (WAN) that ERCOT supports. As of December 2011, ERCOT increased the WAN fees associated with each T1 connection. In addition to this increase, CSU was also required to build a backup Operations center to meet Federal requirements which necessitated the installation of another T1/WAN connection to ERCOT. As a result, the monthly ERCOT WAN fees have increased and budget has been added to account for this increase.

Also included in the Electric Fund approved budget is an addition of approximately \$230,000 that was not included in the proposed budget. This additional budget is for salary and benefits related to Electric Fund pay structure changes that were under review at the time the proposed budget was developed.

No rate increase was approved in the Electric Fund for FY13.

## **Water Fund**

The City of College Station has the capacity to produce approximately 30 million gallons per day of potable water. The Water Division has developed high standards of reliability that assures customers' needs are met with a water supply that meets or exceeds all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission and distribution is recovered by charging customers for consumption on a per unit basis.

Three SLAs were included the FY13 Water Fund approved budget. The first SLA, in the amount of \$100,000, is for the removal, inspection, refurbishment (as needed) and re-installation of three transfer pumps located at the Sandy Point Pump Station. This is consistent with an approximate 8-10 year cycle for routine maintenance of the transfer pumps. The second SLA is for the recoating of a large section of the Park Place Elevated Storage Tank. While the type of coating used on the interior and exterior normally has a 20+ year service life, the annual inspection has indicated that a large section of the center column coating, which is immersed in the tank, has failed. Allowing the failed area to corrode until it is appropriate to replace the entire coating would result in unacceptable structural damage. This repair, estimated to cost \$50,000, will extend the existing coating for its full service life without the likelihood of structural damage to the tank. Finally, the third SLA, in the amount of \$21,500, is to cover the cost of street repairs that are needed following water utility repairs. Historically, these repairs have been paid for by the Public Works Department. In FY12, it was determined that these costs should be paid by the appropriate utility, and the budget in the Water Fund was increased accordingly. The costs, however, are estimated to exceed the amount budgeted. This increase is to provide for the additional budget needed for these repairs.

No rate increase was approved in the Water Fund for FY13.

## **Wastewater Fund**

Effective sanitary sewer collection and treatment is essential to public health in an urban environment. Over the last several decades, standards have increased for this infrastructure. Past upgrades to the Carters Creek Wastewater Treatment Plant were directly related to changing standards. As the system continues to grow, additional capital is needed for line extensions. The existing system will have to be maintained with line replacements and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.

Two SLAs are included in the FY13 Approved Budget. The first, in the amount of \$90,000, is for a nutrient removal evaluation of the Carters Creek and Lick Creek Wastewater Treatment Plants. This study will evaluate the liquid and solid streams at the treatment plants to identify operational changes and facility upgrades needed to meet a future anticipated total phosphorus and nitrogen discharge limits. The results of this report will aid the Water Services Department in determining capital budgets and future plant layouts. The second SLA, in the amount of \$21,500, is to cover the cost of street repairs that are needed following wastewater utility repairs. Historically, these repairs have been paid for by the Public Works Department. In FY12, it was determined that these costs should be paid by the appropriate utility, and the budget in the Wastewater Fund was increased accordingly. The costs, however, are estimated to exceed the amount budgeted. This increase is to provide for the additional budget needed for these repairs.

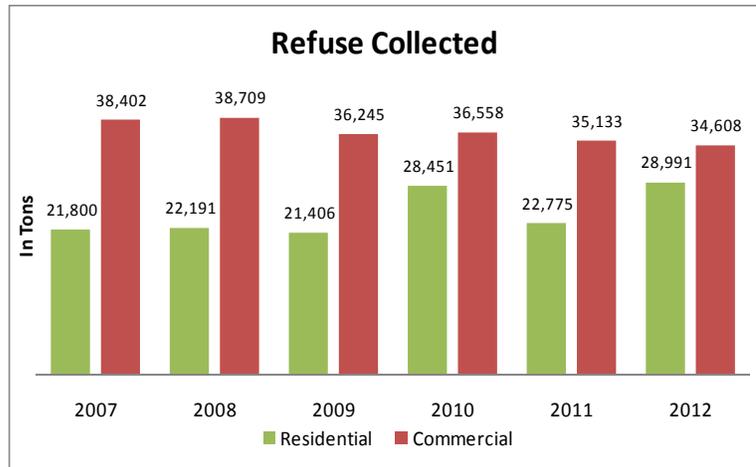
A 5% rate increase was approved in the Wastewater Fund for FY13.

## **Sanitation Fund**

The Sanitation Division of Public Works provides services that meet the City's solid waste collection needs. These services include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of waste. Commercial services are also provided to local businesses and includes collection in small and large containers. Customers with greater volumes have the option of using roll-off containers that are serviced by front load collection equipment.

Revenues for FY13 in the fund are estimated to be \$7,716,293. Residential and commercial Sanitation operations for FY13 are approved to be \$7,023,793, or 1.33% higher than the FY12 Revised Budget. A portion of this is due to an increase in forecasted fuel costs for travel to the new landfill. Also included is \$68,301 for an approved SLA related to the outsourcing of route optimization services.

Approved non-operating expenditures are \$1,119,744, and include the fund's Utility Transfer to the General Fund in the amount of \$722,034 as well as \$397,710 for the Twin Oaks Landfill debt service payment. The expenditure for the debt service payment will be offset by revenue received from the Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.). Additionally, the Sanitation Fund has historically provided funding for Keep Brazos Beautiful (KBB), an Outside Agency dedicated to beautification and litter abatement. Funding in the amount of \$46,240 is included for the KBB. The total FY13 approved expenditures for the Sanitation Fund are \$8,143,537.



No rate increase was approved in the Sanitation Fund for FY13.

### Northgate Parking Fund

The Northgate Parking Fund accounts for parking operations in the Northgate district of the City. This includes the surface parking lot on Patricia Street, the College Main Parking Garage and on-street parking in the district. FY13 approved revenues from parking fees are \$948,707 and fines are \$186,229. Other revenues in this fund include investment earnings, miscellaneous revenue, and a one-time General Fund transfer in. This transfer is needed to offset the cost of the capital project expenditures anticipated to occur in FY12 and FY13.

Approved expenditures for Northgate District operations are \$686,192. This amount includes expenditures related to non-parking activities in the amount of \$227,252, which will be covered by a transfer from the General Fund. Additionally, \$4,600 was added to the FY13 Approved Base Budget to provide a \$0.50 differential in shift pay for employees working the night shift. Two parking garage improvement projects are included in the FY13 Approved Budget. The first is for the hydrojetting and repair of underground storm drain lines in the garage. \$10,615 is included in the Northgate District operational budget for this purpose. The second parking garage project included in the approved budget is for thermal and moisture protection repair and replacement in an effort to repair and prevent water damage. This project is estimated to cost \$214,925. Total approved Northgate Parking Fund expenditures are \$1,215,654.

### Special Revenue Funds

#### Hotel Tax Fund

The City receives a tax of 7% on room rental rates from persons staying in hotels within the City. The City's use of Hotel Tax funds is limited by State law to be used for the promotion of tourism in the City of College Station. The approved FY13 budget includes \$559,773 for City Operations including Wolf Pen Creek event operations and other PARD programs and events that are eligible for Hotel Tax Funds. This includes annual funding in the amount of \$200,000 for soliciting and hosting of sports tournaments in College Station. In addition, \$3,700,000 is budgeted for the construction of synthetic fields at Veteran's Park.

A total of \$1,630,153 of Hotel Tax funding is included in the FY13 Approved Budget for the Bryan/College Station Convention and Visitors Bureau (CVB), the Arts Council of the Brazos Valley, the George Bush Presidential Library Foundation, the Brazos Valley Veterans Memorial, Northgate advertising through the Northgate District Association, and the Bryan-College Station Chamber of Commerce. This includes \$100,000 in Hotel Tax Fund funding for the creation of a grant program administered in partnership with the CVB.

## **Community Development Fund**

Community Development helps provide low cost housing and other public assistance through Community Development Block Grant and Home Grant funds from the federal government. These funds are used to assist low to moderate-income residents of College Station. Assistance is provided through housing services, public agency funding, public facility improvements, and community development activities. The FY13 budget includes one approved SLA which will decrease the budget by \$36,160 to move 25% of two Community Development Analysts' salaries and benefits to the Planning and Development Services Department.

## **Wolf Pen Creek (WPC) TIF Fund**

The Wolf Pen Creek Tax Increment Finance (TIF) Zone generates revenues that must be utilized within the Wolf Pen Creek District. The TIF expired December 31<sup>st</sup>, 2009. A total of \$1,186,298 has been estimated in FY13 for the completion of the Wolf Pen Creek Festival Site. A total of \$1,845,992 has been budgeted for this project. In addition, a total of \$1,235,044 has been budgeted for a payment to College Station Independent School District for the balance of the school district's portion of unspent WPC TIF funds. The estimated balance of the WPC TIF funds in the amount of \$98,994 will be expended in accordance with the restrictions for the use of the funds. The WPC TIF Fund will be closed following the expenditure of the balance of the funds, which is estimated for the end of FY13.

## **Drainage Fund (O&M)**

The Drainage Maintenance Division is part of the Public Works Department, but is funded from the Drainage Fund. The Drainage Maintenance Division is responsible for the care and maintenance of the drainage ways throughout the City. Mowing rights-of-way and creek cleaning are the primary activities of this division, as are taking steps to mitigate the impact of drainage-related issues that may impact the health and public safety of the City's residents.

Funding was approved for the addition of a Drainage Foreman in this division through an SLA for \$72,551, which includes all associated costs for fuel, fleet maintenance, and equipment replacement. The additional Foreman will be responsible for scheduling daily/weekly work, ordering materials for specific jobs, investigating citizen concerns, conducting appropriate QA/QC testing after rehabilitation/reconstruction and managing work orders. In addition, SLA funding in the amount of \$3,787 reallocates the costs associated with the existing Drainage Foreman's vehicle (currently budgeted in Public Works) to the Drainage Fund. Total approved operating expenditures for this fund are \$1,392,248.

No rate increase was approved in the Drainage Fund for FY13.

## **Court Technology Fee Fund**

The Court Technology Fee Fund can be used to fund technology projects at the Municipal Court Facility. Approved expenditures of \$60,707 will be used for technology related purchases such as computer hardware and software for court facilities.

## **Court Security Fee Fund**

The Court Security Fee Fund is used to fund security projects at the Municipal Court building. Approved expenditures of \$66,943 are included for court security personnel in this fund. Approved estimated revenues in the amount of \$68,027 are included for FY13.

## **Juvenile Case Manager Fee Fund**

The Juvenile Case Manager Fee Fund is used to fund the salary and benefits of a Juvenile Case Manager, as well as cover the salary and benefits of staff time spent administering Teen Court. The total approved budget of \$103,408 includes travel and training funds for the Juvenile Case Manager allowed and implemented as a result of action taken by the 81st Texas Legislature.

### **Police Seizure Fund**

The Police Seizure Fund accounts for revenues and expenditures related to property seized by the College Station Police Department. Expenditures for FY13 are budgeted at \$40,000. These funds are used for one-time equipment and other purchases to assist in police activities.

### **Memorial Cemetery Fund**

This fund accounts for two thirds of cemetery lot sales as well as other revenue that is collected through the Memorial Cemetery and Aggie Field of Honor. The fund also accounts for expenditures on projects that take place at this location. No expenditures have been included in the FY13 Approved Budget for the Memorial Cemetery Fund. The maintenance and operations for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

### **Memorial Cemetery Endowment Fund**

This fund accounts for the remaining one-third of the sales of cemetery lots that are accrued through the Memorial Cemetery Fund, which includes the Aggie Field of Honor. FY13 approved expenditures include \$10,000 for the continued marketing efforts of the cemetery.

### **Texas Avenue Cemetery Endowment Fund**

This fund accounts for the sale of cemetery lots and other revenues that are collected through the College Station cemetery. The fund also accounts for expenditures on projects that take place in the cemetery. There are no expenditures anticipated in this fund in FY13. The maintenance and operations for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

### **Internal Service Funds**

The City has established several internal service funds for areas where goods and services are provided to City departments on a cost-reimbursement basis. The Internal Service Funds include the Insurance Funds, the Equipment Replacement Fund, the Utility Customer Service Fund, and Fleet Maintenance Fund. Each of these funds receives revenues from City departments to which services are provided. Internal Service funds have revenues transferred from departmental budgets on a monthly basis to ensure that funds are available for related expenses.

### ***Insurance Funds***

The City of College Station has four funds for insurance purposes, all of which are self-funded.

### **Property and Casualty Fund**

The Property and Casualty Fund ensures that the City can adequately cover potential property and liability losses. The FY13 estimated departmental premiums for the Property and Casualty Fund are \$985,762. Approved investment earnings are \$2,525 and other revenues, including subrogation, are \$30,000 in this fund. Approved expenditures including claims, defense costs, premiums, and other expenditures total \$988,090 for FY13. Contributions to this fund fluctuate based on anticipated expenditures.

### **Employee Benefits Fund**

The Employee Benefits Fund is self-funded and provides medical coverage to covered City employees and dependents. Estimated revenues for the employee benefits fund total \$9,182,719 for FY13, and budgeted expenditures total \$9,656,053. Expanded choices for coverage, including a high deductible plan, continue to be offered to offset rising health care costs. In addition, \$50,000 for wellness and education programs has been included in the budget in an effort to mitigate future claims. Fit Life testing for police officers and health assessments for firefighters are included in this budget and will be transferred as actual expenses are incurred.

### **Workers' Compensation Fund**

The Workers' Compensation Fund provides coverage against losses sustained through on the job injuries to employees. Revenues anticipated in the Workers' Compensation Fund are \$802,466; expenditures total \$434,642. Currently, as part of a worker safety initiative, funds in the amount of \$22,500 are included to provide city workers

with reimbursement for the purchase of safety boots. The ending fund balance is anticipated to be sufficient to meet workers' compensation needs.

### Unemployment Compensation Fund

Revenues in the Unemployment Compensation Fund are estimated to be \$30,728. Expenditures in this fund are anticipated to be \$60,600. Claims costs are projected to decrease in FY13. The ending fund balance is anticipated to be sufficient to meet unemployment compensation needs.

### Equipment Replacement Fund

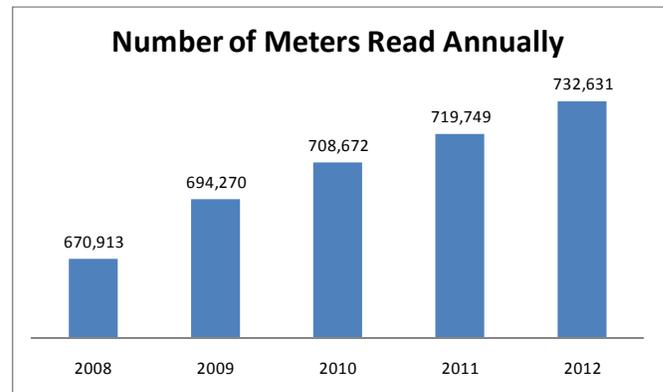
The City has a fund that serves to accumulate resources for the replacement of vehicles and large motorized equipment, the replacement of copiers, and to provide replacement assets for the existing major technological infrastructure. Anticipated revenues for FY13 total \$3,350,388; expenditures total \$2,773,813. Of that total, \$1,920,900 is included for approved fleet replacement and new fleet purchases. Approved funding for new fleet purchases in the amount of \$176,900 is included in that total, which is reflected in the budgets of the various departments incurring the approved replacement costs through their own SLA submissions.

Approved SLA funding in FY13 includes \$200,000 for phone system replacement. An additional approved SLA in the amount of \$164,983 would cover College Station's portion of capital infrastructure improvements related to Brazos Valley Wide Area Communications System (BVWACS). Funding is also included for mobile data terminals, mobile video cameras, virtual storage devices and uninterruptible power supplies.

### Utility Customer Service Fund

The Utility Customer Service Division is the primary interface with the City's utility customers. Responsibilities include setting up customer accounts, connecting and disconnecting utility services, reading meters, billing and collecting utility customer accounts and addressing customer concerns.

FY13 approved expenditures are \$2,273,444. Included in the base budget was a reduction in the amount of \$49,276 to remove two part-time Customer Service Representative positions. One of the reduced positions is in the billing group and has been vacant since 2011. Duties assigned to this position have been distributed and reassigned among the remaining Customer Service Representatives. The other reduced position is in the collections group. Since the closure of the drive-through facility at the beginning of FY12, the workload has been assessed to determine if staffing could be reduced in that work group. Lobby traffic has not increased enough to justify maintaining the part time position. Eliminating these positions will likely affect customer service delivery but this will be primarily during rush times.



The chart above illustrates the number of meters read annually over the last several years.

### Fleet Maintenance Fund

The Public Works **Fleet Services Division** manages the vehicle and equipment fleet. The division also performs preventive maintenance and vehicle repair. The City maintains a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. Some of these services include Police and Fire response, Solid Waste Collection, Public Utilities, Building Inspection, and Parks operations. In FY13, revenues in the Fleet Maintenance Fund are estimated to be \$1,672,140. FY13 budgeted expenditures are \$1,681,490. This includes one approved SLA for \$25,000 to fund an alternative fuel study which will analyze the feasibility of utilizing alternative fuel sources for the City's fleet and investigate any related environmental and economic impact.

## Capital Project Funds

The City has a number of capital project funds. General Obligation Bonds (GOB) form the basic resource for general government projects such as streets, parks, traffic, public facilities and other such needs. However, the City has several other resources that may be used to supplement those resources and help to hold down the ad valorem taxes necessary to pay for GOBs.

In addition to the general government projects, the City has bond funds for each of the utilities operated by the City. For FY13, operating funds from both the Water and Wastewater Funds in the amount of \$7,375,000 are approved to be used to fund capital projects in lieu of the issuance of additional debt.

Other resources to fund capital projects include the Wolf Pen Creek Tax Increment Financing District, the Drainage Utility and Parkland Dedication Funds. Each provides resources that will be used to complete a number of projects over the next five years.

## General Government Capital Projects

The following is a brief summary of some of the key general government projects included in the FY13 Approved Budget. More details of these projects can be found in the capital project summaries preceding each capital projects section in the budget document. The funds expended on these projects are considered significant and nonroutine.

### STREETS, TRAFFIC, SIDEWALKS AND TRAIL CAPITAL PROJECTS

#### Street Rehabilitation Projects

In FY13, funds in the amount of \$1,614,158 are estimated for the **Bird Pond Rehabilitation project**. This project is for the rehabilitation of Bird Pond Road from the city limits to Rock Prairie Road. Funding for this project will come from the authorization related to the Barron Road Widening Phase II project. The construction of Barron Road Widening Phase II is complete and came in well below the amount authorized through the GOB. An additional rehabilitation project included in the FY13 Approved Budget is the **Cooner Street Rehabilitation project**. This project includes the rehabilitation of paving and water and wastewater lines along Cooner Street. The project may include concrete pavement, curb, gutter and storm drainage. The majority of the funding for the \$1,203,000 Streets portion of the budget for this project will come from Community Development Block Grant (CDBG) funds. The balance of the budget will come from Barron Road Widening Phase II authorization. \$100,000 is estimated in FY13 for the design of the **Rehabilitation of Rock Prairie Road from Bird Pond to W.D. Fitch Parkway**. This project is for the pavement rehabilitation of two sections of Rock Prairie Road between Bird Pond Road and William D. Fitch Parkway. The roadway will be reconstructed with widened pavement and will include a shoulder adjacent to the travel lane. It is anticipated that this project will be funded with CO's to be issued in FY13 and FY14. Finally, \$125,000 is included for **Improvements on Royder/Live Oak** in connection with the annexation of Wellborn. Several streets in this vicinity will be improved. The funding for this project will come from funds transferred into the Streets Capital Fund from the General Fund.

#### Street Extension Projects

\$8,995,372 is the estimated expenditure included for various street extension and widening projects. Included in this is an estimate of \$318,510 for **Oversize Participation (OP) projects** that may arise throughout the fiscal year. These funds are used for building increased capacity on the streets that are being constructed by developers. Of this amount, \$218,510 is from OP funds authorized as part of the 2003 GOB. An additional \$100,000 of OP funds is budgeted and reflects assessments expected to be received as a result of the Holleman Extension project. It is estimated that \$500,000 in assessments will be received over the next five years as the area adjacent to Holleman Drive develops. As a significant portion of the Holleman Extension project budget was funded using OP funds, the received assessments will be earmarked for future OP projects. These funds will not be available for expenditure until they are received.

Other street extension projects include the **Extension of Jones-Butler Drive**. An estimated \$2,536,000 will be spent toward the construction of this project. This project includes the design and construction of a major collector from the intersection of Luther Street and Jones-Butler to the intersection of George Bush Drive and Penberthy Boulevard. The project will also include sidewalks, bike lanes and may include an equestrian crossing. An additional \$3,696,609 is projected in FY13 for the construction of several projects that are the result of the Bio-Corridor Agreement. Two of these projects are for the construction of **Health Science Center (HSC) Parkway Phase 1B**

**and 2A.** Phase 1B includes the reconstruction of the existing two lane roadway west of Traditions Drive, the connection to SH 47 and the reconstruction of the Traditions Drive intersection. Phase 2A includes the reconstruction of the existing HSC Parkway or Melrose Parkway, a two lane roadway east of Traditions Drive, the intersections with both Turkey Creek and Traditions Drive, and a portion of the existing HSC Parkway west of Traditions Drive. Both projects will include drainage with curb and gutter, median, landscaping and irrigation, street lighting, and a multi-use path and sidewalk. The majority of the budget for HSC Parkway Phases 1B and 2A will come from the authorization related to the Barron Road Widening Phase II project. The Barron Road Widening Phase II project is complete and came in well below the amount authorized through the GOB. The balance of the budget for these projects will come from the Victoria Avenue Extension project which is also complete and came in under budget. Also included in the FY13 estimate for the Bio-Corridor projects is \$472,500 for reimbursement to the City of Bryan for the City of College Station's portion of the already constructed **HSC Parkway Phase 1A**. As outlined in the Interlocal Agreement, the City of College Station will reimburse the City of Bryan for a portion of the construction costs already incurred. Funds for Phase 1A will come from the General Fund as debt cannot be used for this reimbursement.

The FY13 estimate includes \$1,444,998 for several projects along Rock Prairie Road. \$611,812 is included for the continuing land acquisition effort related to the **Rock Prairie Road East Widening project**. These funds will be used for design and right-of-way acquisition costs related to the future widening of Rock Prairie Road East. Construction funds are not included in the project budget. \$311,937 is the projected FY13 expenditure for the **Rock Prairie Road West Right-of-Way project**. This project includes the purchase of additional right-of-way from State Highway 6 to just past the Longmire/Rock Prairie Road intersection to provide for the future widening of that section of Rock Prairie Road. The design for the construction of **Widening of Rock Prairie Road West** is also estimated for FY13 with construction anticipated for FY14. This project is for the reconstruction of Rock Prairie Road from approximately State Highway 6 to Longmire. This project will improve the capacity of this street segment and align additional travel lanes with the future reconfigured Rock Prairie Road overpass. A portion of the budget for this project will come from the balance of the Victoria Avenue Extension project, a portion from the balance of the Tauber and Stasney Rehabilitation project and it is proposed that the remaining portion come from CO's projected to be issued in FY14. Funds have also been estimated for the design of the **Rock Prairie Road Bridge Widening project**. The City of College Station will design the bridge widening and TxDOT will construct the project. The bridge will be widened to six lanes with U-Turn lanes constructed at the north and south ends of the existing bridge. The bridge will include a 10 foot wide multi-use path and a 14 foot wide outside travel lane. In addition, acceleration/deceleration lanes will be added along the frontage roads. The design will be paid for by the City of College Station using the remaining unallocated Barron Road Widening Phase II authorization (2008 GOB). The construction will be paid for by TxDOT using Proposition 12 funds received from the State that must be used on bridges and overpasses. Design began late FY11 with construction estimated to begin in FY13.

Finally, \$899,255 is included for design work on the **Barron Road East/Lakeway Extension project**. This project will extend Barron Road from State Highway 6 East at the existing Barron Road to a future intersection with the extension of Lakeway Drive. The Barron Road extension will be combined with the Lakeway Drive extension.

### **Street TxDOT Projects**

Projected expenditures include \$91,562 for the **Wellborn Widening Reimbursement project**. As part of an Advanced Funding Agreement (AFA) with TxDOT, the City is required to reimburse 10% of the right-of-way costs associated with the Wellborn Widening project. The majority of the reimbursement was paid in prior years, but it is anticipated that a final payment will need to be made in FY13. In addition, funds have been included in the approved budget for the design of two projects that may be eligible in the future for TxDOT funding. The first of these two projects is for the **Design of U-Turns at State Highway 6 and FM 60**. This project will provide design funds for the future construction of U-Turns at the interchange in order to increase capacity and improve mobility. The design of this project is estimated to be \$600,000. A portion of the budget for this project will come from a portion the balance of the Discovery Drive Extension project, which is complete and came in under budget. The remaining budget will come from debt that has been issued for Oversized Participation (OP). These funds were authorized as part of the 03 GOB and can be used for street and transportation projects throughout the City. Generally, these funds are used toward building increased capacity into the streets that are being constructed by developers. As there are no immediate OP projects for which these funds are needed, these funds will be used on a project for which funding has not yet been identified. If the need arises for OP funds in excess of the balance of OP funds available, the issue of CO debt will be considered. The second project is for the **Design of Raised Medians along University Drive**. This

project is for the construction of raised medians and the installation of other pedestrian improvements from Eisenhower to Tarrow. The design of this project is estimated to be \$240,000. Funding for a portion of the budget for this project will come from the balance of the Discovery Drive Extension project and a portion will come from the remaining unallocated Barron Road Widening Phase II authorization.

### **Traffic Projects**

The FY13 Approved Budget includes an estimated \$1,043,830 for traffic projects throughout the City. This includes \$250,000 for the construction of a **new traffic signal at the intersection of Wellborn and F&B**. Also included is \$406,294 for the completion of a **signal at the intersection of State Highway 30 and Copperfield** and \$150,000 is included for the **upgrade of the signal at FM 2818 and Rio Grande**. This project is for the addition of pedestrian signals, pushbuttons and crosswalks to the signalized intersection; the upgrade of support structures; the addition of ADA compliant ramps; and the addition of an upgraded signal cabinet. Also included in the estimated expenditures for traffic projects is \$200,000 for **future signal projects** that may be needed in FY13. Finally, \$37,536 is included for **traffic signal communication projects**. These projects support traffic signal connectivity as well as other City data and voice services.

### **Sidewalk and Trail Projects**

The City of College Station has worked over the years to ensure adequate transportation infrastructure is constructed for pedestrians and bicyclists. The City has an adopted Bicycle, Pedestrian and Greenways Master Plan. A number of sidewalk and trail projects have been included in the FY13 Approved Budget. An estimated \$158,716 is included in FY13 for the completion of **Sidewalks on Lincoln Avenue**. This project is for the construction of sidewalks on the north side of Lincoln Avenue extending from Avenue A to University Drive. \$208,919 is estimated to be spent on the completion of **Phase II of the Hike and Bike Trail Completion project**. This project will continue the 10 foot wide multi-use trail from Welsh Avenue to the Campus Village trail to the west. The trail will also be extended from the northern connection of the Campus Village Trail through Southwest Park as part of the Southwest Park development. In addition, \$97,000 is estimated to be spent toward the completion of the **Hike and Bike Trail through Southwest Park**. This project is for the construction of a 10 foot wide hike and bike trail through Southwest Park. The budget for this portion of the project will come from budget balance remaining in the Hike and Bike Trail – Longmire Improvements project. Funds are also budgeted in the Parks and Recreation Capital Fund for the completion of the trail through Southwest Park. These two hike and bike trail projects will provide a continuous trail from Texas Avenue to Southwest Parkway. \$762,000 is projected to be used toward the construction of the **Lick Creek Hike and Bike Trail**. This project is for the construction of approximately three miles of hike and bike trails along Lick Creek between Westfield Park and Lick Creek Park. The trails will connect residential neighborhoods and CSISD property. An estimated \$784,000 will be spent toward the design and construction of **Phase II of the University Drive Pedestrian Improvements project**. This project consists of implementing the remaining phases (2 through 5) of the Pedestrian Improvements on University Drive. The project is designed to improve pedestrian travel in the Northgate area of College Station, especially to facilitate pedestrian movement across and along University Drive between Boyett Street and South College Avenue. Finally, funds in the amount of \$188,524 are estimated for the completion of the construction of the **College Main Plaza Improvements**. This project is for the construction of a pedestrian plaza with bike lane from University Drive to Patricia Street. In addition, intersection improvements will be made along Lodge Street and Patricia Street. Funding for this project came from several sources. A portion came from the balance of the Discovery Drive project, which is complete and came in under budget. The balance of the budget came from Certificates of Obligation (CO's) issued in prior years for the Police Station Improvements project (\$208,707) and the completion of the 2<sup>nd</sup> floor of the Municipal Court building (\$18,376). Use of these funds was limited to certain types of projects, but they could be used for the College Main Plaza Improvements project.

### **PARKS AND RECREATION CAPITAL PROJECTS**

In FY13, expenditures in the amount of \$4,390,276 are estimated for Parks and Recreation capital improvement projects. Included is \$116,765 for **Field Redevelopment projects**. A portion of the funds will be used for replacement and repairs to numerous athletic facilities and parks throughout the City. The funds for these projects are collected from the fees paid by players and teams from both City leagues and outside user groups. The funds are used to pay for replacement items and facility upgrades at City athletic facilities.

An estimated expenditure of \$488,226 is included in the approved budget for the construction of **Creek View Park**. This park is adjacent to Creek View Elementary and planned improvements may include a playground, picnic pavilion, lighting, bridges, landscaping, practice ball fields and sidewalks. Funds in the amount of \$289,001 are estimated for the purchase of park land throughout the City as part of the **Neighborhood Parks Revolving Fund** project. These funds are used for acquiring properties for neighborhood parks in advance of development. An estimated \$100,000 is included for the **Lick Creek Park Iron Bridge Trail Completion** and an additional \$76,020 is included for the **Lick Creek Park Raccoon Run Trail**. A grant has been received from the Texas Parks and Wildlife Commission (TPWC) for the completion of the Lick Creek Iron Bridge Trail. The grant requires 20% matching funds toward the project. Bond funds authorized as part of the 08 GOB will be used to initially pay for the project, as well as to pay for the City's matching portion of the project. The funds received from the TPWC for the Iron Bridge Trail expenditure reimbursement will then be used for the Raccoon Run Trail project. These projects will result in the construction of compacted gravel trails over the existing dirt trails in Lick Creek Park. In addition, \$305,000 has been included for the design of the **Lincoln Center Addition**. This project is for the expansion of the Lincoln Center building. \$1,427,922 has been included for the construction of the **East District Maintenance Shop Replacement**. Current plans for the use of these funds are to expand the shop at Veterans Park in order to accommodate the needs of the Parks and Recreation Department. Finally, funds in the amount of \$1,587,342 are included to be used toward the construction of the **Lick Creek Nature Center**. This center, to be built at Lick Creek Park, will serve as a nature center for visitors who want to learn more about the park.

### **GENERAL GOVERNMENT AND CAPITAL EQUIPMENT CAPITAL PROJECTS**

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. The two main divisions within this category are public facilities and technology projects. Estimated expenditures for public facility projects in FY13 include \$215,149 for initial planning related to the **Library Expansion** project. These funds will be used to determine how to best use the funds authorized for the Library Expansion project. In addition, \$20,000 is included for the **purchase of library books**. The funds for the purchase of these books come from donations collected for this purpose.

The FY13 Approved Budget also includes a projected expenditure of \$810,134 for technology projects. Included is \$78,427 for the completion of the **Wireless Infrastructure** project. This project will allow the use of Wireless Fidelity (WiFi), by city employees in selected areas of the city, both internal to buildings and externally in designated "hot zones." The project is expected to be completed in FY13. \$55,000 is also included for the **Fiber Optic Infrastructure project**. This project will support the installation of fiber optic cable to continue expansion of the city's network to new buildings and facilities, and to permit the connection of existing facilities that are not currently on the network. \$125,000 has been estimated in FY13 for the completion of the **Network and Data Security Upgrade project**. This project will examine city wide data security standards, policies and procedures and will result in establishing guidelines and business practices that will bring the city more closely in alignment with industry best practices for information security. This project has been funded with a portion of the balance of the Radio System Replacement project, which is complete and came in under budget. An estimate of \$210,168 has been included in the approved budget for the engineering work related to the **CAD/RMS (Computer Aided Dispatch /Records Management System) Replacement** project. This project is for the replacement of all software and hardware based systems managing the information resources of the College Station Police Department. The acquisition of a newer and more enhanced system will allow for a more efficient and productive department; as well as provide the opportunity to accomplish more robust and advanced tasks. The total budget for this project is \$1,250,000 and funding for this project will come from several sources. These sources include debt in the amount of \$430,766 that remains from what was issued previously for a New City Hall. The use of these funds is limited, but they may be used toward this project. In addition, a portion of the balance of the Radio System Replacement project and the balance of the E-Mail and File System Migration project will also be used to fund the project. Finally, CO debt in the amount of \$540,000 is proposed to be issued FY14 for the remaining needed budget. Also included in the approved technology projects is the implementation of a **Time Keeping System**. This project is for the implementation of an Electronic Time Keeping System at the City. The funding for this project will come from funds transferred into the Facilities and Technology Capital Fund from the General Fund.

### **Utility Capital Projects**

Below are descriptions of the utility capital projects included in the FY13 Approved Budget. The funds expended on these projects are considered significant and nonroutine.

## **ELECTRIC CAPITAL PROJECTS**

\$12,297,914 is the approved budgeted appropriation for electric capital projects in FY13. Funds in the amount of \$3,000,000 are included for **Production projects** in FY13. It is anticipated that these funds will be used for a methane gas production project at the Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.) landfill. \$200,000 is included for **General Plant projects**. These include the replacement of the mapping system; enhancements to the SCADA, dispatch and security systems; and plant upgrades. Funds in the amount of \$1,150,000 are estimated for **Overhead System Improvement projects**. These funds will be used for the construction of overhead feeder extensions and upgrades of existing overhead electric infrastructure. This includes the annual utility pole replacement program. Funds in the amount of \$1,300,000 are estimated for **Underground System Improvement projects**. These funds will be used for the construction of new underground electric projects and for conversion of overhead power lines to underground. \$1,466,000 is included in the approved budget for **New Service and System Extension projects**. These funds will be used to provide electrical system services for new customer additions (residential, commercial, apartments and subdivisions). \$95,000 is included in the approved budget for **Residential Street Lighting projects**. These funds are used for new residential street lighting projects and improvement to existing residential street lighting. Funds in the amount of \$150,000 are estimated for **Thoroughfare Street Lighting projects**. These funds will be used for new thoroughfare street lighting projects and improvements to existing thoroughfare street lights. \$2,431,000 is included in the approved budget for **Distribution projects** and \$2,300,000 is included for **Transmission projects**. The major Transmission/Distribution project to be completed in FY13 is the construction of the Northgate Substation. These funds will also be used for the construction of electric transmission and distribution projects to provide electric capacity to the City of College Station. Major substation replacement equipment is included in this funding.

The FY13 Approved Budget includes an estimated \$125,000 in current revenues that will be transferred from operations to offset direct capital that is included in the capital projects expenditure estimates. Additionally, a projected debt issue of \$11,125,000 is included for Electric Utility capital projects.

## **WATER CAPITAL PROJECTS**

In FY13, \$2,759,649 is the approved new appropriation included for water capital projects. Appropriations from prior years carry forward on capital projects. Therefore, the FY13 projected expenditures exceed the new appropriations included for FY13. Total expenditures in FY13 for Water capital projects are projected to be \$8,167,493. Water Production projects include an estimated FY13 expenditure of \$3,316,492. A total of \$998,610 is included for the purchase of **Land for Future Well Sites**. As capacity needs grow, the City is preparing for the construction of new wells. A component of this is the land acquisition for new future wells. An estimated \$570,040 is included for the **Sandy Point Chemical System Replacement project**. The chemical feed and storage facilities at Sandy Point Pump Station require upgrading to accommodate current expansion of the water production infrastructure and to be in compliance with current fire codes. As part of the project, the existing chlorine disinfection system will be replaced to improve personnel safety, operating reliability and cost efficiency. \$157,982 is included for **High Service Water Pump Improvements**. This project will increase the pumping capacity of the Dowling Road Pump Station. This project is in response to analysis of the water system capacities in relation to Texas Commission on Environmental Quality (TCEQ) requirements. It is anticipated that these improvements will be completed in FY13. \$958,565 is included in the approved budget for the **Cooling Tower Expansion project**. This project is for the design and construction of an additional water cooling tower and all of the associated appurtenances to connect this new equipment into the existing system. The additional tower is needed to meet the increased production capacity of the water system. \$371,295 is included for the completion of the **3 Million Gallon Ground Storage Reservoir (MG GSR) Rehabilitation project**. As part of this project, the interior coating of the reservoir will be replaced and some structural upgrades will be made to ensure that it meets TCEQ guidelines. Finally, \$260,000 is included for the **Water Redundant Communications project**. This project is for data communication improvements. These improvements will allow for built-in redundancy, wireless communications, mobile work force and unforeseen communication plans not related to construction projects. The main focus is to construct fiber loops which provide multiple paths to all facilities.

Funds in the amount of \$2,680,076 are projected to be expended on Water Distribution projects in FY13. This includes \$100,000 of general **Oversize Participation (OP)** funds. These funds are used to help meet future capacity needs by oversizing water lines above the minimum size required to serve a development. An estimated \$988,200 will be expended in FY13 for the completion of the **Health Science Center Parkway Water Line Extension**. This project is for the design and construction of water infrastructure to service the Bio-Corridor area along the existing

and proposed Health Science Center Parkway within the City of College Station. Approximately 6,800 linear feet of 12 inch waterline along Health Science Center Pkwy from FM 47 to Turkey Creek Road and 16 inch waterline along F&B Road from Turkey Creek Road to FM 2818 will be constructed. An interconnect between the City of College Station and City of Bryan water systems will also be included in the project. An estimated expenditure of \$159,500 has been included in the approved budget for land acquisition related to the **State Highway 40 Water Line – Graham to Barron**. This project consists of an extension of a water distribution line that will complete a section of an existing 24 inch water distribution line. This portion will connect the existing 24 inch water distribution line at Barron Road to a future 24 inch water distribution line near the intersection of Wellborn Road and Graham Road. In addition, \$102,540 has been included for land acquisition related to the **State Highway 40 Water Line – Sonoma to Victoria**. This project consists of an extension of water distribution line that will complete part of an existing 24 inch water distribution line. This portion will connect the existing 24 inch water distribution line at the Sonoma Subdivision to the 24 inch water distribution line at Victoria Avenue. These last two projects will assist in proper operation of the distribution system by increasing connectivity between Dowling Road Pump Station and the Greens Prairie Elevated Storage Tank. In addition, \$100,000 has been included for land acquisition related to the **Area 2 Water Line Extension** project. This project is for the design and construction of water distribution lines along Greens Prairie Road and Arrington Road in accordance with a Certificate of Convenience and Necessity (CCN) settlement agreement between City of College Station and Wellborn Special Utility District. The design and construction of this project is not expected to start until FY18, but the land will be acquired in FY13. Finally, \$1,229,836 is included as the FY13 estimated expenditure for the **Reinstallation of a 30 Inch Water Transmission Line at Villa Maria and FM 2818**. The existing water transmission line from Sandy Point Pump Station to Dowling Road Pump Station was in conflict with TxDOT's grade separation of Villa Maria and FM 2818. TxDOT agreed to install an encasement pipe during construction of their project that would be located in a non-conflicting location. This project is for the installation of approximately 1,500 ft of the 30 inch water line that was in conflict with the grade separation.

Rehabilitation projects included in the FY13 Approved Budget include \$948,027 for the **South Knoll/The Glade project**. This project is for the replacement of water lines in the area bounded by Haines, Southwest Parkway, Glade and Langford. These aging lines were identified in a 2003 water study as in need of replacement. Other rehabilitation projects include the **Cooner Street Rehabilitation project** and the **Plantation Oaks Water Line Rehabilitation project**. The Cooner Street Rehabilitation project includes the rehabilitation of water and wastewater lines and paving along Cooner Street from Texas Avenue to the street terminus. The water distribution lines are in need of replacement due to an increase in service disruptions caused by deteriorating lines. The FY13 estimate is for the construction of the project. Funding for the majority of the cost of the project design came from Community Development Block Grant funds. Construction of the water portion of the project will be paid for with water utility revenue. The Plantation Oaks Water Line Rehabilitation project is for the rehabilitation of a 12-inch water line along Harvey Rd, between Scarlett O'Hara Drive and Munson Avenue. This segment of the line is being replaced due to continuing failures that are causing service disruptions to customers in this area.

Contingency in the amount of \$150,000 has been included in the FY13 Approved Budget. These funds will be available for use on unanticipated projects as well as to offset project overruns. \$150,000 has been included for the meter replacement program that was implemented in FY08. This program is for the replacement of water meters on a routine basis to ensure efficient water readings. The FY13 Approved Budget includes an estimated \$3,600,000 in current revenues that will be transferred from operations to fund water capital projects. Additionally, a debt issue of \$3,900,000 is projected in FY13 for Water capital projects.

### **WASTEWATER CAPITAL PROJECTS**

The FY13 Approved Budget includes \$7,740,186 in new appropriations for numerous wastewater capital projects. Appropriations from prior years carry forward on capital projects. Therefore, the FY13 projected expenditures exceed the new appropriations included for FY13. Total expenditures in FY13 for Wastewater capital projects are projected to be \$12,812,527. Wastewater Collection projects include \$100,000 for **oversize participation and planning**. These funds are available to meet future anticipated capacity in the construction of wastewater lines above the minimum size needed to serve the development. An estimate of \$1,299,000 is included for the **East Side FM 158 Sewer Line project**. As part of the Sanitary Sewer CCN swap with the City of Bryan associated with the Bio-Corridor Infrastructure Project and ILA, the East Side FM 158 Sewer Line project will provide sewer service to the service area within the City of Bryan Corporate Limits acquired as College Station Sewer Service area. The total cost of this project is estimated to be \$1,632,000 and the City of College Station will be reimbursed by the City of

Bryan for half of the cost of design and construction. This project will construct gravity sewer, lift station and force main to serve properties along SH 30 southeast of the intersection with FM 158 within the City of Bryan's corporate limits and upgrade the gravity sewer that currently services property along SH 30 within the City of College Station in order to convey flows from the City of Bryan to the Carters Creek Wastewater Treatment Plant (CCWWTP). Design of the line began in FY12 with construction expected for FY13. Also included in the approved budget is an estimate of \$614,340 for the **West Side Sewer** project. This project is also part of the Sanitary Sewer CCN swap associated with the City of Bryan and the Bio-Corridor Infrastructure Project and ILA. The West Side Sewer Project will be completed by the City of Bryan to provide sewer service to an area within the College Station Corporate Limits acquired as Bryan Sewer Service area. The FY13 estimate reflects the City of College Station's reimbursement to the City of Bryan for half of the cost of design and construction. This project consists of a temporary Lift Station, 6 inch Force Main, and 12 inch Gravity Sewer Lines to serve the initial development of Bio-Corridor area to convey flows to the Bryan Municipal Sanitary Sewer System. Design of the line began in FY12 with construction expected for FY13.

Other Collection projects included in the FY13 Approved Budget include the **Bee Creek Parallel Trunkline**. The existing Bee Creek Trunkline sub-basin currently serves areas along FM 2818, from areas north of Wellborn Road to the Carters Creek Wastewater Treatment Plant. This project will install a gravity line to increase the system capacity of the Bee Creek Trunkline sub-basin to accept the ultimate build-out demand anticipated in this respective area. This project is expected to be completed in phases, with the final phase being completed in FY16. Phase 1 construction is expected to begin in FY13. Also included is \$2,138,523 for the construction of the **Royder/Live Oak Sewer Line**. This project is the design, easement acquisition and construction of a gravity sanitary sewer line along Royder Road and Live Oak Street with laterals on Madison Street, Church Street and McCullough Road. Rehabilitation projects included in the FY13 Approved Budget include **South Knoll/The Glade**. This project is for the replacement of wastewater lines in the area bounded by Haines, Southwest Parkway, Glade and Langford. These aging lines were identified in a 2003 water study as in need of replacement. Also included in the FY13 Approved Budget is the **Cooner Street Rehabilitation project**. The Cooner Street Rehabilitation project includes the rehabilitation of water and wastewater lines and paving along Cooner Street. The sanitary sewer lines are in need of replacement due to an increase in service disruptions caused by deteriorating lines. Funding for the majority of the cost of the project design came from Community Development Block Grant funds. Construction of the water portion of the project will be paid for with water utility revenue. Finally, funds in the amount of \$309,029 are included in the approved budget for the **Northeast Trunkline Rehabilitation**. A study conducted in 2010 identified major defects within the Northeast Trunkline. The intent of this project is to repair/replace the most critical segments of this interceptor.

Funds in the amount of \$2,740,171 have been estimated for Treatment and Disposal projects. \$283,699 is included for the **Carters Creek Headworks Improvements project**. This project will replace or refurbish components of the existing headworks that have become unserviceable. \$236,000 is the projected expenditure for the **construction of catwalks around the Lick Creek clarifiers**. The catwalks will provide safe access for the operators to operate and maintain the clarifiers. An estimated \$155,450 is included for **centrifuge improvements** at the Lick Creek Wastewater Treatment Plant (LCWWTP). Improvements include installing a larger sludge discharge hopper, a sludge conveyor and a work platform around the centrifuge. \$252,500 is included for completion of the **Lick Creek Sludge Holding Tank Improvements**. This project will ultimately expand the size of the waste sludge holding tank at the Lick Creek Wastewater Treatment Plant. An additional \$262,500 is estimated for the completion of the **Lick Creek Return Activated Sludge Modifications project**. The Return Activated Sludge Pumps are not consistently pumping return activated sludge at an appropriate rate. This is a critical function essential to meeting TCEQ mandated treatment requirements. This project will reconfigure the sludge piping so that the pumps will perform acceptably. \$204,655 is included for the **Lick Creek Sludge Blower Replacement project**. This project will replace the current blower units which are at the end of their service life. New blowers are needed to maintain quality of sludge during storage prior to dewatering. \$804,000 is included for the **Lick Creek Centrifuge Replacement project**. This project will replace the sludge dewatering centrifuge at the LCWWTP. The current centrifuge has exceeded its useful life. An estimated \$10,500 will be expended in FY13 for the **Lick Creek Guiderrails**. These funds will be used for the construction of an upgraded lift station guiderail system at the LCWWTP.

Funds in the amount of \$155,232 are estimated for **Process Control Improvements at LCWWTP**. This project will be for the purchase and installation of improved process control instrumentation at the Plant. An additional

\$94,150 has been included in FY13 for the **installation of SCADA at the new lift stations**. This will allow for monitoring and alarming of the new lift stations. \$160,000 is included for the **Carters Creek Fiber Ring project**. This project will provide for data communication improvements that will allow for built-in redundancy, wireless communications, mobile work force, and unforeseen communication plans not related to construction projects. The main focus is to construct fiber loops which provide multiple paths to all facilities. Finally, \$121,485 is included for the **Aggie Acres Fiber Optic Conduit project**. This project will connect the Aggie Acres lift station in the Extra Territorial Jurisdiction (ETJ) to the City's sewer system.

Contingency in the amount of \$150,000 has been included in the FY13 Approved Budget. These funds will be available for use on unanticipated projects as well as to offset project overruns. A total of \$3,775,000 in current revenues from operations is estimated to be used to fund Wastewater capital projects. Additionally, a debt issue of \$8,250,000 is projected in FY13 for wastewater capital projects.

### **UNFUNDED WASTEWATER PROJECTS**

Each year, as part of the budget process, projects are submitted for consideration of inclusion in the upcoming CIP. A number of projects were considered for the Wastewater CIP, but were not added because the variables surrounding when and how they will proceed are still undetermined. However, there are potential outstanding projects that could significantly alter future CIP's. Several projects in the Northgate area have been identified depending upon how that area develops. This is currently being evaluated and may result in future significant CIP projects. In addition, future Texas Commission on Environmental Quality (TCEQ) requirements resulting from the Clean Water Act may result in significant nutrient removal projects at the LCWWTP and CCWWTP. The need for these projects is under review and will be determined in the future.

### **Special Revenue Capital Projects**

Below are descriptions of the special revenue capital projects included in the FY13 Approved Budget. The funds expended on these projects are considered significant and nonroutine.

### **PARK LAND DEDICATION CAPITAL IMPROVEMENT PROJECTS**

The Park Land Dedication Funds account for the receipt and expenditure of funds received by the City from residential land developers who dedicate land, or money in lieu of land, for use in the development of neighborhood parks in residential areas. The projects in the Park Land Dedication Capital Improvement Projects Funds are funded using the dedicated park land funds.

Park Land dedication funds must be used for the development of parks within the zone to which the funds are dedicated. In FY13, expenditures for Park Land Dedication projects are estimated at \$2,524,923 for projects that are anticipated to be completed in the various park zones. Funds in the amount of \$180,000 are included for **Electrical Improvements at Wolf Pen Creek**. The budget for this project is approved to come from Park Land Zone 3 funds as well as Community Park Zone B funds. This project will include additional electrical infrastructure to support all events at WPC. The additional infrastructure will allow for greater diversity and size of the events hosted at the facility. \$18,000 is included in the approved budget for the **Replacement of the Pier at Cy Miller Park**. This project is for the replacement of the pier decking and handrails as well as staining and sealing the new structure. An estimated \$30,000 is included for **Improvements at Carter Crossing Park**. The park will be constructed in phases as funds become available and is planned to ultimately include sidewalks, an entry plaza, a tot playground, creek crossings, benches and trees with irrigation. \$201,923 is the FY13 estimated expenditure for **Improvements at Southwest Park**. This phase of the project will be the construction of a 10 foot wide hike and bike trail through Southwest Park. The trail will connect with the north end of the Campus Village Trail and will continue to Southwest Parkway. The project will include a bridge crossing, retaining wall, and box culverts. The project will be designed in-house by Public Works staff. Funds for this project are also budgeted in the Streets Capital Improvement Projects Fund. Finally, \$34,500 is budgeted for the **Arboretum Bridge Replacement**. This project is for the engineering and construction related to the removal and reinstallation of the existing bridge, piers and footings. Additional funds are projected in a number of Park Land zones but these funds have not yet been obligated to specific projects. These funds are available to be used for projects that arise throughout the year within the applicable zones. Funds not used in the fiscal year will carry over to future fiscal years.

## **DRAINAGE CAPITAL IMPROVEMENT PROJECTS**

Drainage capital projects are funded by revenue generated through a drainage utility fee that is collected from residential and commercial utility users. Significant projects include a projected \$735,931 for **Greenways Land Acquisition** throughout the City. The City's Greenways Master Plan calls for future trail development in urban and suburban greenways. The funds for this project were from prior years' debt issue and the FY13 projected expenditures account for the use of the balance of this debt. \$200,000 is included for **Minor Drainage Improvement projects**. These funds are used for minor unscheduled drainage projects that arise throughout the fiscal year. \$370,000 is included for **Phase II of Erosion Control in the Wolf Pen Creek Trail Area**. Bank stabilization measures will be designed and constructed to protect the trails, irrigation, benches and other improvements in the upper trails area from erosion. An estimated \$67,070 is included in the approved budget for **GIS Mapping of the Drainage System**. These funds were previously allocated to Storm Water Mapping, but the mapping of the drainage system has been determined to be a higher priority. Finally, \$157,594 is included for the completion of a **Drainage Master Plan**. The results of the study will be an inventory of existing infrastructure and a twenty (20) year maintenance and infrastructure improvement plan for those portions of the drainage basins that lie within the city limits. The plan will form the foundation for future infrastructure projects.

## **HOTEL TAX FUND CAPITAL PROJECTS**

Included in the FY13 Approved Budget is an estimate of \$3,700,000 for the construction of **Synthetic Fields at Veterans Park**. The project will include the construction of two synthetic turf fields at Veterans Park along with parking and lighting to support the new fields. The synthetic turf fields will provide an all weather playing surface that can be used immediately following a rain event. Design of this project was approved in FY12. This project will be funded using Hotel Tax funds as the project is anticipated to result in a significant number of individuals coming from outside of the community to play in tournaments held on these fields. The fields will be able to facilitate sports such as soccer, football, 7 on 7 flag football, lacrosse, rugby, cricket and ultimate frisbee.

## **WOLF PEN CREEK TIF CAPITAL PROJECTS**

The Wolf Pen Creek (WPC) TIF Fund accounts for ad valorem tax and other revenues that are accrued to the WPC TIF District. The fund also accounts for expenditures on projects that take place in the district. The TIF expired on December 31, 2009. An estimate of \$1,186,298 is included in FY13 for the completion of the **Wolf Pen Creek Festival Site** project. This project will include a new driveway from Dartmouth to Colgate, parking, additional lighted trails, as well as water and power pedestals for vendors.

## **ADDITIONAL O&M COSTS**

The FY13 Approved Budget includes a number of capital projects that have been recently completed and have added operations and maintenance (O&M) expense. In particular, the City's General Fund has been and will continue to be impacted by capital projects as they come online. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the SLA process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process.

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Finance Office in financial forecasting.

## **Conclusion**

The previous discussion provided an overview of the FY13 budget and key changes from the FY12 budget. The following sections of the budget document provide additional discussion of the approved budget by fund.

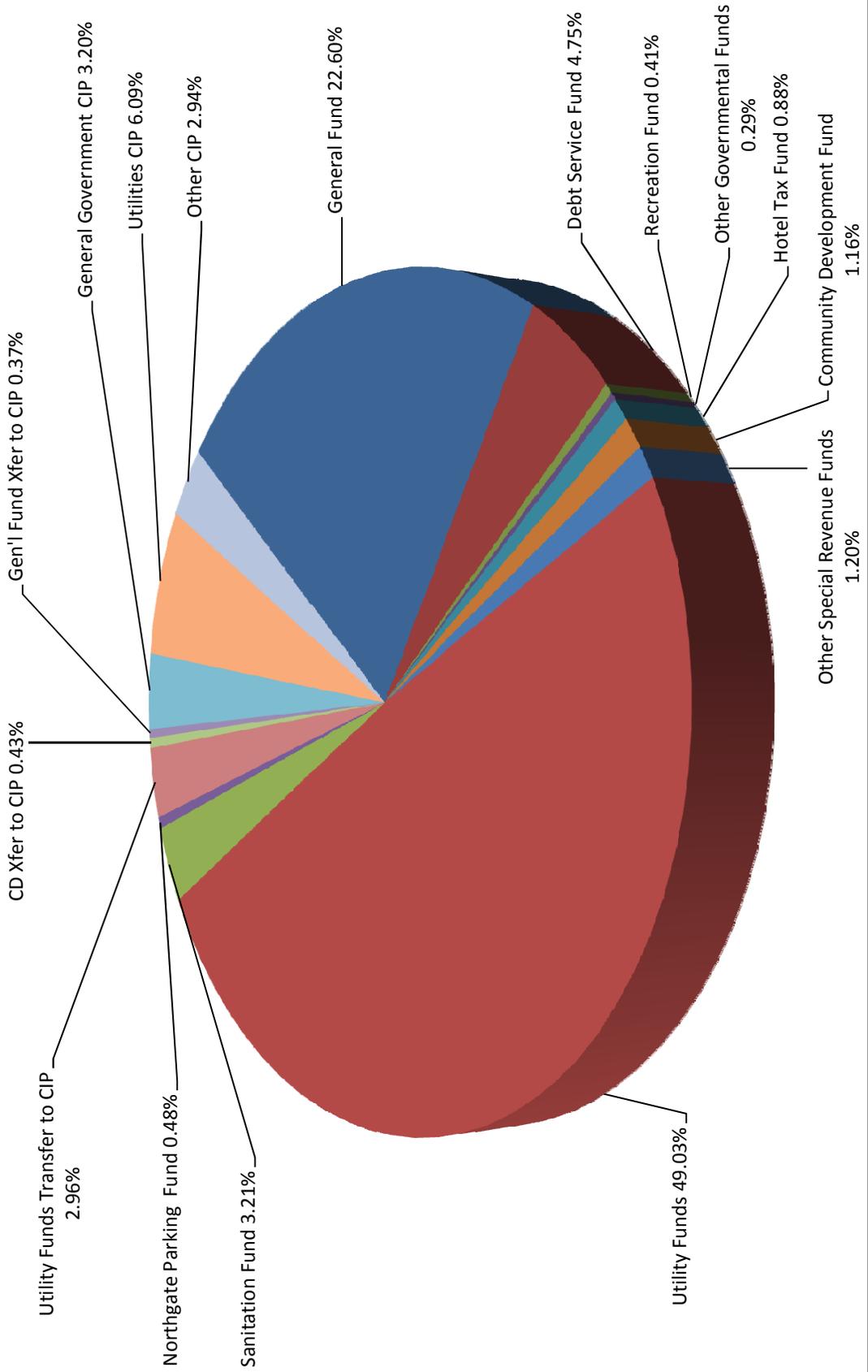
**City of College Station**  
**Fiscal Year Comparison Summary**

Fiscal Year 2012-2013 Approved Budget	FY13 Approved Total Funds Available	FY13 Approved Total Appropriation of Funds	Transfers in	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 66,685,579	\$ 62,723,714	\$ (5,447,870)	\$ 57,275,844	4.33%
Debt Service Fund	15,691,965	12,042,517	-	12,042,517	-4.79%
Economic Development Fund	988,665	306,057	(306,057)	-	N/A
Recreation Fund	1,029,100	3,720,841	(2,691,741)	1,029,100	-14.10%
Municipal Court Funds	1,146,484	278,558	-	278,558	-6.15%
Police Seizure Fund	76,407	40,000	-	40,000	0.00%
Utility Funds	135,842,842	124,256,773	-	124,256,773	1.29%
Sanitation Fund	8,590,330	8,143,537	-	8,143,537	9.60%
Parking Enterprise Fund	1,232,745	1,215,654	-	1,215,654	11.96%
BVSWMA Fund	-	-	-	-	N/A
Hotel Tax Fund	4,215,596	2,239,926	-	2,239,926	5.50%
Community Development Fund	4,775,895	2,934,419	-	2,934,419	-19.98%
Wolf Pen Creek TIF (non-CIP)	1,334,038	1,334,038	-	1,334,038	N/A
Traffic Safety Fund	-	-	-	-	N/A
Insurance Funds	17,452,141	11,139,385	(11,139,385)	-	N/A
Utility Customer Service Fund	2,376,047	2,273,444	(2,273,444)	-	N/A
Internal Services Funds	11,562,933	4,455,303	(4,455,303)	-	N/A
Drainage Fund	2,871,460	1,392,248	-	1,392,248	1.84%
Business Park Fund	-	-	-	-	N/A
Chimney Hill Fund	2,159,651	725,000	-	725,000	N/A
TX Ave Cemetery Endowment Fund	1,765,626	-	-	-	N/A
Memorial Cemetery Endowment Fund	646,577	10,000	-	10,000	0.00%
Memorial Cemetery Fund	1,540,629	-	-	-	N/A
ARRA of 2009 Fund	-	-	-	-	N/A
<b>Subtotal of Operations &amp; Maintenance</b>	<b>\$ 281,984,710</b>	<b>\$ 239,231,414</b>	<b>\$ (26,313,800)</b>	<b>\$ 212,917,614</b>	<b>1.77%</b>
Utility Funds Transfer to CIP	7,500,000	7,500,000	-	7,500,000	144.30%
Community Development Transfer to CIP	1,078,514	1,078,514	-	1,078,514	292.19%
General Fund Transfer to CIP	936,229	936,229	-	936,229	N/A
<b>Capital Transfers to CIP</b>	<b>\$ 9,514,743</b>	<b>\$ 9,514,743</b>	<b>\$ -</b>	<b>\$ 9,514,743</b>	<b>184.45%</b>
General Government Capital Imp. Proj.	\$ 26,428,791	\$ 9,998,310	\$ (1,894,743)	\$ 8,103,567	-24.32%
Utility Capital Improvement Projects	33,702,370	23,042,623	(7,620,000)	15,422,623	-22.43%
Community Development Capital Imp Proj.	633,208	633,208	-	633,208	-40.86%
Special Revenue Capital Imp. Proj.	4,394,837	3,116,061	-	3,116,061	32.86%
Wolf Pen Creek TIF Capital Imp. Proj.	1,186,298	-	-	-	N/A
Hotel Tax Capital Imp Proj	3,700,000	3,700,000	-	3,700,000	N/A
<b>Subtotal of Capital Expenditures</b>	<b>\$ 70,045,504</b>	<b>\$ 40,490,202</b>	<b>\$ (9,514,743)</b>	<b>\$ 30,975,459</b>	<b>-8.91%</b>
<b>Totals</b>	<b>\$ 361,544,957</b>	<b>\$ 289,236,359</b>	<b>\$ (35,828,543)</b>	<b>\$ 253,407,816</b>	<b>2.78%</b>

Fiscal Year 2011-2012 Approved Budget	FY12 Approved Total Funds Available	FY12 Approved Total Appropriation of Funds	Transfers in	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 64,170,592	\$ 60,567,249	\$ (5,668,355)	\$ 54,898,894	0.52%
Debt Service Fund	16,861,615	12,649,002	-	12,649,002	0.53%
Economic Development Fund	1,061,818	728,454	(728,454)	-	N/A
Recreation Fund	1,198,016	3,811,342	(2,613,326)	1,198,016	194.11%
Municipal Court Funds	1,116,423	296,820	-	296,820	-4.38%
Police Seizure Fund	82,278	40,000	-	40,000	91.87%
Utility Funds	132,359,370	122,670,715	-	122,670,715	0.14%
Sanitation Fund	9,189,929	7,430,014	-	7,430,014	5.92%
Parking Enterprise Fund	1,469,188	1,085,775	-	1,085,775	-37.91%
BVSWMA Fund	1,393,401	1,393,401	-	1,393,401	-4.39%
Hotel Tax Fund	8,233,195	2,123,142	-	2,123,142	-3.51%
Community Development Fund	6,521,698	3,667,138	-	3,667,138	3.04%
Wolf Pen Creek TIF (non-CIP)	-	-	-	-	N/A
Traffic Safety Fund	72,959	72,959	-	72,959	21.60%
Insurance Funds	16,579,857	11,784,578	(11,784,578)	-	N/A
Utility Customer Service Fund	2,475,366	2,342,713	(2,342,713)	-	N/A
Internal Services Funds	11,799,461	5,743,975	(5,743,975)	-	N/A
Drainage Fund	2,690,722	1,367,058	-	1,367,058	7.63%
Business Park Fund	112,150	112,150	-	112,150	-55.14%
Chimney Hill Fund	2,291,054	125,000	-	125,000	N/A
TX Ave Cemetery Endowment Fund	1,733,982	-	-	-	N/A
Memorial Cemetery Endowment Fund	505,785	10,000	-	10,000	0.00%
Memorial Cemetery Fund	1,254,713	-	-	-	N/A
ARRA of 2009 Fund	66,999	65,000	-	65,000	0.00%
<b>Subtotal of Operations &amp; Maintenance</b>	<b>\$ 283,240,571</b>	<b>\$ 238,086,485</b>	<b>\$ (28,881,401)</b>	<b>\$ 209,205,084</b>	<b>0.47%</b>
Utility Funds Transfer to CIP	3,070,000	3,070,000	-	3,070,000	-49.47%
Community Development Transfer to CIP	275,000	275,000	-	275,000	N/A
General Fund Transfer to CIP	-	-	-	-	N/A
<b>Capital Transfers to CIP</b>	<b>\$ 3,345,000</b>	<b>\$ 3,345,000</b>	<b>\$ -</b>	<b>\$ 3,345,000</b>	<b>-44.94%</b>
General Government Capital Imp. Proj.	\$ 27,735,901	\$ 10,862,214	\$ (155,000)	\$ 10,707,214	9.79%
Utility Capital Improvement Projects	27,064,909	23,071,562	(3,190,000)	19,881,562	323.04%
Community Development Capital Imp Proj.	1,070,634	1,070,634	-	1,070,634	90.67%
Special Revenue Capital Imp. Proj.	3,444,428	2,345,383	-	2,345,383	111.10%
Wolf Pen Creek TIF Capital Imp. Proj.	3,240,548	-	-	-	-100.00%
Hotel Tax Capital Imp Proj	-	-	-	-	-100.00%
<b>Subtotal of Capital Expenditures</b>	<b>\$ 62,556,420</b>	<b>\$ 37,349,793</b>	<b>\$ (3,345,000)</b>	<b>\$ 34,004,793</b>	<b>77.50%</b>
<b>Totals</b>	<b>\$ 349,141,991</b>	<b>\$ 278,781,278</b>	<b>\$ (32,226,401)</b>	<b>\$ 246,554,877</b>	<b>5.61%</b>

# City of College Station Net Budget - \$253,407,816



**2012-2013 Approved Annual Budget**  
**Combined Summary of Revenues & Expenditures**  
**With Comparisons to 2011-12 Budget**

	Governmental Funds			Enterprise Funds				Special Revenue Funds					
	General Fund	Debt Service	(1) Other	(2) Utilities	Sanitation	Parking Enterprise	Hotel Tax	Community Development	Recreation Fund	(3) Court Funds	Police Seizure	Parkland Dedication	Memorial Cemetery
<b>BEGINNING BALANCE</b>	\$ 12,205,098	\$ 3,950,594	\$ 2,456,006	\$ 16,488,886	\$ 830,037	\$ 29,154	\$ 4,081,596	\$ 1,841,476	\$ -	\$ 821,530	\$ 49,617	\$ 2,417,808	\$ 1,271,949
<b>REVENUES:</b>													
Ad Valorem Tax	14,033,828	11,691,371	-	-	-	-	-	-	-	-	-	-	-
Sales Tax	21,726,000	-	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	2,487,314	-	-	-	-	-	3,811,000	-	-	-	-	-	-
Licenses & Permits	997,932	-	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	241,305	-	-	-	-	-	-	4,646,141	-	-	-	-	-
Charges for Services	2,880,785	-	-	124,383,276	7,311,523	950,767	-	-	1,029,100	-	-	-	-
Fines, Forfeits & Penalties	3,469,560	-	7,905	-	-	186,229	-	-	-	264,079	26,500	-	-
Investment Earnings	67,686	50,000	10,899	115,000	403,770	2,595	23,000	-	-	3,556	290	10,000	7,500
Other	363,375	-	430,825	2,235,680	1,000	4,000	-	-	-	-	-	300,000	261,180
Return on Investment	9,148,925	-	-	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	300,000	120,000	-	60,000	-	-	-	-	-	-	-
Long Term Debt Issuance	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 55,416,710</b>	<b>\$ 11,741,371</b>	<b>\$ 749,629</b>	<b>\$ 126,853,956</b>	<b>\$ 7,716,293</b>	<b>\$ 1,203,591</b>	<b>\$ 3,834,000</b>	<b>\$ 4,646,141</b>	<b>\$ 1,029,100</b>	<b>\$ 267,635</b>	<b>\$ 26,790</b>	<b>\$ 310,000</b>	<b>\$ 268,680</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>67,621,808</b>	<b>15,691,965</b>	<b>3,205,635</b>	<b>143,342,842</b>	<b>8,546,330</b>	<b>1,232,745</b>	<b>7,915,596</b>	<b>6,487,617</b>	<b>1,029,100</b>	<b>1,089,165</b>	<b>76,407</b>	<b>2,727,808</b>	<b>1,540,629</b>
<b>EXPENDITURES:</b>													
General Government	3,754,411	-	-	-	-	-	-	-	-	-	-	-	-
Fiscal Services	2,990,012	-	-	-	-	-	-	-	-	-	-	-	-
Police	16,505,367	-	-	-	-	-	-	-	-	-	-	-	-
Fire	13,171,632	-	-	-	-	-	-	-	-	-	-	-	-
Planning & Development Services	3,629,777	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	7,428,331	-	-	-	-	-	-	-	-	-	-	-	-
Parks & Recreation	4,880,815	-	-	-	-	-	-	-	3,533,272	-	-	-	-
Information Services	4,412,057	-	-	-	-	-	-	-	-	-	-	-	-
Library	1,013,116	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	95,956,852	-	-	-	-	-	-	-	-	-	-
CIP Department	-	-	-	-	-	-	-	-	-	-	-	-	-
Projects/Direct Capital	-	-	522,235	-	-	-	-	-	-	-	-	-	-
Sanitation	-	-	-	6,305,489	-	-	-	-	-	-	-	-	-
Parking Enterprise	-	-	-	-	-	901,117	-	-	-	-	-	-	-
BVSWMA	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-	2,591,942	-	-	-	-	-
Outside Agency Funding	957,013	-	-	46,240	-	1,630,153	115,773	-	-	-	-	-	-
Debt Service	-	11,992,517	-	14,833,798	397,710	466,300	-	-	-	-	-	-	-
Return on Investment	-	-	8,426,891	722,034	-	-	-	-	-	-	-	-	-
Contingency	250,000	-	200,000	40,000	-	-	50,000	-	-	-	-	-	-
Internal Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Self-Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-
Other/Other Transfers	3,604,495	50,000	1,078,557	1,740,786	146,427	(227,252)	559,773	-	(2,691,741)	231,058	40,000	(24,627)	-
General & Administrative Transfers	(4,384,953)	-	2,456,211	485,637	75,489	-	106,504	187,569	-	-	-	24,627	-
CIP Expenditures Less G&A Xfers*	-	-	-	-	-	3,700,000	1,831,922	-	-	-	-	2,392,627	-
Transfers to CIP Funds	-	-	7,620,000	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 58,212,073</b>	<b>\$ 12,042,517</b>	<b>\$ 1,078,557</b>	<b>\$ 131,756,773</b>	<b>\$ 8,143,537</b>	<b>\$ 1,215,654</b>	<b>\$ 5,939,926</b>	<b>\$ 4,646,141</b>	<b>\$ 1,029,100</b>	<b>\$ 231,058</b>	<b>\$ 40,000</b>	<b>\$ 2,392,627</b>	<b>\$ -</b>
Change in Fund Balance	(2,795,363)	(301,146)	(328,928)	(4,902,817)	(427,244)	(12,063)	(2,105,926)	-	-	36,577	(13,210)	(2,082,627)	268,680
<b>ENDING FUND BALANCE</b>	<b>\$ 9,409,735</b>	<b>\$ 3,649,448</b>	<b>\$ 2,127,078</b>	<b>\$ 11,586,069</b>	<b>\$ 402,793</b>	<b>\$ 17,091</b>	<b>\$ 1,975,670</b>	<b>\$ 1,841,476</b>	<b>\$ -</b>	<b>\$ 858,107</b>	<b>\$ 36,407</b>	<b>\$ 335,181</b>	<b>\$ 1,540,629</b>

- (1) Other Governmental Funds comprised of the Economic Development, Chimney Hill, and Efficiency Time Payment Funds.
- (2) Utilities comprised of the Electric, Water and Wastewater Funds
- (3) Court Funds comprised of Court Technology, Court Security and Juvenile Case Manager Funds
- (4) Governmental Capital Funds comprised of Streets, Parks, Facilities & Technology Funds
- (5) Internal Services Funds comprised of Fleet Maintenance, Utility Customer Service, and Equipment Replacement
- (6) Self-Insurance Funds comprised of Workers Compensation, Employee Benefits, Property Casualty and Unemployment Funds

\*Total CIP expenditures reflected does not include General and Administrative transfers. General and Administrative transfers are reflected on a separate line.

				Capital Projects Funds				Internal Services Funds				FY 2012-2013			FY 2011-2012		FY 2010-2011
				(4) Governmental Funds	(2) Utility Funds	(5) Internal Services	(6) Self Insurance	Total	Less Transfers	Net Total	Adopted	Amended	Actual				
Drainage	Wolf Pen Creek TIF	Cemetery Perpetual	Mem Cemetery Endowment					All Funds	All Funds	2012-2013	2011-2012	2011-2012	2010-2011 (Budget Basis Actuals)				
\$ 2,519,089	\$ 2,510,336	\$ 1,752,626	\$ 514,936	\$ 12,685,408	\$ 727,004	\$ 6,655,676	\$ 6,417,941	\$ 80,226,767	\$ (13,073,617)	\$ 67,153,150	\$ 78,021,009	\$ 78,021,009	\$ 104,257,494				
				-	-	-	-	25,725,199	-	25,725,199	25,250,897	25,250,897	24,333,373				
				-	-	-	-	21,726,000	-	21,726,000	20,350,000	20,350,000	20,291,966				
				-	-	-	-	6,298,314	-	6,298,314	5,794,980	5,794,980	6,233,251				
				-	-	-	-	997,932	-	997,932	968,866	968,866	1,054,986				
				76,020	1,323,366	-	-	6,286,832	-	6,286,832	6,251,827	6,998,050	2,143,939				
2,009,400				76,500	-	195,000	-	138,836,351	-	138,836,351	137,964,994	137,964,994	142,380,392				
				-	-	-	-	3,954,273	-	3,954,273	3,860,228	3,860,228	3,942,545				
10,000	10,000	8,000	3,000	84,000	27,000	31,850	30,430	898,576	-	898,576	611,493	1,010,728	1,086,174				
		5,000	128,641	100,000	250,000	75,000	1,730,670	5,885,371	-	5,885,371	7,889,733	7,900,433	10,920,375				
				-	-	-	-	9,148,925	-	9,148,925	10,060,270	10,060,270	10,478,499				
				1,856,863	8,100,000	6,996,454	9,273,100	26,706,417	(26,706,417)	-	21,481,846	23,989,652	23,299,400				
				11,550,000	23,275,000	-	-	34,825,000	-	34,825,000	30,650,000	30,650,000	22,249,400				
<b>\$ 2,019,400</b>	<b>\$ 10,000</b>	<b>\$ 13,000</b>	<b>\$ 131,641</b>	<b>\$ 13,743,383</b>	<b>\$ 32,975,366</b>	<b>\$ 7,298,304</b>	<b>\$ 11,034,200</b>	<b>\$ 281,289,190</b>	<b>\$ (26,706,417)</b>	<b>\$ 254,582,773</b>	<b>\$ 271,135,134</b>	<b>\$ 274,799,098</b>	<b>\$ 268,405,301</b>				
4,538,489	2,520,336	1,765,626	646,577	26,428,791	33,702,370	13,953,980	17,452,141	361,515,957	(39,780,034)	321,735,923	349,156,143	352,820,107	372,662,795				
				-	-	-	-	3,754,411	-	3,754,411	3,674,203	3,838,190	4,008,518				
				-	-	-	-	2,990,012	-	2,990,012	3,054,633	3,054,633	2,996,459				
				-	-	-	-	16,505,367	-	16,505,367	14,974,044	15,473,288	14,913,235				
				-	-	-	-	13,171,632	-	13,171,632	13,555,824	13,559,281	11,439,900				
				-	-	-	-	3,629,777	-	3,629,777	3,761,302	3,769,887	3,297,094				
				-	-	-	-	7,428,331	-	7,428,331	6,823,880	6,868,841	7,388,520				
				-	-	-	-	8,414,087	-	8,414,087	8,684,949	8,692,873	8,902,477				
				-	-	-	-	4,412,057	-	4,412,057	3,975,499	3,982,625	3,900,813				
				-	-	-	-	1,013,116	-	1,013,116	1,071,654	1,074,423	1,061,580				
				-	-	-	-	95,956,852	-	95,956,852	94,275,494	94,776,439	95,473,209				
				-	-	-	-	-	-	-	-	-	-				
				-	-	-	-	522,235	-	522,235	575,735	575,735	415,803				
				-	-	-	-	6,305,489	-	6,305,489	5,962,610	6,174,259	5,798,020				
				-	-	-	-	901,117	-	901,117	749,230	844,439	944,329				
				-	-	-	-	-	-	-	1,393,401	1,393,401	1,377,039				
				-	-	-	-	2,591,942	-	2,591,942	2,877,123	2,877,123	885,283				
				-	-	-	-	2,749,179	-	2,749,179	2,407,598	2,673,355	2,113,729				
				-	-	-	-	27,690,325	-	27,690,325	27,075,771	31,883,619	40,332,851				
				-	-	-	-	9,148,925	-	9,148,925	10,060,270	10,060,270	10,478,499				
				-	-	-	-	540,000	-	540,000	552,747	493,789	-				
				-	-	6,728,747	-	6,728,747	(6,728,747)	-	8,086,688	9,706,141	7,351,973				
				-	-	-	11,077,010	11,077,010	(11,077,010)	-	11,722,203	11,722,203	8,592,823				
778,296			10,000	(2,220,303)	(150,788)	-	-	2,924,681	(368,432)	2,556,249	3,688,727	5,774,015	7,367,584				
375,193				460,560	150,788	-	62,375	-	-	-	-	-	-				
962,193	1,334,038			9,863,310	23,042,623	-	-	43,126,713	(9,514,743)	33,611,970	38,151,012	39,134,964	27,526,972				
				1,894,743	-	-	-	9,514,743	-	9,514,743	3,345,000	3,345,000	3,750,000				
<b>\$ 2,115,682</b>	<b>\$ 1,334,038</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 9,998,310</b>	<b>\$ 23,042,623</b>	<b>\$ 6,728,747</b>	<b>\$ 11,139,385</b>	<b>\$ 281,096,748</b>	<b>\$ (27,688,932)</b>	<b>\$ 253,407,816</b>	<b>\$ 270,499,597</b>	<b>\$ 281,748,793</b>	<b>\$ 270,316,712</b>				
(96,282)	(1,324,038)	13,000	121,641	3,745,073	9,932,743	569,557	(105,185)	192,442	982,515	1,174,957	635,537	(6,949,695)	(1,911,411)				
<b>\$ 2,422,807</b>	<b>\$ 1,186,298</b>	<b>\$ 1,765,626</b>	<b>\$ 636,577</b>	<b>\$ 16,430,481</b>	<b>\$ 10,659,747</b>	<b>\$ 7,225,233</b>	<b>\$ 6,312,756</b>	<b>\$ 80,419,209</b>	<b>\$ (12,091,102)</b>	<b>\$ 68,328,107</b>	<b>\$ 78,656,546</b>	<b>\$ 71,071,314</b>	<b>\$ 102,346,083</b>				

Total Revenues	\$ 219,757,773	\$ -	\$ 219,757,773
Transfers In	26,706,417	(26,706,417)	-
Long Term Debt Issuance	34,825,000	-	34,825,000
Decrease in Fund Balance	(192,442)	(982,515)	(1,174,957)
Total Appropriations	\$ 281,096,748	\$ (27,688,932)	\$ 253,407,816

**City of College Station**  
**All Funds Operations & Maintenance**  
**Summary**

EXPENDITURE BY FUND						
FUND	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
General Fund	\$ 53,991,294	\$ 56,670,989	\$ 55,615,529	\$ 55,550,531	\$ 57,785,518	1.97%
Court Security Fee Fund	123,517	65,040	65,671	66,876	66,943	2.93%
Juvenile Case Mgr. Fee Fund	84,626	97,900	93,100	103,313	103,408	5.63%
Recreation Fund	3,874,223	3,811,339	4,024,855	3,855,841	3,720,841	-2.37%
Community Development Fund	247,271	288,263	242,904	308,288	272,128	-5.60%
Northgate Parking Fund	945,895	844,439	786,559	900,916	901,117	6.71%
Electric Fund	85,870,741	85,438,115	85,200,214	85,807,986	86,255,661	0.96%
Water Fund	4,523,750	4,527,876	4,630,040	4,644,372	4,817,686	6.40%
Wastewater Fund	5,215,197	5,386,183	5,408,066	5,416,406	5,530,740	2.68%
Sanitation Fund	5,798,622	6,174,259	6,174,259	6,235,315	6,305,489	2.13%
Property & Casualty Ins. Fund	131,954	91,161	67,900	95,292	95,292	4.53%
Employee Benefits Fund	75,769	74,808	77,958	76,735	76,735	2.58%
Workers' Comp Ins. Fund	157,908	114,185	94,386	117,792	117,792	3.16%
Utility Customer Service Fund	2,276,303	2,342,713	2,317,877	2,243,444	2,243,444	-4.24%
Fleet Maintenance Fund	1,709,158	1,807,576	1,827,297	1,641,490	1,666,490	-7.81%
Drainage Maintenance Fund	1,539,576	1,036,213	943,246	1,003,224	1,080,275	4.25%
<b>COMBINED FUND TOTAL</b>	<b>\$ 166,565,804</b>	<b>\$ 168,771,059</b>	<b>\$ 167,569,861</b>	<b>\$ 168,067,821</b>	<b>\$ 171,039,559</b>	<b>1.34%</b>

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 57,714,044	\$ 59,301,945	\$ 58,703,181	\$ 59,760,394	\$ 60,585,142	2.16%
Supplies	5,605,488	6,445,012	6,331,619	6,099,322	6,450,645	0.09%
Maintenance	4,961,023	5,138,000	5,074,556	5,099,428	5,424,718	5.58%
Purchased Services	18,154,530	19,234,818	18,869,537	18,503,547	19,433,583	1.03%
Capital Outlay	1,070,987	1,200,758	1,155,335	1,009,042	1,549,383	29.03%
Purchased Power/Wheeling Charges	78,576,996	76,952,438	76,952,945	77,104,000	77,104,000	0.20%
Other Purchased Services	482,736	498,088	482,688	492,088	492,088	-1.20%
<b>COMBINED FUND TOTAL</b>	<b>\$ 166,565,804</b>	<b>\$ 168,771,059</b>	<b>\$ 167,569,861</b>	<b>\$ 168,067,821</b>	<b>\$ 171,039,559</b>	<b>1.34%</b>

PERSONNEL SUMMARY BY FUND						
FUND	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
General Fund	664.75	611.55	587.80	579.65	588.15	0.06%
Court Security Fee Fund	2.50	2.00	1.00	1.00	1.00	0.00%
Juvenile Case Mgr. Fee Fund	1.75	1.75	1.75	1.75	1.75	0.00%
Recreation Fund	0.00	51.70	49.70	49.35	49.35	-0.70%
ARRA of 2009 Fund	1.00	1.00	1.00	0.00	0.00	-100.00%
Traffic Safety Fund	1.00	0.00	0.00	0.00	0.00	N/A
Community Development Fund	4.50	4.50	4.50	4.50	4.00	-11.11%
Northgate Parking Fund	8.00	8.00	8.00	8.00	8.00	0.00%
Electric Fund	68.50	68.50	67.50	67.50	69.50	2.96%
Water Fund	29.00	29.50	28.00	28.00	28.00	0.00%
Wastewater Fund	49.00	50.00	49.00	49.00	49.00	0.00%
Sanitation Fund	35.25	35.50	35.50	35.50	35.50	0.00%
Property & Casualty Ins. Fund	1.50	1.50	1.00	1.00	1.00	0.00%
Employee Benefits Fund	1.00	1.00	1.00	1.00	1.00	0.00%
Workers' Comp Ins. Fund	1.50	1.50	1.00	1.00	1.00	0.00%
Utility Customer Service Fund	29.50	28.50	28.50	27.50	27.50	-3.51%
Fleet Maintenance Fund	15.00	15.00	15.00	15.00	15.00	0.00%
Drainage Maintenance Fund	0.00	0.00	14.00	14.00	15.00	7.14%
BVSWMA Fund	27.25	24.00	22.00	0.00	0.00	-100.00%
<b>COMBINED FUND TOTAL</b>	<b>941.00</b>	<b>935.50</b>	<b>916.25</b>	<b>883.75</b>	<b>894.75</b>	<b>-2.35%</b>

**Analysis of Tax Rate  
Fiscal Year 2012-2013**

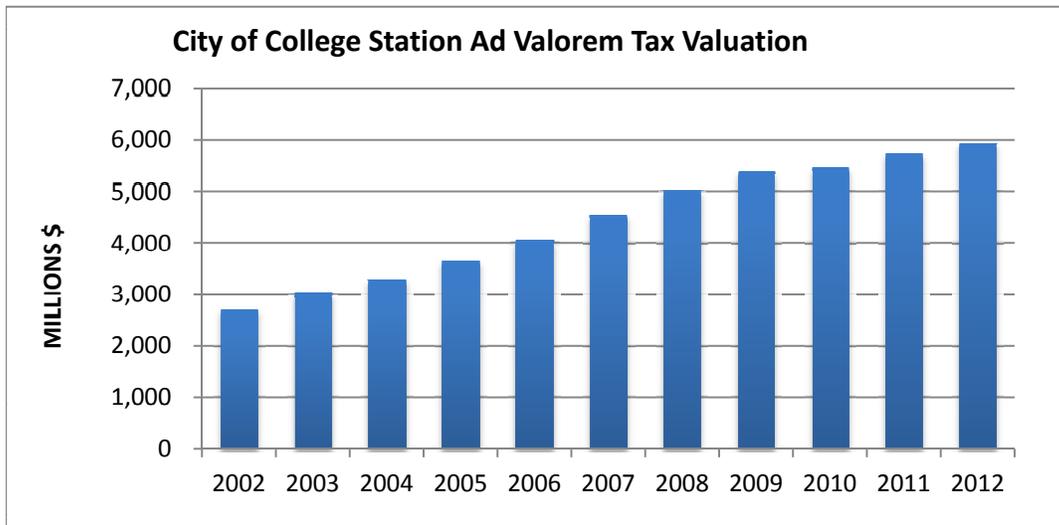
	<b>Approved FY12</b>	<b>Approved FY13</b>
<b>Assessed Valuation of Real and Exempt Property (Based on 100% of Market Value)</b>	\$6,645,750,780	\$6,974,141,123
<b>Less: Exempt Property</b>	\$710,703,184	\$816,344,015
<b>Less: Agricultural Loss</b>	\$108,313,840	\$112,516,988
<b>Less: Over 65 and Veterans Exemptions</b>	\$79,342,785	\$85,548,372
<b>Less: House Bill 366</b>	\$167,256	\$164,493
<b>Less: Abatements</b>	\$0	\$0
<b>Less: Proration</b>	\$236,525	\$293,977
<b>Less: CHODO</b>	\$127,100	\$4,651,299
<b>Less: Freeport</b>	\$8,245,088	\$10,308,992
<b>Taxable Assessed Value</b>	\$5,738,615,002	\$5,944,312,987
<b>Freeze Taxable</b>	\$404,589,120	\$402,197,623
<b>Freeze Adjusted Taxable</b>	\$5,334,025,882	\$5,542,115,364
<b>O&amp;M and Debt Service Portion</b>	\$5,738,615,002	\$5,944,312,987
<b>TIF Captured Value</b>	\$0	\$0
<b>Total</b>	\$5,738,615,002	\$5,944,312,987
<b>Apply Tax Rate per/\$100 Valuation</b>	0.437995/\$100	0.430687/\$100
<b>Freeze Actual Tax</b>	\$1,680,416	\$1,649,028
<b>Amount lost to Tax Freeze</b>	\$91,664	\$83,184
<b>Total Tax Levy</b>	\$25,043,183	\$25,518,199
<b>Estimate 100% Collection</b>	\$25,043,183	\$25,518,199

	<b>Tax Rate Per \$100 Valuation</b>	<b>Percent Of Levy</b>	
<b>Debt Service</b>	0.195635	45.4%	<b>Estimate</b>
<b>General Fund</b>	0.235052	54.6%	<b>Estimate</b>
<b>Approved Tax Rate</b>	0.430687	100%	<b>Estimate</b>

# Analysis of Property Valuations

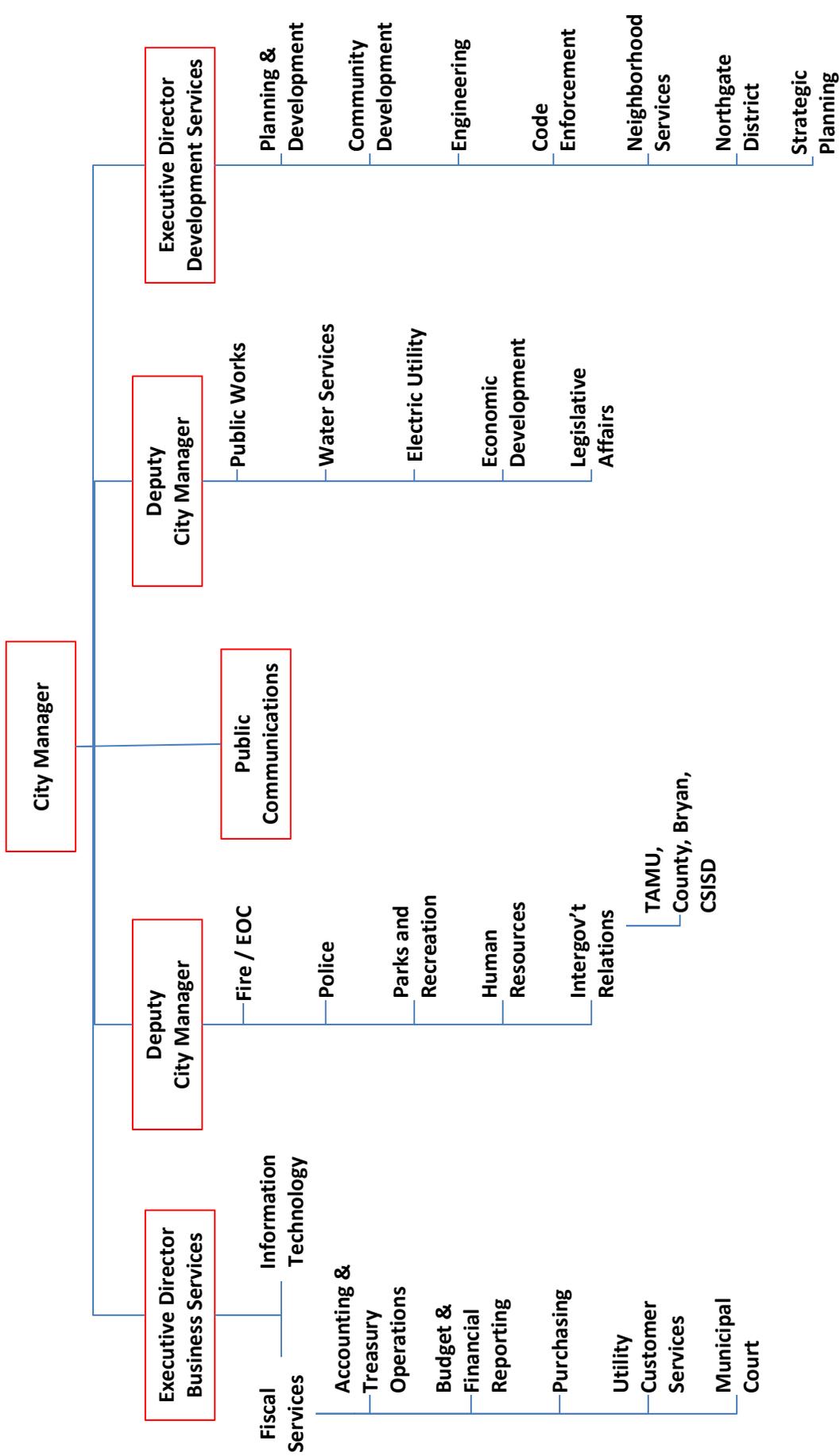
Data comes from Brazos CAD website with certified annual historical totals

Appraisal Year	Total Market Valuation	Exempt Value	Total Taxable Value *
2002	3,151,961,166	428,395,713	2,723,565,453
2003	3,522,272,128	493,364,734	3,028,907,394
2004	3,847,854,578	556,723,136	3,291,131,442
2005	4,260,094,126	614,609,545	3,645,484,581
2006	4,698,557,824	643,387,278	4,055,170,546
2007	5,223,363,290	677,645,842	4,545,717,448
2008	5,726,153,143	701,998,930	5,024,154,213
2009	6,235,564,687	844,182,607	5,391,382,080
2010	6,325,818,517	870,386,056	5,455,432,461
2011	6,537,436,940	798,821,938	5,738,615,002
2012	6,861,624,135	917,311,148	5,944,312,987



\* Assessed value is 100% of the estimated value.

# CITY ORGANIZATION



## Strategic Planning and Budget Process – FY 2012-2013

<b>January</b>	<ul style="list-style-type: none"> <li>▪ Budget staff meets to go over general action plans for the upcoming budget season and assign duties and responsibilities.</li> <li>▪ Preliminary work begins on upcoming fiscal year budget for the Operating and Capital Improvement Program (CIP) budgets.</li> <li>▪ Personnel summaries and salary data is sent to City departments to begin preparation of the Salary and Benefits portion of the budget.</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>▪ Requests for fixed cost information as well as vehicle and equipment replacement data are sent out to the City departments.</li> <li>▪ City Council participates in a Strategic Planning Retreat to review mission and vision statements and identify strategic priorities for the upcoming fiscal year.</li> <li>▪ Budget Staff prepares and distributes 1<sup>st</sup> quarter financial reports and departmental forecasts.</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>▪ Budget analysts prepare Department and Fund summaries, prepare and update the computer system, and finalize budget amounts for fixed costs.</li> <li>▪ Budget analysts develop and analyze forecasts and preliminary rate models.</li> <li>▪ Budget Staff meets with City Departments to review/discuss/revise CIP budget submissions.</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>▪ Budget department kicks off new budget year with City departments.</li> <li>▪ Analysts begin preliminary work with Departments and assist Departments in preparing their budget submittal.</li> <li>▪ Continue analysis and preparation of the CIP budget.</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>▪ Department budgets are due back to the Budget Office.</li> <li>▪ Budget Analysts analyze and review base budget requests, requests for increases in funding via service level adjustments (SLAs), as well as budget reduction submittals with departments.</li> <li>▪ Budget Staff prepares and distributes 2<sup>nd</sup> quarter financial reports and departmental forecasts.</li> <li>▪ Budget Staff and Capital Projects Department meet with City Manager to review proposed CIP.</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>▪ Budget Staff prepares Proposed Budgets and meets with Department Directors and City Manager to discuss budget requests and service levels.</li> <li>▪ Budget Staff and Capital Project Department present the proposed CIP to the Planning and Zoning Commission and Parks and Recreation Board.</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>▪ Budget Staff prepares Proposed Budget Document.</li> <li>▪ City Council participates in a Mid-Year Strategic Plan Review.</li> </ul>
<b>August</b>	<ul style="list-style-type: none"> <li>▪ Present Proposed Budget to City Council.</li> <li>▪ Conduct budget workshops during scheduled Council meetings to review Proposed Operating and Capital Improvement Program budgets.</li> <li>▪ Budget Staff prepares and distributes 3<sup>rd</sup> quarter financial reports and departmental forecasts.</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>▪ Publish required Tax Notices.</li> <li>▪ Conduct required Public Hearings.</li> <li>▪ Council adoption of Budget and Tax Rate.</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>▪ Prepare Approved Budget Document and Approved Capital Improvement Programs Document.</li> </ul>
<b>November-December</b>	<ul style="list-style-type: none"> <li>▪ Budget Staff prepares and distributes 4<sup>th</sup> quarter financial reports and departmental forecasts.</li> <li>▪ Conduct Departmental Reviews and Special Projects.</li> <li>▪ Monitor Budget.</li> <li>▪ Request for CIP budget submissions sent out to Departments.</li> </ul>

## General Fund

The General Fund accounts for all activities typically considered governmental functions of the City. These include Public Safety, Public Works, Parks and Recreation, as well as Planning and Development Services. Also included are the primary support services for these areas such as Fiscal Services, Information Technology, and administrative services in General Government.

The General Fund is budgeted using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. This is the same measurement focus and basis of accounting used for governmental fund financial statement reporting. Revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The General Fund is influenced by current policies and approved policy changes. The policies include inter-fund equity, maintaining a balance between revenues and expenditures, and maintaining the level of service currently provided as the city experiences residential and commercial growth.

The FY12 revised General Fund revenue budget is \$54,274,314 and the FY12 year-end estimate is projected to be \$55,761,829. The FY12 year-end estimate for General Fund revenue is anticipated to be approximately \$1,500,000 over the FY12 revised budget. A significant portion of this is due to the year-end estimate for sales tax. The FY12 sales tax budget was anticipated to be at or near the FY11 actual sales tax collected. However, FY12 sales tax is projected to come in higher than budgeted by nearly \$1,000,000. In addition, license and permit revenues are projected to be higher than budgeted.

Total approved FY13 General Fund revenues are \$55,416,710. This represents a 0.6% decrease from the FY12 year-end estimate. This is due primarily to a reduction in the transfer from the Electric Fund by \$1.0 million for FY13. Revenue projections are realistic estimates relative to historical trends and consider economic variables that affect the City's revenue stream. Appendix D provides historic data on all General Fund revenue categories. Major revenue estimates and assumptions are explained below.

1. **Property Taxes** in FY13 are estimated to be \$14,033,828. The anticipated revenues are based on the approved operations and maintenance (O&M) tax rate of 23.5052 cents per \$100 valuation. The FY13 O&M portion of the tax rate reflects a net decrease of 0.1407 from the FY12 approved O&M portion of the tax rate. This represents the effective tax rate for FY13. The effective tax rate is the rate that will raise the same revenues on the same properties this year as last year.
2. **Sales Tax** is estimated to be \$21,726,000 in FY13; this projection reflects a 2.0% increase over the FY12 year-end estimate. The FY12 year-end estimate is projected to come in approximately \$1.0 million higher than budget. Sales Tax revenue estimates are based on analysis of historic revenues and expected future retail sales and employment. Sales tax is the largest revenue stream in the General Fund, and is estimated to be approximately 39.2% of overall General Fund revenues.
3. **Mixed Drink and Franchise Taxes** are projected to be \$2,487,314, which is 2.7% above the FY12 revised budget. Mixed Drink Tax revenue decreased in FY12 due to state budget changes which reduce the City portion of the state's mixed drink tax. Franchise taxes include phone, cable, and natural gas.
4. **Licenses and Permit Revenue** in FY12 is anticipated to be higher than budgeted primarily due to the number and value of permits issued in the Northgate District. Revenues for FY13 are anticipated to be more in line with the FY11 actuals and are therefore estimated to be \$997,932.
5. **Intergovernmental Revenues** for FY13 are anticipated to remain the same as the FY12 revised budget, \$241,305. The FY12 year-end estimate includes grant funds received in FY12 - grant funds are not budgeted until they are approved or received. Among the intergovernmental revenues the City anticipates receiving in FY13 are reimbursement from TAMU for staffing Fire Station #4, and reimbursement from City of Bryan, TAMU, and Brazos County for a portion of the staff assistant position for the Joint Emergency Operations Center.
6. **Parks and Recreation** approved revenues are \$151,800 in FY13. This amount includes an increase in revenue of \$50,000 for the cemetery post-burial fee, which was submitted as a cost recovery service level adjustment by the Parks

and Recreation department. With the creation of a separate Recreation Fund, most of the Parks and Recreation revenue is recorded in the Recreation Fund.

7. **Other Service Charges** include miscellaneous charges and fees from various departments within the general fund, including Development Services, Police, Fire, and Municipal Court. The approved revenues are \$2,728,985 in FY13. This reflects a slight decrease of the estimated year-end of \$2,766,510.
8. **Fines, Forfeits, and Penalties** are mostly ticket and court fines from Municipal Court. These fines are generated primarily through traffic citations. Fines, forfeits, and penalties are estimated to be \$3,469,560 in FY13, which represents a 2.0% increase over the FY12 year-end estimate.
9. **Investment earnings** are \$67,686 in the FY13 approved budget. Investment earnings in FY12 were adjusted down over the FY11 budget to reflect very low interest rates. FY13 earnings are anticipated to remain flat throughout fiscal year 2013.
10. **Miscellaneous Revenues** include such items as rents and royalties, various donations, collection service fees, sale of abandoned property, sale of fixed assets, etc. FY13 approved revenue is \$363,375.
11. **Utility Transfers to General Fund** are \$9,148,925 for FY13. The FY12 and FY13 budgets include a reduction in the transfer from the Electric Fund of \$2.0 million and \$1.0 million, respectively.

Approved Net Expenditures for FY13 are \$58,212,073 or 3.8% higher than the FY12 revised budget. The approved General Fund budget includes additional funds for public safety, street maintenance, and funds for salary increases.

Several approved Service Level Adjustments (SLAs) are included in the non-departmental portion of the General Fund budget. These items are for one-time expenditures that are expected to be incurred in FY13. The first SLA, in the amount of \$338,729, is for the implementation of an electronic time keeping system. This project will be budgeted in the Facilities and Technology Capital Projects Fund, but will be funded with one-time General Funds. The second SLA, in the amount of \$474,500, is for the reimbursement to the City of Bryan for the City of College Station's portion of the already constructed Health Science Center Parkway Phase 1A. This reimbursement is a component of the Bio-Corridor Interlocal Agreement. A third SLA, in the amount of \$125,000, is approved for street improvements that will be needed in connection with the annexation of Wellborn. Several streets in the vicinity will need to be improved. These last two projects will be budgeted in the Streets Capital Projects Fund, but will be funded with one-time General Funds. The General Fund budgets for these three SLAs reflect the transfer from the General Fund to the applicable capital fund out of which the expenditures will occur.

Three additional SLAs are included as one-time expenditures in the General Fund non-departmental approved budget. The first, in the amount of \$60,000, reflects a transfer to the Northgate Parking Enterprise Fund to offset the cost of capital improvements at the garage. The second SLA, in the amount of \$150,000, is for an increase in the FY13 General Fund contribution to the Economic Development Fund. The third SLA, in the amount of \$115,000, is approved for a one-time increase in the subsidy to the Recreation Fund. These funds will be used for swimming pool improvements at Adamson Lagoon.

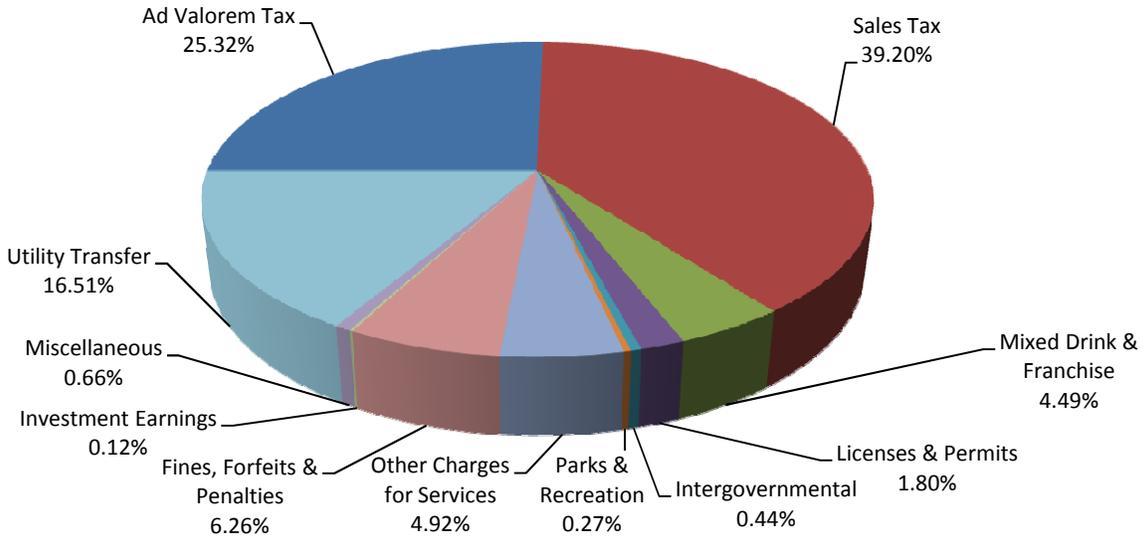
Finally, an SLA in the amount of \$18,000, which is reflected as part of the General and Administrative (G&A) transfer, is approved. This reflects the funds that will come from the Hotel Tax Fund to the General Fund to offset the expenditures incurred in the General Fund for the Senior Games Competition (\$8,000) and the TAAF Games of Texas (\$10,000).

A total of 588.15 positions are included in the approved General Fund budget. This includes 576.40 full-time employees (FTEs) in the General Fund. Some employees, both full-time and part-time, may code a portion of their time to other funds as appropriate. The approved budget also includes 11.75 temporary / seasonal FTEs. Requests for increases in personnel were submitted as SLAs as part of the budget process. A full listing of personnel can be found in Appendix C.

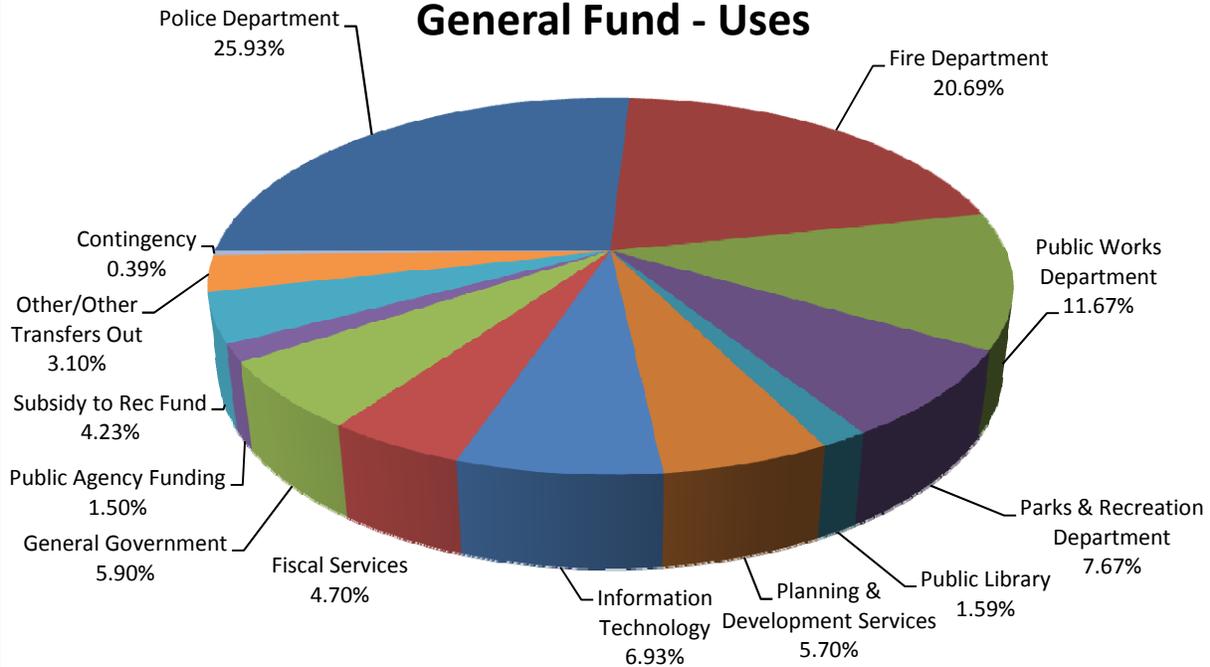
**City of College Station  
General Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>Beginning Fund Balance</b>	<b>\$10,051,288</b>	<b>\$ 11,319,987</b>	<b>\$ 11,319,987</b>	<b>\$ 12,205,098</b>	<b>\$ 12,205,098</b>	
<b>REVENUES:</b>						
Ad Valorem Tax	\$ 12,365,096	\$ 13,627,371	\$ 13,627,371	\$ 14,033,828	\$ 14,033,828	3.0%
Sales Tax	20,291,966	20,350,000	21,300,000	21,726,000	21,726,000	6.8%
Mixed Drink & Franchise	2,675,209	2,422,300	2,468,840	2,487,314	2,487,314	2.7%
Licenses & Permits	1,054,988	968,866	1,352,891	997,932	997,932	3.0%
Intergovernmental	573,712	254,657	274,107	241,305	241,305	-5.2%
Parks & Recreation	111,931	80,500	80,500	101,800	151,800	88.6%
Other Charges for Services	2,640,478	2,679,010	2,766,510	2,728,985	2,728,985	1.9%
Fines, Forfeits & Penalties	3,474,445	3,401,529	3,401,529	3,469,560	3,469,560	2.0%
Investment Earnings	87,648	67,016	67,016	67,686	67,686	1.0%
Miscellaneous	480,603	362,795	362,795	363,375	363,375	0.2%
Utility Transfer	10,478,499	10,060,270	10,060,270	9,148,925	9,148,925	-9.1%
<b>TOTAL REVENUES</b>	<b>\$ 54,234,575</b>	<b>\$ 54,274,314</b>	<b>\$ 55,761,829</b>	<b>\$ 55,366,710</b>	<b>\$ 55,416,710</b>	2.1%
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 64,285,863</b>	<b>\$ 65,594,301</b>	<b>\$ 67,081,816</b>	<b>\$ 67,571,808</b>	<b>\$ 67,621,808</b>	3.1%
<b>EXPENDITURES:</b>						
Police Department	\$ 14,897,650	\$ 15,473,288	\$ 15,459,936	\$ 15,506,097	\$ 16,505,367	6.7%
Fire Department	11,439,899	13,559,281	12,981,384	13,138,818	13,171,632	-2.9%
Public Works Department	7,395,294	6,868,841	6,840,260	6,977,583	7,428,331	8.1%
Parks & Recreation Department	4,974,885	5,052,590	4,902,299	4,699,100	4,880,815	-3.4%
Public Library	1,061,581	1,071,654	1,071,654	1,006,091	1,013,116	-5.5%
Planning & Development Services	3,297,388	3,769,887	3,657,031	3,566,039	3,629,777	-3.7%
Information Technology	3,900,819	3,982,625	3,959,977	3,980,863	4,412,057	10.8%
Fiscal Services	2,996,923	3,054,633	2,904,330	2,987,378	2,990,012	-2.1%
General Government	4,026,855	3,838,190	3,838,658	3,688,562	3,754,411	-2.2%
<b>Total Operating Expenditures</b>	<b>\$ 53,991,294</b>	<b>\$ 56,670,989</b>	<b>\$ 55,615,529</b>	<b>\$ 55,550,531</b>	<b>\$ 57,785,518</b>	2.0%
<b>General &amp; Administrative Transfers</b>	<b>\$ (6,219,706)</b>	<b>\$ (5,668,355)</b>	<b>\$ (5,668,355)</b>	<b>\$ (5,429,870)</b>	<b>\$ (5,447,870)</b>	-3.9%
Public Agency Funding	\$ 736,192	\$ 938,813	\$ 932,563	\$ 957,013	\$ 957,013	1.9%
Subsidy to Rec Fund	2,759,158	2,613,726	2,613,726	2,826,741	2,691,741	3.0%
Other/Other Transfers Out	2,009,715	1,324,146	1,112,157	827,442	1,975,671	49.2%
Contingency	-	214,909	271,098	250,000	250,000	16.3%
<b>Total Other Financing (Sources) Uses</b>	<b>\$ 5,505,065</b>	<b>\$ 5,091,594</b>	<b>\$ 4,929,544</b>	<b>\$ 4,861,196</b>	<b>\$ 5,874,425</b>	15.4%
<b>TOTAL EXPENDITURES</b>	<b>\$ 53,276,653</b>	<b>\$ 56,094,228</b>	<b>\$ 54,876,718</b>	<b>\$ 54,981,857</b>	<b>\$ 58,212,073</b>	3.8%
<b>Increase (Decrease) In Fund Balance</b>	<b>957,922</b>	<b>(1,819,914)</b>	<b>885,111</b>	<b>384,853</b>	<b>(2,795,363)</b>	
<b>Adjust to tie to CAFR</b>	<b>310,777</b>					
<b>Ending Fund Balance</b>	<b>\$ 11,319,987</b>	<b>\$ 9,500,073</b>	<b>\$ 12,205,098</b>	<b>\$ 12,589,951</b>	<b>\$ 9,409,735</b>	

## General Fund - Sources



## General Fund - Uses



**City of College Station  
General Fund  
Operations & Maintenance Summary**

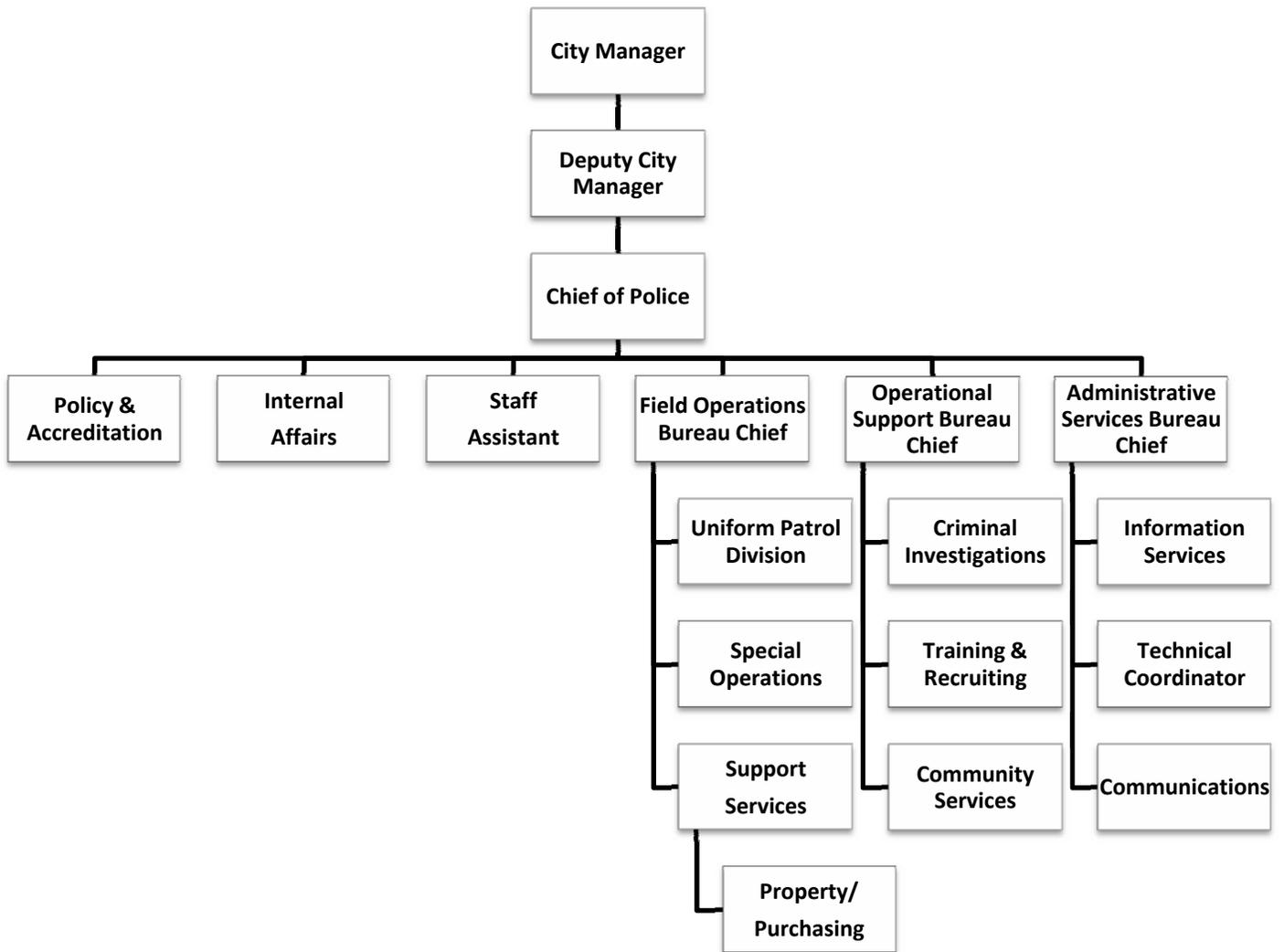
EXPENDITURE BY DEPARTMENT						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Police	\$ 14,897,650	\$ 15,473,288	\$ 15,459,936	\$ 15,506,097	\$ 16,505,367	6.67%
Fire	11,439,899	13,559,281	12,981,384	13,138,818	13,171,632	-2.86%
Public Works	7,395,294	6,868,841	6,840,260	6,977,583	7,428,331	8.15%
Parks and Recreation	4,974,885	5,052,590	4,902,299	4,699,100	4,880,815	-3.40%
Library	1,061,581	1,071,654	1,071,654	1,006,091	1,013,116	-5.46%
Planning and Development Services	3,297,388	3,769,887	3,657,031	3,566,039	3,629,777	-3.72%
Information Technology	3,900,819	3,982,625	3,959,977	3,980,863	4,412,057	10.78%
Fiscal Services	2,996,923	3,054,633	2,904,330	2,987,378	2,990,012	-2.12%
General Government	4,026,855	3,838,190	3,838,658	3,688,562	3,754,411	-2.18%
<b>TOTAL</b>	<b>\$ 53,991,294</b>	<b>\$ 56,670,989</b>	<b>\$ 55,615,529</b>	<b>\$ 55,550,531</b>	<b>\$ 57,785,518</b>	<b>1.97%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 40,095,566	\$ 41,981,532	\$ 41,372,546	\$ 42,265,800	\$ 42,870,436	2.12%
Supplies	2,426,271	2,852,186	2,740,692	2,528,606	2,686,097	-5.82%
Maintenance	3,732,414	4,008,495	3,921,634	3,965,153	4,167,048	3.96%
Purchased Services	7,348,530	7,428,962	7,153,999	6,647,205	7,374,714	-0.73%
Capital Outlay	388,513	399,814	426,658	143,767	687,223	71.89%
<b>TOTAL</b>	<b>\$ 53,991,294</b>	<b>\$ 56,670,989</b>	<b>\$ 55,615,529</b>	<b>\$ 55,550,531</b>	<b>\$ 57,785,518</b>	<b>1.97%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Police	181.50	184.50	182.50	182.50	190.50	4.38%
Fire	122.00	130.00	139.00	139.00	139.00	0.00%
Public Works	74.00	67.00	49.50	50.50	50.50	2.02%
Parks and Recreation	133.00	72.30	67.30	62.15	62.15	-7.65%
Library	-	-	-	-	-	N/A
Planning and Development Services	39.50	47.50	46.00	44.00	44.50	-3.26%
Information Technology	33.25	32.25	30.50	29.50	29.50	-3.28%
Fiscal Services	40.50	38.50	38.50	38.50	38.50	0.00%
General Government	41.00	39.50	34.50	33.50	33.50	-2.90%
<b>TOTAL</b>	<b>664.75</b>	<b>611.55</b>	<b>587.80</b>	<b>579.65</b>	<b>588.15</b>	<b>0.06%</b>

# POLICE DEPARTMENT

CITY OF COLLEGE STATION



**City of College Station  
Police  
Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Police Administration	\$ 995,814	\$ 1,003,779	\$ 1,053,147	\$ 1,031,157	\$ 1,032,243	2.84%
Uniform Patrol*	7,143,471	7,299,367	7,401,672	7,440,029	7,941,913	8.80%
Criminal Investigation	1,699,953	1,806,294	1,830,860	1,827,695	1,885,326	4.38%
Recruiting and Training	502,705	496,420	506,900	506,040	562,916	13.40%
Quartermaster Division	1,974,596	1,901,091	1,776,104	1,758,921	2,136,887	12.40%
Communication / Jail	1,624,197	1,811,699	1,874,232	1,828,365	1,831,086	1.07%
Special Services	646,137	792,596	644,814	732,585	733,321	-7.48%
Information Services	310,777	362,042	372,207	381,305	381,675	5.42%
<b>TOTAL</b>	<b>\$ 14,897,650</b>	<b>\$ 15,473,288</b>	<b>\$ 15,459,936</b>	<b>\$ 15,506,097</b>	<b>\$ 16,505,367</b>	<b>6.67%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 12,315,034	\$ 13,094,734	\$ 13,210,248	\$ 13,396,370	\$ 13,935,955	6.42%
Supplies	606,220	675,357	608,352	673,970	831,859	23.17%
Maintenance	239,104	241,609	234,858	241,609	275,504	14.03%
Purchased Services*	1,655,470	1,429,316	1,403,345	1,194,148	1,406,276	-1.61%
Capital Outlay	81,822	32,272	3,133	-	55,773	72.82%
<b>TOTAL</b>	<b>\$ 14,897,650</b>	<b>\$ 15,473,288</b>	<b>\$ 15,459,936</b>	<b>\$ 15,506,097</b>	<b>\$ 16,505,367</b>	<b>6.67%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Police Administration	10.00	10.00	10.00	10.00	10.00	0.00%
Uniform Patrol	97.50	96.50	96.50	96.50	103.50	7.25%
Criminal Investigation	19.00	20.00	20.00	21.00	22.00	10.00%
Recruiting and Training	4.00	4.00	4.00	4.00	4.00	0.00%
Quartermaster Division	1.00	1.00	1.00	1.00	1.00	0.00%
Communication / Jail	33.00	35.00	35.00	35.00	35.00	0.00%
Special Services	9.00	9.00	9.00	8.00	8.00	-11.11%
Information Services	8.00	9.00	7.00	7.00	7.00	0.00%
<b>TOTAL</b>	<b>181.50</b>	<b>184.50</b>	<b>182.50</b>	<b>182.50</b>	<b>190.50</b>	<b>4.38%</b>

\* Funding for Brazos Valley Animal Shelter moved from Police Department to Other Expenditures in the General Fund in FY12

Service Level Adjustments	One-Time	Recurring	Total
Add 1 Sergeant, 6 Officers and 3 Vehicles for Northgate Unit	\$ 323,703	\$ 571,978	\$ 895,681
Add 1 Police Assistant to CID	10,716	51,707	62,423
Add Maintenance and Operations expenses	-	24,150	24,150
<b>Police SLA TOTAL</b>	<b>\$ 334,419</b>	<b>\$ 647,835</b>	<b>\$ 982,254</b>

**PERFORMANCE MEASURES - POLICE DEPARTMENT**

**DEPARTMENT DESCRIPTION**

The Police Department, in partnership with our community strives to reduce crime, the fear of crime and improve the quality of life by upholding laws, protecting lives and property, and providing a safe and secure environment.

**STRATEGIC GOAL:** Provide effective intelligence based and geographically oriented Police Services designed to improve citizen's safety, foster neighborhood integrity, and maintain a positive environment for the continued development of the City.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations

**Comments (if applicable):** While our Major crime is down from the same time period compared to last year, our motor vehicle crashes are up slightly.

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
Reduce the amount of crime and disorder that occurs in the city.	II					
Decrease the number of part 1 crimes that occur within the city annually through preventive patrol, education and enforcement.		Effectiveness	No	Yes	Yes	Yes
Improve safety on public roadways.	II and V					
Reduce the number of motor vehicle crashes occurring in the city annually through education and enforcement.		Effectiveness	Yes	Yes	No	Yes

**STRATEGIC GOAL:** Reduce the fear of crime and disorder perceived by citizens through education.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations

**Comments (if applicable):**

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
Reduce the fear of crime and disorder perceived by citizens through education.	II					
Increase the number of presentations and public service announcements related to public safety.		Output	**	**	**	Yes
Provide feedback to the community through various means as it relates to crime patterns and or the lack of crime in their particular geographical area.		Effectiveness	**	**	**	Yes

**STRATEGIC GOAL:** Develop and maintain effective partnerships between the community and the police department to identify concerns and provide opportunities for shared problem solving.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations

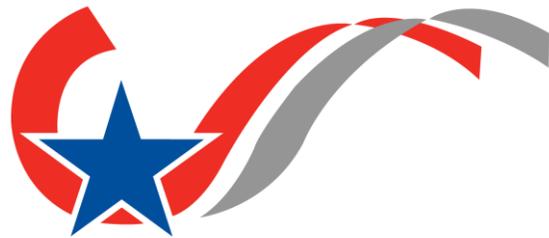
**Comments (if applicable):**

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
Develop and maintain partnerships with citizen, business and community organizations.	II and III					
Increase the number of citizen and business contacts made by officers in their assigned geographical areas.		Output	**	**	**	Yes
Offer Citizens Police Academy twice annually to provide insight and education related to the policing profession.		Output	Yes	Yes	Yes	Yes
Track the number of Community Oriented Policing Projects addressed and resolved.		Output	35	45	40	45

**\*STRATEGIC PLAN PRIORITIES** (Detailed explanation available in Executive Summary)

<b>I. Financially Sustainable City</b>	<b>IV. Diverse Growing Economy</b>
<b>II. Providing Core Services and Infrastructure</b>	<b>V. Improving Mobility</b>
<b>III. Neighborhood Integrity</b>	<b>VI. Sustainable City</b>

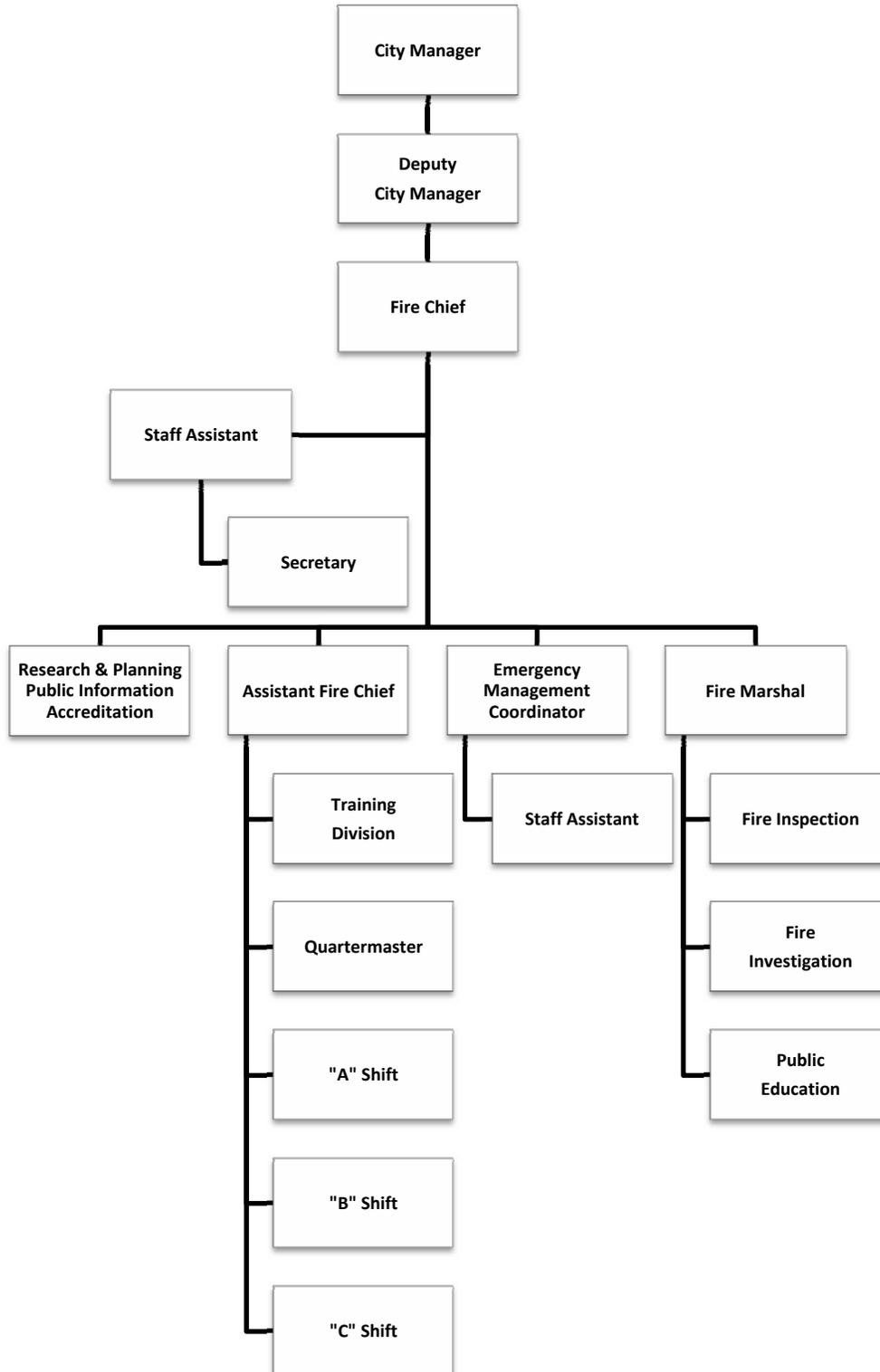
\*\* New measure



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# FIRE DEPARTMENT

CITY OF COLLEGE STATION



**City of College Station**  
**Fire**  
**Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Fire Administration	\$ 486,293	\$ 504,973	\$ 518,846	\$ 513,314	\$ 528,788	4.72%
Emergency Management	225,585	246,899	250,037	247,372	247,513	0.25%
Fire Suppression	7,164,865	8,400,201	8,055,826	8,008,588	8,021,737	-4.51%
Fire Prevention	728,211	689,244	706,369	686,854	687,525	-0.25%
Emergency Medical Services	2,834,945	3,717,964	3,450,306	3,682,690	3,686,069	-0.86%
<b>TOTAL</b>	<b>\$ 11,439,899</b>	<b>\$ 13,559,281</b>	<b>\$ 12,981,384</b>	<b>\$ 13,138,818</b>	<b>\$ 13,171,632</b>	<b>-2.86%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 9,635,293	\$ 11,033,505	\$ 10,525,051	\$ 11,248,350	\$ 11,260,164	2.05%
Supplies	535,553	938,250	914,585	590,262	590,262	-37.09%
Maintenance	176,498	225,531	220,817	220,531	220,531	-2.22%
Purchased Services	1,045,157	1,269,495	1,228,431	1,079,675	1,100,675	-13.30%
Capital Outlay	47,398	92,500	92,500	-	-	-100.00%
<b>TOTAL</b>	<b>\$ 11,439,899</b>	<b>\$ 13,559,281</b>	<b>\$ 12,981,384</b>	<b>\$ 13,138,818</b>	<b>\$ 13,171,632</b>	<b>-2.86%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Fire Administration	5.00	5.00	5.00	5.00	5.00	0.00%
Emergency Management	3.00	2.00	2.00	2.00	2.00	0.00%
Fire Suppression	78.00	78.00	87.00	86.00	86.00	-1.15%
Fire Prevention	6.00	6.00	6.00	6.00	6.00	0.00%
Emergency Medical Services	30.00	39.00	39.00	40.00	40.00	2.56%
<b>TOTAL</b>	<b>122.00</b>	<b>130.00</b>	<b>139.00</b>	<b>139.00</b>	<b>139.00</b>	<b>0.00%</b>

\* The FY13 Approved Budget is 2.86% less than the FY12 Revised Budget. The FY12 Revised Budget included one-time expenditures in the amount of \$719,070 for the purchase of equipment and supplies related to the opening of Fire Station #6. The FY13 Approved Budget includes \$207,390 for items that were not able to be purchased in FY12. The result of the removal of the budget for these one-time FY12 expenditures is a net decrease in the FY13 Approved Budget.

Service Level Adjustments	One-Time	Recurring	Total
Accreditation Evaluation	\$ 12,500	\$ 2,500	\$ 15,000
Training vehicle upgrade	6,000	-	6,000
<b>Fire SLA TOTAL</b>	<b>\$ 18,500</b>	<b>\$ 2,500</b>	<b>\$ 21,000</b>

## PERFORMANCE MEASURES - FIRE DEPARTMENT

### DEPARTMENT DESCRIPTION

The Fire Department focuses on the delivery of emergency services to ensure public safety in the areas of Fire Administration, Emergency Management, Fire Suppression, Fire Prevention and Emergency Medical Services.

**STRATEGIC GOAL:** Manage consistent with City Manager direction, Council Strategic Plan, approved budget, department service business plan.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>Remain at or above approved budget</b>	I					
Expenditures are within budget		Efficiency	97%	97%	97%	97%
<b>Compliant with all state and federal reporting requirements</b>	II					
% of time department is compliant with state and federal reporting requirements		Efficiency	100%	100%	100%	100%
<b>Complete all planning, training and exercise requirements</b>	II					
% of time all planning, training and exercise requirements are met		Effectiveness	100%	100%	100%	100%

**STRATEGIC GOAL:** Provide timely, effective and efficient response and mitigation for Fire, EMS, Rescue and Hazardous Materials Emergencies.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>First arriving unit is on scene within 5.5 minutes</b>	II					
% of time first arriving unit is on scene within Council adopted drive time of 5.5 minutes		Effectiveness	83%	83%	83%	85%
<b>Ensure patient's condition remains the same or improves during transport to medical facility</b>	II					
% of time patients condition remained the same or improved during transport to medical facility		Effectiveness	99%	96%	99%	98%
<b>Maintain ISO rating of 2 or better</b>	II					
% of time ISO rating is 2 or better		Effectiveness	100%	100%	100%	100%

**STRATEGIC GOAL:** Provide quality Fire Inspections, Systems Tests, Plan Reviews, Public Education and Fire Investigations in a professional and timely manner.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>Fire Marshal's Office Activities</b>	II					
Total number of activities completed		Effectiveness	2400	1680	1920	2000
<b>Conduct Citizen's Fire Academy</b>	II					
Completion of Citizen's Fire Academy		Effectiveness	100%	100%	100%	100%

\*STRATEGIC PLAN PRIORITIES (Detailed explanation available in Executive Summary)

I. Financially Sustainable City

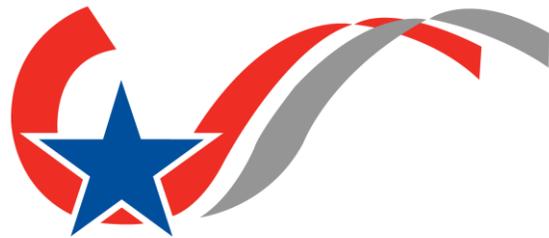
II. Providing Core Services and Infrastructure

III. Neighborhood Integrity

IV. Diverse Growing Economy

V. Improving Mobility

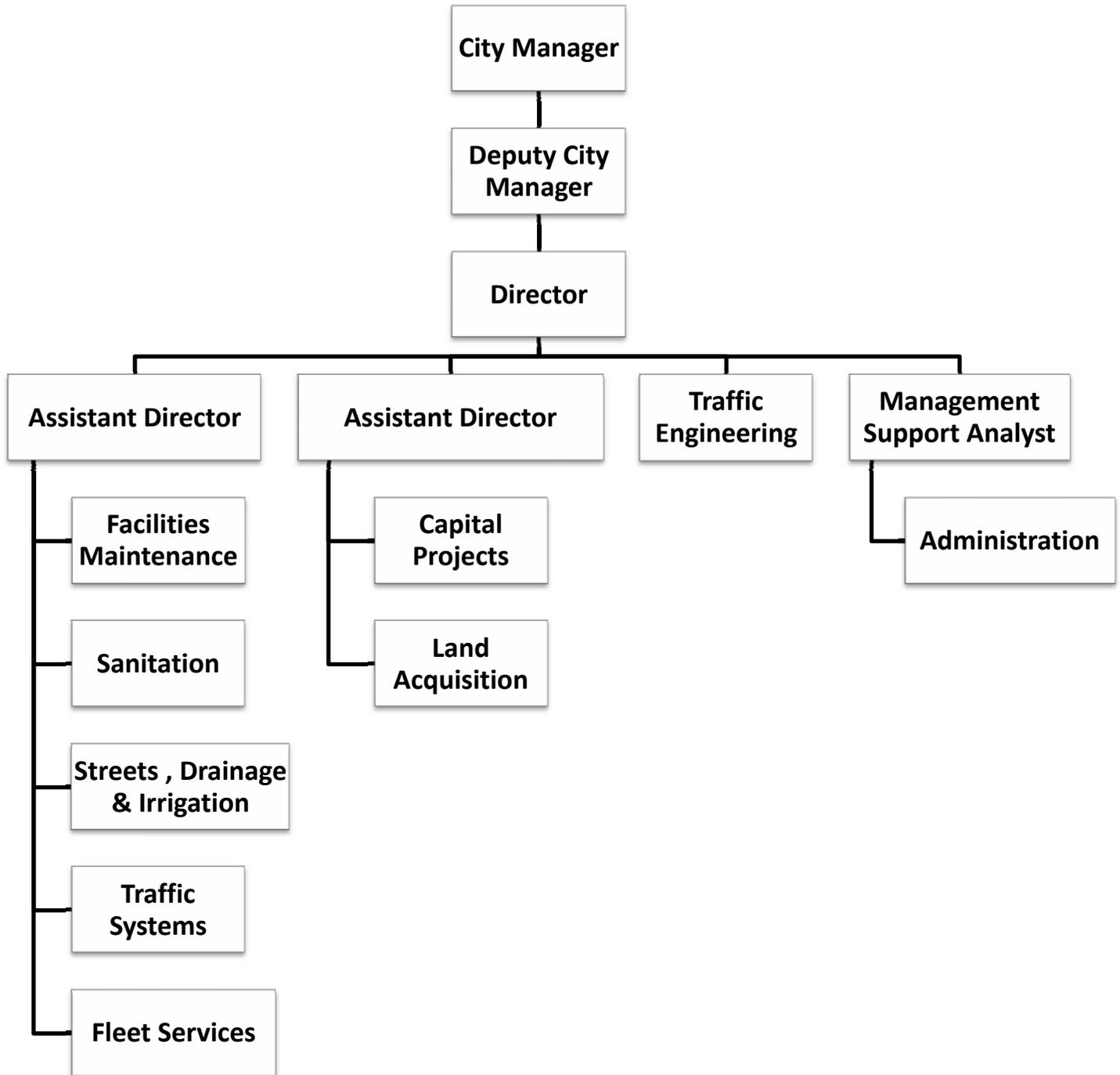
VI. Sustainable City



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# **PUBLIC WORKS**

CITY OF COLLEGE STATION



**City of College Station  
Public Works  
Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Public Works Administration	\$ 437,040	\$ 416,792	\$ 434,227	\$ 492,484	\$ 492,953	18.27%
Traffic Engineering	105,952	111,157	114,352	109,827	159,933	43.88%
Facilities Maintenance	1,205,362	1,339,726	1,305,341	1,292,119	1,522,594	13.65%
Capital Projects	795,570	804,573	811,071	812,215	813,048	1.05%
Streets Maintenance	3,041,492	3,063,888	3,067,162	3,140,902	3,081,817	0.59%
Drainage Maintenance	815,790	-	-	-	-	N/A
Traffic Signs and Markings	351,996	341,102	328,599	339,505	339,668	-0.42%
Irrigation Maintenance	74,697	106,842	113,641	112,884	112,967	5.73%
Public Works Engineering	250	-	-	-	-	N/A
Traffic Signals	567,145	684,761	665,867	677,647	905,351	32.21%
<b>TOTAL</b>	<b>\$ 7,395,294</b>	<b>\$ 6,868,841</b>	<b>\$ 6,840,260</b>	<b>\$ 6,977,583</b>	<b>\$ 7,428,331</b>	<b>8.15%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 3,610,639	\$ 3,182,326	\$ 3,233,610	\$ 3,361,160	\$ 3,364,591	5.73%
Supplies	406,746	307,565	321,338	338,879	335,481	9.08%
Maintenance	1,906,393	1,886,636	1,877,281	1,905,871	1,955,871	3.67%
Purchased Services	1,466,516	1,450,042	1,365,759	1,371,673	1,762,388	21.54%
Capital Outlay	5,000	42,272	42,272	-	10,000	-76.34%
<b>TOTAL</b>	<b>\$ 7,395,294</b>	<b>\$ 6,868,841</b>	<b>\$ 6,840,260</b>	<b>\$ 6,977,583</b>	<b>\$ 7,428,331</b>	<b>8.15%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Public Works Administration	4.00	4.00	3.50	4.50	4.50	28.57%
Traffic Engineering	2.00	2.00	1.00	1.00	1.00	0.00%
Facilities Maintenance	7.00	7.00	7.00	7.00	7.00	0.00%
Capital Projects*	10.00	10.00	9.00	9.00	9.00	0.00%
Streets Maintenance	22.00	19.00	18.00	18.00	18.00	0.00%
Drainage Maintenance**	12.00	15.00	-	-	-	N/A
Traffic Signs and Markings	3.00	3.00	3.00	3.00	3.00	0.00%
Irrigation Maintenance	-	2.00	2.00	2.00	2.00	0.00%
Public Works Engineering***	9.00	-	-	-	-	N/A
Traffic Signals	5.00	5.00	6.00	6.00	6.00	0.00%
<b>TOTAL</b>	<b>74.00</b>	<b>67.00</b>	<b>49.50</b>	<b>50.50</b>	<b>50.50</b>	<b>2.02%</b>

\* The Capital Projects Department moved back into the Public Works Department in FY12. FY11 Actuals are reported on this summary as well.

\*\* The Drainage Maintenance Division moved out of Public Works into the Drainage Fund in FY12.

\*\*\* The Public Works Engineering Division moved to the Planning & Development Services Department in FY11.

Service Level Adjustments	One-Time	Recurring	Total
Liquidate in-house chip seal equipment	\$ -	\$ (32,770)	\$ (32,770)
Liquidate motorgrader (equip repl & fuel)	-	(15,944)	(15,944)
Reduction of PW staff vehicles (equip repl & fuel)	-	(14,669)	(14,669)
Reduction of facilities contract services (janitorial & pest control)	-	(20,000)	(20,000)
Implement Asset Mgmt & Work Order System	35,700	-	35,700
Traffic signal synchronization & timing	45,000	-	45,000
Traffic systems fiber optics	50,000	-	50,000
Traffic Operations Master Plan	100,000	-	100,000
Intersection Improvement Analysis	50,000	-	50,000
<b>Public Works SLA TOTAL</b>	<b>\$ 280,700</b>	<b>\$ (83,383)</b>	<b>\$ 197,317</b>

**PERFORMANCE MEASURES - PUBLIC WORKS**

**DEPARTMENT DESCRIPTION**

The Public Works Department provides maintenance of the City's streets, drainage infrastructure and traffic system. It is also responsible for managing the City's capital improvement plan, solid waste collection services, as well as fleet and facilities maintenance.

**STRATEGIC GOAL:** Maintain and rehabilitate equipment, facilities, and infrastructure on a strategic schedule

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Implement a comprehensive pavement management plan</b>	I, II, III, V					
% of scheduled Preventative Maintenance completed		Effectiveness	**	**	**	100%
% of scheduled Corrective Maintenance completed		Effectiveness	**	**	**	100%
% of scheduled Pavement Rehabilitation completed		Effectiveness	**	**	**	100%

\*\* This is a new measure for FY13. Public Works is implementing a comprehensive pavement management plan that will go into effect beginning in FY13.

**Protect infrastructure through a proactive drainage maintenance plan**      I, II, III

% of scheduled drainage improvement projects completed		Effectiveness	**	100%	100%	100%
Linear feet of system cleaned or improved		Output	79,931	16,000	23,758	20,000

\*\* Tracking of scheduled drainage improvement projects began in FY12.

**Maintain clean, safe and comfortable City facilities for employees and citizens**      I, II

Ratio of reactive maintenance labor hours to preventative maintenance labor hours		Efficiency	1.09:1	1.14:1	1.17:1	1.20:1
Current service contracts for janitorial service, pest control, elevator maintenance, fire inspections and monitoring		Output	Yes	Yes	Yes	Yes

**STRATEGIC GOAL:** Plan for and invest in infrastructure, facilities, services, and equipment necessary to meet projected growth and future needs

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Deliver quality capital projects within the defined scope, timeline and budget</b>	I, II, III, IV, V					
# of projects scheduled to be in planning or design		Output	**	**	**	8
# of projects scheduled to be under construction		Output	**	**	**	14
# of projects completed		Output	**	**	**	18

\*\* This is a new measure for FY13. Public Works has not tracked this data in this format prior to FY13.

**STRATEGIC GOAL:** Invest in, maintain, and rehabilitate the City's traffic system to minimize traffic congestion and maximize efficiency

**Reporting Frequency:** Quarterly

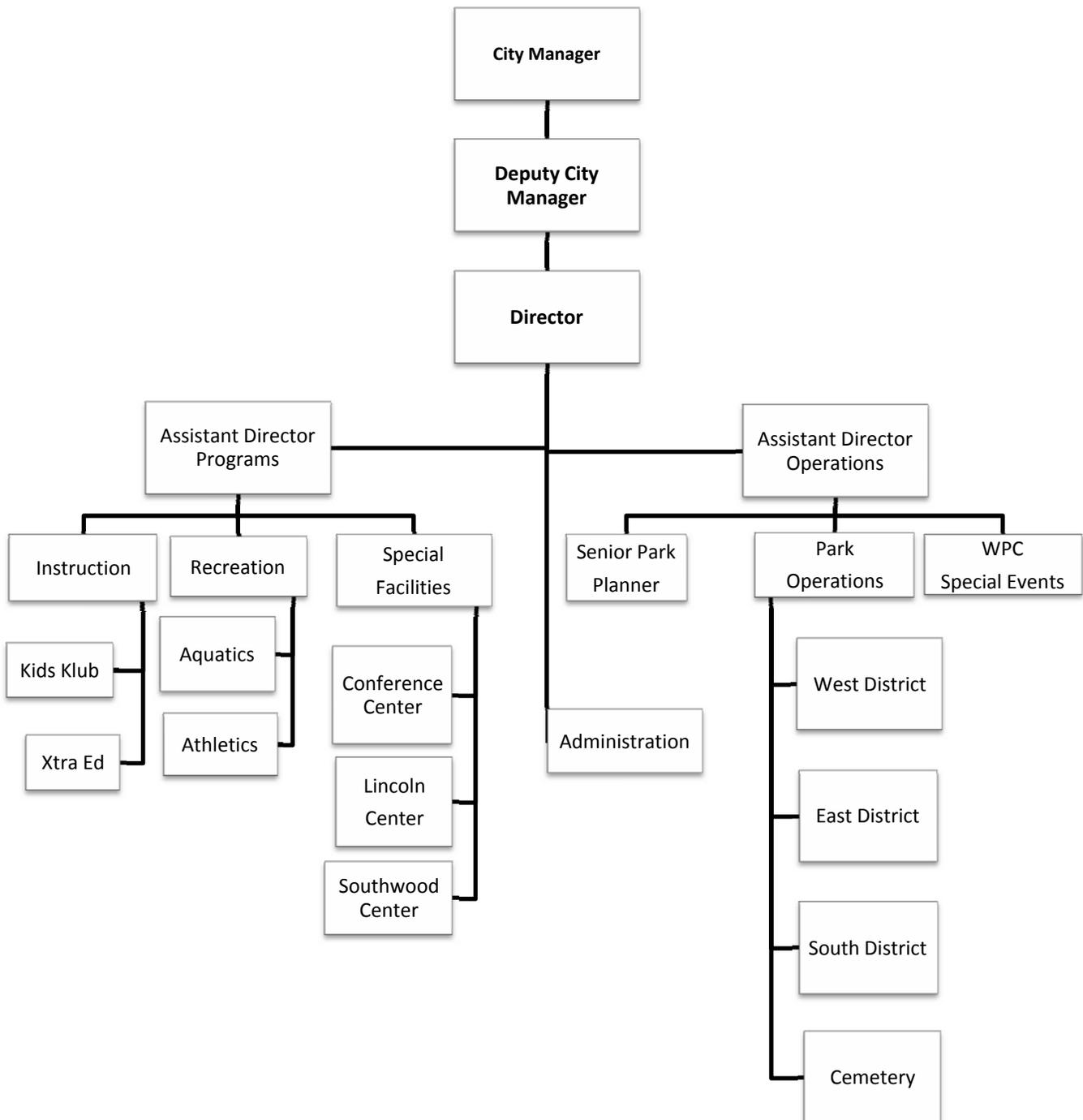
**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Maintain and repair traffic signals, traffic signs, and pavement markings</b>	I, II, III, V					
% of traffic signal cabinets/intersections inspected and tested monthly		Effectiveness	95%	100%	100%	100%
Linear miles of pavement markings installed or replaced		Output	48	50	45	50
# of traffic signs installed or replaced		Output	1600	1500	1475	1575

<b>Study transportation issues proactively in advance of growth</b>		II, III, IV, V				
# of internal transportation issues studied	Output	**	**	**	25	
# of external transportation issues studied	Output	**	**	**	100	
** This is a new measure for FY13. Public Works has not tracked this data prior to FY13.						
<b>STRATEGIC GOAL:</b>	Provide affordable and reliable services with an emphasis on sustainability of our natural resources and infrastructure					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations	Comments (if applicable):				
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Maintain affordable and competitive Sanitation rates</b>	I, II, III, VI					
Cost per ton of Residential collection		Efficiency	\$146.39	\$148.93	\$149.87	\$145.21
# of Residential customers per Route Manager		Output	1,959	2,018	2,088	2,133
Cost per ton of Commercial collection		Efficiency	\$69.76	\$71.47	\$70.30	\$72.95
# of Commercial customers per Route Manager		Output	119	120	120	121
<b>Increase solid waste landfill diversion through recycling programs/education</b>	I, II, VI					
% of landfill diversion due to recycling or clean, green programs		Effectiveness	15%	15%	15%	17%
# of educational programs/seminars		Output	14	16	17	20
<b>Implement a cost-effective and energy-efficient fleet</b>	I, VI					
# of Preventative Maintenance work orders per day		Efficiency	7	6	7	7
Total number of hybrid or alternative fuel vehicles in City fleet		Effectiveness	18	19	19	20
<b>*STRATEGIC PLAN PRIORITIES</b> (Detailed explanation available in Executive Summary)						
<b>I. Financially Sustainable City</b>		<b>IV. Diverse Growing Economy</b>				
<b>II. Providing Core Services and Infrastructure</b>		<b>V. Improving Mobility</b>				
<b>III. Neighborhood Integrity</b>		<b>VI. Sustainable City</b>				

# PARKS AND RECREATION

CITY OF COLLEGE STATION



**City of College Station  
Parks and Recreation  
Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Administration	\$ 444,058	\$ 509,996	\$ 519,558	\$ 309,033	\$ 309,507	-39.31%
Recreation	871,525	895,213	898,340	845,446	864,825	-3.39%
Special Facilities	112,994	64,715	63,720	6,628	6,628	-89.76%
Parks Operations	2,123,076	2,408,518	2,301,892	3,080,590	3,242,146	34.61%
Cemetery	1,423,232	1,174,148	1,118,789	457,403	457,709	-61.02%
<b>TOTAL</b>	<b>\$ 4,974,885</b>	<b>\$ 5,052,590</b>	<b>\$ 4,902,299</b>	<b>\$ 4,699,100</b>	<b>\$ 4,880,815</b>	<b>-3.40% *</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits**	\$ 3,687,352	\$ 3,485,439	\$ 3,402,048	\$ 3,276,243	\$ 3,280,182	-5.89%
Supplies	326,425	361,184	351,587	380,928	384,928	6.57%
Maintenance	454,381	660,923	591,298	596,673	696,673	5.41%
Purchased Services	423,792	499,550	462,910	426,068	440,068	-11.91%
Capital Outlay	82,935	45,494	94,456	19,188	78,964	73.57%
<b>TOTAL</b>	<b>\$ 4,974,885</b>	<b>\$ 5,052,590</b>	<b>\$ 4,902,299</b>	<b>\$ 4,699,100</b>	<b>\$ 4,880,815</b>	<b>-3.40% *</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Administration	10.50	10.50	9.50	7.50	7.50	-21.05%
Recreation**	17.50	9.30	9.30	8.40	8.40	-9.68%
Special Facilities	45.50	2.00	1.00	-	-	-100.00%
Parks Operations	40.00	35.00	34.00	39.25	39.25	15.44%
Cemetery	19.50	15.50	13.50	7.00	7.00	-48.15%
<b>TOTAL</b>	<b>133.00</b>	<b>72.30</b>	<b>67.30</b>	<b>62.15</b>	<b>62.15</b>	<b>-7.65% *</b>

Service Level Adjustments	One-Time	Recurring	Revenue***	Net Total
Revenue - Cemetery post-burial fee (cost recovery)	\$ -	\$ -	\$ (50,000)	\$ (50,000)
Athletic field maintenance equipment (operations)	59,776	-	-	59,776
Playground/Court resurfacing/maintenance	100,000	-	-	100,000
Texas Senior Games Competition (reimb with HOT funds)	-	8,000	-	8,000
TAAF Games of Texas preliminary expenses (reimb HOT funds)	10,000	-	-	10,000
<b>Parks and Recreation SLA TOTAL</b>	<b>\$ 169,776</b>	<b>\$ 8,000</b>	<b>\$ (50,000)</b>	<b>\$ 127,776</b>

\* The decrease from the FY12 budget to the FY13 budget is due primarily to the departmental restructuring. More detail is included in the Budget Overview.

\*\* In both FY11 and FY12, certain PARD positions were moved from the General Fund to the Recreation Fund

\*\*\* Revenue is not reflected on the financial portion of this schedule because this schedule only reflects the operations and maintenance budget and expenditures of the department.

**PERFORMANCE MEASURES - PARKS AND RECREATION DEPARTMENT**

**DEPARTMENT DESCRIPTION**

To provide a diversity of facilities and leisure services to our citizens.

**STRATEGIC GOAL:** To Provide Facilities and Programs as per the 2011- 2020 Parks and Recreation Master Plan.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Objective: Maintain 7 Acres of Parkland per 1000 Citizens</b>	<b>II and III</b>					
Measure: Population		Effectiveness	94,640	96,603	96,921	98,171
Measure: # Acres of Neighborhood		Effectiveness	272.06	346.26	346.26	361.26
Measure: # Acres of Community Park Land		Effectiveness	232.63	316.31	316.31	316.31
Measure: # of Acres per 1,000 Citizens		Effectiveness	5.35	6.85	6.85	7
Measure: Total # of Parks		Effectiveness	52	52	52	54
Measure: # CIP Projects Completed		Effectiveness	21	16	14	11
<b>Objective: Provide High Quality Services to Citizens</b>	<b>II</b>					
Measure: # of Programs Offered		Effectiveness	<i>See Recreation Fund Performance Measures</i>			
Measure: # of Special Events &		Effectiveness	86	75	125	125
<b>Objective: Conduct Citizen Satisfaction Surveys</b>	<b>II</b>					
Measure: Population # of Citizen Satisfaction Surveys Conducted		Efficiency	N/A	N/A	6	Per Ea. Program
Measure: Customer Overall Satisfaction		Effectiveness	N/A	N/A	96%	90%

**STRATEGIC GOAL:** To Provide and Maintain Quality Parks, Facilities and Urban Landscaping

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Objective: Maintain 90% Park Maintenance Standard Score</b>	<b>II and III</b>					
Measure: # of Inspections Conducted		Efficiency	1,000	1,000	1,000	1,032
Measure: # of Sites Inspected		Efficiency	52	52	52	55
Measure: Park Maintenance Standard Score		Effectiveness	87%	90%	90%	92%
<b>Objective: Number of Acres Maintained</b>	<b>II and III</b>					
Measure: # of Parks Maintained In-house		Effectiveness	15	15	13	16
Measure: # of Parks Contracted Out		Effectiveness	37	37	39	39
Measure: # of Acres Maintained In-house		Effectiveness	858.7	858.7	826.77	835.85
Measure: # of Acres Contracted Out		Effectiveness	341.88	341.88	373.81	373.81
Measure: # of Acres Undeveloped		Effectiveness	97.63	97.63	97.63	106.71
<b>Objective: Support Programs and Events</b>	<b>II and III</b>					
Measure: # of Special Events Supported		Effectiveness	48	50	87	85
Measure: # of Athletic Events Supported		Effectiveness	38	25	38	40
<b>Objective: Maintain Urban Forest and Landscaping</b>	<b>II</b>					
Measure: # of Trees Planted		Effectiveness	107	N/A	75	50
Measure: # of Trees Removed		Efficiency	310	N/A	500	350
Measure: # of Horticulture Beds Maintained		Efficiency	N/A	N/A	80	80

<b>STRATEGIC GOAL:</b>	Provide City Cemetery Spaces, Grounds Maintenance, and Customer Service					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Objective: Actual Acreage Maintained</b>	<b>II and III</b>					
Measure: College Station Cemetery		Effectiveness	18.5	18.5	18.5	18.5
Measure: Memorial Cemetery Acreage		Effectiveness	36.57	36.57	36.57	36.57
Measure: Aggie Field of Honor Acreage		Effectiveness	20	20	20	20
<b>Objective: Provide Cemetery Space (Regular, Infant, Niche)</b>	<b>II</b>					
Measure: # Spaces Available College Station Cemetery		Effectiveness	137	N/A	111	91
Measure: # Spaces Available in Memorial Cemetery		Effectiveness	3,267	N/A	3,104	2,969
Measure: # Spaces Available in Aggie Field of Honor		Effectiveness	2,041	N/A	1,968	1,866
Measure: # Columbarium Niches Available		Effectiveness	643	N/A	581	506
<b>Objective: Facilitate Space Sales and Burials</b>	<b>II</b>					
Measure: # Spaces Sold College Station		Effectiveness	14	16	38	15
Measure: # Spaces Sold in Memorial		Effectiveness	82	87	140	135
Measure: # Spaces Sold in Aggie Field of		Effectiveness	85	86	99	102
Measure: # Columbarium Niches Sold		Effectiveness	0	32	48	70
Measure: Total Burials in all Cemeteries		Effectiveness	116	130	92	125
<b>*STRATEGIC PLAN PRIORITIES</b> (Detailed explanation available in Executive Summary)						
<b>I. Financially Sustainable City</b>			<b>IV. Diverse Growing Economy</b>			
<b>II. Providing Core Services and Infrastructure</b>			<b>V. Improving Mobility</b>			
<b>III. Neighborhood Integrity</b>			<b>VI. Sustainable City</b>			

**City of College Station  
Library  
Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Library	\$ 1,061,581	\$ 1,071,654	\$ 1,071,654	\$ 1,006,091	\$ 1,013,116	-5.46%
<b>TOTAL</b>	<b>\$ 1,061,581</b>	<b>\$ 1,071,654</b>	<b>\$ 1,071,654</b>	<b>\$ 1,006,091</b>	<b>\$ 1,013,116</b>	<b>-5.46%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Supplies	2,425	1,152	1,152	1,341	1,341	16.41%
Maintenance	1,951	1,900	2,484	1,900	1,900	0.00%
Purchased Services	1,022,311	1,028,602	1,028,018	962,850	962,850	-6.39%
Capital Outlay	34,894	40,000	40,000	40,000	47,025	17.56%
<b>TOTAL</b>	<b>\$ 1,061,581</b>	<b>\$ 1,071,654</b>	<b>\$ 1,071,654</b>	<b>\$ 1,006,091</b>	<b>\$ 1,013,116</b>	<b>-5.46%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Library	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>

Service Level Adjustments	One-Time	Recurring	Total
Software Replacement for Ringer Public Library	\$ 7,025	\$ -	\$ 7,025
Library SLA TOTAL	\$ 7,025	\$ -	\$ 7,025

**PERFORMANCE MEASURES - LIBRARY**

**DEPARTMENT DESCRIPTION**

The Community Library System is responsible for library services in Brazos County. The Larry J. Ringer Library serves as the College Station component of that system.

**STRATEGIC GOAL:** Provide helpful, friendly, customer-oriented library services to Brazos County residents.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations

Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Objective: Conduct Program Surveys</b>	<b>II</b>					
Measure: Customer Overall Satisfaction Rating		Effectiveness	N/A	90%	N/A	90%
Measure: Collection Turnover rate		Effectiveness	4.61	5	3.15	5
<b>Objective: Provide Efficient Library Services</b>	<b>II</b>					
Measure: Library Cost Per Capita (96,921 in May 2012 = \$1,071,654)		Efficiency	\$10.96	\$12.54	\$8.19	\$12.54
Measure: Circulation Per Capita		Efficiency	4.2	4.95	4.95	4.95
Measure: Circulation		Efficiency	405,970	450,000	395,200	450,000
Measure: Collection Size		Efficiency	88,000	88,000	88,000	88,000
Measure: Reference Transactions		Efficiency	19,647	15,000	17,524	15,000
Measure: Number of Library Visits		Efficiency	228,122	234,000	210,135	234,000

**\*STRATEGIC PLAN PRIORITIES** (Detailed explanation available in Executive Summary)

**I. Financially Sustainable City**

**II. Providing Core Services and Infrastructure**

**III. Neighborhood Integrity**

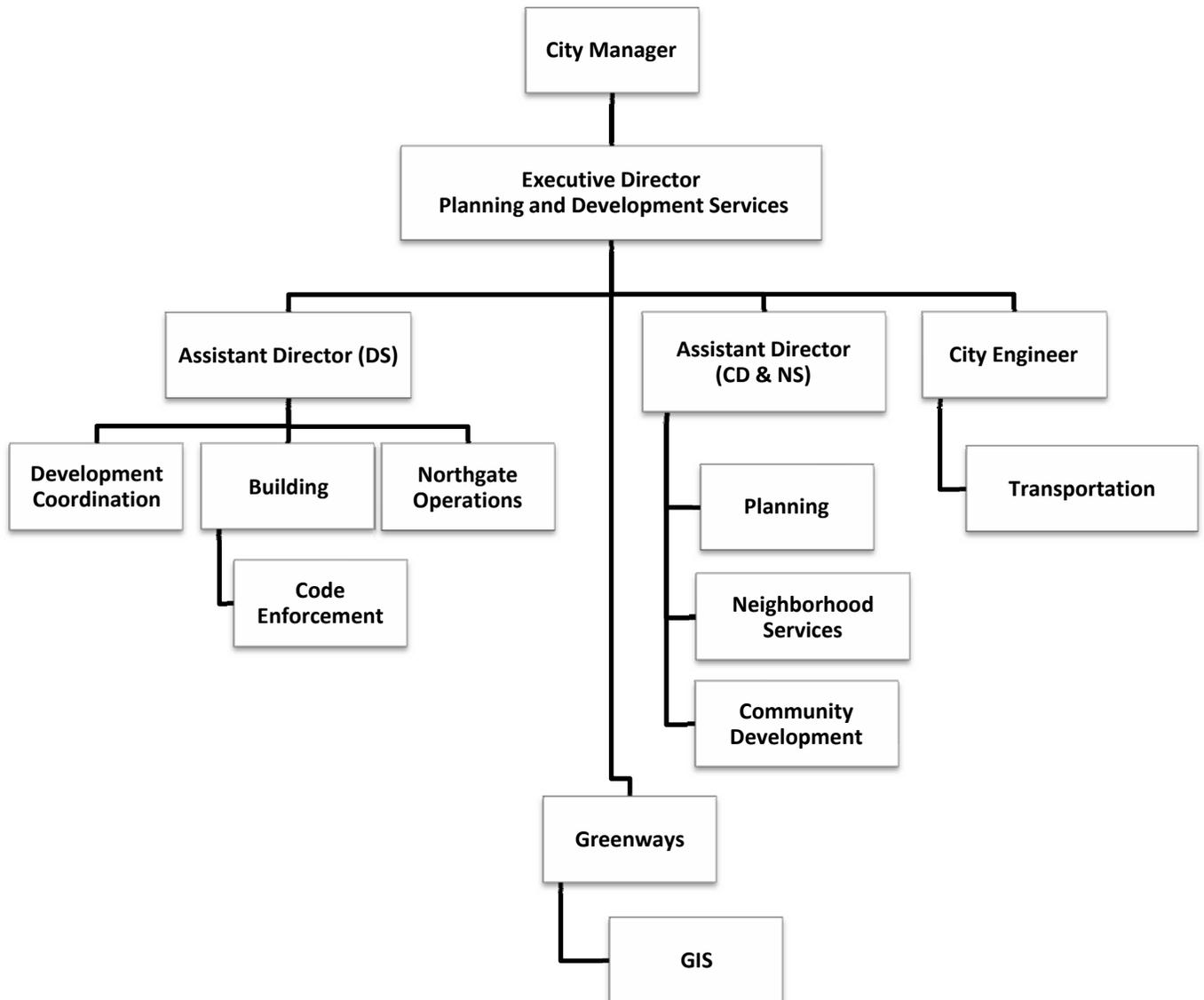
**IV. Diverse Growing Economy**

**V. Improving Mobility**

**VI. Sustainable City**

# PLANNING & DEVELOPMENT SERVICES

CITY OF COLLEGE STATION



**City of College Station  
Planning and Development Services  
Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Administration	\$ 345,171	\$ 556,741	\$ 549,324	\$ 533,436	\$ 560,794	0.73%
Civil Engineering*	712,195	781,422	755,756	787,745	785,977	0.58%
Building	480,719	527,780	509,786	519,188	519,665	-1.54%
Development Coordination	476,695	546,804	510,079	503,031	503,487	-7.92%
Code Enforcement	336,825	333,390	336,368	260,048	260,229	-21.94%
Planning	583,469	634,312	603,600	571,558	608,264	-4.11%
Neighborhood Services	82,930	90,927	88,719	88,085	88,161	-3.04%
Transportation	108,783	113,170	115,918	114,727	114,834	1.47%
Greenways	110,652	115,502	116,160	117,421	117,509	1.74%
Geographic Info. Services	59,949	69,839	71,321	70,800	70,857	1.46%
<b>TOTAL</b>	<b>\$ 3,297,388</b>	<b>\$ 3,769,887</b>	<b>\$ 3,657,031</b>	<b>\$ 3,566,039</b>	<b>\$ 3,629,777</b>	<b>-3.72%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 2,885,029	\$ 3,222,028	\$ 3,132,977	\$ 3,108,072	\$ 3,145,645	-2.37%
Supplies	83,166	94,038	87,804	96,944	95,944	2.03%
Maintenance	36,308	45,452	44,777	45,567	45,567	0.25%
Purchased Services	292,885	408,369	391,473	315,456	342,621	-16.10%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 3,297,388</b>	<b>\$ 3,769,887</b>	<b>\$ 3,657,031</b>	<b>\$ 3,566,039</b>	<b>\$ 3,629,777</b>	<b>-3.72%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Administration	3.00	3.00	4.00	4.00	4.00	0.00%
Civil Engineering*	-	9.00	9.00	9.00	9.00	0.00%
Building	7.00	7.00	7.00	7.00	7.00	0.00%
Development Coordination	9.00	9.00	9.50	8.50	8.50	-10.53%
Code Enforcement	7.00	6.00	5.00	4.00	4.00	-20.00%
Planning	8.50	8.25	7.50	7.50	8.00	6.67%
Neighborhood Services	1.00	1.00	1.00	1.00	1.00	0.00%
Transportation	1.00	1.00	1.00	1.00	1.00	0.00%
Greenways	1.00	1.00	1.00	1.00	1.00	0.00%
Geographic Info. Services	2.00	2.25	1.00	1.00	1.00	0.00%
<b>TOTAL</b>	<b>39.50</b>	<b>47.50</b>	<b>46.00</b>	<b>44.00</b>	<b>44.50</b>	<b>-3.26%</b>

\* In FY11, the Civil Engineering Division moved from the Public Works Department to the Planning & Development Services Department.

Service Level Adjustments	One-Time	Recurring	Total
Shift 25% of 2 CD Analysts from CD to GF	\$ -	\$ 36,160	\$ 36,160
Reduction of 1 Engineering Division vehicle and fuel	-	(2,512)	(2,512)
One-Time Funds for Accessibility for 1207 Texas	26,800	-	26,800
<b>Planning and Development Services SLA Total</b>	<b>\$ 26,800</b>	<b>\$ 33,648</b>	<b>\$ 60,448</b>

**PERFORMANCE MEASURES - PLANNING & DEVELOPMENT SERVICES**

**DEPARTMENT DESCRIPTION**

The Department of Planning and Development Services focuses on helping keep College Station a great and safe community, with a special emphasis on creating places of lasting value that enrich people's lives. The Department does this through the delivery of timely and professional planning, community development, development review, development and construction inspection, environmental protection, and special district management services.

**STRATEGIC GOAL:** Manage consistent with City Manager direction, Council Strategic Plan, approved budget, and Department Service Plan.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Remain at or below approved budget</b>	I					
Current Department expenditures at or below equivalent quarterly expectations		Effectiveness	*	*	*	Yes
Projected Department annual expenditures at or below annual budget		Effectiveness	*	*	*	Yes

**Maintain and implement Department Service Plan**      I, II, III, IV, V, VI

Completed annual update of Department Service Plan		Efficiency	*	*	*	Yes
Quarterly submittal of Performance Measures to Fiscal		Efficiency	*	*	*	Yes
Making successful progress on plan implementation		Efficiency	*	*	*	Yes
Quarterly submittal of Department level Performance Measures to P&DS Management		Efficiency	*	*	*	Yes

**STRATEGIC GOAL:** Develop, implement, and maintain community plans through the use of highly qualified professional staff and strategic use of outside consulting assistance

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Neighborhood, District, and Corridor Plans Completed</b>	I, II, III, IV, V, VI					
# of plans in progress		Effectiveness	*	*	*	2
# of plans being implemented		Effectiveness	*	*	*	6
% of plans completed by staff versus consultant		Efficiency	*	*	*	75%

**Plans implemented and maintained**      I, II, III, IV, V, VI

% of Programmed updates completed		Effectiveness	*	*	*	100.00%
% of programmed implementation actions completed		Effectiveness	*	*	*	90.00%

**STRATEGIC GOAL:** Review and inspect all construction and building activities to ensure safe construction practices through the use of highly qualified professional staff

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

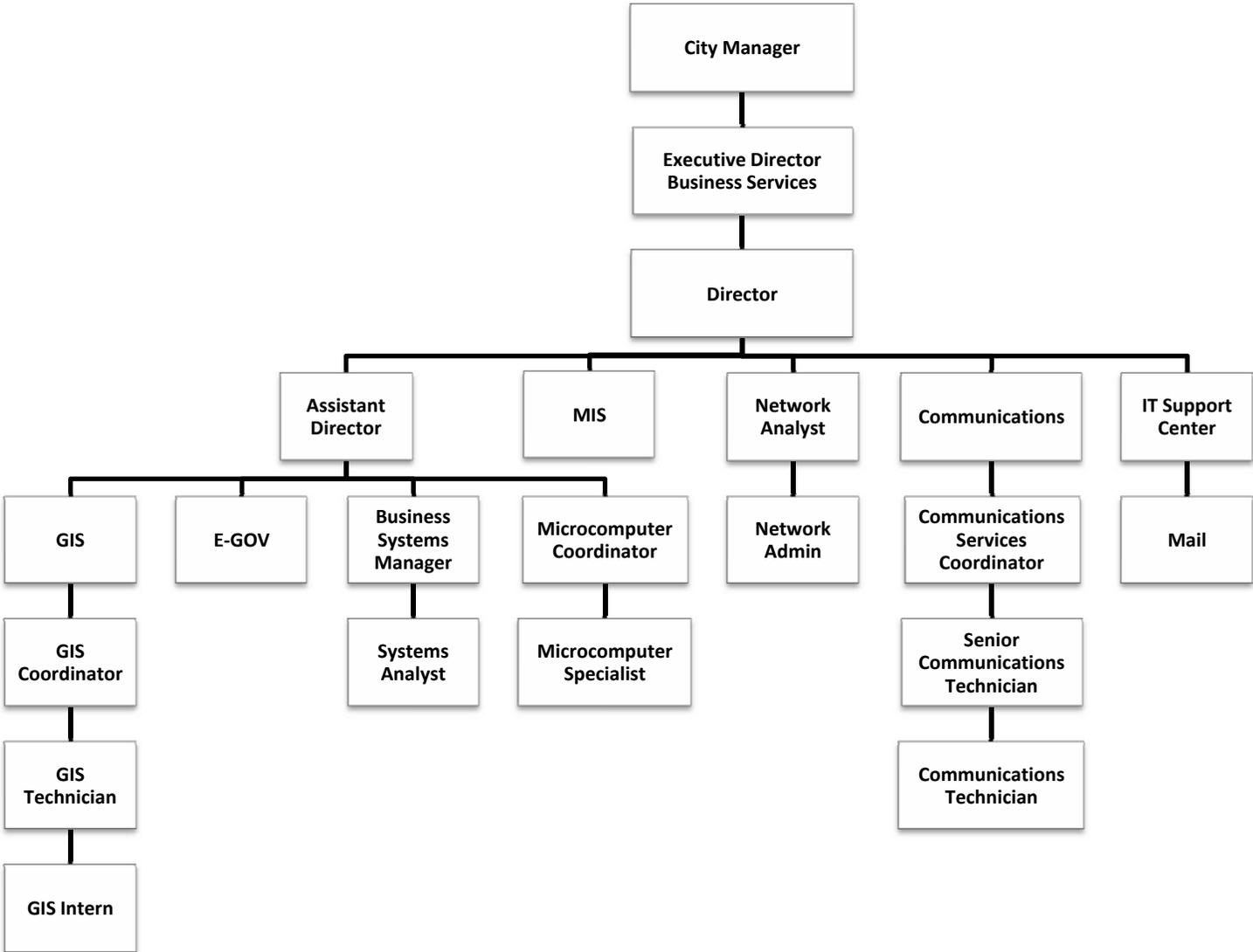
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Ensure all new construction is designed, built and constructed in accordance with adopted City codes</b>	II, III, V					
# of development permits issued annually		Effectiveness	*	*	*	70
Valuation of development permits inspected annually		Effectiveness	*	*	*	\$10 Million
Valuation of capital improvements inspected annually		Effectiveness	*	*	*	\$15 Million
# of building permits issued annually		Effectiveness	*	*	*	1,400
# of development projects approved annually		Effectiveness	*	*	*	110

<b>STRATEGIC GOAL:</b>	Enable high quality and sustainable neighborhoods, natural environment, districts and corridors through the actions of highly qualified professional staff					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations	Comments (if applicable):				
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Provide proactive code enforcement in the most vulnerable neighborhoods, responsive code enforcement elsewhere</b>	II, III					
# of proactive cases initiated and resolved within 30 days		Efficiency	*	*	*	85%
% of cases reported, resolved in less than 30 days		Efficiency	*	*	*	90%
<b>Assist neighborhoods in solving problems and addressing issues</b>	II, III					
Assist residential associations in addressing neighborhood issues		Effectiveness	*	*	*	Yes
<b>Assist individuals in securing and retaining safe, affordable, decent housing in strong neighborhoods</b>	I, II, III, IV, V					
# of home buyers assisted		Effectiveness	*	*	*	7
# of Tenant-Based Rental Assistance (TBRA) applications processed		Effectiveness	*	*	*	150
% of available HOME Investment Partnerships Program (HOME) funds disbursed		Efficiency	*	*	*	50%
% of available Community Development Block Grant (CDBG) funds disbursed		Efficiency	*	*	*	90%
<b>Protect vulnerable natural areas from unsafe development practices</b>	II, III, VI					
# acres acquired for greenways annually		Effectiveness	*	*	*	10
# acres of floodplain preserved (private or public)		Effectiveness	*	*	*	5
# of water quality inspections conducted		Effectiveness	*	*	*	200
<b>Manage and operate Northgate comprehensively as an Entertainment District</b>						
% of parking operations (O&M, debt service, and capital needs) covered by fees and fines collected		Effectiveness	*	*	*	90%
<b>*STRATEGIC PLAN PRIORITIES</b> (Detailed explanation available in Executive Summary)						
<b>I. Financially Sustainable City</b>			<b>IV. Diverse Growing Economy</b>			
<b>II. Providing Core Services and Infrastructure</b>			<b>V. Improving Mobility</b>			
<b>III. Neighborhood Integrity</b>			<b>VI. Sustainable City</b>			

\* New Measurement

# INFORMATION TECHNOLOGY

CITY OF COLLEGE STATION



**City of College Station  
Information Technology  
Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Information Technology Administration	\$ 465,350	\$ 465,154	\$ 479,009	\$ 545,058	\$ 545,524	17.28%
E-Government	70,097	79,871	61,204	96,714	96,787	21.18%
Geographic Information Services	165,359	184,384	184,060	181,884	182,035	-1.27%
Mail	108,966	91,144	98,136	91,421	91,466	0.35%
Management Information Services	2,461,581	2,356,436	2,370,622	2,296,260	2,726,381	15.70%
Communication Services	629,466	805,636	766,946	769,526	769,864	-4.44%
<b>TOTAL</b>	<b>\$ 3,900,819</b>	<b>\$ 3,982,625</b>	<b>\$ 3,959,977</b>	<b>\$ 3,980,863</b>	<b>\$ 4,412,057</b>	<b>10.78%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 2,244,398	\$ 2,246,460	\$ 2,232,967	\$ 2,220,353	\$ 2,222,665	-1.06%
Supplies	272,011	278,934	270,191	263,353	263,353	-5.59%
Maintenance	886,599	933,815	940,377	943,298	961,298	2.94%
Purchased Services	361,347	467,366	460,952	499,280	499,280	6.83%
Capital Outlay	136,464	56,050	55,490	54,579	465,461	730.44%
<b>TOTAL</b>	<b>\$ 3,900,819</b>	<b>\$ 3,982,625</b>	<b>\$ 3,959,977</b>	<b>\$ 3,980,863</b>	<b>\$ 4,412,057</b>	<b>10.78%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Information Technology Administration	5.00	5.00	5.00	5.00	5.00	0.00%
E-Government	2.00	1.00	1.00	1.00	1.00	0.00%
Geographic Information Services	2.50	2.50	2.25	2.25	2.25	0.00%
Mail	1.75	1.75	1.25	1.25	1.25	0.00%
Management Information Services	16.00	16.00	15.00	15.00	15.00	0.00%
Communication Services	6.00	6.00	6.00	5.00	5.00	-16.67%
<b>TOTAL</b>	<b>33.25</b>	<b>32.25</b>	<b>30.50</b>	<b>29.50</b>	<b>29.50</b>	<b>-3.28%</b>

Service Level Adjustments	One-Time	Recurring	Total
Upgrade Microsoft applications (over 2 years FY13 & FY14)	\$ 143,532	\$ -	\$ 143,532
Human Resources recruiting module replacement maintenance cost	-	18,000	18,000
Electronic Agenda Manager	63,050	-	63,050
Enterprise Resource Planning (ERP) System Upgrade / Replacement Study	103,550	-	103,550
New Identixx Fingerprint System	100,750	-	100,750
<b>Information Technology SLA TOTAL</b>	<b>\$ 410,882</b>	<b>\$ 18,000</b>	<b>\$ 428,882</b>

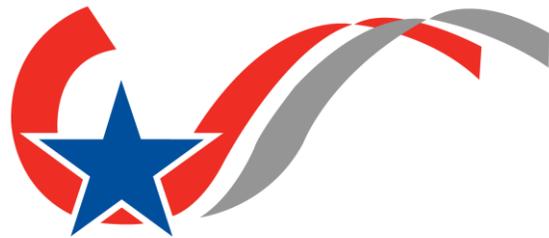
## PERFORMANCE MEASURES - INFORMATION TECHNOLOGY

### DEPARTMENT DESCRIPTION

The Department of information Technology plans, designs, manages, and implements all aspects of information technology capabilities, programs, and supporting infrastructure that enables City departments to effectively deliver services and information to internal staff, citizens and the community. The Department's mission also includes providing enterprise-wide leadership, process governance, architecture resources and expertise to support delivery of core services and business value and to improve government efficiency and effectiveness.

<b>STRATEGIC GOAL:</b>	The IT Department supports the delivery of core services and other Council Initiatives through development and maintenance of critical technology infrastructure.					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Critical System Up-time at or above 99.9% (excl planned downtime)</b>	II					
Up-time percentage		Effectiveness	**	**	**	99.9%
<b>STRATEGIC GOAL:</b>	The IT Department supports the delivery of Council's Strategic initiatives by providing support to City staff for technical services					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Provide great customer service to City Staff</b>	II, IV, VI					
Annual IT Satisfaction survey		Effectiveness	**	**	**	85%
Total number of IT requests completed		Output	**	**	**	6,000
<b>STRATEGIC GOAL:</b>	The IT Department supports the Council's Strategic Initiatives by planning for aligned technology needs among all City Departments.					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Technology Plan</b>	I, II					
Tech Plan annually aligned with Council Strategic Plan		Effectiveness	**	**	**	100.0%
<b>STRATEGIC GOAL:</b>	The IT Department delivers business value to Departments by improving efficiency and automating manual processes enabling the City to effectively implement Council's Strategic initiatives					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Provide great customer service to City Staff</b>	I, II, III, IV, V					
Savings value (man-hours saved x salary)		Efficiency	**	**	**	\$75,000
<b>*STRATEGIC PLAN PRIORITIES</b> (Detailed explanation available in Executive Summary)						
<b>I. Financially Sustainable City</b>			<b>IV. Diverse Growing Economy</b>			
<b>II. Providing Core Services and Infrastructure</b>			<b>V. Improving Mobility</b>			
<b>III. Neighborhood Integrity</b>			<b>VI. Sustainable City</b>			

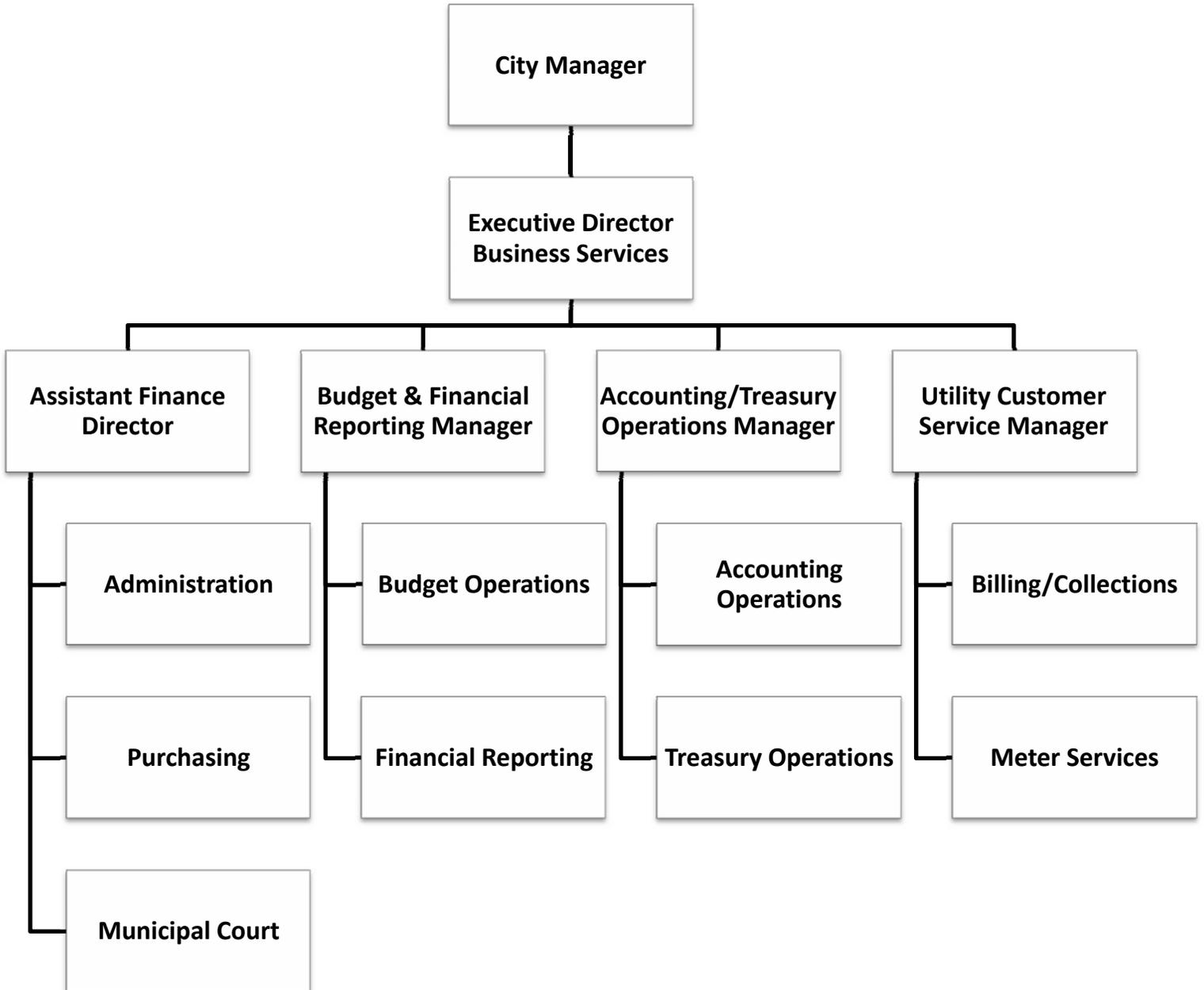
\*\* New measure



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

# FISCAL SERVICES

CITY OF COLLEGE STATION



**City of College Station  
Fiscal Services  
Department Summary**

EXPENDITURE BY DIVISION							
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13	
Fiscal Administration*	\$ 548,416	\$ 310,624	\$ 320,781	\$ 247,008	\$ 247,238	-20.41%	
Accounting / Treasury Operations	656,742	749,599	676,837	491,696	492,062	-34.36%	
Purchasing	317,247	339,637	316,742	318,671	319,000	-6.08%	
Budget and Financial Reporting	360,876	411,212	410,734	698,022	698,638	69.90%	
Municipal Court	966,510	1,090,851	1,018,356	1,068,450	1,069,375	-1.97%	
Judiciary	147,132	152,710	160,880	163,531	163,699	7.20%	
<b>TOTAL</b>	<b>\$ 2,996,923</b>	<b>\$ 3,054,633</b>	<b>\$ 2,904,330</b>	<b>\$ 2,987,378</b>	<b>\$ 2,990,012</b>	<b>-2.12%</b>	

EXPENDITURES BY CLASSIFICATION							
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13	
Salaries & Benefits	\$ 2,347,001	\$ 2,584,334	\$ 2,469,431	\$ 2,549,425	\$ 2,552,059	-1.25%	
Supplies	32,950	35,003	33,819	31,593	31,593	-9.74%	
Maintenance	11,524	6,212	6,372	6,212	6,212	0.00%	
Purchased Services*	605,448	429,084	394,708	400,148	400,148	-6.74%	
Capital Outlay	-	-	-	-	-	N/A	
<b>TOTAL</b>	<b>\$ 2,996,923</b>	<b>\$ 3,054,633</b>	<b>\$ 2,904,330</b>	<b>\$ 2,987,378</b>	<b>\$ 2,990,012</b>	<b>-2.12%</b>	

PERSONNEL							
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13	
Fiscal Administration	4.50	4.00	3.00	2.00	2.00	-33.33%	
Accounting / Treasury Operations	9.00	8.00	8.00	6.00	6.00	-25.00%	
Purchasing	4.00	4.00	4.00	4.00	4.00	0.00%	
Budget and Financial Reporting	5.00	5.00	5.00	8.00	8.00	60.00%	
Municipal Court	16.50	16.00	17.00	17.00	17.00	0.00%	
Judiciary	1.50	1.50	1.50	1.50	1.50	0.00%	
<b>TOTAL</b>	<b>40.50</b>	<b>38.50</b>	<b>38.50</b>	<b>38.50</b>	<b>38.50</b>	<b>0.00%</b>	

\*Appraisal District fees moved from Fiscal Services to General Fund Non-Departmental beginning in FY12.

## PERFORMANCE MEASURES - FISCAL SERVICES

### DEPARTMENT DESCRIPTION

The Fiscal Services Department provides effective and efficient financial management services to internal and external customers. We promote and support fiscal responsibility through education and training, asset protection, accurate record keeping and reporting, quality purchasing practices and sound cash management through short and long range budget, financial and strategic planning.

**STRATEGIC GOAL:** FINANCE will set a standard of excellence by providing timely and accurate financial information to our internal departments, citizens and business community.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>Maintain the Standard of Excellence in Financial Reporting, Accounting and Purchasing</b>	I					
Receipt of Certificate of Excellence in Financial Reporting; Budget Preparation and Public Procurement		Effectiveness	Yes	Yes	Yes	Yes
<b>Provide transparent, timely and useful financial and expenditure reporting</b>	I					
Accounts Payable/Expenditures posted on the City website weekly		Output	Yes	Yes	Yes	Yes
Revenue & expenditure forecasts prepared quarterly		Output	Yes	Yes	Yes	Yes
Vendor invoices paid within 30 days of invoice date		Efficiency	Yes	Yes	Yes	Yes
Prepare balanced budget annually and provide routine budget updates to management		Output	Yes	Yes	Yes	Yes
Provide monthly investment report		Output	Yes	Yes	Yes	Yes
<b>Obtain the best possible price for quality goods and services</b>	I					
Percent of City's total expenditures handled through Fiscal Services with quotes, bids or proposals obtained whenever feasible		Effectiveness	95%	92%	95%	95%

**STRATEGIC GOAL:** MUNICIPAL COURT ensures compliance with all federal and state laws and local ordinances while providing efficient, uniform and fair administration of Court business

**Reporting Frequency:** Quarterly

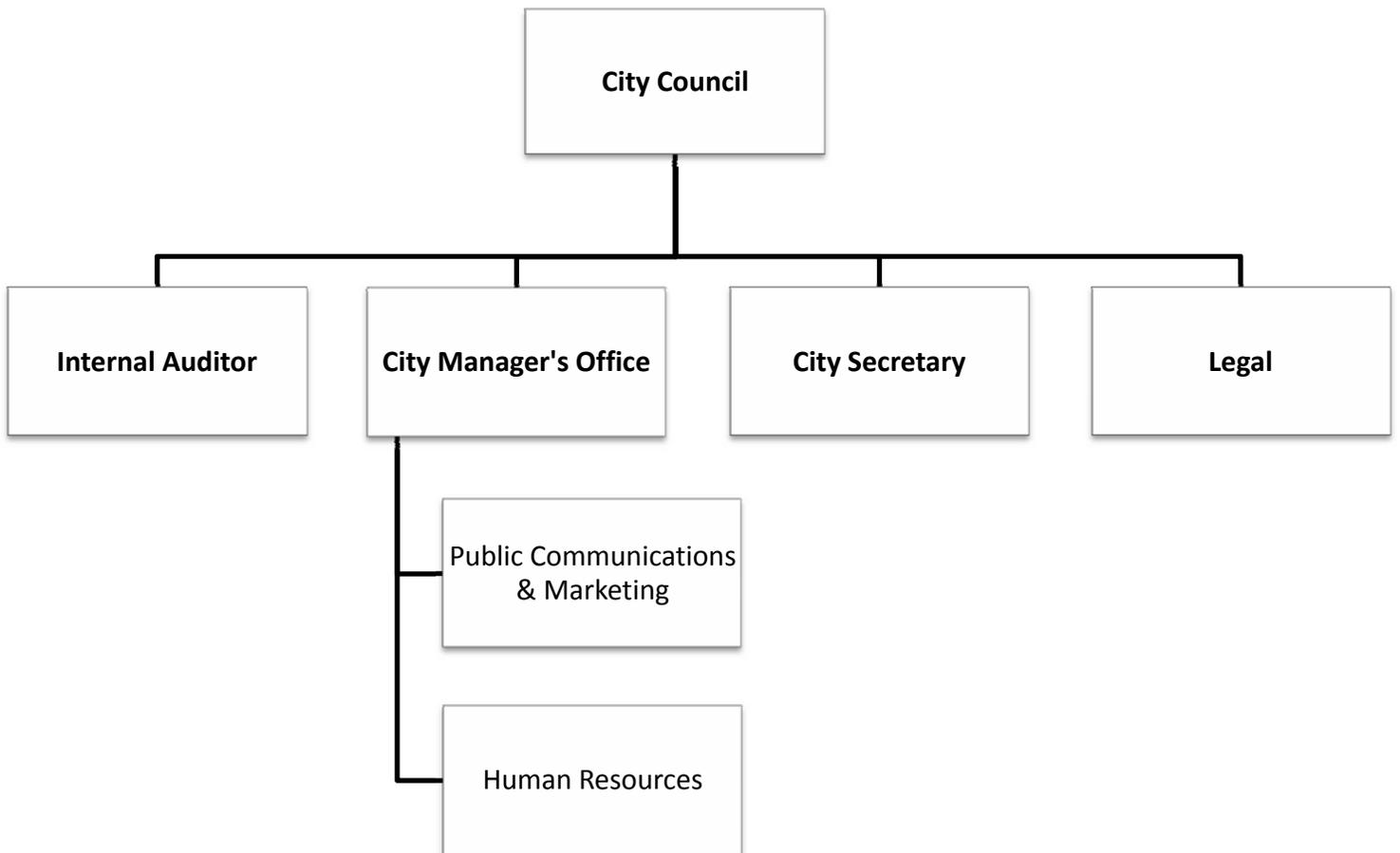
**Trend:** ↑ at or above expectations      Comments (if applicable):

OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>Maintain the standard for customer service excellence during the collection of fines, fees and State costs</b>	I					
Number of cases filed		Output	29,102	28,000	30,226	29,110
Number of cases disposed by payment, deferred disposition or judicial hearing		Output	24,113	27,000	28,887	26,667
Disposition Rate		Effectiveness	83%	96%	95%	92%
<b>Efficiently and effectively issue/clear warrants for persons with outstanding fines and fees due Court</b>	I, II					
Number of warrants activated		Output	4,563	3,995	3,427	4,000
Number of warrants cleared		Output	2,355	2,277	2,199	2,300
<b>Report collection, conviction, and statistical data to appropriate State agencies</b>	I					
Monthly reports submitted to Office of Court Administration on or before due date		Effectiveness	100%	100%	40%	100%

<b>STRATEGIC GOAL:</b>	UTILITY CUSTOMER SERVICE is responsible for connecting water and electric meters, capturing utility consumption and providing accurate billing and efficient collection services for electric, water, sewer, sanitation and drainage operations.					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Maintain the standard for customer service excellence during the collection of utility payments.</b>	I					
Number of utility payments processed by customer service representatives						
Percent over the phone		Efficiency	3%		3%	3%
Percent in the night deposit		Efficiency	3%		3%	3%
Percent over the counter		Efficiency	10%		13%	10%
Percent in the mail		Efficiency	25%		25%	20%
Percent by electronic means (EFT, automated check and/or website)		Efficiency	54%		57%	65%
<b>Obtain and record accurate and timely readings for all electric and water meters</b>	I					
Percent of read accuracy		Effectiveness	99.97%	99.95%	99.97%	99.95%
<b>Provide timely connection and disconnection of electric and water meters</b>	I					
Number of service orders completed per technician		Efficiency	41,486	44,500	44,500	45,000
<b>*STRATEGIC PLAN PRIORITIES</b> (Detailed explanation available in Executive Summary)						
<b>I. Financially Sustainable City</b>			<b>IV. Diverse Growing Economy</b>			
<b>II. Providing Core Services and Infrastructure</b>			<b>V. Improving Mobility</b>			
<b>III. Neighborhood Integrity</b>			<b>VI. Sustainable City</b>			

# GENERAL GOVERNMENT

CITY OF COLLEGE STATION



**City of College Station  
General Government  
Department Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Mayor & Council	\$ 32,610	\$ 30,276	\$ 30,509	\$ 45,346	\$ 33,347	10.14%
City Secretary's Office	412,265	416,267	424,212	410,678	451,003	8.34%
Internal Auditor	119,935	177,379	165,442	198,086	198,289	11.79%
City Manager's Office	773,897	909,284	901,332	881,211	882,142	-2.98%
Legal	926,568	944,591	951,561	943,002	943,902	-0.07%
Economic Development*	504,898	-	-	-	-	N/A
Public Communications	626,685	700,806	706,981	658,548	659,039	-5.96%
Human Resources	629,997	659,587	658,621	551,691	586,689	-11.05%
<b>TOTAL</b>	<b>\$ 4,026,855</b>	<b>\$ 3,838,190</b>	<b>\$ 3,838,658</b>	<b>\$ 3,688,562</b>	<b>\$ 3,754,411</b>	<b>-2.18%</b>

EXPENDITURES BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 3,370,820	\$ 3,132,706	\$ 3,166,214	\$ 3,105,827	\$ 3,109,175	-0.75%
Supplies	160,775	160,703	151,864	151,336	151,336	-5.83%
Maintenance	19,656	6,417	3,370	3,492	3,492	-45.58%
Purchased Services	475,604	447,138	418,403	397,907	460,408	2.97%
Capital Outlay	-	91,226	98,807	30,000	30,000	-67.11%
<b>TOTAL</b>	<b>\$ 4,026,855</b>	<b>\$ 3,838,190</b>	<b>\$ 3,838,658</b>	<b>\$ 3,688,562</b>	<b>\$ 3,754,411</b>	<b>-2.18%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Mayor & Council	-	-	-	-	-	N/A
City Secretary's Office	5.00	5.00	5.50	5.50	5.50	0.00%
Internal Auditor	1.00	1.00	2.00	2.00	2.00	0.00%
City Manager's Office	5.50	5.50	6.00	6.00	6.00	0.00%
Legal	10.00	9.00	9.00	9.00	9.00	0.00%
Economic Development*	7.00	6.50	-	-	-	N/A
Public Communications	6.50	6.50	6.00	5.00	5.00	-16.67%
Human Resources	6.00	6.00	6.00	6.00	6.00	0.00%
<b>TOTAL</b>	<b>41.00</b>	<b>39.50</b>	<b>34.50</b>	<b>33.50</b>	<b>33.50</b>	<b>-2.90%</b>

\* The Economic Development Division was eliminated in FY12 and the function was reassigned to the City Manager's Division as part of a restructuring of the City's departments.

Service Level Adjustments		One-Time	Recurring	Total
Mayor / Council	Reinstate travel/training (removed as 1X in FY12)	\$ -	\$ 4,852	\$ 4,852
City Secretary	Election expense	40,000	-	40,000
Public Comm	Reduce printing expense	17,472	(17,472)	-
Human Resources	Recruiting module replacement	9,500	-	9,500
Human Resources	City Wide Training plan	25,000	-	25,000
<b>General Government SLA TOTAL</b>		<b>\$ 91,972</b>	<b>\$ (12,620)</b>	<b>\$ 79,352</b>

**PERFORMANCE MEASURES - CITY SECRETARY'S OFFICE**

**DEPARTMENT DESCRIPTION**

The Office of the City Secretary provides services to the citizens of College Station and administrative support to the City Council in fulfilling its duties and responsibilities.

**STRATEGIC GOAL:** Support, facilitate and strengthen the City of College Station legislative process.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Provide timely administrative support to the Mayor and Council</b>	II					
% of time the agenda packets are ready for review the Friday before the meeting		Efficiency	100%	100%	100%	100%
<b>Provide accurate transcription of City Council meeting minutes that meet legal requirements</b>	II					
% of time the draft minutes are submitted for Council review within one business day of the meeting		Efficiency	100%	100%	100%	100%
<b>Facilitate the board and commission appointment process</b>	II					
% of application processes coordinated to culminate in the efficient yearly appointments made by Council to all city boards, commissions and committees		Efficiency	**	**	**	100%

**STRATEGIC GOAL:** Preserve and maintain legislative documents that are 100% accurate and in accordance with applicable laws to promote an informed public and enhance City operation efficiency.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Improve access to municipal records and other information through the implementation of an organizational policy for scanning to standardize templates/field to facilitate searches</b>	II					
Develop and implement policy by end of FY2013		Output	**	**	**	100% Complete
<b>Scan all records into Laserfiche</b>	II					
% of time City records are scanned and indexed into Laserfiche within two days of receipt		Efficiency	**	**	**	100%
<b>Ensure prompt response to Open Records Requests</b>	II					
% of time open records requests are responded to within 10 business days		Efficiency	**	**	**	100%

<b>STRATEGIC GOAL:</b>	Proper recordation and filing of birth and death records					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations	Comments (if applicable):				
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Timely process requests for Death Certificates and Abstracts of Death to Voter Registrar</b>	II					
% of time Death Certificates are provided within 1 day of request and Abstracts of Death are provided no later than the 10th of the month		Efficiency	**	**	**	100%
<b>Receive Vital records (birth and death) from the State</b>	II					
% of time maintain less than 1% rate of errors with Vitals		Efficiency	**	**	**	100%
<b>Maintain state required certifications for Vitals</b>	II					
Schedule mandated training so that all personnel are certified		Output	**	**	**	100% Complete
<b>*STRATEGIC PLAN PRIORITIES</b> <i>(Detailed explanation available in Executive Summary)</i>						
<b>I. Financially Sustainable City</b>		<b>IV. Diverse Growing Economy</b>				
<b>II. Providing Core Services and Infrastructure</b>		<b>V. Improving Mobility</b>				
<b>III. Neighborhood Integrity</b>		<b>VI. Sustainable City</b>				

\*\* New measure

**PERFORMANCE MEASURES - INTERNAL AUDITOR**

**DEPARTMENT DESCRIPTION**

The City Internal Auditor is responsible for conducting audits of all departments, offices, boards, activities, and agencies of the city to independently determine if indications of fraud, abuse, or illegal acts are present; management has established adequate internal controls to safeguard city assets; and city resources and public funds are utilized economically, efficiently, and effectively. The Internal Auditor also determines if financial and other reports are being provided that disclose fairly, accurately, and fully all information that is required by law.

**STRATEGIC GOAL:** Provide an independent, objective audit and attestation activity designed to add value and improve city operations.

**Reporting Frequency:** Quarterly

**Trend:** ↓ below expectations

**Comments (if applicable):** Time spent on hiring addl auditor put us a little behind, however, should catch up now that the auditor has started.

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
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**Objective: Perform audits in accordance with city needs**

Measure: Percentage of annual audit plan completed	I	Output	**	**	50%	100%
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**Objective: Produce valuable audit recommendations**

Measure: Percentage of audit recommendations accepted	I	Effectiveness	**	**	90%	100%
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**Objective: Maintain the necessary skills to perform efficient and effective audits**

Measure: Ratio of professional certifications to employees	I	Input	**	**	1.5	2.0
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**\*STRATEGIC PLAN PRIORITIES** (Detailed explanation available in Executive Summary)

**I. Financially Sustainable City**

**II. Providing Core Services and Infrastructure**

**III. Neighborhood Integrity**

**IV. Diverse Growing Economy**

**V. Improving Mobility**

**VI. Sustainable City**

\*\* New measure

**PERFORMANCE MEASURES - PUBLIC COMMUNICATIONS**

**DEPARTMENT DESCRIPTION**

The Office of Public Communications makes information useful. Through media relations, marketing (traditional and non-traditional techniques), public relations, social media, crisis communications and more, Public Communications assists the College Station City Council and city staff with developing and delivering valuable messages to a variety of internal and external audiences.

**STRATEGIC GOAL:** Elevate the image of the City of College Station

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Increase the amount of positive news coverage about the City of College Station</b>	II					
# of positive news stories strategically pitched to media		Output	**	**	276	280
<b>Maintain a strong, effective working relationship with local media</b>	II					
Media satisfaction survey results		Effectiveness	97.14%	93%	93%	93%
Proactive "101" sessions to explain complicated issues		Effectiveness	Yes (2)	**	Yes (1)	Yes (2)

**STRATEGIC GOAL:** Expose a wide variety of audiences to city messaging.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Increase number of people who consume city information</b>	II					
Increase number of social media likes, followers, shares, views, comments, etc.		Effectiveness	**	**	Yes	Yes
Participation in programs, services, meetings and events specifically marketed by Public Communications		Effectiveness	**	**	Yes	Yes

**\*STRATEGIC PLAN PRIORITIES** (Detailed explanation available in Executive Summary)

- |   |                                    |
|---|------------------------------------|
| <b>I. Financially Sustainable City</b>                | <b>IV. Diverse Growing Economy</b> |
| <b>II. Providing Core Services and Infrastructure</b> | <b>V. Improving Mobility</b>       |
| <b>III. Neighborhood Integrity</b>                    | <b>VI. Sustainable City</b>        |

\*\* New measure

**PERFORMANCE MEASURES - HUMAN RESOURCES**

**DEPARTMENT DESCRIPTION**

The Human Resources and Risk Management Department works in partnership with all City departments related to human resource matters. The risk function serves the city in ensuring citizen claims are efficiently handled and employees are aligning with all appropriate safety guidelines. The department seeks to be strategic to ensure that the workforce continues to maintain a high level of skill and excellent citizen service.

**STRATEGIC GOAL:** Employer of Choice: Attract and retain a highly skilled workforce

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Ensure the City has the ability to remain competitive in the market through the total</b>	II					
Labor Market Surveys completed on a regular basis to ensure salaries & benefits align with		Effectiveness	**	**	**	Annual
<b>Training and developing employees for current &amp; future positions</b>	II					
Measure: Training classes, promotions and certifications achieved		Effectiveness	**	**	**	Annual

**STRATEGIC GOAL:** Minimize the City's exposure to physical and financial loss through effective risk practices, including safety training, hazard assessments, claim investigation & case management.

**Reporting Frequency:** Quarterly

**Trend:** ↑ at or above expectations      Comments (if applicable):

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Create safe behavior culture through regulatory compliance, training &amp; safe work</b>	I					
# of training classes facilitated		Output	**	**	**	12.00
# of inspections conducted		Output	**	**	**	5.00
Safety council participation		Output	**	**	**	0.50
<b>Prevent line-of-duty deaths, reduce work-related injuries &amp; property damage claims</b>						
# of work-related injuries		Effectiveness	**	**	**	reduce 10%
# of lost-time days		Effectiveness	**	**	**	reduce 10%
# of property damage claims		Effectiveness	**	**	**	reduce 10%
# of claims against City		Effectiveness	**	**	**	reduce 10%
<b>Reduce injury &amp; property damage costs</b>						
# of claims investigated		Output	**	**	**	0.90
Amount of restitution & subrogation revenue collected		Output	**	**	**	increase 10%

\***STRATEGIC PLAN PRIORITIES** (Detailed explanation available in Executive Summary)

- |   |                                    |
|---|------------------------------------|
| <b>I. Financially Sustainable City</b>                | <b>IV. Diverse Growing Economy</b> |
| <b>II. Providing Core Services and Infrastructure</b> | <b>V. Improving Mobility</b>       |
| <b>III. Neighborhood Integrity</b>                    | <b>VI. Sustainable City</b>        |

\*\* New measure



CITY OF COLLEGE STATION

*Home of Texas A&M University®*

## Debt Service Fund

The City's basic debt management policies are explained in the Financial Policy Statements included in the appendix to this document. The City continues to review its debt management policies and to address the particular concerns and needs of the citizens. The City strives to issue debt only to meet capital needs.

This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

State law in Texas sets the maximum ad valorem tax rate, including all obligations of the city, for a home rule city, such as College Station, at \$2.50 per \$100 valuation. The approved FY13 tax rate to finance general governmental services, including debt service, is 43.0687 cents per \$100 of valuation. The approved FY13 debt service portion of the tax rate is 19.5635 cents per \$100 of valuation. Current policy is to maintain at least 8.33% of annual appropriated expenditures as the Debt Service Fund balance at fiscal year end. The fund is in compliance with that policy.

The most recent debt issued by the City of College Station has earned ratings\* from Moody's and Standard & Poor's as shown below:

Bond Type	Standard & Poor's	Moody's
General Obligation	AA	Aa2
Utility Revenue	A+	Aa2
Certificates of Obligation	AA	Aa2

Revenues in the Debt Service Fund are anticipated to decrease in FY13 by 19.52% from the FY12 revised budget. The majority of this is due to the defeasance of Certificates of Obligation (CO) debt in FY12. In FY12, Council approved the defeasance of the FY09 debt that was originally issued for the purchase of land for a future convention center. As it is no longer the intent of Council to build a convention center on the purchased property, the defeasance of the CO debt removed the federal tax limitations that were placed on the use of the property. In FY12, funds in the amount of \$2,921,317 were transferred into the Debt Service Fund from the Hotel Tax Fund and the Chimney Hill Fund for the payment of the defeasance. In FY13, no such transfer is budgeted.

For FY13, ad valorem taxes are projected to increase by 0.58%. Total revenues projected to pay on the City's existing debt in FY13 are estimated to be \$11,741,371. Total expenditures out of the Debt Service Fund are estimated to be \$12,042,517. Of that total, budget for the General Obligation (GO) and CO debt service expenditure is \$11,992,517. An additional \$50,000 is included for agent fees associated with issuing debt.

In November 2003, the citizens of College Station approved \$38,405,000 in General Obligation Bond (GOB) authorization for streets, traffic, police and fire station projects, and parks projects including the second phase of Veterans Park. In November of 2008, voters approved \$76,950,000 in future GOB authorization for streets, traffic, a new fire station, the Library expansion project, and parks and recreation projects including an addition at the Lincoln Center and the Lick Creek Park Nature Center. In FY12, \$4,435,000 in General Obligation debt was issued. In FY13, it is projected that \$11,425,000 in General Obligation Bonds will be issued. These funds are estimated be used as follows:

- \$6,325,000 for Street and Transportation projects
- \$600,000 for Traffic Signals projects
- \$4,250,000 for Parks and Recreation projects
- \$250,000 for Facility projects

It is also anticipated that the City will issue \$125,000 in Certificates of Obligation for General Government Capital projects. This amount is for the design of the rehabilitation of Rock Prairie Road East from Bird Pond to W.D. Fitch Parkway. It is anticipated that CO's will be issued for this project in FY13 and FY14.

Each year, an analysis is done to determine what resources are needed and if refunding and call options are available and in the best interest of the City. It is not known at this time whether refunding will be done in FY13.

The following section contains a schedule of requirements and a summary of requirements for all General Obligation Bonds and Certificates of Obligation. The detailed information for each individual GOB and CO is found in *Appendix H*. The schedule of requirements and the individual detailed information for all Utility Revenue Bonds are also found in *Appendix H*.

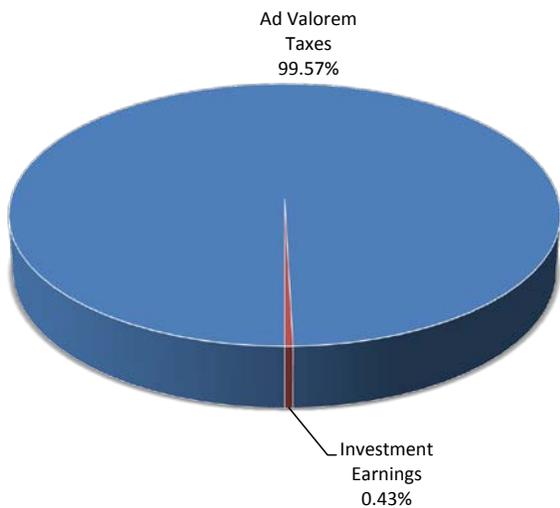
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\* The ratings are standard ratings of Moody's and S&P. The highest rating available on S&P is AAA and the lowest "investment grade" debt issue is BBB. In contrast, Moody's highest rating is Aaa and the lowest "investment grade" is Bbb.

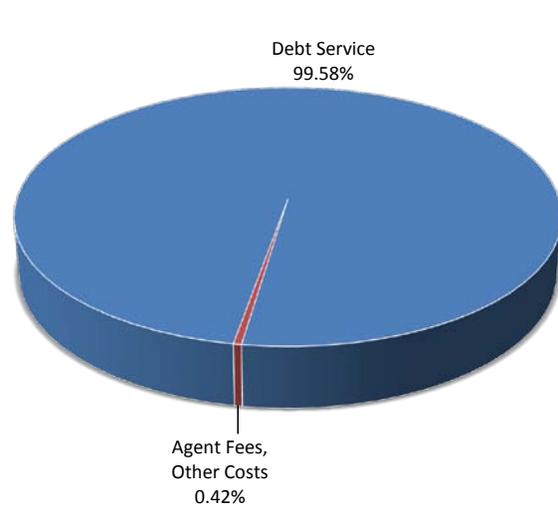
**City of College Station  
Debt Service  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12-FY13
<b>Beginning Fund Balance</b>	\$ 4,119,966	\$ 4,304,594	\$ 4,304,594	\$ 3,950,594	\$ 3,950,594	
<b>REVENUES</b>						
Ad Valorem Taxes	\$11,968,277	\$11,623,526	\$11,623,526	\$11,691,371	\$11,691,371	0.58%
Investment Earnings	54,139	45,000	45,000	50,000	50,000	11.11%
Other	2,939	-	-	-	-	N/A
Transfers	222,519	2,921,317	2,921,317	-	-	-100.00%
Proceeds/Long Term Debt	12,422,234	-	-	-	-	N/A
<b>Total Revenues</b>	<u>\$24,670,108</u>	<u>\$14,589,843</u>	<u>\$14,589,843</u>	<u>\$11,741,371</u>	<u>\$11,741,371</u>	-19.52%
<b>Total Funds Available</b>	<u>\$28,790,074</u>	<u>\$18,894,437</u>	<u>\$18,894,437</u>	<u>\$15,691,965</u>	<u>\$15,691,965</u>	-16.95%
<b>EXPENDITURES &amp; TRANSFERS</b>						
Debt Service	\$11,783,736	\$12,035,742	\$12,189,743	\$11,992,517	\$11,992,517	-0.36%
Agent Fees, Other Costs	379,174	44,221	50,000	50,000	50,000	13.07%
Advance Refunding	12,322,570	2,704,099	2,704,099	-	-	-100.00%
<b>Total Operating Expenses/Transfers</b>	<u>\$24,485,480</u>	<u>\$14,784,062</u>	<u>\$14,943,842</u>	<u>\$12,042,517</u>	<u>\$12,042,517</u>	-18.54%
<b>Increase in Fund Balance</b>	<u>\$ 184,628</u>	<u>\$ (194,219)</u>	<u>\$ (353,999)</u>	<u>\$ (301,146)</u>	<u>\$ (301,146)</u>	
Measurement Focus Adjustment						
<b>Ending Fund Balance</b>	<u>\$ 4,304,594</u>	<u>\$ 4,110,375</u>	<u>\$ 3,950,594</u>	<u>\$ 3,649,448</u>	<u>\$ 3,649,448</u>	

**Debt Service Fund - Sources**



**Debt Service Fund - Uses**



**DEBT SERVICE  
SUMMARY OF REQUIREMENTS  
CERTIFICATES OF OBLIGATION & GENERAL OBLIGATION BONDS  
ALL SERIES  
FY 2012-2013**

**GENERAL OBLIGATION BONDS**

<b>ISSUE - PRINCIPAL</b>	<b>GENERAL DEBT ASSOCIATED</b>	<b>PARKING ENTERPRISE ASSOCIATED</b>	<b>ELECTRIC FUND ASSOCIATED</b>	<b>WATER FUND ASSOCIATED</b>	<b>WASTE WATER FUND ASSOCIATED</b>	<b>TOTAL</b>
G.O. Series 2003	230,000	-	-	-	-	230,000
G.O. Series 2004	895,000	-	-	-	-	895,000
G.O. Series 2005	220,000	-	-	-	-	220,000
G.O. Series 2006	265,000	-	-	-	-	265,000
G.O. Series 2006 Refunding	1,430,000	-	-	-	-	1,430,000
G.O. Series 2007	110,000	-	-	-	-	110,000
G.O. Series 2008	305,000	-	-	-	-	305,000
G.O. Series 2009	120,000	-	-	-	-	120,000
G.O. Series 2009 Refunding	430,000	390,000	-	-	-	820,000
G.O. Series 2010	665,000	-	-	-	-	665,000
G.O. Series 2010 Refunding	1,150,000	-	230,000	1,005,000	870,000	3,255,000
G.O. Series 2011	180,000	-	-	-	-	180,000
G.O. Series 2012	910,000	-	-	-	-	910,000
G.O. Series 2012 Refunding	-	-	285,000	15,000	510,000	810,000
<b>TOTAL PRINCIPAL</b>	<b>\$ 6,910,000</b>	<b>\$ 390,000</b>	<b>\$ 515,000</b>	<b>\$ 1,020,000</b>	<b>\$ 1,380,000</b>	<b>\$ 10,215,000</b>
<b>ISSUE - INTEREST</b>						
G.O. Series 2003	3,450	-	-	-	-	3,450
G.O. Series 2004	17,900	-	-	-	-	17,900
G.O. Series 2005	166,063	-	-	-	-	166,063
G.O. Series 2006	240,528	-	-	-	-	240,528
G.O. Series 2006 Refunding	325,450	-	-	-	-	325,450
C.O. Series 2007	106,556	-	-	-	-	106,556
G.O. Series 2008	309,194	-	-	-	-	309,194
G.O. Series 2009	121,258	-	-	-	-	121,258
G.O. Series 2009 Refunding	85,150	76,300	-	-	-	161,450
G.O. Series 2010	522,656	-	-	-	-	522,656
G.O. Series 2010 Refunding	442,750	-	114,150	472,900	408,300	1,438,100
G.O. Series 2011	13,890	-	-	-	-	13,890
G.O. Series 2012	157,917	-	-	-	-	157,917
G.O. Series 2012 Refunding	367,961	-	296,809	742	150,050	815,562
<b>TOTAL INTEREST</b>	<b>\$ 2,880,722</b>	<b>\$ 76,300</b>	<b>\$ 410,959</b>	<b>\$ 473,642</b>	<b>\$ 558,350</b>	<b>\$ 4,399,973</b>
<b>TOTAL PAYMENT</b>	<b>\$ 9,790,722</b> <sup>1</sup>	<b>\$ 466,300</b> <sup>2</sup>	<b>\$ 925,959</b> <sup>2</sup>	<b>\$ 1,493,642</b> <sup>2</sup>	<b>\$ 1,938,350</b> <sup>2</sup>	<b>\$ 14,614,973</b>

1. This portion of the General Obligation Bond (GOB) debt will be paid out of the debt service fund.  
2. The bonds for the projects in these funds were originally issued as Certificates of Obligation (CO's). When the CO's were refunded, all refunded bonds were reissued as GO bonds as a cost saving measure. To have reissued as both GO bonds and CO bonds would have resulted in increased debt issuance costs. The Utility portion of the GO debt will be paid directly out of the Utility fund with which the debt is associated.

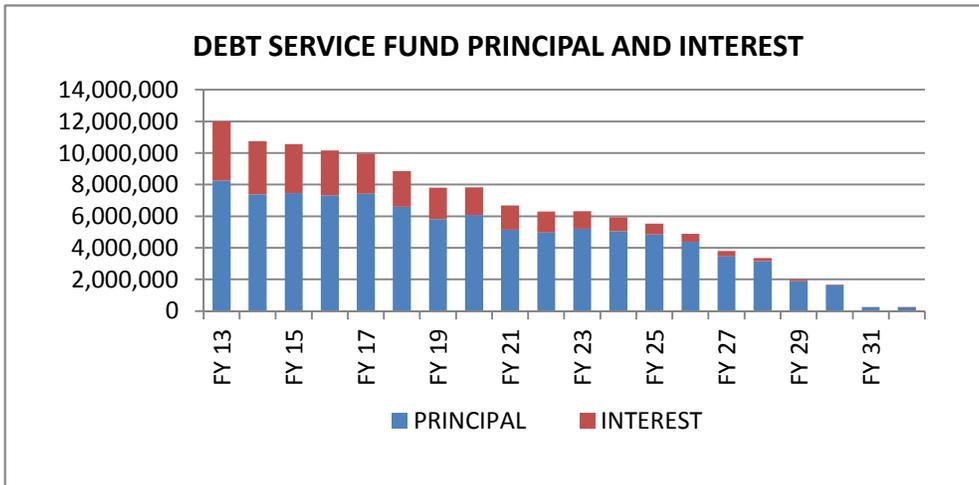
**CERTIFICATES OF OBLIGATION BONDS**

<b>ISSUE - PRINCIPAL</b>	<b>GENERAL DEBT ASSOCIATED</b>	<b>ELECTRIC FUND ASSOCIATED</b>	<b>WATER FUND ASSOCIATED</b>	<b>WASTE WATER FUND ASSOCIATED</b>	<b>NEW MUNICIPAL CEMETERY ASSOCIATED</b>	<b>BVSWMA, INC. ASSOCIATED</b>	<b>TOTAL</b>
C.O. Series 2002	-	-	-	-	-	-	-
C.O. Series 2003A	40,000	-	-	-	-	-	40,000
C.O. Series 2004	-	225,000	-	190,000	-	-	415,000
C.O. Series 2005	135,000	-	-	-	70,000	-	205,000
C.O. Series 2006	260,000	-	-	-	110,000	-	370,000
C.O. Series 2007	90,000	-	-	-	20,000	-	110,000
C.O. Series 2008	120,000	245,000	255,000	80,000	245,000	-	945,000
C.O. Series 2009	155,000	510,000	310,000	-	20,000	220,000	1,215,000
C.O. Series 2010	70,000	-	-	10,000	-	-	170,000
C.O. Series 2011	-	160,000	-	105,000	-	-	265,000
C.O. Series 2012	-	230,000	85,000	175,000	-	-	490,000
<b>TOTAL PRINCIPAL</b>	<b>\$ 870,000</b>	<b>\$ 1,460,000</b>	<b>\$ 650,000</b>	<b>\$ 560,000</b>	<b>\$ 465,000</b>	<b>\$ 220,000</b>	<b>\$ 4,225,000</b>
<b>ISSUE - INTEREST</b>							
C.O. Series 2002	-	-	-	-	-	-	-
C.O. Series 2003A	640	-	-	-	-	-	640
C.O. Series 2004	-	4,500	-	3,800	-	-	8,300
C.O. Series 2005	104,324	-	-	-	7,001	-	111,325
C.O. Series 2006	237,019	-	-	-	18,156	-	255,175
C.O. Series 2007	83,693	-	-	-	23,526	-	107,219
C.O. Series 2008	93,723	247,939	255,041	81,454	249,663	-	927,820
C.O. Series 2009	21,624	449,969	265,391	-	19,615	177,710	934,309
C.O. Series 2010	7,813	68,731	-	8,100	-	-	84,644
C.O. Series 2011	-	125,470	-	81,913	-	-	207,383
C.O. Series 2012	-	316,389	118,537	237,261	-	-	672,187
<b>TOTAL INTEREST</b>	<b>\$ 548,836</b>	<b>\$ 1,212,998</b>	<b>\$ 638,969</b>	<b>\$ 412,528</b>	<b>\$ 317,961</b>	<b>\$ 177,710</b>	<b>\$ 3,309,002</b>
<b>TOTAL PAYMENT</b>	<b>\$ 1,418,836</b> <sup>1</sup>	<b>\$ 2,672,998</b> <sup>2</sup>	<b>\$ 1,288,969</b> <sup>2</sup>	<b>\$ 972,528</b> <sup>2</sup>	<b>\$ 782,961</b> <sup>1</sup>	<b>\$ 397,710</b> <sup>3</sup>	<b>\$ 7,534,002</b>

1. This portion of the Certificates of Obligation (CO) debt will be paid out of the debt service fund.  
2. The Utility portion of the CO debt will be paid directly out of the Utility fund with which the debt is associated.  
3. Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.) associated debt will be paid out of the Sanitation Fund, but funds for the debt service payment will be transferred into the Sanitation Fund from BVSWMA, Inc.

**DEBT SERVICE**  
**SCHEDULE OF REQUIREMENTS**  
**ALL DEBT SERVICE FUND SUPPORTED**  
**GOB & CO SERIES**

<b>FISCAL YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL DUE ANNUALLY</b>	<b>PRINCIPAL OUTSTANDING AS OF OCTOBER 1</b>
FY 13	8,245,000	3,747,517	11,992,517	96,510,000
FY 14	7,375,000	3,379,925	10,754,925	88,265,000
FY 15	7,455,000	3,104,831	10,559,831	80,890,000
FY 16	7,330,000	2,824,085	10,154,085	73,435,000
FY 17	7,420,000	2,534,280	9,954,280	66,105,000
FY 18	6,600,000	2,257,000	8,857,000	58,685,000
FY 19	5,805,000	2,007,142	7,812,142	52,085,000
FY 20	6,070,000	1,764,923	7,834,923	46,280,000
FY 21	5,140,000	1,533,669	6,673,669	40,210,000
FY 22	4,960,000	1,326,252	6,286,252	35,070,000
FY 23	5,210,000	1,115,095	6,325,095	30,110,000
FY 24	5,045,000	898,339	5,943,339	24,900,000
FY 25	4,850,000	690,727	5,540,727	19,855,000
FY 26	4,380,000	498,635	4,878,635	15,005,000
FY 27	3,465,000	338,246	3,803,246	10,625,000
FY 28	3,160,000	205,477	3,365,477	7,160,000
FY 29	1,880,000	107,724	1,987,724	4,000,000
FY 30	1,650,000	44,757	1,694,757	2,120,000
FY 31	230,000	12,281	242,281	470,000
FY 32	240,000	4,200	244,200	240,000



## Economic Development Fund

The Economic Development Fund is utilized to account for funds that are to be used for business attraction and retention.

This fund is prepared on the *modified accrual basis of accounting*. Using this method, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies in the Appendix. Revenue for the Economic Development Fund is collected from the General Fund. The approved funding level is \$300,000 for FY13. Investment earnings of approximately \$3,699 are also included in the FY13 approved budget.

The Economic Development Fund expenditure budget is comprised of “Cash Assistance” payments to various business prospects. This assistance is aimed at providing prospective businesses with start-up resources and provides existing businesses the opportunity to expand operations. \$305,000 is projected in the FY13 approved budget for cash assistance. This includes expenditures in the amount of \$250,000 for the Research Valley Partnership Texas A&M Institute for Pre-Clinical Studies (TIPS). The total incentive payment will be \$1,250,000 over five years (\$250,000 per year) and will continue through FY14.

Reynolds & Reynolds will be eligible for an incentive payment of \$55,000 each year through FY17. To receive payment, they must maintain a property valuation of \$24,000,000 per year and annual payroll of at least \$18,000,000 per year. The FY13 budget includes \$55,000 for this payment.

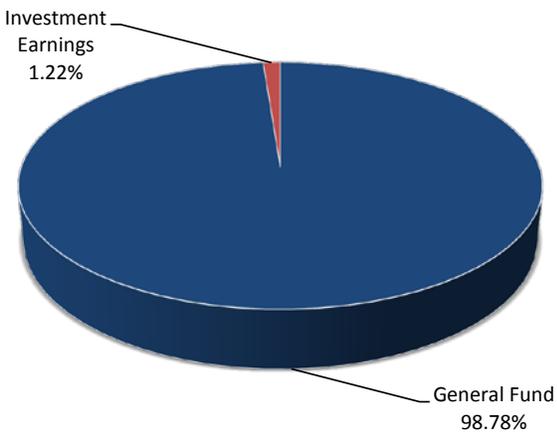
<b>Economic Development Cash Assistance</b>		
<b>Organization</b>	<b>FY12 Year</b>	<b>FY13</b>
	<b>End Est.</b>	<b>Approved</b>
RVP TIPS	250,000	250,000
Reynolds & Reynolds	55,000	55,000
<b>Total</b>	<b>\$305,000</b>	<b>\$305,000</b>

If uncommitted at year-end, these funds will contribute to the fund balance carried over from year to year. This flexibility allows the City to recruit new and existing business, and ensures that College Station has a diverse and vibrant economy. Also included in the FY13 expenditure budget is \$1,057 for maintenance expenditures related to the First Street property in the Northgate District. Total approved expenditures for FY13 are \$306,057.

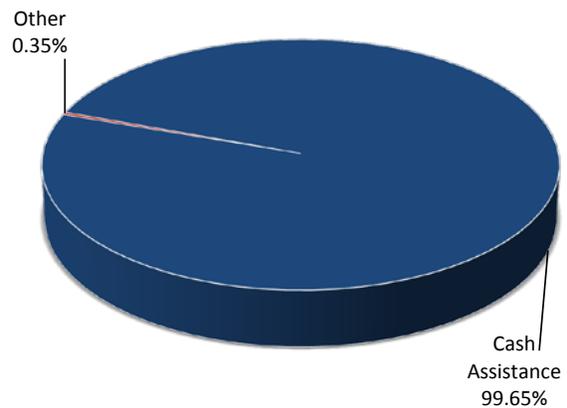
**City of College Station  
Economic Development Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>BEGINNING BALANCE</b>	\$ 1,754,418	\$ 1,127,666	\$ 1,127,666	\$ 684,966	\$ 684,966	
<b>REVENUES</b>						
Operating transfers						
General Fund	\$ 200,000	\$ 150,000	\$ 150,000	\$ 300,000	\$ 300,000	100.00%
Water Fund	12,500	-	-	-	-	N/A
Wastewater Fund	20,000	-	-	-	-	N/A
Sanitation Fund	12,500	-	-	-	-	N/A
Business Park Fund	250,000	112,150	112,150	-	-	-100.00%
Investment Earnings	9,844	16,000	5,638	3,699	3,699	-76.88%
<b>Total Revenues</b>	<u>\$ 504,844</u>	<u>\$ 278,150</u>	<u>\$ 267,788</u>	<u>\$ 303,699</u>	<u>\$ 303,699</u>	9.19%
<b>Total Funds Available</b>	<u>\$ 2,259,262</u>	<u>\$ 1,405,816</u>	<u>\$ 1,395,454</u>	<u>\$ 988,665</u>	<u>\$ 988,665</u>	-29.67%
<b>EXPENDITURES &amp; TRANSFERS</b>						
Cash Assistance	\$ 295,000	\$ 398,900	\$ 305,000	\$ 305,000	\$ 305,000	-23.54%
Other	628,586	4,554	5,857	1,057	1,057	-76.79%
Transfers Out	-	250,000	250,000	-	-	-100.00%
Professional Services	206,174	149,348	149,631	-	-	-100.00%
<b>Total Operating Expenses &amp; Xfers</b>	<u>\$ 1,129,760</u>	<u>\$ 802,802</u>	<u>\$ 710,488</u>	<u>\$ 306,057</u>	<u>\$ 306,057</u>	-61.88%
<b>Increase/Decrease in Fund Balance</b>	<u>\$ (624,916)</u>	<u>\$ (524,652)</u>	<u>\$ (442,700)</u>	<u>\$ (2,358)</u>	<u>\$ (2,358)</u>	-99.55%
<b>Measurement Focus Adjustment</b>	\$ (1,836)					
<b>Ending Fund Balance</b>	<u>\$ 1,127,666</u>	<u>\$ 603,014</u>	<u>\$ 684,966</u>	<u>\$ 682,608</u>	<u>\$ 682,608</u>	

**Economic Development Fund - Sources**



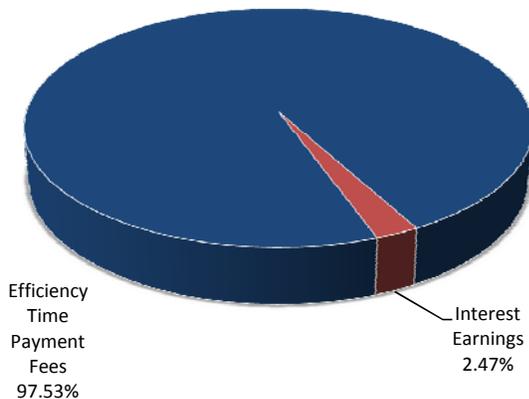
**Economic Development Fund - Uses**



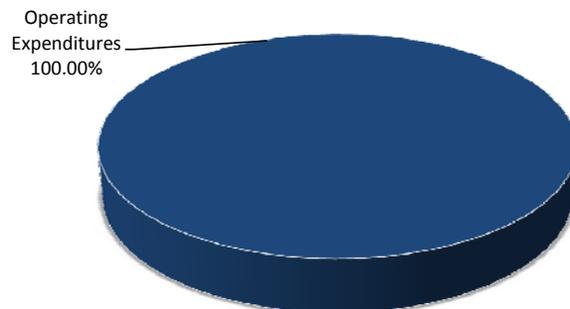
**City of College Station**  
**Efficiency Time Payment Fee Fund**  
**Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>Beginning Fund Balance</b>	\$ 33,136	\$ 41,185	\$ 41,185	\$ 49,214	\$ 49,214	
<b>REVENUES</b>						
Efficiency Time Payment Fees	\$ 7,893	\$ 7,750	\$ 7,827	\$ 7,905	\$ 7,905	2.00%
Interest Earnings	200	212	202	200	200	-5.66%
<b>Total Revenues</b>	<u>\$ 8,093</u>	<u>\$ 7,962</u>	<u>\$ 8,029</u>	<u>\$ 8,105</u>	<u>\$ 8,105</u>	1.80%
<b>Total Funds Available</b>	\$ 41,229	\$ 49,147	\$ 49,214	\$ 57,319	\$ 57,319	
<b>EXPENDITURES</b>						
Operating Expenditures	\$ -	\$ -	\$ -	\$ 4,000	\$ 47,500	N/A
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ 47,500</u>	N/A
<b>Increase (Decrease) in Fund Balance</b>	<u>\$ 8,093</u>	<u>\$ 7,962</u>	<u>\$ 8,029</u>	<u>\$ 4,105</u>	<u>\$ (39,395)</u>	-594.79%
<b>Measurement Focus Adjustment</b>	\$ (44)					
<b>Ending Fund Balance</b>	<u><u>\$ 41,185</u></u>	<u><u>\$ 49,147</u></u>	<u><u>\$ 49,214</u></u>	<u><u>\$ 53,319</u></u>	<u><u>\$ 9,819</u></u>	

**Efficiency Time Payment Fee Fund - Sources**



**Efficiency Time Payment Fee Fund - Uses**



The Efficiency Time Payment Fee can be used for the purpose of improving the efficiency of the administration of justice in College Station. Approved revenues in FY13 total \$8,105. The majority of approved expenditures for this fund in FY13 are through an SLA for the purchase of License Plate Recognition hardware and software for City Marshal vehicles in the amount of \$43,500. The remaining \$4,000 in approved expenditures is for the printing and distribution of collection notices, as well as for the purchase of software to interface with TxDOT information. The FY13 ending fund balance in this fund is expected to decrease 80% when compared to the FY12 ending fund balance primarily due to the one-time expenditure in FY13 for the License Plate Recognition hardware and software.



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

## Chimney Hill Fund

The Chimney Hill Fund accounts for revenues and expenditures related to the City's Chimney Hill property.

This fund is prepared on the *modified accrual basis of accounting*. Using this method, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies in the Appendix. The budget measures the net change in working capital.

Revenues from all rents and royalties are estimated to be \$430,825 in FY13. The city currently receives rent revenue from several businesses that are renting spaces in the Chimney Hill property. Investment earnings are anticipated to be approximately \$7,000. The total approved FY13 revenue budget is \$437,825.

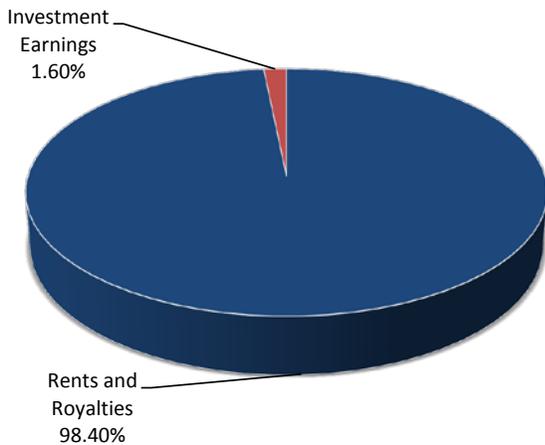
Approved expenditures in the Chimney Hill fund include \$80,000 for facilities maintenance in FY13. This includes funds for utilities, street, and building maintenance costs of the Chimney Hill property. Property taxes paid out of this fund are anticipated to be \$45,000. In addition, a one-time transfer in the amount of \$600,000 to the Electric Fund is included in the FY13 budget. These funds are from Certificates of Obligation (COs) issued in 2009 for the design of a new convention center project. As this project will not occur, this debt will be transferred to the Electric Fund to be used in lieu of the issuance additional debt in that fund.

The FY13 estimated ending fund balance is anticipated to decrease 16.68% when compared to the FY12 estimated ending fund balance. This is a result of the aforementioned transfer of the CO debt to the Electric Fund.

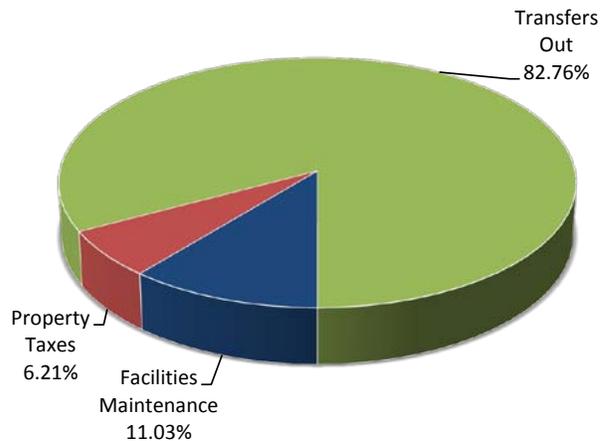
**City of College Station  
Chimney Hill Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>BEGINNING BALANCE</b>	\$ 1,563,332	\$ 1,793,452	\$ 1,793,452	\$ 1,721,826	\$ 1,721,826	
<b>REVENUES</b>						
Rents and Royalties	\$ 429,661	\$ 423,890	\$ 454,363	\$ 430,825	\$ 430,825	1.64%
Investment Earnings	9,434	9,000	7,331	7,000	7,000	-22.22%
<b>Total Revenues</b>	<u>\$ 439,095</u>	<u>\$ 432,890</u>	<u>\$ 461,694</u>	<u>\$ 437,825</u>	<u>\$ 437,825</u>	1.14%
<b>Total Funds Available</b>	<u>\$ 2,002,427</u>	<u>\$ 2,226,342</u>	<u>\$ 2,255,146</u>	<u>\$ 2,159,651</u>	<u>\$ 2,159,651</u>	-3.00%
<b>EXPENDITURES &amp; TRANSFERS</b>						
Facilities Maintenance	\$ 157,185	\$ 80,000	\$ 65,000	\$ 80,000	\$ 80,000	0.00%
Property Taxes	44,882	45,000	45,000	45,000	45,000	0.00%
Transfers Out	-	-	-	600,000	600,000	N/A
Fiscal Agents Fees	50	-	-	-	-	N/A
Debt Service	-	423,320	423,320	-	-	-100.00%
<b>Total Operating Expenses &amp; Xfers</b>	<u>\$ 202,117</u>	<u>\$ 548,320</u>	<u>\$ 533,320</u>	<u>\$ 725,000</u>	<u>\$ 725,000</u>	32.22%
<b>Increase/Decrease in Fund Balance</b>	<u>\$ 236,978</u>	<u>\$ (115,430)</u>	<u>\$ (71,626)</u>	<u>\$ (287,175)</u>	<u>\$ (287,175)</u>	148.79%
<b>Measurement Focus Adjustment</b>	(6,858)					
<b>Ending Fund Balance</b>	<u>\$ 1,793,452</u>	<u>\$ 1,678,022</u>	<u>\$ 1,721,826</u>	<u>\$ 1,434,651</u>	<u>\$ 1,434,651</u>	

**Chimney Hill Fund - Sources**



**Chimney Hill Fund - Uses**



## **Governmental Capital Improvement Project Budgets**

On an annual basis, the City of College Station prepares a five-year Capital Improvements Program (CIP). The CIP is presented for City Council review as part of the annual budget process. The program consolidates all anticipated capital needs for which funding authorization exists. The program is divided into several sections depending on the services provided and the funding source.

Two categories of capital expenditures are defined by the City. The first category of capital expenditure is for major capital projects. Major capital projects are projects that cost more than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more. The second category of capital expenditure is for minor capital projects. Minor capital projects are projects that cost more than \$5,000 and less than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more.

The City only has legal authority to issue General Obligation (GO) debt after a successful citizen referendum. GO debt is debt that obligates the City to repay the issue with ad valorem tax revenues. The City uses GO debt for the acquisition and development of parks and recreation facilities; rights-of-way acquisition; construction and reconstruction of streets; and for public buildings such as City offices, libraries, fire stations and other general use facilities.

The most recent General Obligation bond election was held in November of 2008. Voters approved \$76,950,000 in General Obligation Bond (GOB) authorization to be issued over 7 years for streets, traffic, and fire station projects, the Library expansion project, and parks projects including an addition at the Lincoln Center and the Lick Creek Park Nature Center. In November 2003, the citizens of College Station approved \$38,405,000 in GOB authorization for street, traffic, police and fire station projects, the City Center project, and parks projects including the second phase of Veterans Park. A small amount of the 03 GOB debt remains to be issued.

In FY12, the City issued \$4,435,000 in GOB debt for various General Government capital projects. Of this, \$4,260,000 was issued for street, traffic and sidewalk projects. This included \$440,000 in Oversized Participation (OP). These funds were authorized as part of the 03 GOB and can be used for street and transportation projects throughout the City. Generally, these funds are used toward building increased capacity into the streets that are being constructed by developers. As there are no immediate OP projects for which these funds are needed, it is anticipated that these funds will be used on a project for which funding has not yet been identified. The project on which it is expected these funds be used is the design of U-Turns at State Highway 6 and FM 60. Also included in the FY12 GOB debt issue was \$990,000 of the remaining Barron Road Widening Phase II authorization. These funds will be used on the Bird Pond Rehabilitation project and the design of the Rock Prairie Road Bridge Widening project. An additional \$500,000 was issued for the extension of Jones Butler. \$500,000 was issued for the Health Science Center Parkway design which is a component of the Bio-Corridor project. \$630,000 was issued for the purchase of right-of-way along Rock Prairie Road West. \$250,000 was issued for the University Drive Pedestrian Improvements Phase II project and \$100,000 was issued for the Lick Creek Hike and Bike Trail project. In addition, \$200,000 was issued for sidewalk projects. These funds will be used for sidewalks on Dexter Avenue. An additional \$650,000 was issued for traffic signal projects. Finally, \$175,000 of GOB was issued for Parks and Recreation project. This included \$100,000 for the construction of a trail in Lick Creek Park and \$75,000 for an initial engineering of the Lincoln Center Addition.

The FY13 Approved Budget includes the projected issuance of \$11,425,000 in GOs. Included is \$6,925,000 for street, sidewalk, traffic and transportation projects. This includes \$2,375,000 projected to be used toward the construction of the Jones Butler extension. This project includes the design and construction of a major collector from the intersection of Luther Street & Jones-Butler to the intersection of George Bush & Penberthy Road. An additional \$600,000 has been included for new traffic signal projects throughout the City. An estimated \$2,000,000 is projected to be issued for the Health Science Center Parkway projects. These funds will come from the authorization related to the Barron Road Widening Phase II project. The Barron Road Widening Phase II project is complete and came in well below the amount authorized through the GOB. \$600,000 is projected to be used toward the design of the Barron Road East/Lakeway project which will extend Barron Road from State Highway 6 East at the existing Barron Road to a future intersection with the extension of Lakeway Drive. It is estimated that \$700,000 will be issued for the design work related to the Lick Creek Hike and Bike Trail. Finally, \$650,000 is projected for the University Drive Pedestrian Improvements project. This project consists of implementing the remaining phases (2 through 5) of the pedestrian improvements on University Drive. The project is to improve pedestrian travel in the Northgate area of College Station, especially to facilitate pedestrian movement across and along University Drive between Boyett Street and South College Avenue.

GOB debt in the amount of \$4,250,000 is projected for Parks and Recreation projects. An estimated \$480,000 is projected to be issued for the Creek View Neighborhood Park construction. \$220,000 is included for the purchase of land for neighborhood parks. \$305,000 is projected for the design of the Lincoln Center Addition. \$1,645,000 has been projected for the East District Maintenance Shop Replacement. These funds will be used to replace the existing shop. Finally, \$1,600,000 is included for design and construction work on the Lick Creek Nature Center.

The City has statutory authority, and City Council policy allows for the use of non-voter authorized debt instruments such as Certificates of Obligation and Contract Obligations (generally referred to as COs). City Council policy allows the City to use such instruments for capital items such as the following:

- The purchase and replacement of major computer systems and other technology-based items that have useful lives of not more than ten years.
- The purchase and replacement of major equipment items such as fire-fighting equipment. The City has, however, developed policies and procedures to provide almost all of this equipment without issuing debt.
- The purchase of land and development of land for economic development uses.
- Over the past 5 years, at the recommendation of the City's financial advisors, the City has issued CO's in lieu of Utility Revenue Bonds, for the Electric, Water and Wastewater utilities.

In FY12, the City did not issue any CO debt for General Government projects. \$17,000,000 in CO debt was issued in FY12 for Utility projects. Prior to FY08, Utility Revenue Bond debt had been used for the Utility projects. However, based on the recommendations from the City's financial advisors, and due to the marketability of the bonds as well as the volatility of the bond market, CO debt has been issued for utility projects from FY08 forward. \$8,000,000 was issued for Electric projects, \$3,000,000 for Water projects and \$6,000,000 for Wastewater projects. In addition, \$215,000 was issued to cover debt issuance costs.

The FY13 Approved Budget includes the issuance of \$125,000 in CO debt for General Government projects. This amount is for the design of the rehabilitation of Rock Prairie Road from Bird Pond to W.D. Fitch Parkway. It is anticipated that the construction of this project will be funded with additional CO's issued in FY14.

In addition, it is anticipated that CO's will be issued in FY13 for Utility capital projects. Funds in the amount of \$11,125,000 are projected to be issued for Electric capital projects, \$3,900,000 is projected for Water capital projects and \$8,250,000 is projected for Wastewater capital projects.

## **GOVERNMENTAL CAPITAL PROJECTS**

Below are descriptions of the governmental capital projects included in the FY13 Approved Budget. The funds expended on these projects are considered significant and nonroutine.

### **STREETS, TRAFFIC, SIDEWALKS AND TRAIL CAPITAL PROJECTS**

#### **Street Rehabilitation Projects**

In FY13, funds in the amount of \$1,614,158 are estimated for the **Bird Pond Rehabilitation project**. This project is for the rehabilitation of Bird Pond Road from the city limits to Rock Prairie Road. Funding for this project will come from the authorization related to the Barron Road Widening Phase II project. The construction of Barron Road Widening Phase II is complete and came in well below the amount authorized through the GOB. An additional rehabilitation project included in the FY13 Approved Budget is the **Cooner Street Rehabilitation project**. This project includes the rehabilitation of paving and water and wastewater lines along Cooner Street. The project may include concrete pavement, curb, gutter and storm drainage. The majority of the funding for the \$1,203,000 Streets portion of the budget for this project will come from Community Development Block Grant (CDBG) funds. The balance of the budget will come from Barron Road Widening Phase II authorization. \$100,000 is estimated in FY13 for the design of the **Rehabilitation of Rock Prairie Road from Bird Pond to W.D. Fitch Parkway**. This project is for the pavement rehabilitation of two sections of Rock Prairie Road between Bird Pond Road and William D. Fitch Parkway. The roadway will be reconstructed with widened pavement and will include a shoulder adjacent to the travel lane. It is proposed that this project be funded with CO's issued in FY13 and FY14. Finally, \$125,000 is included for **Improvements on Royder/Live Oak** in connection with the annexation of Wellborn. Several streets in this vicinity will be improved. The funding for this project will come from funds transferred into the Streets Capital Fund from the General Fund.

## Street Extension Projects

\$8,995,372 is the estimated expenditure included for various street extension and widening projects. Included in this is an estimate of \$318,510 for **Oversize Participation (OP) projects** that may arise throughout the fiscal year. These funds are used for building increased capacity on the streets that are being constructed by developers. Of this amount, \$218,510 is from OP funds authorized as part of the 2003 GOB. An additional \$100,000 of OP funds is budgeted and reflects assessments expected to be received as a result of the Holleman Extension project. It is estimated that \$500,000 in assessments will be received over the next five years as the area adjacent to Holleman Drive develops. As a significant portion of the Holleman Extension project budget was funded using OP funds, the received assessments will be earmarked for future OP projects. These funds will not be available for expenditure until they are received.

Other street extension projects include the **Extension of Jones-Butler Drive**. An estimated \$2,536,000 will be spent toward the construction of this project. This project includes the design and construction of a major collector from the intersection of Luther Street and Jones-Butler to the intersection of George Bush Drive and Penberthy Boulevard. The project will also include sidewalks, bike lanes and may include an equestrian crossing. An additional \$3,696,609 is projected in FY13 for the construction of several projects that are the result of the Bio-Corridor Agreement. Two of these projects are for the construction of **Health Science Center (HSC) Parkway Phase 1B and 2A**. Phase 1B includes the reconstruction of the existing two lane roadway west of Traditions Drive, the connection to SH 47 and the reconstruction of the Traditions Drive intersection. Phase 2A includes the reconstruction of the existing HSC Parkway or Melrose Parkway, a two lane roadway east of Traditions Drive, the intersections with both Turkey Creek and Traditions Drive, and a portion of the existing HSC Parkway west of Traditions Drive. Both projects will include drainage with curb and gutter, median, landscaping and irrigation, street lighting, and a multi-use path and sidewalk. The majority of the budget for HSC Parkway Phases 1B and 2A will come from the authorization related to the Barron Road Widening Phase II project. The Barron Road Widening Phase II project is complete and came in well below the amount authorized through the GOB. The balance of the budget for these projects will come from the Victoria Avenue Extension project which is also complete and came in under budget. Also included in the FY13 estimate for the Bio-Corridor projects is \$472,500 for reimbursement to the City of Bryan for the City of College Station's portion of the already constructed **HSC Parkway Phase 1A**. As outlined in the Interlocal Agreement, the City of College Station will reimburse the City of Bryan for a portion of the construction costs already incurred. Funds for Phase 1A will come from the General Fund as debt cannot be used for this reimbursement.

The FY13 estimate includes \$1,444,998 for several projects along Rock Prairie Road. \$611,812 is included for the continuing land acquisition effort related to the **Rock Prairie Road East Widening project**. These funds will be used for design and right-of-way acquisition costs related to the future widening of Rock Prairie Road East. Construction funds are not included in the project budget. \$311,937 is the projected FY13 expenditure for the **Rock Prairie Road West Right-of-Way project**. This project includes the purchase of additional right-of-way from State Highway 6 to just past the Longmire/Rock Prairie Road intersection to provide for the future widening of that section of Rock Prairie Road. The design for the construction of **Widening of Rock Prairie Road West** is also estimated for FY13 with construction anticipated for FY14. This project is for the reconstruction of Rock Prairie Road from approximately State Highway 6 to Longmire. This project will improve the capacity of this street segment and align additional travel lanes with the future reconfigured Rock Prairie Road overpass. A portion of the budget for this project will come from the balance of the Victoria Avenue Extension project, a portion from the balance of the Tauber and Stasney Rehabilitation project and it is proposed that the remaining portion come from CO's projected to be issued in FY14. Funds have also been estimated for the design of the **Rock Prairie Road Bridge Widening project**. The City of College Station will design the bridge widening and TxDOT will construct the project. The bridge will be widened to six lanes with U-Turn lanes constructed at the north and south ends of the existing bridge. The bridge will include a 10 foot wide multi-use path and a 14 foot wide outside travel lane. In addition, acceleration/deceleration lanes will be added along the frontage roads. The design will be paid for by the City of College Station using the remaining unallocated Barron Road Widening Phase II authorization (2008 GOB). The construction will be paid for by TxDOT using Proposition 12 funds received from the State that must be used on bridges and overpasses. Design began late FY11 with construction estimated to begin in FY13.

Finally, \$899,255 is included for design work on the **Barron Road East/Lakeway Extension project**. This project will extend Barron Road from State Highway 6 East at the existing Barron Road to a future intersection with the extension of Lakeway Drive. The Barron Road extension will be combined with the Lakeway Drive extension.

## Street TxDOT Projects

Projected expenditures include \$91,562 for the **Wellborn Widening Reimbursement project**. As part of an Advanced Funding Agreement (AFA) with TxDOT, the City is required to reimburse 10% of the right-of-way costs associated with the Wellborn Widening project. The majority of the reimbursement was paid in prior years, but it is anticipated that a final payment will need to be made in FY13. In addition, funds have been included in the approved budget for the design of two projects that may be eligible in the future for TxDOT funding. The first of these two projects is for the **Design of U-Turns at**

**State Highway 6 and FM 60.** This project will provide design funds for the future construction of U-Turns at the interchange in order to increase capacity and improve mobility. The design of this project is estimated to be \$600,000. A portion of the budget for this project will come from a portion of the balance of the Discovery Drive Extension project, which is complete and came in under budget. The remaining budget will come from debt that has been issued for Oversized Participation (OP). These funds were authorized as part of the 03 GOB and can be used for street and transportation projects throughout the City. Generally, these funds are used toward building increased capacity into the streets that are being constructed by developers. As there are no immediate OP projects for which these funds are needed, these funds will be used on a project for which funding has not yet been identified. If the need arises for OP funds in excess of the balance of OP funds available, the issue of CO debt will be considered. The second project is for the **Design of Raised Medians along University Drive.** This project is for the construction of raised medians and the installation of other pedestrian improvements from Eisenhower to Tarrow. The design of this project is estimated to be \$240,000. Funding for a portion of the budget for this project will come from the balance of the Discovery Drive Extension project and a portion will come from the remaining unallocated Barron Road Widening Phase II authorization.

### **Traffic Projects**

The FY13 Approved Budget includes an estimated \$1,043,830 for traffic projects throughout the City. This includes \$250,000 for the construction of a **new traffic signal at the intersection of Wellborn and F&B.** Also included is \$406,294 for the completion of a **signal at the intersection of State Highway 30 and Copperfield** and \$150,000 is included for the **upgrade of the signal at FM 2818 and Rio Grande.** This project is for the addition of pedestrian signals, pushbuttons and crosswalks to the signalized intersection; the upgrade of support structures; the addition of ADA compliant ramps; and the addition of an upgraded signal cabinet. Also included in the estimated expenditures for traffic projects is \$200,000 for **future signal projects** that may be needed in FY13. Finally, \$37,536 is included for **traffic signal communication projects.** These projects support traffic signal connectivity as well as other City data and voice services.

### **Sidewalk and Trail Projects**

The City of College Station has worked over the years to ensure adequate transportation infrastructure is constructed for pedestrians and bicyclists. The City has an adopted Bicycle, Pedestrian and Greenways Master Plan. A number of sidewalk and trail projects have been included in the FY13 Approved Budget. An estimated \$158,716 is included in FY13 for the completion of **Sidewalks on Lincoln Avenue.** This project is for the construction of sidewalks on the north side of Lincoln Avenue extending from Avenue A to University Drive. \$208,919 is estimated to be spent on the completion of **Phase II of the Hike and Bike Trail Completion project.** This project will continue the 10 foot wide multi-use trail from Welsh Avenue to the Campus Village trail to the west. The trail will also be extended from the northern connection of the Campus Village Trail through Southwest Park as part of the Southwest Park development. In addition, \$97,000 is estimated to be spent toward the completion of the **Hike and Bike Trail through Southwest Park.** This project is for the construction of a 10 foot wide hike and bike trail through Southwest Park. The budget for this portion of the project will come from budget balance remaining in the Hike and Bike Trail – Longmire Improvements project. Funds are also budgeted in the Parks and Recreation Capital Fund for the completion of the trail through Southwest Park. These two hike and bike trail projects will provide a continuous trail from Texas Avenue to Southwest Parkway. \$762,000 is projected to be used toward the construction of the **Lick Creek Hike and Bike Trail.** This project is for the construction of approximately three miles of hike and bike trails along Lick Creek between Westfield Park and Lick Creek Park. The trails will connect residential neighborhoods and CSISD property. An estimated \$784,000 will be spent toward the design and construction of **Phase II of the University Drive Pedestrian Improvements project.** This project consists of implementing the remaining phases (2 through 5) of the Pedestrian Improvements on University Drive. The project is designed to improve pedestrian travel in the Northgate area of College Station, especially to facilitate pedestrian movement across and along University Drive between Boyett Street and South College Avenue. Finally, funds in the amount of \$188,524 are estimated for the completion of the construction of the **College Main Plaza Improvements.** This project is for the construction of a pedestrian plaza with bike lane from University Drive to Patricia Street. In addition, intersection improvements will be made along Lodge Street and Patricia Street. Funding for this project came from several sources. A portion came from the balance of the Discovery Drive project, which is complete and came in under budget. The balance of the budget came from Certificates of Obligation (CO's) issued in prior years for the Police Station Improvements project (\$208,707) and the completion of the 2<sup>nd</sup> floor of the Municipal Court building (\$18,376). Use of these funds was limited to certain types of projects, but they could be used for the College Main Plaza Improvements project.

### **PARKS AND RECREATION CAPITAL PROJECTS**

In FY13, expenditures in the amount of \$4,390,276 are estimated for Parks and Recreation capital improvement projects. Included is \$116,765 for **Field Redevelopment projects.** A portion of the funds will be used for replacement and repairs to numerous athletic facilities and parks throughout the City. The funds for these projects are collected from the fees paid by

players and teams from both City leagues and outside user groups. The funds are used to pay for replacement items and facility upgrades at City athletic facilities.

An estimated expenditure of \$488,226 is included in the approved budget for the construction of **Creek View Park**. This park is adjacent to Creek View Elementary and planned improvements may include a playground, picnic pavilion, lighting, bridges, landscaping, practice ball fields and sidewalks. Funds in the amount of \$289,001 are estimated for the purchase of park land throughout the City as part of the **Neighborhood Parks Revolving Fund** project. These funds are used for acquiring properties for neighborhood parks in advance of development. An estimated \$100,000 is included for the **Lick Creek Park Iron Bridge Trail Completion** and an additional \$76,020 is included for the **Lick Creek Park Raccoon Run Trail**. A grant has been received from the Texas Parks and Wildlife Commission (TPWC) for the completion of the Lick Creek Iron Bridge Trail. The grant requires 20% matching funds toward the project. Bond funds authorized as part of the 08 GOB will be used to initially pay for the project, as well as to pay for the City's matching portion of the project. The funds received from the TPWC for the Iron Bridge Trail expenditure reimbursement will then be used for the Raccoon Run Trail project. These projects will result in the construction of compacted gravel trails over the existing dirt trails in Lick Creek Park. In addition, \$305,000 has been included for the design of the **Lincoln Center Addition**. This project is for the expansion of the Lincoln Center building. \$1,427,922 has been included for the construction of the **East District Maintenance Shop Replacement**. Current plans for the use of these funds are to expand the shop at Veterans Park in order to accommodate the needs of the Parks and Recreation Department. Finally, funds in the amount of \$1,587,342 are included to be used toward the construction of the **Lick Creek Nature Center**. This center, to be built at Lick Creek Park, will serve as a nature center for visitors who want to learn more about the park.

### **GENERAL GOVERNMENT AND CAPITAL EQUIPMENT CAPITAL PROJECTS**

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. The two main divisions within this category are public facilities and technology projects. Estimated expenditures for public facility projects in FY13 include \$215,149 for initial planning related to the **Library Expansion** project. These funds will be used to determine how to best use the funds authorized for the Library Expansion project. In addition, \$20,000 is included for the **purchase of library books**. The funds for the purchase of these books come from donations collected for this purpose.

The FY13 Approved Budget also includes a projected expenditure of \$810,134 for technology projects. Included is \$78,427 for the completion of the **Wireless Infrastructure** project. This project will allow the use of Wireless Fidelity (WiFi), by city employees in selected areas of the city, both internal to buildings and externally in designated "hot zones." The project is expected to be completed in FY13. \$55,000 is also included for the **Fiber Optic Infrastructure project**. This project will support the installation of fiber optic cable to continue expansion of the city's network to new buildings and facilities, and to permit the connection of existing facilities that are not currently on the network. \$125,000 has been estimated in FY13 for the completion of the **Network and Data Security Upgrade project**. This project will examine city wide data security standards, policies and procedures and will result in establishing guidelines and business practices that will bring the city more closely in alignment with industry best practices for information security. This project has been funded with a portion of the balance of the Radio System Replacement project, which is complete and came in under budget. An estimate of \$210,168 has been included in the approved budget for the engineering work related to the **CAD/RMS (Computer Aided Dispatch /Records Management System) Replacement** project. This project is for the replacement of all software and hardware based systems managing the information resources of the College Station Police Department. The acquisition of a newer and more enhanced system will allow for a more efficient and productive department; as well as provide the opportunity to accomplish more robust and advanced tasks. The total budget for this project is \$1,250,000 and funding for this project will come from several sources. These sources include debt in the amount of \$430,766 that remains from what was issued previously for a New City Hall. The use of these funds is limited, but they may be used toward this project. In addition, a portion of the balance of the Radio System Replacement project and the balance of the E-Mail and File System Migration project will also be used to fund the project. Finally, CO debt in the amount of \$540,000 is proposed to be issued FY14 for the remaining needed budget. Also included in the approved technology projects is the implementation of a **Time Keeping System**. This project is for the implementation of an Electronic Time Keeping System at the City. The funding for this project will come from funds transferred into the Facilities and Technology Capital Fund from the General Fund.

### **ADDITIONAL O&M COSTS**

The FY13 Approved Budget includes a number of governmental capital projects that have been recently completed and have added operations and maintenance (O&M) expense. In particular, the City's General Fund has been and will continue to be impacted by capital projects as they come on line. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the

budget process (i.e. for additional personnel). In some situations, the anticipated O&M cost is added to the base budget (i.e. additional budget for utility costs).

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Budget and Financial Reporting division in financial forecasting.

The FY13 Approved Budget includes \$62,688 for new O&M costs related to General Government CIP projects that were completed or are anticipated to be completed in FY12 or that are anticipated to be completed in FY13. Street projects for which O&M budget has been included in the approved budget include Barron Road Widening Phase II, Tauber and Stasney Rehabilitation, Victoria Avenue Extension and Royder Road. Budget has also been included for a number of traffic signal projects, such as the Signal at SH30 and Copperfield and the Signal at Wellborn and F&B. Budget has also been included in the approved budget for water utility costs related to landscaping on Wellborn Road.

Also included in the FY13 Approved Budget is budget for the O&M costs associated with several Parks and Recreation capital projects. These include Emerald Forest Park, Georgie K. Fitch Park and University Park. In addition, budget has been included for the new Concession facility at Beachy Central Park and for the trail projects at Lick Creek Park.

Funds have also been included in the FY13 Approved Budget for O&M costs related to the opening of Fire Station #6. This includes budget for an ambulance crew (nine personnel) and an engine crew (nine personnel) as well as budget for various supplies, maintenance and utility costs. The budgeting for Fire Station #6 began in FY11 in an effort to have the personnel on staff and trained in time for the opening of Fire Station #6, which is estimated for late 2012.

A more detailed sheet at the end of this section reflects the estimated O&M costs associated with the governmental capital projects. It is anticipated that the availability of funding for the O&M costs will be limited in upcoming years. Therefore, departments will continue to evaluate current operations before increases in budget will be approved. Recommendations may also be made to delay projects for which O&M funding does not exist.

**GENERAL GOVERNMENT  
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

PROJECT NUMBER	PROJECT BUDGET AMOUNT	APPROPRIATIONS THROUGH FY11	REVISED FY 11 - 12 APPROPRIATIONS	APPROVED FY 12 - 13 APPROPRIATIONS		
<b>BEGINNING FUND BALANCE:</b>			13,578,973	10,612,785		
ADDITIONAL RESOURCES:						
GENERAL OBLIGATION BONDS (03 GOB)			440,000	-		
GENERAL OBLIGATION BONDS (08 GOB)			4,890,000	6,925,000		
CERTIFICATES OF OBLIGATIONS			-	125,000		
INTRAGOVERNMENTAL TRANSFERS			382,083	1,518,134		
INTERGOVERNMENTAL TRANSFERS			300,000	-		
INVESTMENT EARNINGS			25,000	65,000		
OTHER			100,000	100,000		
SUBTOTAL ADDITIONAL RESOURCES			\$ 6,137,083	\$ 8,733,134		
TOTAL RESOURCES AVAILABLE			\$ 19,716,056	\$ 19,345,919		
<b>STREET REHABILITATION PROJECTS</b>						
3	BIRD POND ROAD REHABILITATION	ST1112	1,800,000	1,800,000	-	-
1/3	COONER STREET REHAB	ST1201	1,203,000	127,366	164,000	911,634
4	ROCK PRAIRIE RD E REHAB (BIRD POND TO FITCH)	ST1301	2,055,000	-	-	125,000
4	LUTHER STREET REHABILITATION	TBD	2,250,000	-	-	-
4	MUNSON STREET REHABILITATION	TBD	1,450,000	-	-	-
*	ROYDER/LIVE OAK IMPROVEMENTS	ST1302	125,000	-	-	125,000
CLOSED PROJECTS						
SUBTOTAL			\$ 1,927,366	\$ 164,000	\$ 1,161,634	
<b>STREET EXTENSION PROJECTS</b>						
2	OVERSIZE PARTICIPATION (OP)	ST0519	218,510	218,510	-	-
**	OP (HOLLEMAN ASSESSMENT)	ST1204	500,000	-	100,000	-
3	JONES BUTLER (PENBERTHY) EXTENSION	ST0905	3,331,118	3,331,118	-	-
3	HEALTH SCIENCE CENTER PARKWAY - PH 1B	ST1205	2,310,109	-	2,310,109	-
***	HSC PARKWAY COB REIMB for PH 1A	ST1303	472,500	-	-	472,500
3	HEALTH SCIENCE CENTER PARKWAY - PH 2A	ST1210	1,192,000	1,002,109	189,891	-
<b>ROCK PRAIRIE ROAD PROJECTS</b>						
2	ROCK PRAIRIE RD EAST - DESIGN & ROW	ST0417	2,969,000	2,969,000	-	-
3	ROCK PRAIRIE RD WEST ROW	ST1025	740,000	115,000	250,000	375,000
4	ROCK PRAIRIE ROAD WEST WIDENING	ST1304	2,407,427	-	-	427,427
3	ROCK PRAIRIE RD BRIDGE WIDENING DESIGN	ST1118	567,000	567,000	-	-
<b>BARRON ROAD PROJECTS</b>						
3	BARRON ROAD EAST/LAKEWAY	ST1101	15,135,000	210,000	1,100,000	-
**** CLOSED PROJECTS						
SUBTOTAL			\$ 8,412,737	\$ 3,950,000	\$ 1,274,927	

**GENERAL GOVERNMENT  
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**PROJECTED EXPENDITURES**

PROJECT EXPENDITURES THROUGH FY10	FY 10-11 ACTUAL	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
	21,886,547	13,578,973	10,612,785	2,715,272	848,443	540,443	327,455	109,955
	-	440,000	-	-	-	-	-	-
	700,000	3,820,000	6,925,000	6,215,000	9,200,000	6,085,000	4,000,000	-
	5,000	-	125,000	4,320,000	3,260,000	-	-	-
	-	382,083	1,518,134	-	-	-	-	-
	460,500	300,000	-	-	-	-	-	-
	85,657	100,000	65,000	20,000	10,000	5,000	2,500	2,500
	101,990	100,000	100,000	100,000	100,000	44,210	-	-
	\$ 1,353,147	\$ 5,142,083	\$ 8,733,134	\$ 10,655,000	\$ 12,570,000	\$ 6,134,210	\$ 4,002,500	\$ 2,500
	\$ 23,239,694	\$ 18,721,056	\$ 19,345,919	\$ 13,370,272	\$ 13,418,443	\$ 6,674,653	\$ 4,329,955	\$ 112,455
	-	24,121	161,721	1,614,158	-	-	-	-
	-	-	126,806	1,076,194	-	-	-	-
	-	-	100,000	1,955,000	-	-	-	-
	-	-	-	205,000	2,045,000	-	-	-
	-	-	-	205,000	1,245,000	-	-	-
	-	-	125,000	-	-	-	-	-
	1,401,918	609,015	-	-	-	-	-	-
	\$ -	\$ 1,426,039	\$ 897,542	\$ 2,915,352	\$ 2,365,000	\$ 3,290,000	\$ -	\$ -
	-	-	218,510	-	-	-	-	-
	-	-	100,000	100,000	100,000	100,000	100,000	-
	66,458	176,932	232,000	2,536,000	319,728	-	-	-
	-	-	164,000	2,146,109	-	-	-	-
	-	-	-	472,500	-	-	-	-
	-	114,000	1,078,000	-	-	-	-	-
	751,633	76,091	611,812	611,812	917,652	-	-	-
	34,721	46,406	346,936	311,937	-	-	-	-
	-	-	-	324,889	2,082,538	-	-	-
	-	629	196,360	196,360	173,651	-	-	-
	-	6,745	94,000	899,255	-	4,600,000	5,535,000	4,000,000
	4,794,139	3,134,111	100,000	-	-	-	-	-
	\$ 852,812	\$ 5,100,941	\$ 4,893,219	\$ 8,995,372	\$ 3,593,569	\$ 4,700,000	\$ 5,635,000	\$ 4,100,000

**GENERAL GOVERNMENT  
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

	<b>PROJECT NUMBER</b>	<b>PROJECT BUDGET AMOUNT</b>	<b>APPROPRIATIONS THROUGH FY11</b>	<b>REVISED FY 11 - 12 APPROPRIATIONS</b>	<b>APPROVED FY 12 - 13 APPROPRIATIONS</b>
<b>STREET TXDOT PROJECTS</b>					
5	WELLBORN WIDENING REIMBURSEMENT	ST0510	780,633	780,633	-
5	DESIGN OF U-TURNS AT SH 6 AND FM 60	ST1305	600,000	-	600,000
5	DESIGN OF RAISED MEDIANS AT UNIVERSITY	ST1306	240,000	-	240,000
	CLOSED TXDOT PROJECTS		-	-	-
	SUBTOTAL		\$ 780,633	\$ -	\$ 840,000
<b>TRAFFIC PROJECTS</b>					
2	TRAFFIC SYSTEM SAFETY IMPR.	ST0511	11,703	11,703	-
3	NEW TRAFFIC SIGNAL PROJECTS (2008 GOB)	ST1027	1,602,198	40,698	580,000
3	SIGNAL @ WELLBORN/F&B	ST1031	250,000	250,000	-
2/3	SIGNAL @ SH30/COPPERFIELD	ST1106	777,000	777,000	-
3	INTERSECTION IMP @2818/FM 60	ST1207	380,000	-	-
3	SIGNAL UPGRADE - RIO GRANDE @ 2818	ST1307	150,000	-	-
2	TRAFFIC SIGNAL COMMUNICATIONS	ST0411	65,091	65,091	-
	CLOSED PROJECTS		-	-	-
	SUBTOTAL		\$ 1,144,492	\$ -	\$ 580,000
<b>SIDEWALKS &amp; TRAILS</b>					
5	MISC. BIKE TRAILS - BIKE LOOP COMPLETION	ST9803	80,828	80,828	-
2/3	LINCOLN SIDEWALKS	ST0910	283,285	283,285	-
3	DEXTER SIDEWALKS	ST1208	200,000	-	200,000
3	HIKE AND BIKE TRAIL COMPLETION PHASE II	ST1103	379,024	379,024	-
2	HIKE AND BIKE TRAIL - SOUTHWEST PARK	ST1213	97,000	97,000	-
3	LICK CREEK HIKE AND BIKE TRAIL	ST1104	4,410,000	100,000	563,000
3	UNIVERSITY DR PEDESTRIAN IMP Ph II	ST1206	7,055,000	-	829,500
5	COLLEGE MAIN PLAZA IMPROVEMENTS	ST1113	692,000	692,000	-
	CLOSED PROJECTS		-	-	-
	SUBTOTAL		\$ 1,632,137	\$ 1,592,500	\$ 4,409,500
	CAPITAL PROJECTS SUBTOTAL		\$ 13,897,365	\$ 5,706,500	\$ 8,266,061
6	OTHER			-	135,000
	DEBT ISSUANCE COSTS			35,000	45,000
	GENERAL & ADMIN. CHARGES			368,924	342,132
	<b>TOTAL EXPENDITURES</b>			\$ 6,110,424	\$ 8,788,193
	Measurement Focus Adjustment				
	<b>ENDING FUND BALANCE:</b>			\$ 13,605,632	\$ 10,557,726

- \* Royder/Live Oak Improvements funded with General Funds to be transferred in to the Streets Capital Projects Fund in FY13.
- \*\* Estimated \$500,000 to be received through future assessments related to Holleman Extension project. Funds will not be available for expenditure until they are received.
- \*\*\* HSC Parkway COB Reimbursement for Phase 1A funded with General Funds to be transferred in to the Streets Capital Projects Fund in FY13.
- \*\*\*\* FY13 Closed Projects includes balance of ST0804 (\$6,021) - Discovery Drive Extension and balance of ST1026 (\$100,000) - Barron Road Widening Phase II.
- 1 Funded through CDBG Funds.
- 2 Indicates projects funded through 2003 G.O. Bond Authorization
- 3 Indicates projects funded through 2008 G.O. Bond Authorization
- 4 Funded with Certificates of Obligation (CO) debt and a combination of CO debt and budget balance from closed projects
- 5 Funded with budget balance from closed projects
- 6 FY13 appropriation and estimate reflect funds received from The Med to be used toward the future extension of Normand Drive.

**GENERAL GOVERNMENT  
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**PROJECTED EXPENDITURES**

<b>PROJECT EXPENDITURES THROUGH FY10</b>	<b>FY 10-11 ACTUAL</b>	<b>PROJECTED FY 11-12</b>	<b>PROJECTED FY 12-13</b>	<b>PROJECTED FY 13-14</b>	<b>PROJECTED FY 14-15</b>	<b>PROJECTED FY 15-16</b>	<b>PROJECTED FY 16-17</b>	<b>PROJECTED FY 17-18</b>
453,680	235,391	-	91,562	-	-	-	-	-
-	-	-	600,000	-	-	-	-	-
-	-	-	240,000	-	-	-	-	-
	373,817		3,875					
<b>\$ 453,680</b>	<b>\$ 609,208</b>	<b>\$ -</b>	<b>\$ 935,437</b>	<b>\$ -</b>				
-	-	11,703	-	-	-	-	-	-
-	-	-	200,000	220,000	600,000	582,198	-	-
-	-	-	250,000	-	-	-	-	-
-	451	370,255	406,294	-	-	-	-	-
-	-	-	-	380,000	-	-	-	-
-	-	-	150,000	-	-	-	-	-
27,555	-	-	37,536	-	-	-	-	-
	314,389	266,908	-	-	-	-	-	-
<b>\$ 27,555</b>	<b>\$ 314,840</b>	<b>\$ 648,866</b>	<b>\$ 1,043,830</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 582,198</b>	<b>\$ -</b>	<b>\$ -</b>
59,063	21,415	350	-	-	-	-	-	-
336	33,781	90,452	158,716	-	-	-	-	-
-	-	200,000	-	-	-	-	-	-
-	24,605	145,500	208,919	-	-	-	-	-
-	-	-	97,000	-	-	-	-	-
-	6,647	148,093	762,000	3,493,260	-	-	-	-
-	-	128,000	784,000	2,155,000	3,988,000	-	-	-
-	28,956	474,520	188,524	-	-	-	-	-
	833,960	97,805	19,364	-	-	-	-	-
<b>\$ 59,399</b>	<b>\$ 949,362</b>	<b>\$ 1,284,720</b>	<b>\$ 2,218,523</b>	<b>\$ 5,648,260</b>	<b>\$ 3,988,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>\$ 1,393,446</b>	<b>\$ 8,400,389</b>	<b>\$ 7,724,348</b>	<b>\$ 16,108,514</b>	<b>\$ 12,206,829</b>	<b>\$ 12,578,000</b>	<b>\$ 6,217,198</b>	<b>\$ 4,100,000</b>	<b>\$ -</b>
	784,190	-	135,000	-	-	-	-	-
	5,022	15,000	45,000	40,000	50,000	30,000	20,000	-
	377,517	368,924	342,132	275,000	250,000	100,000	100,000	100,000
	<b>\$ 9,567,119</b>	<b>\$ 8,108,272</b>	<b>\$ 16,630,646</b>	<b>\$ 12,521,829</b>	<b>\$ 12,878,000</b>	<b>\$ 6,347,198</b>	<b>\$ 4,220,000</b>	<b>\$ 100,000</b>
	(93,602)							
	<b>\$ 13,578,973</b>	<b>\$ 10,612,785</b>	<b>\$ 2,715,272</b>	<b>\$ 848,443</b>	<b>\$ 540,443</b>	<b>\$ 327,455</b>	<b>\$ 109,955</b>	<b>\$ 12,455</b>

**GENERAL GOVERNMENT  
PARKS AND RECREATION PROJECTS  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	APPROPRIATIONS THROUGH FY11	REVISED FY 11 - 12 APPROPRIATIONS	APPROVED FY 12 - 13 APPROPRIATIONS
<b>BEGINNING FUND BALANCE:</b>				\$1,863,949	\$496,964
ADDITIONAL RESOURCES:					
GENERAL OBLIGATION BONDS (2003 GOB)				-	-
GENERAL OBLIGATION BONDS (2008 GOB)				2,715,000	4,250,000
CERTIFICATES OF OBLIGATIONS				-	-
INTERGOVERNMENTAL TRANSFERS				-	76,020
INTRAGOVERNMENTAL TRANSFERS				-	-
INVESTMENT EARNINGS				15,000	5,000
OTHER				81,600	76,500
				<u>2,811,600</u>	<u>4,407,520</u>
SUBTOTAL ADDITIONAL RESOURCES				\$2,811,600	\$4,407,520
TOTAL RESOURCES AVAILABLE				<u>\$4,675,549</u>	<u>\$4,904,484</u>
<b>PARK PROJECTS</b>					
* FIELD REDEVELOPMENT	PK0300	ANNUAL	-	68,384	86,772
1 CREEK VIEW NEIGHBORHOOD PARK	PK0906	515,000	515,000	-	-
1 NEIGHBORHOOD PARK IMP PROJECTS	PK0910	18,325	18,325	-	-
1 NEIGHBORHOOD PARKS REVOLVING FUND	PK0912	1,000,000	1,000,000	-	-
1 BEACHY CENTRAL PARK IMPROVEMENTS	PK1001	930,000	930,000	-	-
1/2 LICK CREEK PK IRON BRIDGE TRAIL COMPL	PK1201	100,000	-	100,000	-
2 LICK CREEK PK RACCOON RUN TRAIL	PK1302	76,020	-	-	76,020
1 LINCOLN CENTER ADDITION	PK1213	4,285,000	-	75,000	350,000
1 EAST DISTRICT MAINTENANCE SHOP REP	PK1101	1,645,000	1,645,000	-	-
1 LICK CREEK NATURE CENTER	PK1102	2,495,000	100,000	2,395,000	-
<b>CLOSED PROJECTS</b>					
				<u>\$2,638,384</u>	<u>\$512,792</u>
CAPITAL PROJECTS SUBTOTAL				\$2,638,384	\$512,792
MISCELLANEOUS				-	-
DEBT ISSUANCE COST				20,000	25,000
GENERAL & ADMIN. CHARGES				43,029	40,182
<b>TOTAL EXPENDITURES</b>				<u>\$2,701,413</u>	<u>\$577,974</u>
Measurement Focus Adjustment					
<b>ENDING FUND BALANCE:</b>				<u>\$1,974,136</u>	<u>\$4,326,510</u>

\* Project funded with Field Redevelopment fees from field users

1 Indicates projects funded through 2008 G.O. Bond Authorization

2 To be funded with reimbursement from TX Parks and Wildlife Commission for grant rec'd for LC Iron Bridge Trail

**GENERAL GOVERNMENT  
PARKS AND RECREATION PROJECTS  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**PROJECTED EXPENDITURES**

PROJECT EXPENDITURES THROUGH FY10	ACTUAL FY10-11	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
	\$1,796,539	\$1,863,949	\$496,964	\$434,026	\$231,605	\$209,397	\$188,102	\$137,080
	-	-	-	-	-	-	-	-
	1,260,000	175,000	4,250,000	4,700,000	-	-	-	-
	10,000	-	-	-	-	-	-	-
	-	-	76,020	-	-	-	-	-
	235,910	-	-	-	-	-	-	-
	6,819	10,000	5,000	5,000	2,500	2,500	2,500	2,500
	73,320	75,000	76,500	78,000	79,600	81,200	82,800	84,500
	<u>\$1,586,049</u>	<u>\$260,000</u>	<u>\$4,407,520</u>	<u>\$4,783,000</u>	<u>\$82,100</u>	<u>\$83,700</u>	<u>\$85,300</u>	<u>\$87,000</u>
	<u>\$3,382,588</u>	<u>\$2,123,949</u>	<u>\$4,904,484</u>	<u>\$5,217,026</u>	<u>\$313,705</u>	<u>\$293,097</u>	<u>\$273,402</u>	<u>\$224,080</u>
	354,423	46,865	23,888	116,765	235,421	64,308	84,995	126,322
	18,958	7,316	500	488,226	-	-	-	-
	-	-	18,325	-	-	-	-	-
	429,934	276,796	4,269	289,001	-	-	-	-
	70,193	44,475	815,332	-	-	-	-	-
	-	-	-	100,000	-	-	-	-
	-	-	76,020	-	-	-	-	-
	-	75,000	305,000	3,905,000	-	-	-	-
	-	2,078	215,000	1,427,922	-	-	-	-
	-	5,658	152,000	1,587,342	-	-	-	-
	1,121,708	274,642	-	-	-	-	-	-
	<u>\$873,508</u>	<u>\$1,504,897</u>	<u>\$1,578,956</u>	<u>\$4,390,276</u>	<u>\$4,890,421</u>	<u>\$64,308</u>	<u>\$84,995</u>	<u>\$126,322</u>
	<u>\$90,000</u>	<u>\$0</u>						
	2,100	-	-	-	-	-	-	-
	9,884	5,000	40,000	45,000	-	-	-	-
	52,759	43,029	40,182	50,000	40,000	20,000	10,000	10,000
	<u>\$1,569,640</u>	<u>\$1,626,985</u>	<u>\$4,470,458</u>	<u>\$4,985,421</u>	<u>\$104,308</u>	<u>\$104,995</u>	<u>\$136,322</u>	<u>\$100,000</u>
	51,001	-	-	-	-	-	-	-
	<u>\$1,863,949</u>	<u>\$496,964</u>	<u>\$434,026</u>	<u>\$231,605</u>	<u>\$209,397</u>	<u>\$188,102</u>	<u>\$137,080</u>	<u>\$124,080</u>

**GENERAL GOVERNMENT  
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

	PROJECT BUDGET AMOUNT	APPROPRIATIONS THROUGH FY11	REVISED FY11-12 APPROPRIATIONS	APPROVED FY12-13 APPROPRIATIONS
<b>BEGINNING FUND BALANCE:</b>			\$ 10,082,614	\$ 1,575,659
ADDITIONAL RESOURCES:				
GENERAL OBLIGATION BONDS (08 GOB)			\$ -	\$ 250,000
CERTIFICATES OF OBLIGATIONS			100,000	-
INTERGOVERNMENTAL TRANSFERS			-	-
INTRAGOVERNMENTAL TRANSFERS			210,168	338,729
INVESTMENT EARNINGS			25,000	14,000
OTHER			-	-
			\$ 335,168	\$ 602,729
SUBTOTAL ADDITIONAL RESOURCES				
			\$ 10,417,782	\$ 2,178,388

**PUBLIC FACILITIES**

1	LIBRARY BOOK DONATIONS	GG9901	291,348	291,348	-	-
2	NORTHGATE IMPROVEMENTS	GG0803	180,495	180,495	-	-
3	FIRE STATION #6	GG0903	6,990,000	6,990,000	-	-
4	FIRE EMERGENCY RESPONSE ALERTING	GG1201	599,000	-	599,000	-
3	LIBRARY EXPANSION	GG1010	8,385,000	932,000	-	-
	CLOSED PROJECTS		-	-	-	-
	FACILITY PROJECTS SUBTOTAL		\$ -	\$ 599,000	\$ -	-

**TECHNOLOGY PROJECTS**

2	MDT SYSTEM REPLACEMENT	CO0701	300,000	300,000	-	-
2	WIRELESS INFRASTRUCTURE	CO0704	200,000	200,000	-	-
2	FIBER OPTIC INFRASTRUCTURE	CO0902	1,000,000	364,534	36,390	-
5	E-MAIL AND FILE SYSTEM MIGRATION	CO1201	224,500	-	224,500	-
5	NETWORK & DATA SECURITY UPGRADE	CO1202	185,000	-	185,000	-
6	CAD/RMS SYSTEM REPLACEMENT	CO1301	1,250,000	-	-	210,168
7	TIME KEEPING SYSTEM	CO1302	338,729	-	-	338,729
*	MISC IT PROJECTS	CO0801	2,810	2,810	-	-
	CLOSED PROJECTS		-	-	-	-
	IT PROJECTS SUBTOTAL		\$ 867,344	\$ 445,890	\$ 548,897	-
	CAPITAL PROJECTS SUBTOTAL		\$ 867,344	\$ 1,044,890	\$ 548,897	-

DEBT ISSUANCE COSTS			\$ 1,000	\$ 5,000
TRANSFERS			990,369	-
OTHER			-	-
GENERAL & ADMIN. CHARGES			89,118	78,246

**TOTAL EXPENDITURES** \$ 2,125,377 \$ 632,143

Measurement Focus Adjustment

**ENDING FUND BALANCE:** \$ 8,292,405 \$ 1,546,245

- 1 Funded with donations received for the purchase of library books
- 2 Funded primarily with Certificates of Obligation debt
- 3 Indicates projects funded through 2008 G.O. Bond Authorization
- 4 Funded with grant funds (\$210,168), the balance of the Fire Station #3 Relocation (\$239,409) and a portion of the balance of the Radio System Replacement project (\$149,423)
- 5 Funded with a portion of the balance of the Radio System Replacement project
- 6 Funded with 03 GOB debt issued for a New City Hall (\$430,766), a portion of the balance of the Radio System Replacement project (\$272,321), Misc IT project balances (\$6,913) and proposed CO debt (\$540,000)
- 7 Time Keeping System funded with General Funds to be transferred in to the Facilities and Technology Capital Projects Fund in FY13
- \* Miscellaneous Information Technology Projects includes balances from closed projects

**GENERAL GOVERNMENT  
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**PROJECTED EXPENDITURES**

PROJECT EXPENDITURES THROUGH FY10	FY 10-11 ACTUAL	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY16-17	PROJECTED FY17-18
	\$ 13,351,649	\$ 10,082,614	\$ 1,575,659	\$ 1,049,859	\$ 464,409	\$ 389,942	\$ 282,442	\$ 226,477
	\$ -	\$ -	\$ 250,000	\$ -	\$ 750,000	\$ 3,685,000	\$ 3,700,000	\$ -
	-	-	-	640,000	100,000	50,000	100,000	175,000
	6,900	-	-	-	-	-	-	-
	95,838	210,168	338,729	-	-	-	-	-
	53,145	35,000	14,000	10,000	5,000	2,500	2,500	2,500
	2,404	-	-	-	-	-	-	-
	\$ 158,287	\$ 245,168	\$ 602,729	\$ 650,000	\$ 855,000	\$ 3,737,500	\$ 3,802,500	\$ 177,500
	\$ 13,509,936	\$ 10,327,782	\$ 2,178,388	\$ 1,699,859	\$ 1,319,409	\$ 4,127,442	\$ 4,084,942	\$ 403,977
	197,488	40,742	20,000	20,000	13,118	-	-	-
	88,798	35,605	56,092	-	-	-	-	-
	235,735	346,625	6,407,640	-	-	-	-	-
	-	-	599,000	-	-	-	-	-
	6,919	-	-	215,149	-	744,467	3,710,000	3,708,465
	568,417	-	-	-	-	-	-	-
	\$ 528,940	\$ 991,389	\$ 7,082,732	\$ 235,149	\$ 13,118	\$ 744,467	\$ 3,710,000	\$ 3,708,465
	-	-	300,000	-	-	-	-	-
	80,980	593	40,000	78,427	-	-	-	-
	92,079	150,798	26,558	55,000	100,000	100,000	50,000	90,000
	-	-	162,347	-	-	-	-	-
	-	-	60,000	125,000	-	-	-	-
	-	-	-	210,168	1,039,832	-	-	-
	-	-	-	338,729	-	-	-	-
	-	-	-	2,810	-	-	-	-
	871,302	-	-	-	-	-	-	-
	\$ 173,059	\$ 1,022,692	\$ 588,905	\$ 810,134	\$ 1,139,832	\$ 100,000	\$ 50,000	\$ 90,000
	\$ 2,014,082	\$ 7,671,637	\$ 1,045,283	\$ 1,152,950	\$ 844,467	\$ 3,760,000	\$ 3,798,465	\$ 335,565
	\$ (191)	\$ 1,000	\$ 5,000	\$ 7,500	\$ 10,000	\$ 35,000	\$ 35,000	\$ 5,000
	1,331,832	990,369	-	-	-	-	-	-
	757	-	-	-	-	-	-	-
	92,942	89,118	78,246	75,000	75,000	50,000	25,000	25,000
	\$ 3,439,422	\$ 8,752,124	\$ 1,128,529	\$ 1,235,450	\$ 929,467	\$ 3,845,000	\$ 3,858,465	\$ 365,565
	\$ 12,100	-	-	-	-	-	-	-
	\$ 10,082,614	\$ 1,575,659	\$ 1,049,859	\$ 464,409	\$ 389,942	\$ 282,442	\$ 226,477	\$ 38,411

**Governmental Funds Capital Improvement Projects  
Estimated Operations and Maintenance Costs\***

	Projected FY13	Projected FY14	Projected FY15	Projected FY16	Projected FY17	Projected FY18	Comments
<b>Recently Completed Projects</b>							
Tauber and Stasney Rehab	4,112	4,235	4,362	4,493	4,628	4,767	Water for landscaping (maintenance added in FY12)
Victoria Avenue Extension	2,425	2,498	2,573	2,650	2,729	2,811	Water for landscaping (maintenance added in FY12)
Barron Road Widening Phase II	14,000	14,420	14,853	15,298	15,757	16,230	General street maintenance and water for landscaping
Royder Road	1,886	1,943	2,001	2,061	2,123	2,186	Water for landscaping (maintenance added in FY12)
TxDOT 2818 Grade Separation Landscaping	-	6,500	6,695	6,896	7,103	7,316	Water for landscaping
TxDOT Wellborn Rd Landscaping	6,500	6,501	6,696	6,897	7,104	7,317	Water for landscaping
New Traffic Signals	3,680	3,790	3,904	4,021	4,142	4,266	Utility costs
Emerald Forest Park	500	515	530	546	563	580	Electric for lighting (maintenance added in FY12)
Georgie K Fitch Park	500	515	530	546	563	580	Electric for lighting (maintenance added in FY12)
University Park	200	206	212	219	225	232	Maintenance and utility costs
Merry Oaks Area Lights	1,750	1,803	1,857	1,912	1,970	2,029	Electric for lighting (maintenance added in FY12)
<b>Completed Projects Subtotal</b>	<b>\$ 35,553</b>	<b>\$ 42,926</b>	<b>\$ 44,213</b>	<b>\$ 45,540</b>	<b>\$ 46,906</b>	<b>\$ 48,313</b>	
<b>Street/Traffic Projects</b>							
Bird Pond Rehab	-	5,000	5,150	5,305	5,464	5,628	General street maintenance
Cooner Street Rehab	-	1,880	1,936	1,994	2,054	2,116	General street maintenance
Jones Butler Extension	-	-	2,983	3,072	3,165	3,260	General street maintenance
Health Science Center Parkway Ph 1B	-	2,083	2,145	2,210	2,276	2,344	General street maintenance
Health Science Center Parkway Ph 2A	-	1,042	1,073	1,105	1,139	1,173	General street maintenance
Barron Road East/Lakeway Drive	-	-	-	-	-	11,543	General street maintenance
New Traffic Signals (2008 GOB)	2,045	8,241	14,624	19,152	19,727	20,319	Utility costs
Signal at Wellborn/F&B	2,045	2,106	2,170	2,235	2,302	2,371	Utility costs
Signal at SH30/Copperfield	2,045	2,106	2,170	2,235	2,302	2,371	Utility costs
Intersection Imp at 2818/FM 60	-	2,045	2,106	2,170	2,235	2,302	Utility costs
Lick Creek Hike and Bike Trail	-	-	50,266	54,774	66,480	58,412	Trail Maintenance costs
University Drive Pedestrian Improvements Ph II	-	-	-	2,700	2,781	2,864	Signal maintenance
<b>Street/Traffic Project Subtotal</b>	<b>\$ 6,135</b>	<b>\$ 24,504</b>	<b>\$ 84,623</b>	<b>\$ 96,952</b>	<b>\$ 109,923</b>	<b>\$ 114,701</b>	
<b>Parks Projects</b>							
Creek View Neighborhood Park	-	11,140	11,474	11,818	12,173	12,538	Personnel, supplies, maintenance, landscaping and utility costs
Beachy Central Park Improvements	18,300	10,849	11,174	11,510	11,855	20,211	Personnel, maintenance & concessions supplies (every 5 yrs). Utility costs in FY13 base.
Lick Creek Park Iron Bridge Trail Completion	1,350	1,391	1,432	1,475	1,519	1,565	Trail Maintenance costs
Lick Creek Park Raccoon Run Trail	1,350	1,391	1,432	1,475	1,519	1,565	Trail Maintenance costs
Lincoln Center Addition	-	-	98,050	100,992	104,021	107,142	Personnel, supplies, utility costs and facilities maintenance
East District Maintenance Shop	-	-	10,200	10,506	10,821	19,146	Maintenance and utility costs
Lick Creek Nature Center	-	-	160,425	165,238	170,195	175,301	Personnel (2 FT + temp/seasonal); supplies; utility costs; facilities maintenance; and other services
<b>Parks Project Subtotal</b>	<b>\$ 21,000</b>	<b>\$ 24,770</b>	<b>\$ 294,188</b>	<b>\$ 303,014</b>	<b>\$ 312,104</b>	<b>\$ 337,467</b>	
<b>Facility and Technology Projects</b>							
Fire Station #6	1,348,130	1,382,470	1,417,837	1,454,265	1,491,783	1,536,536	Personnel: ambulance company (9 FTE), engine company (9 FTE); vehicle maintenance and replacement; utility and landscaping service costs; and supplies
Library Expansion	-	-	-	206,000	212,180	218,545	Personnel (3 positions), supplies, utility costs, book replacement and facilities maintenance
E-mail and File System Migration	-	-	-	-	-	6,000	Server Replacement (every 5 years)
<b>Facilities and Technology Project Totals</b>	<b>\$ 1,348,130</b>	<b>\$ 1,382,470</b>	<b>\$ 1,417,837</b>	<b>\$ 1,660,265</b>	<b>\$ 1,703,963</b>	<b>\$ 1,761,082</b>	
<b>Total Estimated O&amp;M Costs</b>	<b>\$ 1,410,818</b>	<b>\$ 1,474,670</b>	<b>\$ 1,840,862</b>	<b>\$ 2,105,770</b>	<b>\$ 2,172,897</b>	<b>\$ 2,261,563</b>	

\*The Operations and Maintenance costs reflected above are estimates based on anticipated costs associated with each project. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. As the projects become better defined, the O&M estimates may be revised.

## Utility Funds

The utility funds account for revenues and expenditures in the Electric, Water and Wastewater funds. The Electric, Water and Wastewater Funds' budgets are prepared using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital. The measurement focus adjustment to arrive at Actual 2011 Working Capital is necessary because the proprietary funds' financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*.

The Electric Fund, the Water Fund and the Wastewater Fund account for the operation and maintenance of these Utility services that are self-supported by user fees.

Utility Revenue Bonds are traditionally issued to provide for capital expansion and replacements for the various utility services. In FY12, Certificates of Obligation were issued in lieu of utility revenue bonds. In FY13, either Utility Revenue Bonds or Certificates of Obligation will be issued for Utility capital projects. Funds in the amount of \$11,125,000 are projected to be issued for Electric capital projects, \$3,900,000 is projected for Water capital projects and \$8,250,000 is projected for Wastewater capital projects.

### Electric Fund

The FY13 Electric Fund revenue is estimated to be \$99,069,410. This is a 1.75% increase from the FY12 year end estimate of \$97,369,322. While hot and dry weather was seen in the early part of FY12, more mild weather occurred in the winter and spring. The FY13 revenue estimate is slightly higher than the FY12 year-end estimate and is intended to reflect more typical weather patterns. No rate increase is included in the Electric Fund in FY13.

FY13 operating expenditures in the Electric Fund are projected to be \$87,720,447. This includes approximately \$230,000 that was not included in the FY13 operating expenditures that were reflected in the proposed budget. This additional budget is for salary and benefits related to Electric Fund pay structure changes that were under review at the time the proposed budget was developed. The operating expenditures reflect a 0.79% increase over the FY12 revised budget. Two Service Level Adjustments (SLAs) are included in the FY13 Approved Budget. The first SLA, in the amount of \$107,500, is for the addition of a Compliance Officer position. This position will be responsible for tracking and keeping current with all compliance related regulations and will be the primary contact for all of the regulatory authorities associated with compliance. A second SLA, in the amount of \$104,500, has been approved for the addition of a SCADA Analyst position. This position will provide the IT support needed to meet the cyber and physical security compliance requirements set forth by the North American Electric Reliability Corporation (NERC) and the Texas Reliability Entity (Texas RE).

In addition to the SLAs, two additions were made to the base budget in order to ensure compliance with regulatory authorities. The first base budget addition, in the amount of \$25,000, is for the addition of budget for NERC required transmission operator training. The additional budget is for the Dispatch Operations personnel to attend the annual Electric Reliability Council of Texas (ERCOT) Operations Seminar and ERCOT Black Start Training and Simulation. The budget will also be used for the System Operations Success Standards Always Current, which is an internet based training program that focuses on the NERC Reliability Standards. A second addition to the base budget, in the amount of \$54,000, is to offset an increase in ERCOT Wide Area Network (WAN) charges. To maintain system connectivity with the Electric Reliability Council of Texas (ERCOT), CSU connects through T1 data circuits to the WAN that ERCOT supports. As of December 2011, ERCOT increased the WAN fees associated with each T1 connection. In addition to this increase, CSU was also required to build a backup Operations center to meet Federal requirements which necessitated the installation of another T1 / WAN connection to ERCOT. As a result, the monthly ERCOT WAN fees have increased and budget has been added to account for this increase.

The FY13 estimated non-operating expenditures are \$11,281,714 or 3.63% below the FY12 revised non-operating budget. This is primarily due to a decrease in the transfer that is made from the Electric Fund to the General Fund. For FY13, this transfer has been reduced by \$1,000,000. The transfer was reduced an additional \$2,000,000 in FY12. The FY13 estimated ending working capital is anticipated to increase 0.88% when compared to the FY12 estimated ending working capital. This is due, in part, to the aforementioned reduction in the transfer to the General Fund. In addition, the working capital is projected to increase over the next several years in order to meet the 15% reserve policy.

### Water Fund

Water Fund revenue for FY13 is estimated to be \$14,170,230. This is a 3.91% decrease from the FY12 year end estimate of \$14,746,598. The FY12 year end estimate reflects the drought conditions that remained in the early part of FY12. The estimates for the latter part of the year reflect more typical water usage. Customer growth in FY13 is projected to be 3% based on historical trends, overall economic indicators and population projections; however, as mentioned above, weather

conditions impact water consumption. No rate increase is included for residential and commercial users the Water Fund in FY13.

FY13 operating expenditures in the Water Fund are projected to be \$6,575,625 or 3.62% above the FY12 revised budget. A portion of this is related to increased costs in Production and Distribution, which includes the addition of three approved SLAs. The first SLA, in the amount of \$100,000, is for the removal, inspection, refurbishment (as needed) and re-installation of three transfer pumps located at the Sandy Point Pump Station. This is consistent with an approximate 8-10 year cycle for routine maintenance of the transfer pumps. The second SLA is for the recoating of a large section of the Park Place Elevated Storage Tank. While the type of coating used on the interior and exterior normally has a 20+ year service life, the annual inspection has indicated that a large section of the center column coating, which is immersed in the tank, has failed. Allowing the failed area to corrode until it is appropriate to replace the entire coating would result in unacceptable structural damage. This repair, estimated to cost \$50,000, will extend the existing coating for its full service life without the likelihood of structural damage to the tank. Finally, the third SLA, in the amount of \$21,500, is to cover the cost of street repairs that are needed following water utility repairs. Historically, these repairs have been paid for by the Public Works Department. In FY12, it was determined that these costs should be paid by the appropriate utility, and the budget in the Water Fund was increased accordingly. The costs, however, are estimated to exceed the amount budgeted. This increase is to provide for the additional budget needed for these repairs.

The FY13 non-operating expenditures are \$10,112,691 or 24.38% higher the FY12 revised non-operating budget. This is primarily due to an increase from \$1,950,000 to \$3,600,000 in the amount budgeted to be transferred in FY13 to the capital budget for capital projects. These funds are transferred in lieu of additional debt issuance. A portion of this is due to the additional revenue that was received due to the drought conditions in FY11 and the beginning of FY12. The FY13 estimated ending working capital is anticipated to decrease 54.97% when compared to the FY12 estimated ending working capital. This is due primarily to the anticipated \$3,600,000 transfer to the Water capital projects fund. Fund balance above the required 15% reserve is transferred to the capital fund to be used in lieu of the issuance of additional debt for Water capital projects.

## **Wastewater Fund**

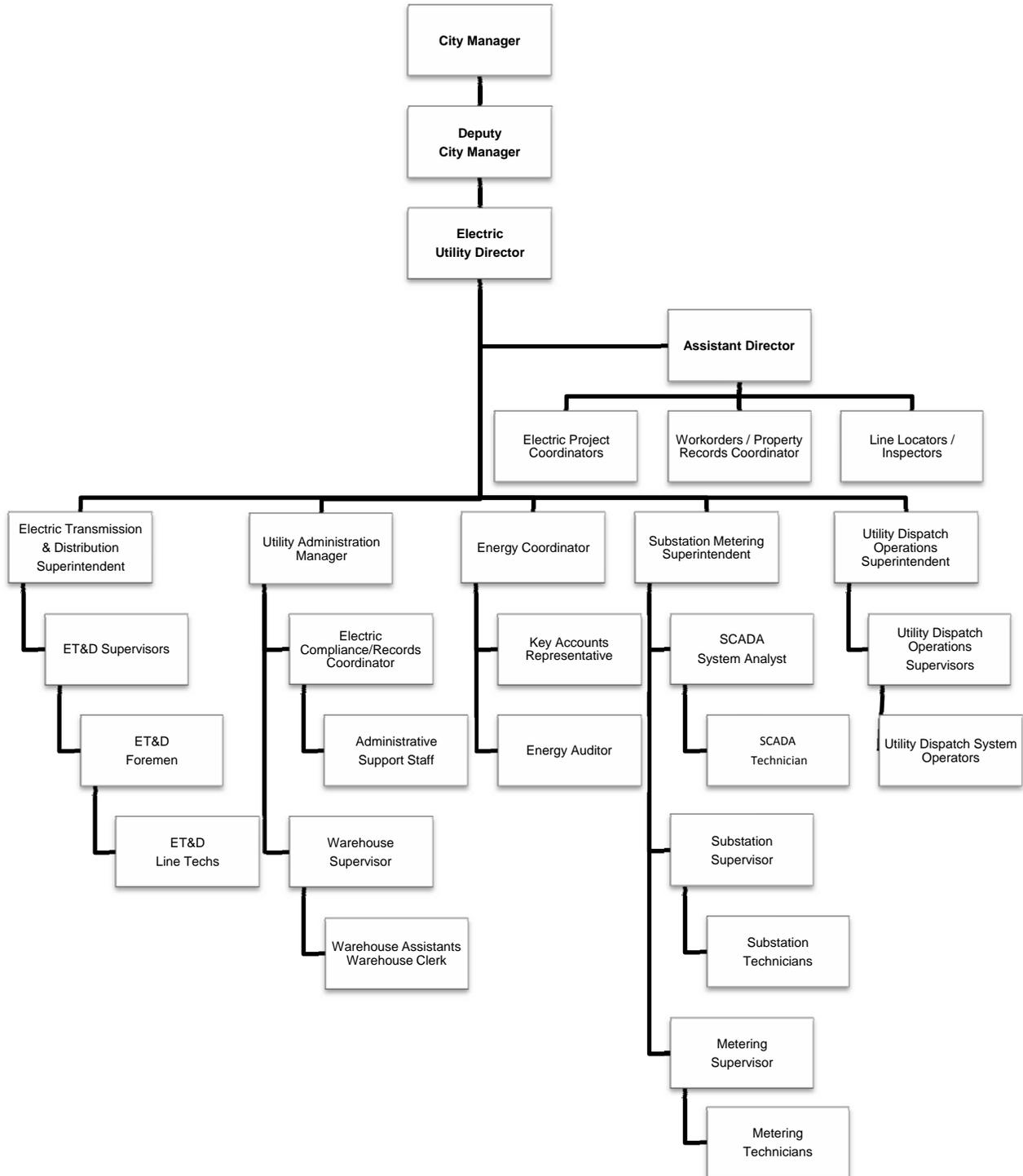
The total Wastewater Fund revenue for FY13 is estimated to be \$13,614,316. This is a 5.63% increase over the FY12 year end estimate of \$12,888,346. A rate increase of 5% is included for the Wastewater Fund in the FY13 Approved Budget to meet the operating, non-operating, capital and debt service coverage requirements in the Fund.

Wastewater Fund Approved operating expenditures in FY13 are \$6,625,012 or 1.35% greater than the FY12 revised budget of \$6,536,932. The majority of this is due to the addition of two approved SLAs. The first, in the amount of \$90,000, is for a nutrient removal evaluation of the Carters Creek and Lick Creek Wastewater Treatment Plants. This study will evaluate the liquid and solid streams at the treatment plants to identify operational changes and facility upgrades needed to meet a future anticipated total phosphorus and nitrogen discharge limits. The results of this report will aid the Water Services Department in determining capital budgets and future plant layouts. The second SLA, in the amount of \$21,500, is to cover the cost of street repairs that are needed following wastewater utility repairs. Historically, these repairs have been paid for by the Public Works Department. In FY12, it was determined that these costs should be paid by the appropriate utility, and the budget in the Wastewater Fund was increased accordingly. The costs, however, are estimated to exceed the amount budgeted. This increase is to provide for the additional budget needed for these repairs.

FY13 Approved Wastewater Fund non-operating expenditures are budgeted at \$9,441,284 or 45.45% above the FY12 revised non-operating budget. This is primarily due to an increase from \$1,120,000 to \$3,775,000 in the amount budgeted to be transferred in FY13 to the capital budget for capital projects. These funds are transferred in lieu of additional debt issuance. The FY13 estimated ending working capital is anticipated to decrease 56.98% when compared to the FY12 estimated ending working capital. This is due primarily to the anticipated \$3,775,000 transfer to the Wastewater capital projects fund. Fund balance above the required 15% reserve is transferred to the capital fund to be used in lieu of the issuance of additional debt for Wastewater capital projects.

# ELECTRIC UTILITY

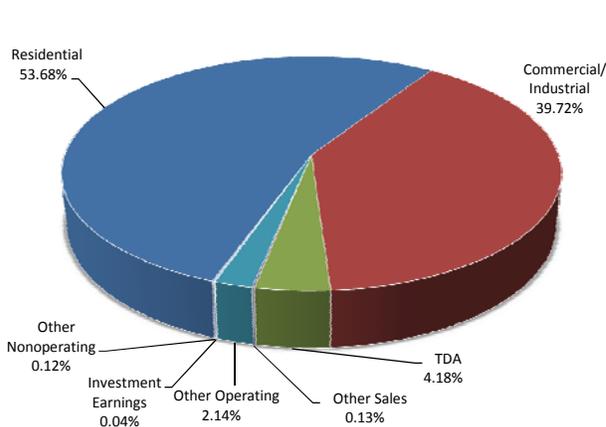
CITY OF COLLEGE STATION



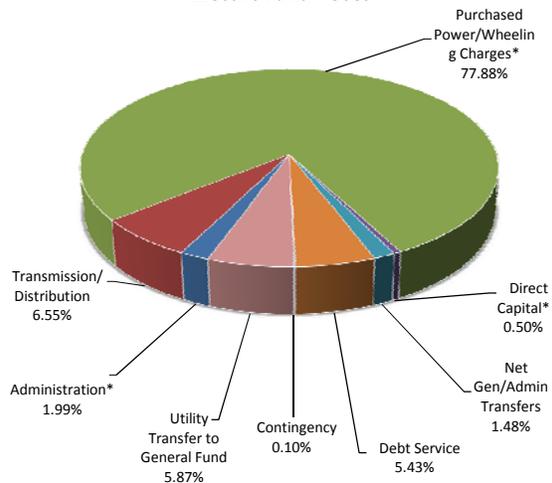
**City of College Station  
Electric Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12-FY13
<b>REVENUES</b>						
Residential	\$ 55,084,652	\$ 53,410,000	\$ 51,646,562	\$ 53,179,940	\$ 53,179,940	-0.43%
Commercial/Industrial	38,201,186	38,527,000	37,599,150	39,350,980	39,350,980	2.14%
TDA	5,335,105	5,156,000	4,754,029	4,141,880	4,141,880	-19.67%
Other Sales	116,712	126,000	121,499	123,930	123,930	-1.64%
Other Operating	2,003,442	2,190,000	2,074,196	2,115,680	2,115,680	-3.39%
Investment Earnings	23,547	90,500	40,000	40,000	40,000	-55.80%
Other Nonoperating	1,135,555	1,124,286	1,133,886	117,000	117,000	-89.59%
<b>Total Revenues</b>	<b>\$ 101,900,199</b>	<b>\$ 100,623,786</b>	<b>\$ 97,369,322</b>	<b>\$ 99,069,410</b>	<b>\$ 99,069,410</b>	<b>-1.54%</b>
<b>EXPENDITURES AND TRANSFERS</b>						
Administration*	\$ 1,673,550	\$ 1,837,294	\$ 1,762,199	\$ 1,849,225	\$ 1,970,517	7.25%
Transmission/Distribution*	5,445,990	6,226,383	6,123,312	6,368,761	6,687,644	7.41%
Purchased Power/Wheeling Charges*	78,576,996	76,952,438	76,952,945	77,104,000	77,104,000	0.20%
Direct Capital*	174,205	422,000	361,758	486,000	493,500	16.94%
Net Gen/Admin Transfers	1,516,959	1,592,098	1,592,098	1,464,786	1,464,786	-8.00%
Other	183,662	-	-	-	-	N/A
<b>Total Operating, Expenditures and Transfers</b>	<b>\$ 87,571,362</b>	<b>\$ 87,030,213</b>	<b>\$ 86,792,312</b>	<b>\$ 87,272,772</b>	<b>\$ 87,720,447</b>	<b>0.79%</b>
<b>NONOPERATING EXPENDITURES</b>						
Debt Service	\$ 4,429,572	\$ 4,847,213	\$ 4,643,662	\$ 5,371,823	\$ 5,371,823	10.82%
Contingency	-	50,000	50,000	100,000	100,000	100.00%
Utility Transfer to General Fund	7,309,891	6,809,891	6,809,891	5,809,891	5,809,891	-14.68%
Capital Projects Funding	886,953	-	-	-	-	
<b>Total Non Operating Expenditures</b>	<b>\$ 12,626,416</b>	<b>\$ 11,707,104</b>	<b>\$ 11,503,553</b>	<b>\$ 11,281,714</b>	<b>\$ 11,281,714</b>	<b>-3.63%</b>
<b>Total Expenditures and Transfers</b>	<b>\$ 100,197,778</b>	<b>\$ 98,737,317</b>	<b>\$ 98,295,865</b>	<b>\$ 98,554,486</b>	<b>\$ 99,002,161</b>	<b>0.27%</b>
<b>Increase/Decrease in Working Capital, modified accrual budgetary basis</b>	<b>\$ 1,702,421</b>	<b>\$ 1,886,469</b>	<b>\$ (926,543)</b>	<b>\$ 514,924</b>	<b>\$ 67,249</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ 2,544,114</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 4,284,424</b>	<b>\$ 8,530,959</b>	<b>\$ 8,530,959</b>	<b>\$ 7,604,416</b>	<b>\$ 7,604,416</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 8,530,959</b>	<b>\$ 10,417,428</b>	<b>\$ 7,604,416</b>	<b>\$ 8,119,340</b>	<b>\$ 7,671,665</b>	

**Electric Fund - Sources**



**Electric Fund - Uses**



\*Administration, Transmission/Distribution, Purchased Power/Wheeling Charges and Direct Capital make up the Operations & Maintenance portion of the Electric Budget.

**City of College Station  
Electric Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Warehouse	\$ 245,359	\$ 250,046	\$ 238,225	\$ 243,910	\$ 244,142	-2.36%
Operations Administration	1,428,191	1,587,248	1,523,974	1,605,315	1,726,215	8.76%
Substations	70,683	231,374	226,197	285,374	287,874	24.42%
Utility Dispatch	33,138	33,273	31,995	58,273	58,273	75.14%
Engineering & Design	203,833	208,591	203,884	258,591	258,591	23.97%
Energy Conservation	311,880	332,371	293,014	332,371	332,371	0.00%
Transmission / Distribution	4,826,456	5,420,774	5,368,222	5,434,152	5,750,695	6.09%
Purchased Power/Wheeling Charges	78,576,996	76,952,438	76,952,945	77,104,000	77,104,000	0.20%
Direct Capital	174,205	422,000	361,758	486,000	493,500	16.94%
<b>TOTAL</b>	<b>\$ 85,870,741</b>	<b>\$ 85,438,115</b>	<b>\$ 85,200,214</b>	<b>\$ 85,807,986</b>	<b>\$ 86,255,661</b>	<b>0.96%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 4,872,014	\$ 5,143,129	\$ 5,113,996	\$ 5,260,700	\$ 5,691,375	10.66%
Supplies	342,221	541,561	496,242	564,335	565,835	4.48%
Maintenance	182,137	185,038	172,032	185,038	185,038	0.00%
Purchased Services	1,427,501	1,905,861	1,835,553	1,919,825	1,927,825	1.15%
Direct Capital	174,205	422,000	361,758	486,000	493,500	0.00%
Purchased Power/Wheeling Charges	78,576,996	76,952,438	76,952,945	77,104,000	77,104,000	0.20%
Other Purchased Services	295,667	288,088	267,688	288,088	288,088	0.00%
<b>TOTAL</b>	<b>\$ 85,870,741</b>	<b>\$ 85,438,115</b>	<b>\$ 85,200,214</b>	<b>\$ 85,807,986</b>	<b>\$ 86,255,661</b>	<b>0.96%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Warehouse / Operations Administration	10.50	10.50	9.50	9.50	10.50	10.53%
Transmission / Distribution Administration	58.00	58.00	58.00	58.00	59.00	1.72%
<b>TOTAL</b>	<b>68.50</b>	<b>68.50</b>	<b>67.50</b>	<b>67.50</b>	<b>69.50</b>	<b>2.96%</b>

Service Level Adjustments	One- Time	Recurring	Total
Electric Utilities Compliance Officer	\$ 5,400	\$ 102,100	\$ 107,500
Electric Utilities SCADA IT Analyst	5,000	99,500	104,500
<b>Electric Total</b>	<b>\$ 10,400</b>	<b>\$ 201,600</b>	<b>\$ 212,000</b>

**PERFORMANCE MEASURES - ELECTRIC FUND**

**DEPARTMENT DESCRIPTION**

The Electric Utility Services department provides for the timely expansion of the electric distribution and transmission system to meet the growth needs within its certification area; ensures the safety of the public and employees by providing a highly reliable power delivery system, maintaining and upgrading the electric system, and providing education and training; and provides value to our customers by providing excellent customer service, quick response to outages, a competitive cost for services, and various energy related services and programs.

<b>STRATEGIC GOAL:</b>	<b>Meet budgetary and regulatory goals and requirements.</b>					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Meet budget requirements and provide projections.</b>	I, II, VI					
Over/Under Budget		Efficiency	MEET	MEET	MEET	MEET
<b>Meet compliance goals and requirements.</b>	I, II, VI					
Quarterly review		Effectiveness	MEET	MEET	MEET	MEET

<b>STRATEGIC GOAL:</b>	<b>Provide customers with a reliable, energy efficient electric system.</b>					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Meet reliability indices.</b>	I, II, IV, VI					
Over/Under Guidelines		Effectiveness	N/A	MEET	MEET	MEET
<b>Meet energy efficiency goals.</b>	I, II, III, VI					
Quarterly review		Effectiveness	N/A	MEET	MEET	MEET

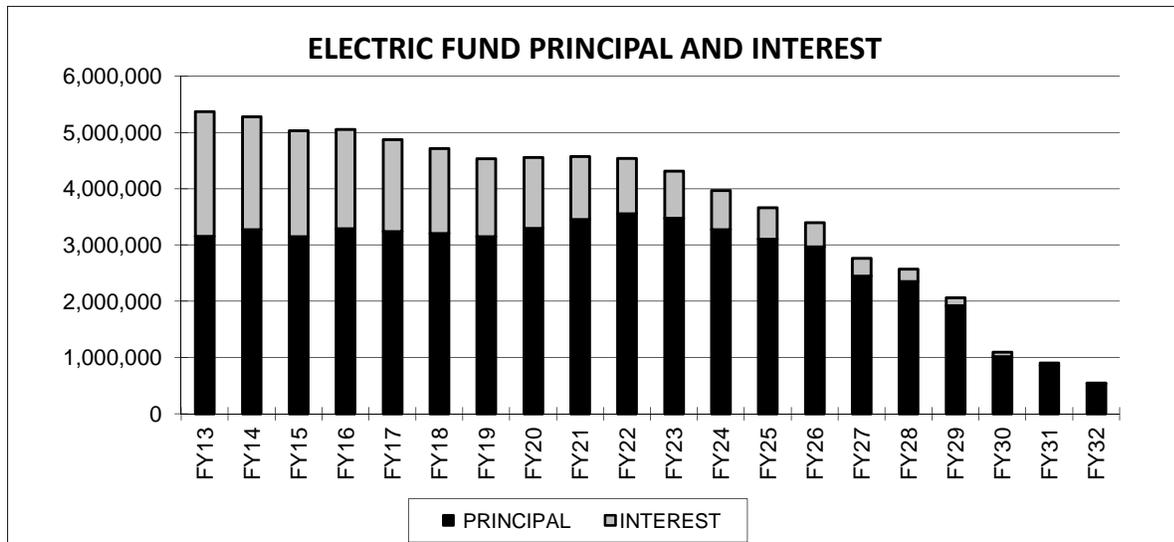
<b>STRATEGIC GOAL:</b>	<b>Ensure safety of the public and employees.</b>					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations		Comments (if applicable):			
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Provide effective safety programs and maintain safe facilities.</b>	I, II, III, VI					
Quarterly Review		Effectiveness	N/A	MEET	MEET	MEET

\*STRATEGIC PLAN PRIORITIES (Detailed explanation available in Executive Summary)

- |  |                             |
|--|-----------------------------|
| I. Financially Sustainable City                | IV. Diverse Growing Economy |
| II. Providing Core Services and Infrastructure | V. Improving Mobility       |
| III. Neighborhood Integrity                    | VI. Sustainable City        |

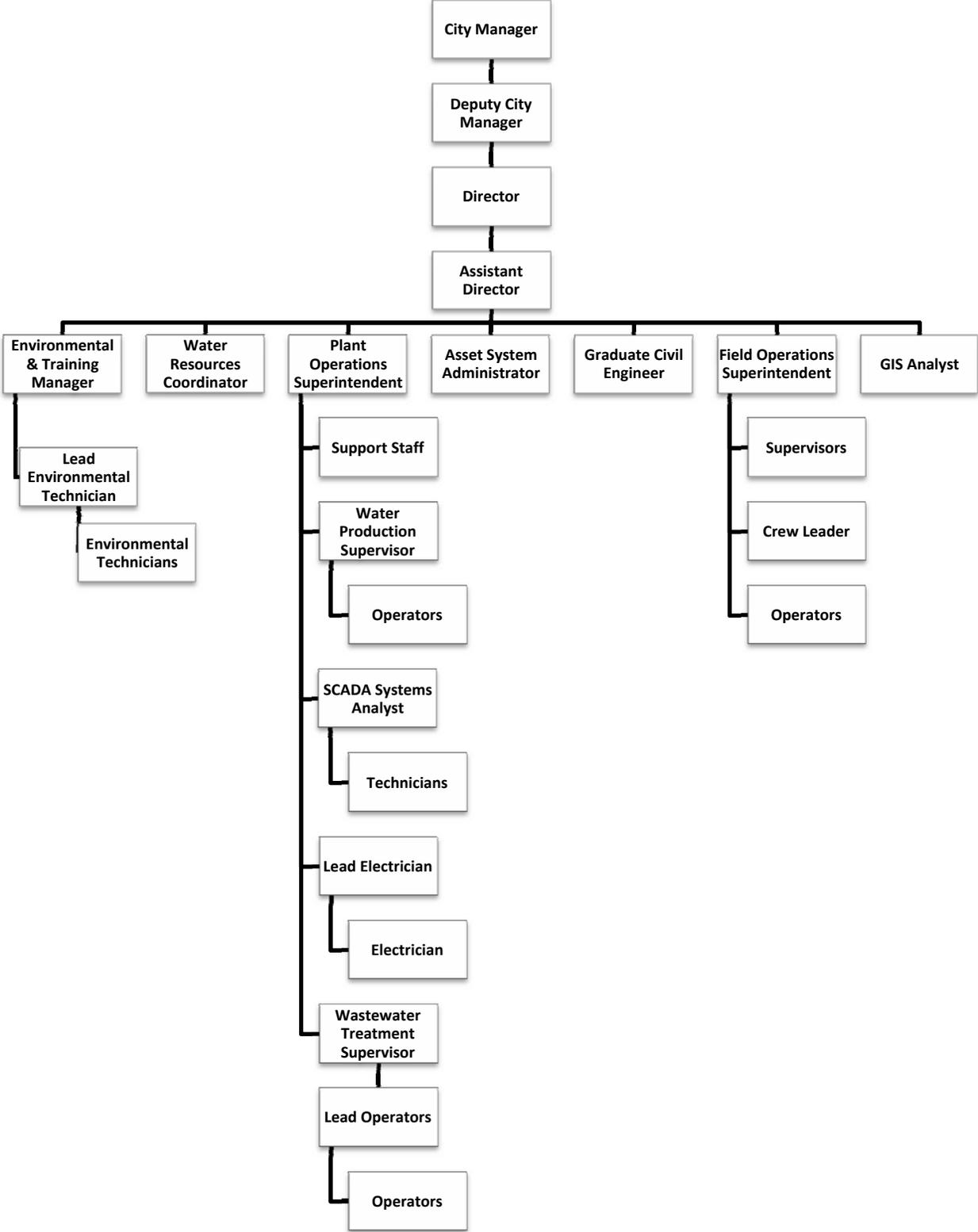
## Debt Service Requirements Electric Fund All Electric URB, GO and CO Series

FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY13	3,153,296	2,218,527	5,371,823	54,727,174
FY14	3,276,067	2,005,378	5,281,445	51,573,878
FY15	3,146,972	1,886,778	5,033,750	48,297,811
FY16	3,293,550	1,763,693	5,057,243	45,150,839
FY17	3,237,552	1,637,114	4,874,666	41,857,289
FY18	3,205,141	1,511,648	4,716,789	38,619,737
FY19	3,149,069	1,388,794	4,537,863	35,414,596
FY20	3,294,638	1,261,062	4,555,700	32,265,527
FY21	3,452,646	1,123,962	4,576,608	28,970,889
FY22	3,558,325	979,857	4,538,182	25,518,243
FY23	3,480,011	833,125	4,313,136	21,959,918
FY24	3,276,023	691,877	3,967,900	18,479,907
FY25	3,105,489	558,165	3,663,654	15,203,884
FY26	2,965,956	430,402	3,396,358	12,098,395
FY27	2,447,439	319,585	2,767,024	9,132,439
FY28	2,350,000	222,779	2,572,779	6,685,000
FY29	1,925,000	137,255	2,062,255	4,335,000
FY30	1,015,000	81,936	1,096,936	2,410,000
FY31	860,000	45,765	905,765	1,395,000
FY32	535,000	13,375	548,375	535,000



# WATER SERVICES

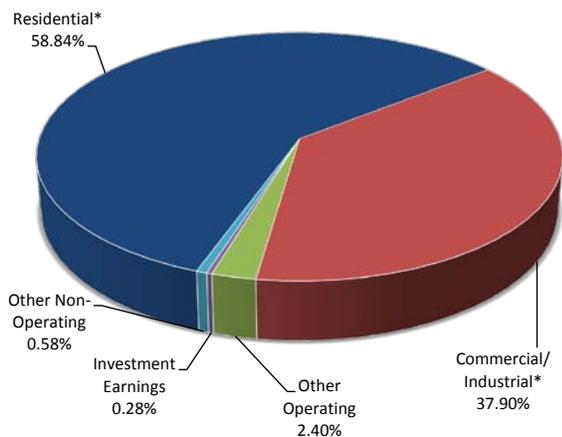
CITY OF COLLEGE STATION



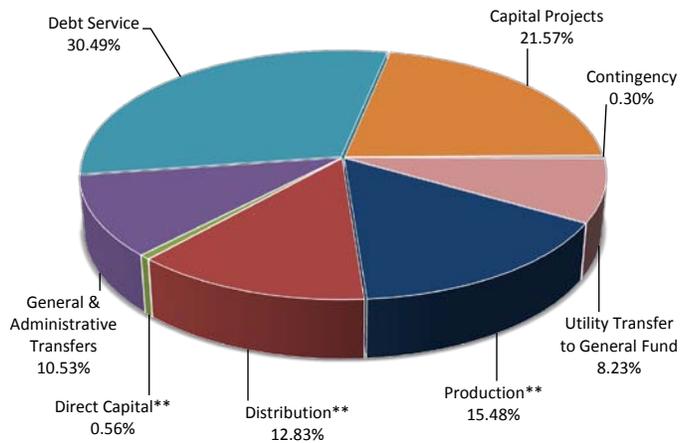
**City of College Station  
Water Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Residential*	\$ 10,210,875	\$ 8,081,000	\$ 8,633,956	\$ 8,337,650	\$ 8,337,650	3.18%
Commercial/ Industrial*	6,632,105	5,214,000	5,662,642	5,370,580	5,370,580	3.00%
Other Operating	285,376	330,000	330,000	340,000	340,000	3.03%
Investment Earnings	36,465	75,000	40,000	40,000	40,000	-46.67%
Other Non-Operating	138,020	80,000	80,000	82,000	82,000	2.50%
<b>Total Revenues</b>	<b>\$ 17,302,841</b>	<b>\$ 13,780,000</b>	<b>\$ 14,746,598</b>	<b>\$ 14,170,230</b>	<b>\$ 14,170,230</b>	<b>2.83%</b>
<b>EXPENDITURES AND TRANSFERS</b>						
Production**	\$ 2,388,198	\$ 2,403,768	\$ 2,410,239	\$ 2,482,498	\$ 2,582,809	7.45%
Distribution**	2,073,750	2,031,083	2,144,801	2,068,849	2,141,852	5.45%
Direct Capital**	61,802	93,025	75,000	93,025	93,025	0.00%
General & Administrative Transfers	1,664,893	1,818,031	1,818,031	1,757,939	1,757,939	-3.31%
Other	66,190	-	-	-	-	N/A
<b>Total Operating Expenditures &amp; Transfers</b>	<b>\$ 6,254,833</b>	<b>\$ 6,345,907</b>	<b>\$ 6,448,071</b>	<b>\$ 6,402,311</b>	<b>\$ 6,575,625</b>	<b>3.62%</b>
<b>NONOPERATING EXPENDITURES</b>						
Economic Development	\$ 12,500	\$ -	\$ -	\$ -	\$ -	N/A
Debt Service	4,935,251	4,796,645	4,796,645	5,088,691	5,088,691	6.09%
Capital Projects	4,343,660	1,950,000	4,250,000	3,600,000	3,600,000	84.62%
Other	1,650	-	-	-	-	N/A
Contingency	-	50,000	-	50,000	50,000	0.00%
Utility Transfer to General Fund	1,295,000	1,333,850	1,333,850	1,374,000	1,374,000	3.01%
<b>Total Nonoperating Expenditures</b>	<b>\$ 10,588,061</b>	<b>\$ 8,130,495</b>	<b>\$ 10,380,495</b>	<b>\$ 10,112,691</b>	<b>\$ 10,112,691</b>	<b>24.38%</b>
<b>Total Expenditures &amp; Transfers</b>	<b>\$ 16,842,894</b>	<b>\$ 14,476,402</b>	<b>\$ 16,828,566</b>	<b>\$ 16,515,002</b>	<b>\$ 16,688,316</b>	<b>15.28%</b>
<b>Increase/Decrease in Working Capital, modified accrual budgetary basis</b>	<b>\$ 459,947</b>	<b>\$ (696,402)</b>	<b>\$ (2,081,968)</b>	<b>\$ (2,344,772)</b>	<b>\$ (2,518,086)</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ 641,722</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 5,561,287</b>	<b>\$ 6,662,956</b>	<b>\$ 6,662,956</b>	<b>\$ 4,580,988</b>	<b>\$ 4,580,988</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 6,662,956</b>	<b>\$ 5,966,554</b>	<b>\$ 4,580,988</b>	<b>\$ 2,236,216</b>	<b>\$ 2,062,902</b>	

**Water Fund - Sources**



**Water Fund - Uses**



\*In FY11, the account coding for multi-family customers was changed from residential to commercial/industrial, which resulted in a shift from residential to commercial/industrial in the categorization of the revenue.

\*\*Production, Distribution and Direct Capital make up the Operations & Maintenance portion of the Water Budget.

**City of College Station  
Water Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Production	\$2,388,198	\$2,403,768	\$2,410,239	\$ 2,482,498	\$2,582,809	7.45%
Distribution	2,073,750	2,031,083	2,144,801	2,068,849	2,141,852	5.45%
Direct Capital	61,802	93,025	75,000	93,025	93,025	0.00%
<b>TOTAL</b>	<b>\$4,523,750</b>	<b>\$4,527,876</b>	<b>\$4,630,040</b>	<b>\$ 4,644,372</b>	<b>\$4,817,686</b>	<b>6.40%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$1,720,614	\$1,773,534	\$1,796,604	\$ 1,816,589	\$1,818,403	2.53%
Supplies	580,208	486,642	573,000	510,844	682,344	40.21%
Maintenance	75,322	85,419	72,882	85,419	85,419	0.00%
Purchased Services	1,898,735	1,879,256	1,897,554	1,934,495	1,934,495	2.94%
Other Purchased Services	187,069	210,000	215,000	204,000	204,000	0.00%
Direct Capital	61,802	93,025	75,000	93,025	93,025	0.00%
<b>TOTAL</b>	<b>\$4,523,750</b>	<b>\$4,527,876</b>	<b>\$4,630,040</b>	<b>\$ 4,644,372</b>	<b>\$4,817,686</b>	<b>6.40%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Production	5.00	5.00	5.00	5.00	5.00	0.00%
Distribution	24.00	24.50	23.00	23.00	23.00	0.00%
<b>TOTAL</b>	<b>29.00</b>	<b>29.50</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>0.00%</b>

Service Level Adjustments	One -Time	Recurring	Total
Park Place Elevated Storage Tank Coating	\$ 50,000	\$ -	\$ 50,000
Pump Rehab at Sandy Point Pump Station	100,000	-	100,000
Utility Cut Street Repairs	-	21,500	21,500
<b>Water Services Total</b>	<b>\$ 150,000</b>	<b>\$ 21,500</b>	<b>\$ 171,500</b>

**PERFORMANCE MEASURES - WATER OPERATIONS**

**DEPARTMENT DESCRIPTION**

The Water Services Department's licensed professional staff provides safe, dependable, and palatable drinking water to all customers in the City's service area. The water system includes water wells, cooling towers, transfer pump station, transmission lines, ground storage reservoirs, high service pump station, elevated storage tanks, water distribution lines and meters.

<b>STRATEGIC GOAL:</b>	Core Services and Infrastructure - Maintain program accreditations					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations					
<b>OBJECTIVE:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Full accreditation from the American Public Works Association (APWA)</b>	II	Effectiveness				
Full or Partial Accreditation vs. None			None	Full	Full	Full

<b>STRATEGIC GOAL:</b>	Core Services and Infrastructure - Meet or exceed all State/Federal standards					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations					
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Compliance with all Water Quality requirements</b>	II	Effectiveness				
Percent of water sold meeting standards			100%	100%	100%	100%
<b>Compliance with all Reporting Requirements</b>	II	Effectiveness				
Percent of reports filed timely			100%	100%	100%	100%
<b>Minimize Unaccounted Water</b>	II	Effectiveness				
Percent should be below 10%			5%	4%	4%	4%

<b>STRATEGIC GOAL:</b>	Core Services and Infrastructure - Plan for and invest in infrastructure, facilities, services, personnel, and equipment necessary to meet projected needs and opportunities.					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations					
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Average per capita daily water usage below 140 gallons</b>	II	Efficiency				
GPCD over past 12 month period			150	140	140	140
<b>Peak-Day water demands below 90%</b>	II	Output				
As a percent of max day			94%	85%	85%	85%
<b>Annual Water demands below 85%</b>	II	Output				
Percent demand hits of 22,626 af/yr Max			72%	70%	70%	70%

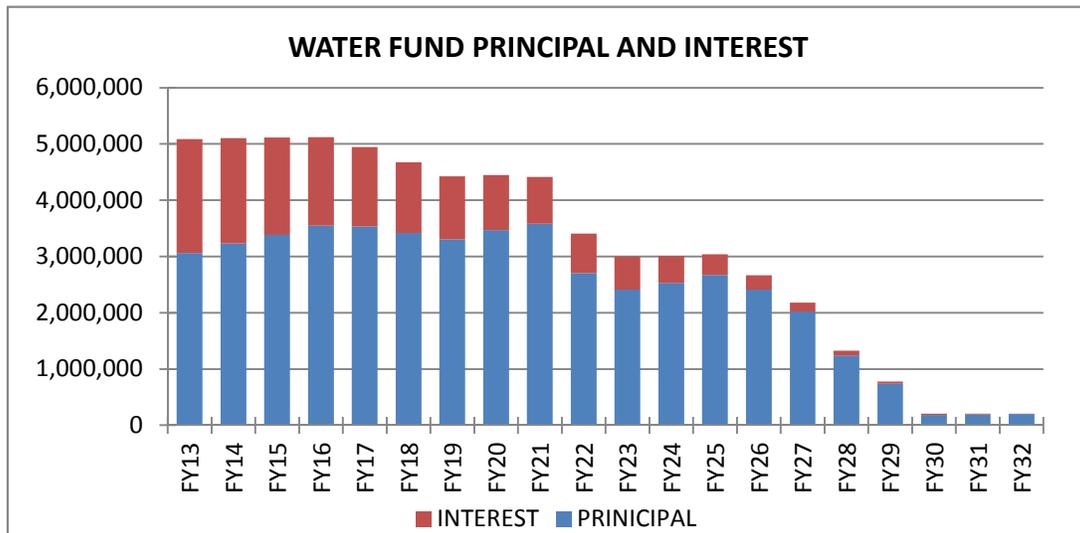
<b>STRATEGIC GOAL:</b>	Core Services and Infrastructure - Continued use of technology to more effectively and efficiently deliver service to citizens.					
<b>Reporting Frequency:</b>	Quarterly					
<b>Trend:</b>	↑ at or above expectations					
<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>American Water Works Association (AWWA) status best technology practices</b>	II	Effectiveness				
Top rating is "Best in Class"			Best	Best	Best	Best
<b>100% electronic iPerl meters installed</b>	II	Efficiency				
Actual percentage of iPerl meters			11%	14%	14%	17%
<b>Provide Excellent Customer Service</b>	II	Effectiveness				
Citizen Survey Quality Rating Excellent/Good			NA	92%	92%	92%

**\*STRATEGIC PLAN PRIORITIES** (Detailed explanation available in Executive Summary)

I. Financially Sustainable City	IV. Diverse Growing Economy
II. Providing Core Services and Infrastructure	V. Improving Mobility
III. Neighborhood Integrity	VI. Sustainable City

## Debt Service Requirements Water Fund All Water URB, GO and CO Series

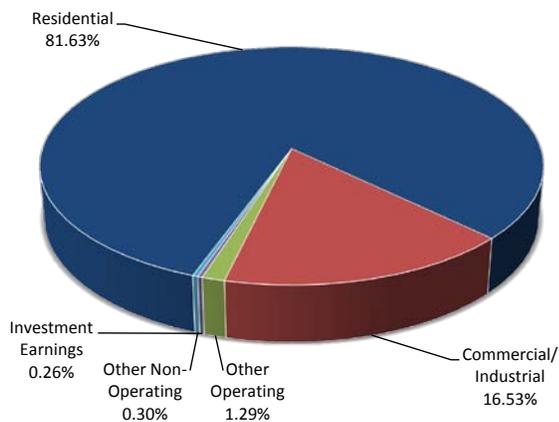
FISCAL YEAR	PRINICIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY13	3,063,463	2,025,228	5,088,691	47,840,449
FY14	3,231,870	1,871,465	5,103,335	44,776,986
FY15	3,386,607	1,727,433	5,114,040	41,545,116
FY16	3,549,241	1,573,235	5,122,476	38,158,509
FY17	3,534,123	1,413,558	4,947,681	34,609,268
FY18	3,417,609	1,258,719	4,676,328	31,075,145
FY19	3,305,566	1,117,202	4,422,768	27,657,536
FY20	3,466,812	979,480	4,446,292	24,351,970
FY21	3,582,409	834,216	4,416,625	20,885,158
FY22	2,706,226	702,297	3,408,523	17,302,749
FY23	2,409,399	592,192	3,001,591	14,596,523
FY24	2,529,675	484,327	3,014,002	12,187,124
FY25	2,673,638	368,369	3,042,007	9,657,449
FY26	2,409,822	254,039	2,663,861	6,983,811
FY27	2,023,989	155,752	2,179,741	4,573,989
FY28	1,240,000	84,026	1,324,026	2,550,000
FY29	735,000	41,236	776,236	1,310,000
FY30	185,000	22,506	207,506	575,000
FY31	190,000	14,750	204,750	390,000
FY32	200,000	5,000	205,000	200,000



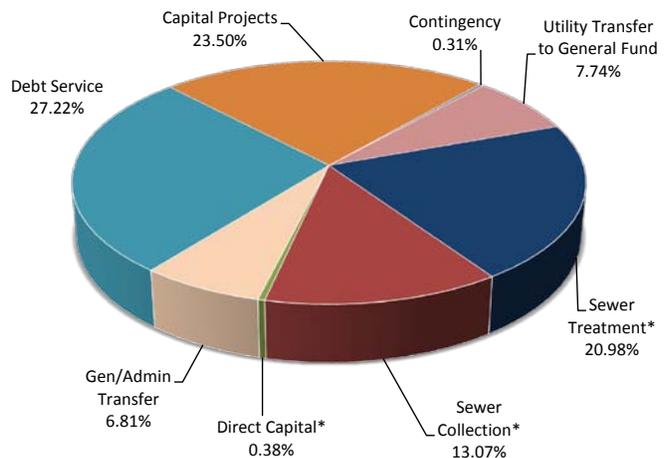
**City of College Station  
Wastewater Fund  
Fund Summary**

	<u>FY11 Actual</u>	<u>FY12 Revised Budget</u>	<u>FY12 Year-End Estimate</u>	<u>FY13 Approved Base Budget</u>	<u>FY13 Approved Budget</u>	<u>% Change in Budget from FY12 to FY13</u>
<b>REVENUES</b>						
Residential	\$ 10,322,129	\$ 10,406,594	\$ 10,503,033	\$ 10,591,244	\$ 11,112,980	6.79%
Commercial/ Industrial	2,083,072	2,110,257	2,132,713	2,144,687	2,250,336	6.64%
Other Operating	167,990	165,000	176,600	175,000	175,000	6.06%
Investment Earnings	27,418	52,000	35,000	35,000	35,000	-32.69%
Other Non-Operating	81,073	41,000	41,000	41,000	41,000	0.00%
<b>Total Revenues</b>	<b>\$ 12,681,682</b>	<b>\$ 12,774,851</b>	<b>\$ 12,888,346</b>	<b>\$ 12,986,931</b>	<b>\$ 13,614,316</b>	<b>6.57%</b>
<b>EXPENDITURES AND TRANSFERS</b>						
Sewer Treatment*	\$ 3,244,672	\$ 3,263,994	\$ 3,276,212	\$ 3,278,654	\$ 3,370,166	3.25%
Sewer Collection*	1,887,984	2,061,479	2,071,144	2,077,042	2,099,864	1.86%
Direct Capital*	82,541	60,710	60,710	60,710	60,710	0.00%
Gen/Admin Transfer	1,026,513	1,150,749	1,150,749	1,094,272	1,094,272	-4.91%
Other	58,906	-	-	-	-	N/A
<b>Total Operating Expenditures and Transfers</b>	<b>\$ 6,300,616</b>	<b>\$ 6,536,932</b>	<b>\$ 6,558,815</b>	<b>\$ 6,510,678</b>	<b>\$ 6,625,012</b>	<b>1.35%</b>
<b>NONOPERATING EXPENDITURES</b>						
Economic Development	\$ 20,000	\$ -	\$ -	\$ -	\$ -	N/A
Debt Service	4,116,600	4,114,467	4,004,077	4,373,284	4,373,284	6.29%
Capital Projects	-	1,120,000	2,700,000	3,775,000	3,775,000	237.05%
Other	-	-	-	-	-	N/A
Contingency	-	50,000	50,000	50,000	50,000	0.00%
Utility Transfer to General Fund	1,171,400	1,206,542	1,206,542	1,243,000	1,243,000	3.02%
<b>Total Nonoperating Expenditures</b>	<b>\$ 5,308,000</b>	<b>\$ 6,491,009</b>	<b>\$ 7,960,619</b>	<b>\$ 9,441,284</b>	<b>\$ 9,441,284</b>	<b>45.45%</b>
<b>Total Expenditures and Transfers</b>	<b>\$ 11,608,616</b>	<b>\$ 13,027,941</b>	<b>\$ 14,519,434</b>	<b>\$ 15,951,962</b>	<b>\$ 16,066,296</b>	<b>23.32%</b>
<b>Increase/Decrease in Working Capital, modified accrual budgetary basis</b>	<b>\$ 1,073,066</b>	<b>\$ (253,090)</b>	<b>\$ (1,631,088)</b>	<b>\$ (2,965,031)</b>	<b>\$ (2,451,980)</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ 1,041,072</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 3,820,432</b>	<b>\$ 5,934,570</b>	<b>\$ 5,934,570</b>	<b>\$ 4,303,482</b>	<b>\$ 4,303,482</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 5,934,570</b>	<b>\$ 5,681,480</b>	<b>\$ 4,303,482</b>	<b>\$ 1,338,451</b>	<b>\$ 1,851,502</b>	

**Wastewater Fund - Sources**



**Wastewater Fund - Uses**



\* Sewer Treatment, Sewer Collection and Direct Capital make up the Operations & Maintenance portion of the Wastewater Budget.

**City of College Station  
Wastewater Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Sewer Treatment	\$ 3,244,672	\$ 3,263,994	\$ 3,276,212	\$ 3,278,654	\$ 3,370,166	3.25%
Sewer Collection	1,887,984	2,061,479	2,071,144	2,077,042	2,099,864	1.86%
Direct Capital	82,541	60,710	60,710	60,710	60,710	0.00%
<b>TOTAL</b>	<b>\$ 5,215,197</b>	<b>\$ 5,386,183</b>	<b>\$ 5,408,066</b>	<b>\$ 5,416,406</b>	<b>\$ 5,530,740</b>	<b>2.68%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 2,752,077	\$ 2,840,775	\$ 2,846,290	\$ 2,862,965	\$ 2,865,799	0.88%
Supplies	697,347	629,063	635,270	675,806	697,306	10.85%
Maintenance	155,605	156,978	151,136	156,978	156,978	0.00%
Purchased Services	1,527,627	1,698,657	1,714,660	1,659,947	1,749,947	3.02%
Direct Capital	82,541	60,710	60,710	60,710	60,710	0.00%
<b>TOTAL</b>	<b>\$ 5,215,197</b>	<b>\$ 5,386,183</b>	<b>\$ 5,408,066</b>	<b>\$ 5,416,406</b>	<b>\$ 5,530,740</b>	<b>2.68%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Sewer Treatment	25.00	26.00	26.00	26.00	26.00	0.00%
Sewer Collection	24.00	24.00	23.00	23.00	23.00	0.00%
<b>TOTAL</b>	<b>49.00</b>	<b>50.00</b>	<b>49.00</b>	<b>49.00</b>	<b>49.00</b>	<b>0.00%</b>

Service Level Adjustments	One -Time	Recurring	Total
LCWWTP & CCWWTP Nutrient Removal Evaluation	\$ 90,000	\$ -	\$ 90,000
Utility Cut Street Repairs	-	21,500	21,500
<b>Wastewater Total</b>	<b>\$ 90,000</b>	<b>\$ 21,500</b>	<b>\$ 111,500</b>

**PERFORMANCE MEASURES - WASTEWATER OPERATIONS**

**DEPARTMENT DESCRIPTION**

The Water Services Department licensed, professional staff collects and treats all wastewater from the City's defined service area. This includes all collection lines, manholes, lift stations, treatment plants, outfalls, and reclaimed water systems.

**STRATEGIC GOAL:** Core Services and Infrastructure - Maintain program accreditations  
**Reporting Frequency:** Quarterly  
**Trend:** ↑ at or above expectations

OBJECTIVE:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>Full accreditation from the American Public Works Association (APWA)</b>	II	Effectiveness				
Full or Partial Accreditation vs. None			None	Full	Full	Full

**STRATEGIC GOAL:** Core Services and Infrastructure - Meet or exceed all State/Federal standards  
**Reporting Frequency:** Quarterly  
**Trend:** ↑ at or above expectations

OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>Compliance with all Effluent Quality requirements</b>	II	Effectiveness				
Percent discharged meeting standards			100%	100%	100%	100%
<b>Compliance with all Permit Reporting Requirements</b>	II	Effectiveness				
Percent of permit reports filed timely			100%	100%	100%	100%

**STRATEGIC GOAL:** Core Services and Infrastructure - Plan for and invest in infrastructure, facilities, services, personnel, and equipment necessary to meet projected needs and opportunities.  
**Reporting Frequency:** Quarterly  
**Trend:** ↑ at or above expectations

OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>Track actual flow vs. Treatment capacity</b>	II	Output				
Percent of capacity used at CC/LC. Expansion planning must start at 75%			58%-46%	58%-46%	58%-46%	60%-50%
<b>Maximize use of Reclaimed water systems</b>	II	Efficiency				
Million Gallons reclaimed, past 12 months			12	23	23	43
<b>Track new service connections</b>	II	Output				
New connections, past 12 months			301	1,140	348	400

**STRATEGIC GOAL:** Core Services and Infrastructure - Continued use of technology to more effectively and efficiently deliver service to citizens.  
**Reporting Frequency:** Quarterly  
**Trend:** ↑ at or above expectations

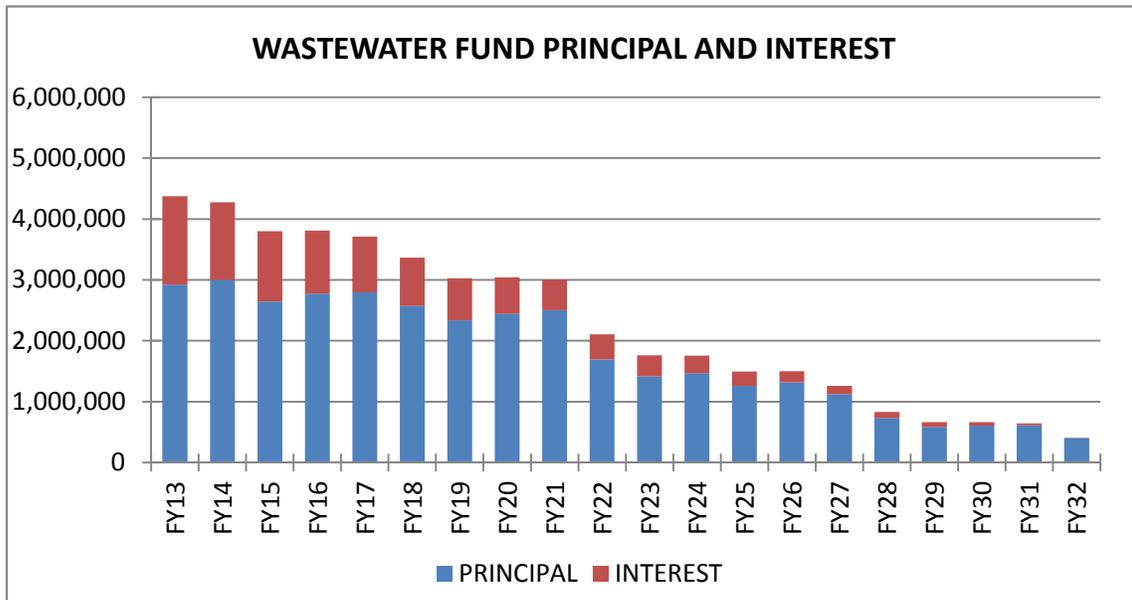
OBJECTIVES AND MEASURES:	Strategic Plan Priority*	Type of Measure	FY 11 Actual	FY 12 Approved	FY 12 Estimate	FY 13 Estimate
<b>American Water Works Association (AWWA) status best technology practices</b>	II	Effectiveness				
Top rating is "Best in Class"			Best	Best	Best	Best
<b>Provide Excellent Customer Service</b>	II	Effectiveness				
Citizen Survey Quality Rating Excellent/Good			NA	92%	92%	92%

\*STRATEGIC PLAN PRIORITIES (Detailed explanation available in Executive Summary)

- |  |                             |
|--|-----------------------------|
| I. Financially Sustainable City                | IV. Diverse Growing Economy |
| II. Providing Core Services and Infrastructure | V. Improving Mobility       |
| III. Neighborhood Integrity                    | VI. Sustainable City        |

## Debt Service Requirements Wastewater All Wastewater URB, GO and CO Series

FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY13	2,923,241	1,450,043	4,373,284	35,217,376
FY14	3,002,063	1,273,300	4,275,363	32,294,135
FY15	2,646,421	1,155,891	3,802,312	29,292,072
FY16	2,777,208	1,035,593	3,812,801	26,645,651
FY17	2,798,325	911,119	3,709,444	23,868,443
FY18	2,572,251	793,339	3,365,590	21,070,118
FY19	2,335,364	692,291	3,027,655	18,497,867
FY20	2,443,550	597,878	3,041,428	16,162,503
FY21	2,504,944	498,438	3,003,382	13,718,953
FY22	1,695,449	412,795	2,108,244	11,214,009
FY23	1,415,590	348,119	1,763,709	9,518,560
FY24	1,469,303	288,073	1,757,376	8,102,970
FY25	1,260,873	233,304	1,494,177	6,633,667
FY26	1,319,223	182,296	1,501,519	5,372,794
FY27	1,123,571	134,420	1,257,991	4,053,571
FY28	730,000	99,814	829,814	2,930,000
FY29	585,000	77,231	662,231	2,200,000
FY30	605,000	57,411	662,411	1,615,000
FY31	610,000	33,640	643,640	1,010,000
FY32	400,000	10,000	410,000	400,000



## Sanitation Fund

The Sanitation Fund is a user-fee self-supported enterprise fund that accounts for the activities of collecting and disposing of residential and commercial refuse in the City. This service includes once a week residential collection, once a week bulky item pickup, once a week brush/yard clippings pick up, and once per week recycling pick up. The recycling program and Clean Green activities are designed to help reduce the amount of solid waste deposited into the landfill. The Sanitation Fund also funds the street sweeping operations of the City.

This fund is budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital. The measurement focus adjustment to arrive at Actual 2011 Working Capital is necessary because the proprietary fund's financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*.

Revenues for the Sanitation Fund are forecasted to be \$7,716,293 in FY13. This is an increase of 0.84% from the FY12 revised budget and reflects growth projections for Residential and Commercial collections. Also included is revenue to be received from the Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.) which will be used to offset the debt service payment that will be made out of the Sanitation Fund. In FY09, the City issued Certificates of Obligation for the construction of the Twin Oaks Landfill. The debt was booked to the Sanitation Fund and the debt service payments for this debt are paid out of the Sanitation Fund. Revenue is received from BVSWMA, Inc. to offset these debt service payments.

Operating expenditures for FY13 are expected to increase by 1.33% from the FY12 revised budget. A portion of this is due to an increase in forecasted fuel costs for travel to the new landfill. Also included in the approved Sanitation operating budget is \$68,301 for a Service Level Adjustment (SLA) related to the outsourcing of route optimization services. Currently, the Sanitation division does not have routing software to assist in updating route maps and route balancing for sanitation collections. This SLA will be for services that utilize geographic information system-based modeling software for high density residential routing, point-to-point commercial/special waste routing and districting/analytics/area routing. The software balances route times, service days and districts; optimizes travel paths; and reduces the time and cost associated with updating routes.

The total FY13 approved expenditures for the Sanitation Fund are \$8,143,537. The approved Utility Transfer to the General Fund of \$722,034 for FY13 is included. Additionally, the Sanitation Fund has historically provided funding for Keep Brazos Beautiful, an Outside Agency dedicated to community enhancement and litter abatement. Funding in the amount of \$46,240 for Keep Brazos Beautiful is included in the FY13 Sanitation approved budget.

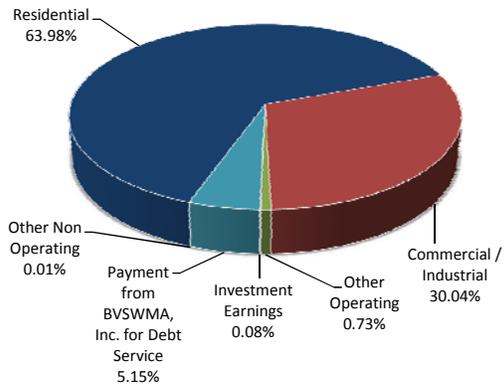
The FY13 Sanitation ending working capital is expected to decrease 51.47% from the estimated FY12 ending working capital due to expenditures in this fund exceeding revenue.

\*Beginning in FY13, Performance Measures for the Sanitation Fund are consolidated into the Public Works Performance Measures as reported in the Governmental Funds section.

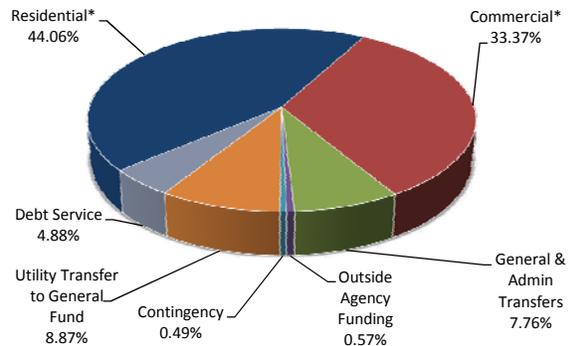
**City of College Station  
Sanitation Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Residential	\$ 4,732,843	\$ 4,860,839	\$ 4,863,680	\$ 4,936,635	\$ 4,936,635	1.56%
Commercial / Industrial	2,344,755	2,281,984	2,295,378	2,318,332	2,318,332	1.59%
Other Operating	55,865	86,600	55,720	56,556	56,556	-34.69%
Investment Earnings	5,941	12,000	6,000	6,060	6,060	-49.50%
Payment from BVSWMA, Inc. for Debt Service	395,535	399,235	399,235	397,710	397,710	-0.38%
Other Non Operating	17,158	11,700	10,719	1,000	1,000	-91.45%
<b>Total Revenues</b>	<b>\$ 7,552,097</b>	<b>\$ 7,652,358</b>	<b>\$ 7,630,732</b>	<b>\$ 7,716,293</b>	<b>\$ 7,716,293</b>	<b>0.84%</b>
<b>EXPENDITURES AND TRANSFERS</b>						
Residential*	\$ 3,347,867	\$ 3,593,413	\$ 3,629,185	\$ 3,518,671	\$ 3,588,202	-0.15%
Commercial*	2,450,755	2,580,846	2,629,074	2,716,644	2,717,287	5.29%
General & Admin Transfers	590,199	627,177	627,177	632,064	632,064	0.78%
Outside Agency Funding	50,240	50,240	46,240	46,240	46,240	-7.96%
Contingency	-	80,000	-	40,000	40,000	-50.00%
Inventory Loss	11,850	-	-	-	-	N/A
<b>Total Operating Expenditures &amp; Transfers</b>	<b>\$ 6,450,911</b>	<b>\$ 6,931,676</b>	<b>\$ 6,931,676</b>	<b>\$ 6,953,619</b>	<b>\$ 7,023,793</b>	<b>1.33%</b>
<b>NONOPERATING EXPENDITURES</b>						
Economic Development	\$ 12,500	\$ -	\$ -	\$ -	\$ -	N/A
Utility Transfer to General Fund	702,208	709,987	709,987	722,034	722,034	1.70%
Debt Service	395,535	399,235	399,235	397,710	397,710	-0.38%
<b>Total Non Operating Expenditures</b>	<b>\$ 1,110,243</b>	<b>\$ 1,109,222</b>	<b>\$ 1,109,222</b>	<b>\$ 1,119,744</b>	<b>\$ 1,119,744</b>	<b>0.95%</b>
<b>Total Operating &amp; Non Operating Expenditures</b>	<b>\$ 7,561,154</b>	<b>\$ 8,040,898</b>	<b>\$ 8,040,898</b>	<b>\$ 8,073,363</b>	<b>\$ 8,143,537</b>	<b>1.28%</b>
<b>Increase/Decrease in Working Capital, modified accrual budgetary basis</b>	<b>\$ (9,057)</b>	<b>\$ (388,540)</b>	<b>\$ (410,166)</b>	<b>\$ (357,070)</b>	<b>\$ (427,244)</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ (259,091)</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 1,508,351</b>	<b>\$ 1,240,203</b>	<b>\$ 1,240,203</b>	<b>\$ 830,037</b>	<b>\$ 830,037</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 1,240,203</b>	<b>\$ 851,663</b>	<b>\$ 830,037</b>	<b>\$ 472,967</b>	<b>\$ 402,793</b>	

**Sanitation Fund - Sources**



**Sanitation Fund - Uses**



\*Residential and Commercial Operations make up the O&M portion of the Sanitation Fund budget

**City of College Station  
Sanitation Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Residential Collection	\$ 3,347,867	\$ 3,593,413	\$ 3,570,843	\$ 3,518,671	\$ 3,588,202	-0.15%
Commercial Collection	2,450,755	2,580,846	2,603,416	2,716,644	2,717,287	5.29%
<b>TOTAL</b>	<b>\$ 5,798,622</b>	<b>\$ 6,174,259</b>	<b>\$ 6,174,259</b>	<b>\$ 6,235,315</b>	<b>\$ 6,305,489</b>	<b>2.13%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 1,916,066	\$ 2,017,196	\$ 2,045,013	\$ 1,970,927	\$1,972,800	-2.20%
Supplies	464,298	638,842	599,435	649,558	649,558	1.68%
Maintenance	458,751	479,725	478,637	479,725	479,725	0.00%
Purchased Services	2,959,507	3,038,496	3,051,174	3,135,105	3,203,406	5.43%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 5,798,622</b>	<b>\$ 6,174,259</b>	<b>\$ 6,174,259</b>	<b>\$ 6,235,315</b>	<b>\$ 6,305,489</b>	<b>2.13%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Residential Collection	24.15	23.25	23.25	23.25	23.25	0.00%
Commercial Collection	11.10	12.25	12.25	12.25	12.25	0.00%
<b>TOTAL</b>	<b>35.25</b>	<b>35.50</b>	<b>35.50</b>	<b>35.50</b>	<b>35.50</b>	<b>0.00%</b>

Service Level Adjustments	One-Time	Recurring	Total
Residential: Sanitation Route Optimization Outsourcing Services	\$ 59,811	\$ 8,490	\$ 68,301
<b>Sanitation SLA Totals</b>	<b>\$ 59,811</b>	<b>\$ 8,490</b>	<b>\$ 68,301</b>

## Northgate Parking Fund

The Northgate Parking Fund accounts for revenues and expenditures from the City's Northgate parking facilities. These revenues come from the Patricia Street Promenade Surface Lot, the College Main Parking Garage, and metered street parking in the Northgate area.

This fund is budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital. The measurement focus adjustment to arrive at Actual 2011 Working Capital is necessary because the proprietary fund's financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*.

Revenues from all parking fees are estimated to be \$948,707 and fines are projected to be \$186,229 in FY13. A one-time transfer from the General Fund is approved in the FY13 budget in the amount of \$60,000. This transfer is needed to offset the cost of the capital project expenditures discussed below. Interest earnings in the amount \$2,595 and other revenues in the amount of \$6,060 are included in the approved budget. Total revenues in FY13 are estimated to be \$1,203,591.

Approved expenditures for Northgate District operations are \$686,192. This amount includes expenditures related to non-parking activities in the amount of \$227,252, which will be covered by a transfer from the General Fund. Additionally, \$4,600 was added to the FY13 Approved Base Budget to provide a \$0.50 differential in shift pay for employees working the night shift. Two projects are included in the FY13 budget. The first approved project in the FY13 budget is for thermal and moisture protection and is estimated to cost \$214,925. The second project included in the approved budget is for the rehabilitation of storm drain lines for an estimated \$10,615. The total cost of these two projects is \$225,540. Of this amount, the \$10,615 for the storm drain lines project was shifted from a capital expense account to a maintenance expense account and is accounted for in the operations and maintenance portion of the Northgate District budget. Beginning in FY10, the Northgate Parking Enterprise Fund began to fully cover the debt service related to the College Main Parking Garage. The FY13 debt service payment is \$466,300. Total approved fund expenditures are \$1,215,654.

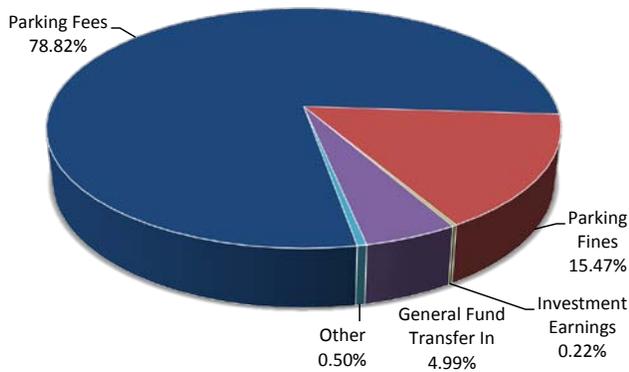
The FY13 estimated ending working capital is anticipated to decrease 41.38% when compared to the FY12 estimated ending working capital. This is due primarily to capital outlay needs in FY13.

\*Beginning in FY13, Performance Measures for the Northgate Parking Fund are consolidated into the Planning & Development Services Performance Measures as reported in the Governmental Funds section.

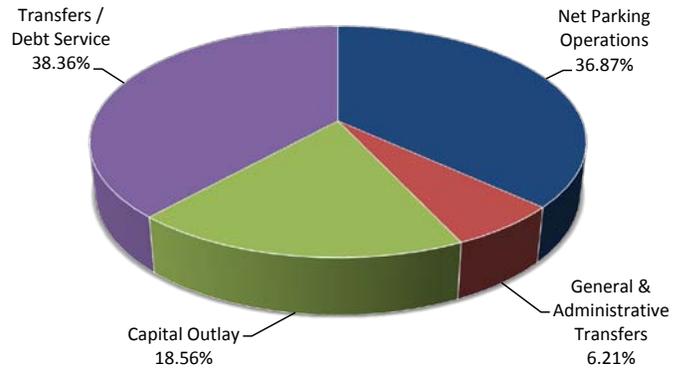
**City of College Station  
Northgate Parking Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Parking Fees	\$ 951,397	\$ 997,394	\$ 939,314	\$ 948,707	\$ 948,707	-4.88%
Parking Fines	165,885	144,949	184,382	186,229	186,229	28.48%
Investment Earnings	3,627	11,346	2,570	2,595	2,595	-77.13%
General Fund Transfer In	-	-	-	60,000	60,000	N/A
Other	89,615	6,000	6,000	6,060	6,060	1.00%
<b>Total Revenues</b>	<b>\$ 1,210,524</b>	<b>\$ 1,159,689</b>	<b>\$ 1,132,266</b>	<b>\$ 1,203,591</b>	<b>\$ 1,203,591</b>	<b>3.79%</b>
<b>EXPENDITURES</b>						
Northgate District Operations	\$ 600,543	\$ 669,230	\$ 605,350	\$ 675,376	\$ 686,192	2.53%
Non Parking Costs	-	(220,633)	(220,633)	(227,252)	(227,252)	3.00%
General & Administrative Transfers	98,736	91,529	91,529	75,489	75,489	-17.52%
Capital Outlay	345,353	175,209	181,209	225,540	214,925	22.67%
Transfers / Debt Service	863,000	464,000	464,000	466,300	466,300	0.50%
Other	4,517	-	-	-	-	N/A
Contingency	-	1,649	-	-	-	-100.00%
<b>Total Expenditures</b>	<b>\$ 1,912,149</b>	<b>\$ 1,180,984</b>	<b>\$ 1,121,455</b>	<b>\$ 1,215,453</b>	<b>\$ 1,215,654</b>	<b>2.94%</b>
Increase/Decrease in Working Capital	\$ (701,625)	\$ (21,295)	\$ 10,811	\$ (6,478)	\$ (12,063)	
Measurement focus adjustment	\$ 302,571					
Beginning Working Capital	\$ 417,397	\$ 18,343	\$ 18,343	\$ 29,154	\$ 29,154	
Ending Working Capital	<b>\$ 18,343</b>	<b>\$ (2,952)</b>	<b>\$ 29,154</b>	<b>\$ 22,676</b>	<b>\$ 17,091</b>	

**Northgate Parking Fund - Sources**



**Northgate Parking Fund - Uses**



**City of College Station  
Northgate Parking Fund  
Operations and Maintenance Summary**

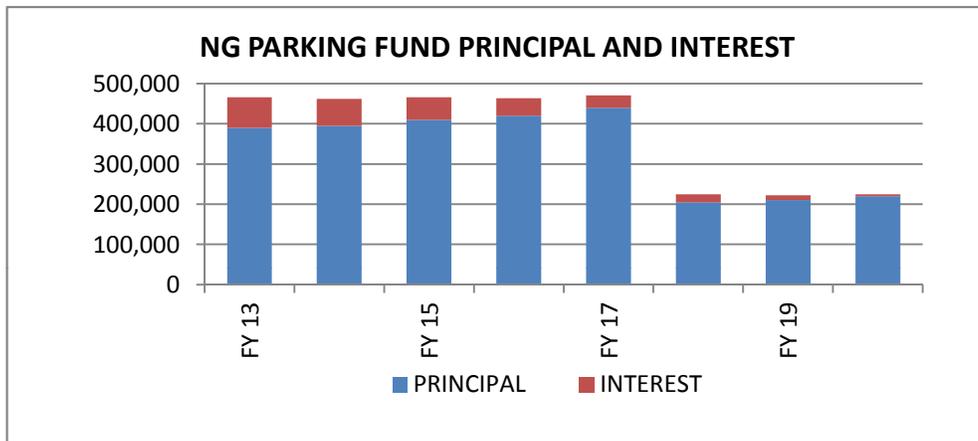
EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Parking	\$ 945,895	\$ 844,439	\$ 786,559	\$ 900,916	\$ 901,117	6.71%
<b>TOTAL</b>	<b>\$ 945,895</b>	<b>\$ 844,439</b>	<b>\$ 786,559</b>	<b>\$ 900,916</b>	<b>\$ 901,117</b>	<b>6.71%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 269,684	\$ 316,133	\$ 277,594	\$ 322,428	\$ 322,629	2.05%
Supplies	24,582	19,064	13,526	17,354	17,354	(8.97%)
Maintenance	42,831	25,627	21,669	25,627	36,242	41.42%
Purchased Services	263,445	308,406	292,561	309,967	309,967	0.51%
General Capital	345,353	175,209	181,209	225,540	214,925	22.67%
<b>TOTAL</b>	<b>\$ 945,895</b>	<b>\$ 844,439</b>	<b>\$ 786,559</b>	<b>\$ 900,916</b>	<b>\$ 901,117</b>	<b>6.71%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Parking	8.00	8.00	8.00	8.00	8.00	0.00%
<b>TOTAL</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00%</b>

**DEBT SERVICE**  
**SCHEDULE OF REQUIREMENTS**  
**NORTHGATE PARKING FUND SUPPORTED**  
**GOB SERIES**

<b>FISCAL YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL DUE ANNUALLY</b>	<b>PRINCIPAL OUTSTANDING AS OF OCTOBER 1</b>
FY 13	390,000	76,300	466,300	2,690,000
FY 14	395,000	67,463	462,463	2,300,000
FY 15	410,000	56,375	466,375	1,905,000
FY 16	420,000	43,925	463,925	1,495,000
FY 17	440,000	30,475	470,475	1,075,000
FY 18	205,000	19,738	224,738	635,000
FY 19	210,000	12,475	222,475	430,000
FY 20	220,000	4,400	224,400	220,000



## Utilities

### Capital Projects Budget

On an annual basis, the City of College Station prepares a five-year Capital Improvements Program (CIP). The CIP is presented for City Council review as part of the annual budget process. The program consolidates all anticipated capital needs for which funding authorization exists. The program is divided into several sections depending on the services provided and the funding source.

Two categories of capital expenditures are defined by the City. The first category of capital expenditure is for major capital projects. Major capital projects are projects that cost more than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more. The second category of capital expenditure is for minor capital projects. Minor capital projects are projects that cost more than \$5,000 and less than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more.

Traditionally, Utility Revenue Bonds (URBs) are issued when there is a need for financing capital construction or acquisition and when the asset will reside in one or more of the City's enterprise funds. The City's enterprise funds include Electric, Water, Wastewater and Sanitation. In FY12, based on the recommendations from the City's financial advisors, Certificates of Obligation (COs) were issued in lieu of URBs. In FY13, either URBs or COs will be issued for Utility capital projects. Generally, COs and URBs do not require voter approval. The debt will be repaid from revenues generated by the utilities. Funds in the amount of \$11,125,000 are projected to be issued for Electric capital projects, \$3,900,000 is projected for Water capital projects and \$8,250,000 is projected for Wastewater capital projects in FY13.

Among the decisions and proposals that accompany capital project recommendations is an analysis of potential ongoing costs and any potential impact on utility rates that a project may have.

#### UTILITY CAPITAL PROJECTS

Below are descriptions of the utility capital projects included in the FY13 Approved Budget. The funds expended on these projects are considered significant and nonroutine.

##### Electric Capital Projects

\$12,297,914 is the approved budgeted appropriation for electric capital projects in FY13. Funds in the amount of \$3,000,000 are included for **Production projects** in FY13. It is anticipated that these funds will be used for a methane gas production project at the Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.) landfill. \$200,000 is included for **General Plant projects**. These include the replacement of the mapping system; enhancements to the SCADA, dispatch and security systems; and plant upgrades. Funds in the amount of \$1,150,000 are estimated for **Overhead System Improvement projects**. These funds will be used for the construction of overhead feeder extensions and upgrades of existing overhead electric infrastructure. This includes the annual utility pole replacement program. Funds in the amount of \$1,300,000 are estimated for **Underground System Improvement projects**. These funds will be used for the construction of new underground electric projects and for conversion of overhead power lines to underground. \$1,466,000 is included in the approved budget for **New Service and System Extension projects**. These funds will be used to provide electrical system services for new customer additions (residential, commercial, apartments and subdivisions). \$95,000 is included in the approved budget for **Residential Street Lighting projects**. These funds are used for new residential street lighting projects and improvement to existing residential street lighting. Funds in the amount of \$150,000 are estimated for **Thoroughfare Street Lighting projects**. These funds will be used for new thoroughfare street lighting projects and improvements to existing thoroughfare street lights. \$2,431,000 is included in the approved budget for **Distribution projects** and \$2,300,000 is included for **Transmission projects**. The major Transmission/Distribution project to be completed in FY13 is the construction of the Northgate Substation. These funds will also be used for the construction of electric transmission and distribution projects to provide electric capacity to the City of College Station. Major substation replacement equipment is included in this funding.

The FY13 Approved Budget includes an estimated \$125,000 in current revenues that will be transferred from operations to offset direct capital that is included in the capital projects expenditure estimates. Additionally, a projected debt issue of \$11,125,000 is included for Electric Utility capital projects.

##### Water Capital Projects

In FY13, \$2,759,649 is the approved new appropriation included for water capital projects. Appropriations from prior years carry forward on capital projects. Therefore, the FY13 projected expenditures exceed the new appropriations included for FY13. Total expenditures in FY13 for Water capital projects are projected to be \$8,167,493. Water Production projects

include an estimated FY13 expenditure of \$3,316,492. A total of \$998,610 is included for the purchase of **Land for Future Well Sites**. As capacity needs grow, the City is preparing for the construction of new wells. A component of this is the land acquisition for new future wells. An estimated \$570,040 is included for the **Sandy Point Chemical System Replacement project**. The chemical feed and storage facilities at Sandy Point Pump Station require upgrading to accommodate current expansion of the water production infrastructure and to be in compliance with current fire codes. As part of the project, the existing chlorine disinfection system will be replaced to improve personnel safety, operating reliability and cost efficiency. \$157,982 is included for **High Service Water Pump Improvements**. This project will increase the pumping capacity of the Dowling Road Pump Station. This project is in response to analysis of the water system capacities in relation to Texas Commission on Environmental Quality (TCEQ) requirements. It is anticipated that these improvements will be completed in FY13. \$958,565 is included in the approved budget for the **Cooling Tower Expansion project**. This project is for the design and construction of an additional water cooling tower and all of the associated appurtenances to connect this new equipment into the existing system. The additional tower is needed to meet the increased production capacity of the water system. \$371,295 is included for the completion of the **3 Million Gallon Ground Storage Reservoir (MG GSR) Rehabilitation project**. As part of this project, the interior coating of the reservoir will be replaced and some structural upgrades will be made to ensure that it meets TCEQ guidelines. Finally, \$260,000 is included for the **Water Redundant Communications project**. This project is for data communication improvements. These improvements will allow for built-in redundancy, wireless communications, mobile work force and unforeseen communication plans not related to construction projects. The main focus is to construct fiber loops which provide multiple paths to all facilities.

Funds in the amount of \$2,680,076 are projected to be expended on Water Distribution projects in FY13. This includes \$100,000 of general **Oversize Participation (OP)** funds. These funds are used to help meet future capacity needs by oversizing water lines above the minimum size required to serve a development. An estimated \$988,200 will be expended in FY13 for the completion of the **Health Science Center Parkway Water Line Extension**. This project is for the design and construction of water infrastructure to service the Bio-Corridor area along the existing and proposed Health Science Center Parkway within the City of College Station. Approximately 6,800 linear feet of 12 inch waterline along Health Science Center Pkwy from FM 47 to Turkey Creek Road and 16 inch waterline along F&B Road from Turkey Creek Road to FM 2818 will be constructed. An interconnect between the City of College Station and City of Bryan water systems will also be included in the project. An estimated expenditure of \$159,500 has been included in the approved budget for land acquisition related to the **State Highway 40 Water Line – Graham to Barron**. This project consists of an extension of a water distribution line that will complete a section of an existing 24 inch water distribution line. This portion will connect the existing 24 inch water distribution line at Barron Road to a future 24 inch water distribution line near the intersection of Wellborn Road and Graham Road. In addition, \$102,540 has been included for land acquisition related to the **State Highway 40 Water Line – Sonoma to Victoria**. This project consists of an extension of water distribution line that will complete part of an existing 24 inch water distribution line. This portion will connect the existing 24 inch water distribution line at the Sonoma Subdivision to the 24 inch water distribution line at Victoria Avenue. These last two projects will assist in proper operation of the distribution system by increasing connectivity between Dowling Road Pump Station and the Greens Prairie Elevated Storage Tank. In addition, \$100,000 has been included for land acquisition related to the **Area 2 Water Line Extension** project. This project is for the design and construction of water distribution lines along Greens Prairie Road and Arrington Road in accordance with a Certificate of Convenience and Necessity (CCN) settlement agreement between City of College Station and Wellborn Special Utility District. The design and construction of this project is not expected to start until FY18, but the land will be acquired in FY13. Finally, \$1,229,836 is included as the FY13 estimated expenditure for the **Reinstallation of a 30 Inch Water Transmission Line at Villa Maria and FM 2818**. The existing water transmission line from Sandy Point Pump Station to Dowling Road Pump Station was in conflict with TxDOT's grade separation of Villa Maria and FM 2818. TxDOT agreed to install an encasement pipe during construction of their project that would be located in a non-conflicting location. This project is for the installation of approximately 1,500 ft of the 30 inch water line that was in conflict with the grade separation.

Rehabilitation projects included in the FY13 Approved Budget include \$948,027 for the **South Knoll/The Glade project**. This project is for the replacement of water lines in the area bounded by Haines, Southwest Parkway, Glade and Langford. These aging lines were identified in a 2003 water study as in need of replacement. Other rehabilitation projects include the **Cooner Street Rehabilitation project** and the **Plantation Oaks Water Line Rehabilitation project**. The Cooner Street Rehabilitation project includes the rehabilitation of water and wastewater lines and paving along Cooner Street from Texas Avenue to the street terminus. The water distribution lines are in need of replacement due to an increase in service disruptions caused by deteriorating lines. The FY13 estimate is for the construction of the project. Funding for the majority of the cost of the project design came from Community Development Block Grant funds. Construction of the water portion of the project will be paid for with water utility revenue. The Plantation Oaks Water Line Rehabilitation project is for the rehabilitation of a 12-inch water line along Harvey Rd, between Scarlett O'Hara Drive and Munson Avenue. This segment of the line is being replaced due to continuing failures that are causing service disruptions to customers in this area.

Contingency in the amount of \$150,000 has been included in the FY13 Approved Budget. These funds will be available for use on unanticipated projects as well as to offset project overruns. \$150,000 has been included for the meter replacement program that was implemented in FY08. This program is for the replacement of water meters on a routine basis to ensure efficient water readings. The FY13 Approved Budget includes an estimated \$3,600,000 in current revenues that will be transferred from operations to fund water capital projects. Additionally, a debt issue of \$3,900,000 is projected in FY13 for Water capital projects.

### **Wastewater Capital Projects**

The FY13 Approved Budget includes \$7,740,186 in new appropriations for numerous wastewater capital projects. Appropriations from prior years carry forward on capital projects. Therefore, the FY13 projected expenditures exceed the new appropriations included for FY13. Total expenditures in FY13 for Wastewater capital projects are projected to be \$12,812,527. Wastewater Collection projects include \$100,000 for **oversize participation and planning**. These funds are available to meet future anticipated capacity in the construction of wastewater lines above the minimum size needed to serve the development. An estimate of \$1,299,000 is included for the **East Side FM 158 Sewer Line project**. As part of the Sanitary Sewer CCN swap with the City of Bryan associated with the Bio-Corridor Infrastructure Project and ILA, the East Side FM 158 Sewer Line project will provide sewer service to the service area within the City of Bryan Corporate Limits acquired as College Station Sewer Service area. The total cost of this project is estimated to be \$1,632,000 and the City of College Station will be reimbursed by the City of Bryan for half of the cost of design and construction. This project will construct gravity sewer, lift station and force main to serve properties along SH 30 southeast of the intersection with FM 158 within the City of Bryan's corporate limits and upgrade the gravity sewer that currently services property along SH 30 within the City of College Station in order to convey flows from the City of Bryan to the Carters Creek Wastewater Treatment Plant (CCWWTP). Design of the line began in FY12 with construction expected for FY13. Also included in the approved budget is an estimate of \$614,340 for the **West Side Sewer** project. This project is also part of the Sanitary Sewer CCN swap associated with the City of Bryan and the Bio-Corridor Infrastructure Project and ILA. The West Side Sewer Project will be completed by the City of Bryan to provide sewer service to an area within the College Station Corporate Limits acquired as Bryan Sewer Service area. The FY13 estimate reflects the City of College Station's reimbursement to the City of Bryan for half of the cost of design and construction. This project consists of a temporary Lift Station, 6 inch Force Main, and 12 inch Gravity Sewer Lines to serve the initial development of Bio-Corridor area to convey flows to the Bryan Municipal Sanitary Sewer System. Design of the line began in FY12 with construction expected for FY13.

Other Collection projects included in the FY13 Approved Budget include the **Bee Creek Parallel Trunkline**. The existing Bee Creek Trunkline sub-basin currently serves areas along FM 2818, from areas north of Wellborn Road to the Carters Creek Wastewater Treatment Plant. This project will install a gravity line to increase the system capacity of the Bee Creek Trunkline sub-basin to accept the ultimate build-out demand anticipated in this respective area. This project is expected to be completed in phases, with the final phase being completed in FY16. Phase 1 construction is expected to begin in FY13. Also included is \$2,138,523 for the construction of the **Royder/Live Oak Sewer Line**. This project is the design, easement acquisition and construction of a gravity sanitary sewer line along Royder Road and Live Oak Street with laterals on Madison Street, Church Street and McCullough Road.

Rehabilitation projects included in the FY13 Approved Budget include **South Knoll/The Glade**. This project is for the replacement of wastewater lines in the area bounded by Haines, Southwest Parkway, Glade and Langford. These aging lines were identified in a 2003 water study as in need of replacement. Also included in the FY13 Approved Budget is the **Cooner Street Rehabilitation project**. The Cooner Street Rehabilitation project includes the rehabilitation of water and wastewater lines and paving along Cooner Street. The sanitary sewer lines are in need of replacement due to an increase in service disruptions caused by deteriorating lines. Funding for the majority of the cost of the project design came from Community Development Block Grant funds. Construction of the water portion of the project will be paid for with water utility revenue. Finally, funds in the amount of \$309,029 are included in the approved budget for the **Northeast Trunkline Rehabilitation**. A study conducted in 2010 identified major defects within the Northeast Trunkline. The intent of this project is to repair/replace the most critical segments of this interceptor.

Funds in the amount of \$2,740,171 have been estimated for Treatment and Disposal projects. \$283,699 is included for the **Carters Creek Headworks Improvements project**. This project will replace or refurbish components of the existing headworks that have become unserviceable. \$236,000 is the projected expenditure for the **construction of catwalks around the Lick Creek clarifiers**. The catwalks will provide safe access for the operators to operate and maintain the clarifiers. An estimated \$155,450 is included for **centrifuge improvements** at the Lick Creek Wastewater Treatment Plant (LCWWTP). Improvements include installing a larger sludge discharge hopper, a sludge conveyor and a work platform around the centrifuge. \$252,500 is included for completion of the **Lick Creek Sludge Holding Tank Improvements**. This project will ultimately expand the size of the waste sludge holding tank at the Lick Creek Wastewater Treatment Plant. An additional \$262,500 is estimated for the completion of the **Lick Creek Return Activated Sludge Modifications project**. The Return

Activated Sludge Pumps are not consistently pumping return activated sludge at an appropriate rate. This is a critical function essential to meeting TCEQ mandated treatment requirements. This project will reconfigure the sludge piping so that the pumps will perform acceptably. \$204,655 is included for the **Lick Creek Sludge Blower Replacement project**. This project will replace the current blower units which are at the end of their service life. New blowers are needed to maintain quality of sludge during storage prior to dewatering. \$804,000 is included for the **Lick Creek Centrifuge Replacement project**. This project will replace the sludge dewatering centrifuge at the LCWWTP. The current centrifuge has exceeded its useful life. An estimated \$10,500 will be expended in FY13 for the **Lick Creek Guiderails**. These funds will be used for the construction of an upgraded lift station guiderail system at the LCWWTP.

Funds in the amount of \$155,232 are estimated for **Process Control Improvements at LCWWTP**. This project will be for the purchase and installation of improved process control instrumentation at the Plant. An additional \$94,150 has been included in FY13 for the **installation of SCADA at the new lift stations**. This will allow for monitoring and alarming of the new lift stations. \$160,000 is included for the **Carters Creek Fiber Ring project**. This project will provide for data communication improvements that will allow for built-in redundancy, wireless communications, mobile work force, and unforeseen communication plans not related to construction projects. The main focus is to construct fiber loops which provide multiple paths to all facilities. Finally, \$121,485 is included for the **Aggie Acres Fiber Optic Conduit project**. This project will connect the Aggie Acres lift station in the Extra Territorial Jurisdiction (ETJ) to the City's sewer system.

Contingency in the amount of \$150,000 has been included in the FY13 Approved Budget. These funds will be available for use on unanticipated projects as well as to offset project overruns. A total of \$3,775,000 in current revenues from operations is estimated to be used to fund Wastewater capital projects. Additionally, a debt issue of \$8,250,000 is projected in FY13 for wastewater capital projects.

#### **UNFUNDED WASTEWATER PROJECTS**

Each year, as part of the budget process, projects are submitted for consideration of inclusion in the upcoming CIP. A number of projects were considered for the Wastewater CIP, but were not added because the variables surrounding when and how they will proceed are still undetermined. However, there are potential outstanding projects that could significantly alter future CIP's. Several projects in the Northgate area have been identified depending upon how that area develops. This is currently being evaluated and may result in future significant CIP projects. In addition, future Texas Commission on Environmental Quality (TCEQ) requirements resulting from the Clean Water Act may result in significant nutrient removal projects at the LCWWTP and CCWWTP. The need for these projects is under review and will be determined in the future.

#### **ADDITIONAL O&M COSTS**

The City of College Station strives to provide superior electric, water, and wastewater services to its citizens. Part of this effort includes investment in the capital that makes up the infrastructure. These investments take place in the form of capital improvement projects. Some of these improvements require additional operating and maintenance (O&M) costs. These costs are identified and ultimately become part of the cost of providing these utility services. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. An estimated \$7,500 for O&M related to the SCADA Man Machine Interface (MMI) project will be handled in this manner. In other situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process (i.e. for additional personnel). Finally, in some situations, the anticipated O&M cost is added to the base budget (i.e. additional budget for utility costs). Funds in the amount of \$20,000 were included in the Water Production O&M base budget for the electric utility costs related to phase I of the Water Reclamation project. This project was completed in FY12.

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Budget and Financial Reporting division in financial forecasting. A more detailed sheet at the end of this section reflects the estimated O&M costs associated with the utility capital projects. The departments will continue to evaluate current operations before increases in budget will be approved.

**ELECTRIC SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2016-2017**

	FY 10-11 ACTUAL	FY11-12 REVISED BUDGET	FY11-12 ESTIMATE	FY12-13 APPROVED BUDGET
<b>BEGINNING FUND BALANCE:</b>	\$831,557	\$581,987	\$581,987	\$511,645
UTILITY REVENUE BONDS/CO's	\$4,741,524	\$8,825,000	\$7,000,000	\$11,125,000
INTEREST ON INVESTMENTS	(372)	6,000	2,000	2,000
INTERGOVERNMENTAL TRANSFERS	-	-	-	600,000
TRANSFER IN FOR DIRECT CAPITAL	886,953	-	-	125,000
INTRAGOVERNMENTAL TRANSFERS	-	-	-	-
<b>SUBTOTAL ADDITIONAL RESOURCES</b>	<u>\$5,628,105</u>	<u>\$8,831,000</u>	<u>\$7,002,000</u>	<u>\$11,852,000</u>
<b>TOTAL RESOURCES AVAILABLE</b>	<u>\$6,459,662</u>	<u>\$9,412,987</u>	<u>\$7,583,987</u>	<u>\$12,363,645</u>
<b>CAPITAL PROJECTS:</b>				
PRODUCTION	-	3,000,000	-	3,000,000
GENERAL PLANT	383,659	957,000	1,019,768	200,000
OVERHEAD SYSTEM IMPROV.	1,393,060	1,160,000	1,047,000	1,150,000
UNDERGROUND SYSTEM IMPROV.	980,060	1,150,000	743,000	1,300,000
NEW SERVICES & SYSTEM EXT.	1,416,758	1,380,000	1,473,474	1,466,000
RES. STREET LIGHTING	83,093	95,000	59,000	95,000
THOR. STREET LIGHTING	241,512	150,000	132,000	150,000
DISTRIBUTION	822,406	759,000	1,353,000	2,431,000
TRANSMISSION	396,103	1,175,000	1,188,000	2,300,000
DIRECT CAPITAL	125,102	-	-	125,000
GENERAL AND ADMINISTRATIVE	23,215	22,100	22,100	20,914
DEBT ISSUANCE COST	5,426	30,000	35,000	60,000
<b>TOTAL EXPENDITURES</b>	<u>\$ 5,870,394</u>	<u>\$ 9,878,100</u>	<u>\$ 7,072,342</u>	<u>\$ 12,297,914</u>
CAFR ADJUSTMENT	\$ (7,281)			
<b>ENDING FUND BALANCE:</b>	<u>\$ 581,987</u>	<u>\$ (465,113)</u>	<u>\$ 511,645</u>	<u>\$ 65,731</u>

**ELECTRIC SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2016-2017**

PROJECTED FY13-14	PROJECTED FY14-15	PROJECTED FY15-16	PROJECTED FY16-17
\$65,731	\$61,731	\$57,731	\$57,731
\$5,810,000	\$4,475,000	\$925,000	\$7,000,000
2,000	2,000	2,000	2,000
-	-	-	-
125,000	125,000	3,625,000	125,000
-	-	-	-
<u>\$5,937,000</u>	<u>\$4,602,000</u>	<u>\$4,552,000</u>	<u>\$7,127,000</u>
<u>\$6,002,731</u>	<u>\$4,663,731</u>	<u>\$4,609,731</u>	<u>\$7,184,731</u>

-	-	-	-
50,000	50,000	300,000	1,050,000
1,000,000	1,000,000	950,000	950,000
1,100,000	1,100,000	1,050,000	1,050,000
1,466,000	1,466,000	1,552,000	1,639,000
95,000	95,000	95,000	235,000
450,000	450,000	270,000	150,000
1,305,000	75,000	75,000	75,000
300,000	200,000	100,000	1,800,000
125,000	125,000	125,000	125,000
25,000	25,000	25,000	25,000
25,000	20,000	10,000	35,000
<u>\$ 5,941,000</u>	<u>\$ 4,606,000</u>	<u>\$ 4,552,000</u>	<u>\$ 7,134,000</u>
<u>\$ 61,731</u>	<u>\$ 57,731</u>	<u>\$ 57,731</u>	<u>\$ 50,731</u>

**WATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

	PROJECT NUMBER	WORK REQUEST NUMBER	FY13	APPROPRIATIONS THROUGH FY11	REVISED	APPROVED
			APPROVED BUDGET		FY11 - 12 APPROPRIATIONS	FY12 - 13 APPROPRIATIONS
<b>BEGINNING FUND BALANCE:</b>					\$ 782,566	\$ 169,524
ADDITIONAL RESOURCES:						
UTILITY REVENUE BONDS/CERTIFICATES OF OBLIGATION					\$ 6,100,000	\$ 3,900,000
INTEREST ON INVESTMENTS					10,000	10,000
TRANSFERS FROM OPERATIONS					1,950,000	3,600,000
OTHER					48,000	673,866
					<u>\$ 8,108,000</u>	<u>\$ 8,183,866</u>
SUBTOTAL ADDITIONAL RESOURCES						
					<u>\$ 8,890,566</u>	<u>\$ 8,353,390</u>
TOTAL RESOURCES AVAILABLE						

**PRODUCTION PROJECTS**

<b>SOURCE AND SUPPLY PLANT - WSWOC</b>						
LAND ACQUISITION - WELLS	WT0206	WF0377324	5,862,507	6,667,217	-	-
WELL #9		TBD	3,903,195	-	-	-
WELL #9 COLLECTION LINE		WF1249597	1,919,647	25,000	-	-
WELL FIELD COLLECTION SYSTEM LOOP		TBD	900,000	-	-	-
<b>WATER PUMPING AND TREATMENT PLANT - WPWOC</b>						
SANDY POINT CHEMICAL SYS REPLACEMENT	-	WF1440357	1,764,259	-	1,733,400	30,859
HIGH SERVICE WATER PUMP IMPROVEMENTS	-	WF1223117	3,553,000	2,500,000	1,053,000	-
COOLING TOWER EXPANSION	-	WF1440344	3,182,000	-	3,182,000	-
3 MG GSR REHAB		WF1330166	408,745	400,000	8,745	-
5 MG GSR REHAB		WF1440668	650,000	-	80,000	-
WATER WELL SOFT STARTERS		TBD	272,000	-	-	-
<b>WATER GENERAL PLANT - WGWOC</b>						
UTILITY SERVICE CENTER RENOVATIONS	-	WF1441516	348,000	37,500	-	-
SCADA MAN MACHINE INTERFACE		WF1442533	525,000	320,000	205,000	-
WELL #7 FIBER		WF1440359	50,000	-	50,000	-
WATER REDUNDANT COMMUNICATIONS		WF1440364	295,000	-	295,000	-
CLOSED PROJECTS						

SUBTOTAL

**WATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

PROJECT EXPENDITURES

PROJECT EXPENDITURES THROUGH FY10	ACTUAL FY 10-11	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
	\$ 2,658,750	\$ 782,566	\$ 169,524	\$ 85,960	\$ 51,904	\$ 6,844	\$ 7,356	\$ 26,762
	\$ -	\$ 3,000,000	\$ 3,900,000	\$ 4,425,000	\$ 7,875,000	\$ 2,700,000	\$ 3,275,000	\$ 1,800,000
	4,147	10,000	10,000	10,000	10,000	10,000	10,000	5,000
	4,343,660	4,250,000	3,600,000	1,100,000	1,375,000	800,000	1,075,000	1,250,000
	-	48,000	673,866	-	-	-	-	-
	<u>\$ 4,347,807</u>	<u>\$ 7,308,000</u>	<u>\$ 8,183,866</u>	<u>\$ 5,535,000</u>	<u>\$ 9,260,000</u>	<u>\$ 3,510,000</u>	<u>\$ 4,360,000</u>	<u>\$ 3,055,000</u>
	<u>\$ 7,006,557</u>	<u>\$ 8,090,566</u>	<u>\$ 8,353,390</u>	<u>\$ 5,620,960</u>	<u>\$ 9,311,904</u>	<u>\$ 3,516,844</u>	<u>\$ 4,367,356</u>	<u>\$ 3,081,762</u>
	4,862,507	1,390	-	998,610	-	-	-	-
	-	-	-	-	2,066,978	1,836,217	-	-
	2,612	14,097	-	-	1,167,094	735,844	-	-
	-	-	-	-	-	87,000	813,000	-
	-	-	77,539	570,040	1,116,680	-	-	-
	98,355	293,311	3,003,352	157,982	-	-	-	-
	-	-	87,714	958,565	2,135,721	-	-	-
	-	37,450	-	371,295	-	-	-	-
	-	-	-	650,000	-	-	-	-
	-	-	-	272,000	-	-	-	-
	-	-	37,500	-	-	50,000	260,500	-
	-	-	525,000	-	-	-	-	-
	-	-	50,000	-	-	-	-	-
	-	-	35,000	260,000	-	-	-	-
	528,802	129,216						
	<u>\$ 4,963,474</u>	<u>\$ 875,050</u>	<u>\$ 3,945,321</u>	<u>\$ 3,316,492</u>	<u>\$ 4,174,401</u>	<u>\$ 3,234,072</u>	<u>\$ 2,709,061</u>	<u>\$ 1,073,500</u>
								\$ -

**WATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

BUDGET APPROPRIATIONS

	PROJECT NUMBER	WORK REQUEST NUMBER	FY13 APPROVED BUDGET	APPROPRIATIONS THROUGH FY11	REVISED FY11 - 12 APPROPRIATIONS	APPROVED FY12 - 13 APPROPRIATIONS
<b>DISTRIBUTION PROJECTS</b>						
<i>TRANSMISSION AND DISTRIBUTION PLANT - WTWOC</i>						
OVERSIZED PARTICIPATION	-	WF1366201	ANNUAL	-	32,898	100,000
CASTLEGATE II, SECTION 200	-	WF1366201/001	29,730	29,730	-	-
PLAZA REDEVELOPMENT OP	-	WF1504575	67,102	-	67,102	-
RAYMOND STOTZER WEST WATER LINE	-	WF1111167	882,855	1,000,000	-	-
HSC PARKWAY WATER LINE		WF1440674	1,125,200	-	1,125,200	-
SH 40 WATER LINE - GRAHAM TO BARRON	-	WF1544834	2,535,000	25,000	-	134,500
SH 40 WATER LINE - Sonoma Subdivision to Victoria	-	WF1544835	643,000	-	-	102,540
AREA 2 WATER LINE EXTENSION		WF1544836	1,224,780	-	-	100,000
30" WATER TRANS LINE REINSTALLATION		WF1344704	1,379,836	150,000	-	1,229,836
SPRING MEADOWS WATER LINE IMP		TBD	180,510	-	-	-
DONATED WATER		NA		-	-	-
CLOSED PROJECTS						
SUBTOTAL						
<b>REHABILITATION PROJECTS:</b>						
SOUTH KNOLL/THE GLADE	-	WF1044480	2,265,192	2,246,738	18,454	-
EASTGATE REHAB	-	TBD	2,642,029	-	-	-
COLLEGE HEIGHTS REHAB	-	TBD	2,423,844	-	-	-
McCULLOCH UTILITY REHAB	-	TBD	2,789,947	-	-	-
COONER UTILITY REHAB	-	WF1440709	446,000	-	65,000	381,000
PLANTATION OAKS WATER LINE	-	WF1433732	621,232	-	240,318	380,914
CLOSED PROJECTS						
SUBTOTAL						
CAPITAL PROJECTS CONTINGENCY	-	TBD			150,000	150,000
METER REPLACEMENT PROGRAM	-	WF1128579		140,000	150,000	150,000
CAPITAL PROJECTS SUBTOTAL					<u>\$ 8,456,117</u>	<u>\$ 2,759,649</u>
GENERAL AND ADMINISTRATIVE					69,294	64,937
DEBT ISSUANCE COST					50,000	35,000
<b>TOTAL EXPENDITURES</b>					<u>\$ 8,575,411</u>	<u>\$ 2,859,586</u>
MEASUREMENT FOCUS ADJUSTMENT						
<b>ENDING FUND BALANCE:</b>					<u>\$ 315,155</u>	<u>\$ 5,493,804</u>

**WATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

PROJECT EXPENDITURES

PROJECT EXPENDITURES THROUGH FY10	ACTUAL FY 10-11	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
-	2,078	32,898	100,000	100,000	100,000	100,000	100,000	100,000
-	-	29,730	-	-	-	-	-	-
-	-	67,102	-	-	-	-	-	-
24,905	297	-	-	-	857,653	-	-	-
-	-	137,000	988,200	-	-	-	-	-
-	-	-	159,500	481,700	1,893,800	-	-	-
-	-	-	102,540	102,540	437,920	-	-	-
-	-	-	100,000	-	-	-	-	229,615
-	-	150,000	1,229,836	-	-	-	-	-
-	-	-	-	-	-	42,000	138,510	-
-	23,970	-	-	-	-	-	-	-
	2,715,281	1,476,976						
<b>\$ 24,905</b>	<b>\$ 2,741,626</b>	<b>\$ 1,893,706</b>	<b>\$ 2,680,076</b>	<b>\$ 684,240</b>	<b>\$ 3,289,373</b>	<b>\$ 142,000</b>	<b>\$ 238,510</b>	<b>\$ 329,615</b>
179,692	1,473	1,136,000	948,027	-	-	-	-	-
-	-	-	-	295,415	2,346,615	-	-	-
-	-	-	-	-	-	263,427	2,160,417	-
-	-	-	-	-	-	-	468,167	2,321,780
-	-	49,102	396,898	-	-	-	-	-
-	232	95,000	526,000	-	-	-	-	-
-	2,010,331	412,618	-	-	-	-	-	-
<b>\$ 179,692</b>	<b>\$ 2,012,036</b>	<b>\$ 1,692,720</b>	<b>\$ 1,870,925</b>	<b>\$ 295,415</b>	<b>\$ 2,346,615</b>	<b>\$ 263,427</b>	<b>\$ 2,628,584</b>	<b>\$ 2,321,780</b>
-	-	150,000	150,000	150,000	150,000	150,000	150,000	150,000
-	169,497	150,000	150,000	150,000	150,000	150,000	150,000	150,000
<b>\$ 5,168,071</b>	<b>\$ 5,798,209</b>	<b>\$ 7,831,747</b>	<b>\$ 8,167,493</b>	<b>\$ 5,454,056</b>	<b>\$ 9,170,060</b>	<b>\$ 3,414,488</b>	<b>\$ 4,240,594</b>	<b>\$ 2,951,395</b>
	70,269	69,294	64,937	75,000	75,000	75,000	75,000	75,000
	3,135	20,000	35,000	40,000	60,000	20,000	25,000	15,000
<b>\$ 5,871,613</b>	<b>\$ 7,921,041</b>	<b>\$ 8,267,430</b>	<b>\$ 5,569,056</b>	<b>\$ 9,305,060</b>	<b>\$ 3,509,488</b>	<b>\$ 4,340,594</b>	<b>\$ 3,041,395</b>	
	(352,379)							
<b>\$ 782,566</b>	<b>\$ 169,524</b>	<b>\$ 85,960</b>	<b>\$ 51,904</b>	<b>\$ 6,844</b>	<b>\$ 7,356</b>	<b>\$ 26,762</b>	<b>\$ 40,367</b>	

**WASTEWATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

PROJECT NUMBER	WORK REQUEST NUMBER	FY13	APPROPRIATIONS THROUGH FY11	REVISED	APPROVED
		APPROVED BUDGET		FY11-12 APPROPRIATIONS	FY12-13 APPROPRIATIONS
<b>BEGINNING FUND BALANCE:</b>				\$ 913,909	\$ 45,835
ADDITIONAL RESOURCES:					
UTILITY REVENUE BONDS/CERTIFICATES OF OBLIGATION				\$ 7,580,000	\$ 8,250,000
INTEREST ON INVESTMENTS				10,000	15,000
TRANSFERS FROM OPERATIONS				1,120,000	3,775,000
INTERGOVERNMENTAL				-	-
OTHER				72,000	899,500
SUBTOTAL ADDITIONAL RESOURCES				\$ 8,782,000	\$ 12,939,500
TOTAL RESOURCES AVAILABLE				\$ 9,695,909	\$ 12,985,335

**COLLECTION PROJECTS**

**COLLECTION PLANT - SCWOC**

OVERSIZE PARTICIPATION	-	TBD	100,000	-	100,000	100,000
EAST SIDE FM 158 SEWER LINE		WF1382208	1,632,000	-	635,000	997,000
WEST SIDE SEWER		WF1479220	687,540		100,000	587,450
LICK CREEK PARALLEL TRUNK LINE - PHASE I		WF0912284	2,825,000	395,496	-	-
BEE CREEK PARALLEL TRUNK LINE		WF1369909	14,703,625	2,000,000	106,997	3,134,056
ROYDER/LIVE OAK SEWER SERVICE		WF1369908	2,577,342	500,000	-	2,077,342
SUBTOTAL						

**REHABILITATION PROJECTS**

SOUTH KNOLL / THE GLADE	-	WF1044485	3,045,047	2,052,223	953,460	39,364
EASTGATE REHAB	-	TBD	2,805,830	-	-	-
COLLEGE HEIGHTS REHAB	-	TBD	1,302,844	-	-	-
COONER UTILITY REHAB	-	WF1440708	657,000	-	92,000	565,000
McCULLOCH UTILITY REHAB		TBD	2,381,515	-	-	-
NORTHEAST TRUNK LINE REHAB		WF1440716	309,029	-	309,029	-
CLOSED PROJECTS						
SUBTOTAL						

**WASTEWATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

PROJECT EXPENDITURES

PROJECT EXPENDITURES THROUGH FY10	ACTUAL FY 10-11	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
	\$ 1,184,794	\$ 913,909	\$ 45,835	\$ 27,871	\$ 6,578	\$ 20,999	\$ 21,615	\$ 5,973
	\$ 3,104,123	\$ 6,000,000	\$ 8,250,000	\$ 2,475,000	\$ 8,350,000	\$ 6,650,000	\$ 5,075,000	\$ 6,225,000
	2,503	10,000	15,000	10,000	10,000	5,000	7,500	7,500
	-	2,700,000	3,775,000	650,000	1,150,000	1,130,000	925,000	1,000,000
	-	-	-	-	-	-	-	-
	500,000	238,500	899,500	-	-	-	-	-
	\$ 3,606,626	\$ 8,948,500	\$ 12,939,500	\$ 3,135,000	\$ 9,510,000	\$ 7,785,000	\$ 6,007,500	\$ 7,232,500
	\$ 4,791,420	\$ 9,862,409	\$ 12,985,335	\$ 3,162,871	\$ 9,516,578	\$ 7,805,999	\$ 6,029,115	\$ 7,238,473
	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	-	333,000	1,299,000	-	-	-	-	-
	-	73,200	614,340	-	-	-	-	-
	10,422	-	-	-	-	1,683,747	1,130,831	-
	-	233	1,267,050	3,612,770	2,520,878	3,296,817	4,005,877	-
	-	261	438,558	2,138,523	-	-	-	-
	\$ 10,422	\$ 494	\$ 2,211,808	\$ 7,764,633	\$ 2,620,878	\$ 3,396,817	\$ 5,789,624	\$ 1,230,831
	119,790	55,985	1,609,750	1,259,522	-	-	-	-
	-	-	-	295,415	2,510,415	-	-	-
	-	-	-	-	-	263,427	1,039,417	-
	-	67,828	589,172	-	-	-	-	-
	-	-	-	-	-	-	468,167	1,913,348
	-	-	309,029	-	-	-	-	-
	2,948,271	1,426,909	-	-	-	-	-	-
	\$ 119,790	\$ 3,004,256	\$ 3,104,487	\$ 2,157,723	\$ 295,415	\$ 2,510,415	\$ 263,427	\$ 1,507,584
	-	-	-	-	-	-	-	-

**WASTEWATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

BUDGET APPROPRIATIONS

PROJECT NUMBER	WORK REQUEST NUMBER	FY13	APPROPRIATIONS THROUGH FY11	REVISED	APPROVED
		APPROVED BUDGET		FY11-12 APPROPRIATIONS	FY12-13 APPROPRIATIONS
<b>TREATMENT &amp; DISPOSAL PROJECTS</b>					
<b>TREATMENT &amp; DISPOSAL/PUMPING PLANT - SPWOC</b>					
CARTERS CREEK HEADWORKS IMP	WF1223116	1,740,400	731,850	1,008,550	-
LICK CREEK CLARIFIER CATWALKS	WF1042497	413,470	387,500	25,970	-
<b>SLUDGE TREATMENT &amp; DISPOSAL/PUMPING PLANT - SSWOC</b>					
LICK CREEK CENTRIFUGE IMPROVEMENTS	WF1142617	308,461	308,461	-	-
LICK CREEK SLUDGE HOLDING TANK IMP	WF1142618	452,739	452,739	-	-
LICK CREEK RETURN ACTIVATED SLUDGE MODIFICATIONS	WF1142623	433,144	250,000	183,144	-
CC CENTRIFUGE IMPROVEMENTS	TBD	2,206,685	-	-	-
LICK CREEK SLUDGE BLOWER REPLACEMENT	WF1440712	204,655	-	200,000	4,655
CC TREATMENT STRUCTURE COATINGS REPLACEMENT	TBD	369,735	-	-	-
LICK CREEK DIGESTION FACILITY	TBD	4,174,430	-	-	-
LICK CREEK CAPACITY EXPANSION	TBD	7,127,000	-	-	-
LICK CREEK CENTRIFUGE REPLACEMENT	WF1433858	1,235,000	1,235,000	-	-
CC DIGESTED SLUDGE AERATOR REPLACEMENT	WF1441829	650,000	-	650,000	-
LIFT STATION FORCE MAIN REHAB	TBD	71,797	-	-	-
LICK CREEK GUIDERAILS	WF1142843	27,000	27,000	-	-
CLOSED PROJECTS			-		
<b>SEWER GENERAL PLANT - SGWOC</b>					
SCADA REPLACEMENT	WF0742950	454,882	545,340	-	-
CARTERS CREEK LAB AND SCADA BUILDING	WF1129844	1,267,000	1,267,000	-	-
LICK CREEK PROCESS CONTROL IMPROVEMENTS	WF1142624	278,435	203,000	75,435	-
SCADA - NEW LIFT STATIONS	WF1359125	220,656	160,000	115,000	-
CC FIBER RING	WF1440366	160,000	120,000	-	40,000
CC ELECTRICAL IMPROVEMENTS	TBD	1,395,700	-	-	-
UTILITY SERVICE CENTER RENOVATIONS	WF1441517	348,000	37,500	-	-
AGGIE ACRES FIBER OPTIC CONDUIT	WF1440367	156,491	-	111,172	45,319
CLOSED PROJECTS			-		
SUBTOTAL					
CAPITAL PROJECTS CONTINGENCY	TBD		-	150,000	150,000
CAPITAL PROJECTS SUBTOTAL				\$ 4,815,757	\$ 7,740,186
GENERAL AND ADMINISTRATIVE				69,294	64,937
DEBT ISSUANCE COST				40,000	80,000
<b>TOTAL EXPENDITURES</b>				<b>\$ 4,925,051</b>	<b>\$ 7,885,123</b>
MEASUREMENT FOCUS ADJUSTMENT					
<b>ENDING FUND BALANCE:</b>				<b>\$ 4,770,858</b>	<b>\$ 5,100,212</b>

**WASTEWATER SERVICE  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

PROJECT EXPENDITURES

PROJECT EXPENDITURES THROUGH FY10	ACTUAL FY 10-11	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
	52,402	203,326	1,200,973	283,699	-	-	-	-
	26,251	2,413	148,806	236,000	-	-	-	-
	55,044	7,252	90,715	155,450	-	-	-	-
	38,669	5,333	156,237	252,500	-	-	-	-
	31,756	5,073	133,815	262,500	-	-	-	-
	-	-	-	-	-	2,129,340	77,345	-
	-	-	-	204,655	-	-	-	-
	-	-	-	-	-	369,735	-	-
	-	-	-	-	-	-	665,763	2,229,227
	-	-	-	-	-	-	-	1,279,440
	-	-	-	-	-	-	540,000	3,669,500
	-	2,024	428,976	804,000	-	-	-	-
	-	-	650,000	-	-	-	-	-
	-	-	-	-	-	71,797	-	-
	5,630	1,533	9,337	10,500	-	-	-	-
		5,652						
	197,664	179,218	78,000	-	-	-	-	-
	129,944	79,781	1,057,275	-	-	-	-	-
	27,364	3,753	92,086	155,232	-	-	-	-
	-	9,247	117,259	94,150	-	-	-	-
	-	-	-	160,000	-	-	-	-
	-	-	-	-	-	727,475	668,225	-
	-	-	37,500	-	-	-	50,000	260,500
	-	-	35,006	121,485	-	-	-	-
		205,527						
	\$ 564,724	\$ 710,132	\$ 4,235,985	\$ 2,740,171	\$ -	\$ 3,298,347	\$ 1,461,333	\$ 3,029,727
		-	150,000	150,000	150,000	150,000	150,000	150,000
	\$ 694,936	\$ 3,714,882	\$ 9,702,280	\$ 12,812,527	\$ 3,066,293	\$ 9,355,579	\$ 7,664,384	\$ 5,918,142
		70,299	69,294	64,937	70,000	70,000	70,000	70,000
		5,929	45,000	80,000	20,000	70,000	50,000	35,000
	\$ 3,791,110	\$ 9,816,574	\$ 12,957,464	\$ 3,156,293	\$ 9,495,579	\$ 7,784,384	\$ 6,023,142	\$ 7,227,288
	\$ (86,402)							
	\$ 913,909	\$ 45,835	\$ 27,871	\$ 6,578	\$ 20,999	\$ 21,615	\$ 5,973	\$ 11,185

**Enterprise Funds Capital Improvement Projects  
Estimated Operations and Maintenance Costs\***

	Projected FY13	Projected FY14	Projected FY15	Projected FY16	Projected FY17	Projected FY18	Comments
<b>Water Projects</b>							
Well #9	-	-	-	-	92,800	95,584	Personnel, supplies, maintenance and utility costs
Well #9 Collection Line	-	-	-	-	1,600	1,648	Line Maintenance
Wellfield Collection System Loop	-	-	-	-	-	240	Line Maintenance
SPPS Chemical System Replacement	-	-	41,200	42,436	43,709	45,020	Supplies (chlorine gas) and maintenance
High Service Water Pump Improvements	-	75,300	77,559	79,886	82,282	84,751	Maintenance, utility costs and instrument calibration
Cooling Tower Expansion	-	-	67,000	69,010	71,080	73,213	Supplies, maintenance and utility costs
SCADA MMI	7,500	7,725	7,957	8,195	8,441	8,695	Annual maintenance contract
<b>Water Project Totals</b>	<b>\$ 7,500</b>	<b>\$ 83,025</b>	<b>\$ 193,716</b>	<b>\$ 199,527</b>	<b>\$ 299,913</b>	<b>\$ 309,150</b>	
<b>Wastewater Projects</b>							
East Side FM 158 Sewer Service	-	10,000	10,300	10,609	10,927	11,255	Supplies and maintenance costs
Royder/Live Oak Sewer Imp	-	200	206	212	219	225	Utility costs
Carters Creek Centrifuge Improvements	-	-	-	-	10,500	10,815	Supplies and maintenance
Lick Creek Sludge Blower Replacement	-	7,000	7,210	7,426	7,649	7,879	Supplies and maintenance
Lick Creek Digestion Facility	-	-	-	-	-	-	O&M to begin in FY19. Personnel, maintenance and utility costs
Lick Creek Capacity Expansion	-	-	-	-	-	-	O&M to begin in FY19. Personnel, supplies, maintenance and utility costs
Lick Creek Centrifuge Replacement	-	10,000	10,300	10,609	10,927	11,255	Maintenance costs
<b>Wastewater Project Totals</b>	<b>\$ -</b>	<b>\$ 27,200</b>	<b>\$ 28,016</b>	<b>\$ 28,856</b>	<b>\$ 40,222</b>	<b>\$ 41,429</b>	
<b>Total Estimated O&amp;M Costs</b>	<b>\$ 7,500</b>	<b>\$ 110,225</b>	<b>\$ 221,732</b>	<b>\$ 228,384</b>	<b>\$ 340,135</b>	<b>\$ 350,579</b>	

\*The Operations and Maintenance costs reflected above are estimates based on anticipated costs associated with each project. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. As the projects become better defined, the O&M estimates may be revised.

## Hotel Tax Fund

The primary funding source for the Hotel Tax Fund is the Hotel tax, a consumption type tax authorized under state statute. This tax allows the City to collect up to its current tax rate of 7% on rental income of hotels and motels within the city limits.

Funds derived from the Hotel Tax Fund can only be spent if the following two-part test is met:

- I. Every expenditure must directly enhance and promote tourism and the convention and hotel industry.
- II. Every expenditure must clearly fit into one of eight statutorily provided categories for expenditure of local hotel occupancy tax revenues.
  1. Funding the establishment, improvement, or maintenance of a convention or visitor information center.
  2. Paying for the administrative costs for facilitating convention registration.
  3. Paying for tourism related advertising, and promotion of the city or its vicinity.
  4. Funding programs that enhance the arts.
  5. Funding historical restoration or preservation projects.
  6. Sporting events where the majority of participants are tourists in cities located in a county with a population of 290,000 or less.
  7. Enhancing and upgrading existing sport facilities or fields for certain municipalities
  8. Funding transportation systems for tourists

This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The FY13 approved Hotel Tax revenue is \$3,811,000, which is an increase of 3.00% from the FY12 year-end estimate of \$3,700,000. Investment earnings of \$23,000 are estimated for FY13. Revenues are forecasted to be increase slightly due to a recovering economy.

Total approved city operating expenditures out of the Hotel Tax Fund are \$4,259,773. This is a 28.16% increase from the FY12 Revised Budget due to the addition of capital funds in the amount of \$3,700,000 for the Veteran's Park Synthetic Fields project. In addition \$340,773 is included in the approved budget for expenditures related to Parks and Recreation Programs & Events. Programs in the budget include items such as the Starlight Music Series, National & Regional Athletic Tournaments, and other events that are eligible for Hotel Tax funds. \$200,000 is included for soliciting and hosting of sports tournaments in College Station. Two service level adjustments were approved with the FY13 budget, the first is for \$8,000 to be used in hosting the Texas Senior Games Competition. The second SLA, in the amount of \$10,000, is for preliminary expenses related to the Texas Amateur Athletic Federation (TAAF) Games of Texas.

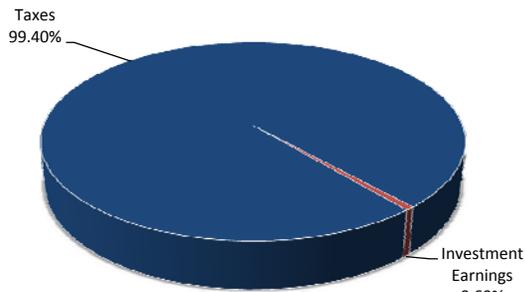
The Hotel Tax Fund also includes \$1,630,153 in Outside Agency funding expenditures. Outside Agencies receiving funding from the Hotel Tax Fund include the Bryan/College Station Convention & Visitors Bureau (CVB), the Arts Council of Brazos Valley, the George Bush Presidential Library Foundation, the Brazos Valley Veterans Memorial, the Northgate District Association, and the Bryan-College Station Chamber of Commerce. Funds are included for Northgate advertising to attract visitors to the district during the annual fire school at the TEEX Brayton Fire Training Field. Increase SLAs were approved for outside agency funding in the amount of \$127,153 for the CVB budget and \$100,000 for the Arts Council budget.

There is a 51.6% decrease projected in the ending fund balance of the Hotel Tax Fund from the FY12 Year-End Estimate to the FY13 Approved Budget. This is primarily due to the \$3,700,000 capital expenditure included in the FY13 budget for the construction of synthetic fields at Veteran's Park.

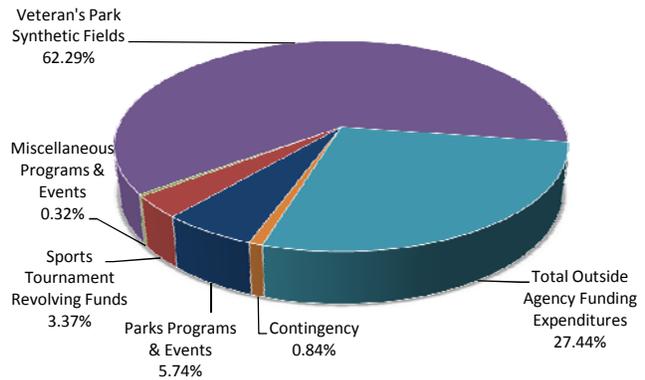
**City of College Station  
Hotel Tax Fund  
Fund Summary**

	<u>FY11 Actual</u>	<u>FY12 Revised Budget</u>	<u>FY12 Year-End Estimate</u>	<u>FY13 Approved Base Budget</u>	<u>FY13 Approved Budget</u>	<u>% Change in Budget from FY12 to FY13</u>
<b>Beginning Fund Balance</b>	\$ 3,241,579	\$ 5,194,593	\$ 5,194,593	\$ 4,081,596	\$ 4,081,596	
<b>REVENUES</b>						
Taxes	\$ 3,558,042	\$ 3,372,680	\$ 3,700,000	\$ 3,811,000	\$ 3,811,000	13.00%
State Government - Grant Proceeds	249,243	-	-	-	-	N/A
Investment Earnings	17,801	28,000	23,000	23,000	23,000	-17.86%
<b>Total Revenues</b>	<u>\$ 3,825,086</u>	<u>\$ 3,400,680</u>	<u>\$ 3,723,000</u>	<u>\$ 3,834,000</u>	<u>\$ 3,834,000</u>	12.74%
<b>Total Funds Available</b>	<u>\$ 7,066,665</u>	<u>\$ 8,595,273</u>	<u>\$ 8,917,593</u>	<u>\$ 7,915,596</u>	<u>\$ 7,915,596</u>	-7.91%
<b>EXPENDITURES &amp; TRANSFERS</b>						
City Operations:						
Parks Programs & Events	\$ 246,528	\$ 326,698	\$ 305,000	\$ 322,773	\$ 340,773	4.31%
Sports Tournament Revolving Funds	45,113	200,000	200,000	200,000	200,000	0.00%
Miscellaneous Programs & Events	27,615	19,000	19,000	19,000	19,000	0.00%
Veteran's Park Synthetic Fields	-	280,000	205,000	3,700,000	3,700,000	1221.43%
Convention Center Land Debt Service/Defeasance	222,519	2,497,997	2,497,997	-	-	-100.00%
<b>Total City Operations Expenditures</b>	<u>\$ 541,775</u>	<u>\$ 3,323,695</u>	<u>\$ 3,226,997</u>	<u>\$ 4,241,773</u>	<u>\$ 4,259,773</u>	28.16%
Outside Agency Funding Expenditures:						
B/CS Convention & Visitors Bureau (CVB)	\$ 1,057,000	\$ 1,256,000	\$ 1,256,000	\$ 1,000,000	\$ 1,127,153	-10.26%
B/CS Convention & Visitors Bureau Grant Pgm	-	-	-	100,000	100,000	N/A
Arts Council of Brazos Valley	273,297	203,507	200,000	200,000	300,000	47.42%
George Bush Presidential Library Foundation	-	50,000	50,000	50,000	50,000	0.00%
Brazos Valley Veterans Memorial	-	25,000	25,000	25,000	25,000	0.00%
Northgate District Assoc (Northgate Advertising)	-	3,000	3,000	3,000	3,000	0.00%
B/CS Chamber of Commerce	-	25,000	25,000	25,000	25,000	0.00%
<b>Total Outside Agency Funding Expenditures</b>	<u>\$ 1,330,297</u>	<u>\$ 1,562,507</u>	<u>\$ 1,559,000</u>	<u>\$ 1,403,000</u>	<u>\$ 1,630,153</u>	4.33%
Contingency	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00%
<b>Total Operating Expenses &amp; Transfers</b>	<u>\$ 1,872,072</u>	<u>\$ 4,936,202</u>	<u>\$ 4,835,997</u>	<u>\$ 5,694,773</u>	<u>\$ 5,939,926</u>	20.33%
Measurement Focus Adjustment	-					
<b>Increase (Decrease) in Fund Balance</b>	\$ 1,953,014	\$ (1,535,522)	\$ (1,112,997)	\$ (1,860,773)	\$ (2,105,926)	
<b>Ending Fund Balance</b>	<u>\$ 5,194,593</u>	<u>\$ 3,659,071</u>	<u>\$ 4,081,596</u>	<u>\$ 2,220,823</u>	<u>\$ 1,975,670</u>	

**Hotel Tax Fund - Sources**



**Hotel Tax Fund - Uses**



## Community Development Fund

The Community Development Fund is used to account for grants received from the U. S. Department of Housing and Urban Development (HUD) by the City for use in revitalizing low and moderate income areas and addressing the needs of low and moderate income citizens.

The City has submitted an action plan to HUD for FY13 to receive the Community Development Block Grant (CDBG) and the Home Investment Partnership Program Grant (HOME). The CDBG program is a federal entitlement program that provides basic funding for general programs and administration. The grant allows administrators flexibility in the use of funds for a wide variety of eligible activities. The Home program is a yearly entitlement grant that can only be used for housing programs that assist income-eligible individuals and households. Both CDBG and HOME allocations are based on a formula that includes criteria such as the age and condition of a community's housing stock, incidents of overcrowding, and the demographic characteristics of the City.

Community Development Block Grant funds are allocated to projects including public service agency funding, public facility activities, capital projects, owner-occupied housing rehabilitation, and Code Enforcement activities. Other eligible expenditures include grant administration, interim assistance, demolition, and acquisition.

The City currently uses Home Grant funds for owner-occupied rehabilitation assistance and down payment assistance. Funds are also approved for Community Housing Development Organizations (CHDO) activities, construction, rental rehabilitation, and Tenant Based Rental Assistance (TBRA).

This fund is prepared on the *modified accrual basis of accounting*. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

For FY13, the City anticipates receiving \$6,487,617 in total authorizations from the federal government. This amount is comprised of new and unspent authorizations from the prior fiscal year. The City anticipates receiving \$2,224,747 in CDBG funds. Approved FY13 HOME authorizations total \$2,401,394 and an additional \$20,000 in recaptured funds. Total appropriations for FY13 are \$4,646,141. One reduction SLA of \$36,160 is included in the FY13 Approved Budget which will move 25% of two Community Development Analysts' salaries, benefits and some supplies to the General Fund.

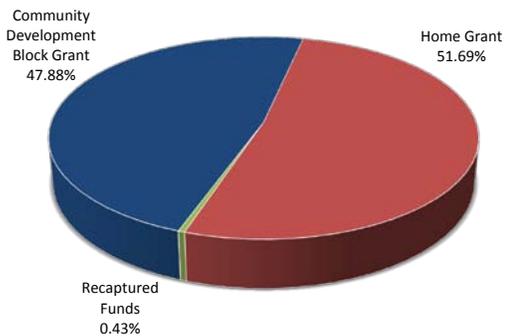
Approved CDBG appropriations include Public Facility projects that are intended to expand, improve and/or add public facilities and infrastructure when and where needed for designated low to moderate income areas of the city. Improvements include streets, parks, neighborhood centers, community centers, and sidewalk projects. Approved FY13 expenditures for ongoing Public Facility projects include \$1,078,514 for the **Cooner Street Rehab and Reconstruction** project. This project includes the rehabilitation of water lines, wastewater lines and pavement along Cooner Street. Additional funds for this project will come from the Streets Capital Improvements Fund, Water Capital Improvements Fund, and Wastewater Capital Improvement Fund. \$316,158 of public facility funds are included for the **FM 2154 Sidewalk Improvements**. This project is for the design and construction of a sidewalk along one side of FM 2154 from Luther Street to Southwest Parkway. In addition, funds in the amount of \$232,213 are included for **University Drive Sidewalk Improvements** project. This project includes the design and construction of a sidewalk on the south side of University Drive from Texas Avenue to Lions Park. Finally, funds in the amount of \$84,837 have been approved for the **Southwest Park Improvements** project. This project is for the addition of lighting, a picnic plaza, furniture, signs and exercise equipment at Southwest Park. Approved FY13 Public Facility appropriations total \$1,711,722.

\*Beginning with the FY13 budget, the Performance Measures for the Community Development Fund are consolidated with the Planning and Development Services Performance Measures.

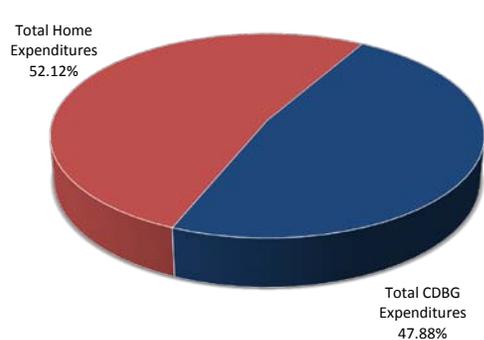
**City of College Station  
Community Development Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>BEGINNING FUND BALANCE</b>	\$ 2,204,561	\$ 1,524,237	\$ 1,524,237	\$ 1,841,476	\$ 1,841,476	
<b>REVENUES</b>						
Grants						
Community Development Block Grant	\$ 571,785	\$ 2,303,828	\$ 943,622	\$ 2,224,747	\$ 2,224,747	-3.43%
Home Grant	364,334	2,708,944	703,863	2,401,394	2,401,394	-11.35%
Recaptured Funds	(3,101)	377,500	313,320	20,000	20,000	-94.70%
<b>Total Revenues</b>	<u>\$ 933,018</u>	<u>\$ 5,390,272</u>	<u>\$ 1,960,805</u>	<u>\$ 4,646,141</u>	<u>\$ 4,646,141</u>	-13.81%
<b>TOTAL FUNDS AVAILABLE</b>	<u>\$ 3,137,579</u>	<u>\$ 6,914,509</u>	<u>\$ 3,485,042</u>	<u>\$ 6,487,617</u>	<u>\$ 6,487,617</u>	-6.17%
<b>EXPENDITURES AND TRANSFERS</b>						
Community Development Block Grant						
Housing Assistance/Rehab	\$ -	\$ 15,000	\$ -	\$ 30,000	\$ 30,000	100.00%
Clearance/Demolition	-	10,000	-	10,000	10,000	0.00%
Acquisitions	1,340	-	-	-	-	N/A
Interim Assistance	-	5,000	-	5,000	5,000	0.00%
Housing Services	-	-	10,158	26,252	26,252	N/A
Public Service Agency Funding	200,348	154,395	154,395	146,723	146,723	-4.97%
Code Enforcement - Planning & Dev.	78,587	85,416	98,177	109,200	109,200	27.84%
Administrative Fees	190,133	205,864	185,365	203,930	185,850	-9.72%
Public Facilities Projects	1,272	-	-	-	-	N/A
College Main Rehab	43,221	348,890	191,549	-	-	-100.00%
George K Fitch Park Improvements	6,247	103,629	98,920	-	-	-100.00%
W.A. Tarrow Park Improvements	61,795	-	-	-	-	N/A
Cooner Street Rehab	-	1,195,634	90,750	1,078,514	1,078,514	-9.80%
University Drive Sidewalks	-	75,000	62,092	232,213	232,213	209.62%
FM 2154 Sidewalks	-	75,000	48,387	316,158	316,158	321.54%
Housing Services	7,291	30,000	-	-	-	-100.00%
Southwest Park	-	-	-	84,837	84,837	N/A
<b>Total CDBG Expenditures</b>	<u>\$ 590,234</u>	<u>\$ 2,303,828</u>	<u>\$ 939,793</u>	<u>\$ 2,242,827</u>	<u>\$ 2,224,747</u>	-3.43%
Home Grant						
Housing Assistance/Rehab	\$ -	\$ 107,159	\$ -	\$ 180,000	\$ 180,000	67.97%
Optional Relocation	-	-	120,000	-	-	N/A
CHDO Operating Expenses	14,522	69,071	34,500	13,478	13,478	-80.49%
New Construction	6,730	1,726,720	80,435	1,579,926	1,579,926	-8.50%
Homebuyer's Assistance	36,745	200,000	108,630	176,870	176,870	-11.57%
Tenant Based Rental Assistance	5,700	88,016	12,000	149,466	149,466	69.82%
CHDO	211,773	454,802	286,032	204,110	204,110	-55.12%
Administrative Fees	69,407	63,176	62,176	58,967	40,887	-35.28%
Rental Rehabilitation	-	-	-	76,657	76,657	N/A
<b>Total Home Expenditures</b>	<u>\$ 344,877</u>	<u>\$ 2,708,944</u>	<u>\$ 703,773</u>	<u>\$ 2,439,474</u>	<u>\$ 2,421,394</u>	-10.61%
Other	\$ 168,524	\$ -	\$ -	\$ -	\$ -	N/A
Acquisitions	1,907	-	-	-	-	N/A
<b>Total Other Expenditures</b>	<u>\$ 170,431</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
<b>Total Operating Expenses &amp; Transfers</b>	<u>\$ 1,105,542</u>	<u>\$ 5,012,772</u>	<u>\$ 1,643,566</u>	<u>\$ 4,682,301</u>	<u>\$ 4,646,141</u>	-7.31%
<b>Expenditures Under (Over) Revenues</b>	<u>\$ (172,524)</u>	<u>\$ 377,500</u>	<u>\$ 317,239</u>	<u>\$ (36,160)</u>	<u>\$ -</u>	
<b>Measurement Focus Adjustment</b>	\$ (507,800)					
<b>ENDING FUND BALANCE</b>	<u>\$ 1,524,237</u>	<u>\$ 1,901,737</u>	<u>\$ 1,841,476</u>	<u>\$ 1,805,316</u>	<u>\$ 1,841,476</u>	

**Community Development Fund - Sources**



**Community Development Fund - Uses**



**City of College Station  
Community Development Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	FY12 to FY13 % Change in Budget from
Community Development	\$ 247,271	\$ 288,263	\$ 242,904	\$ 308,288	\$ 272,128	-5.60%
<b>TOTAL</b>	<b>\$ 247,271</b>	<b>\$ 288,263</b>	<b>\$ 242,904</b>	<b>\$ 308,288</b>	<b>\$ 272,128</b>	<b>-5.60%</b>

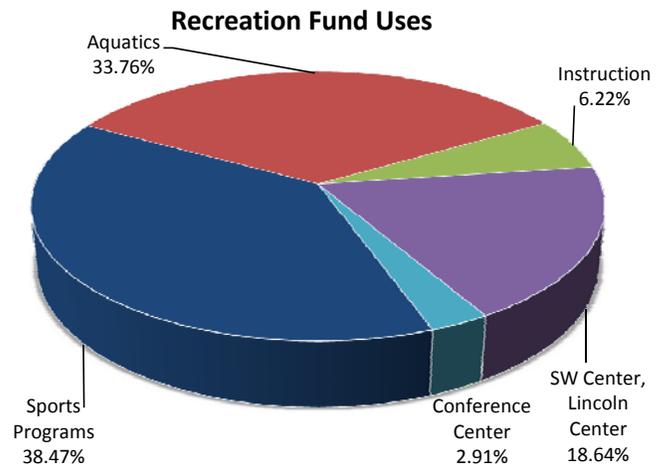
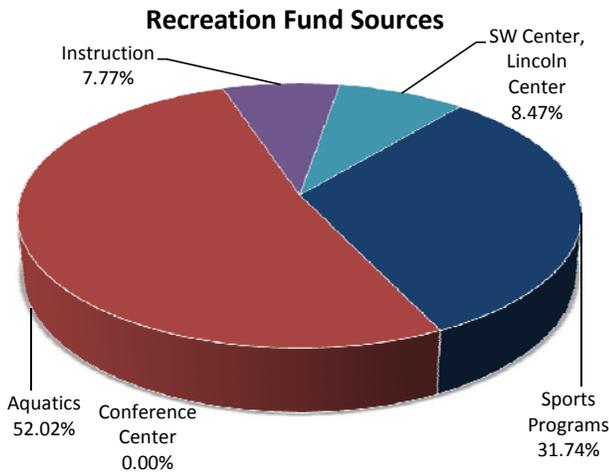
EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	FY12 to FY13 % Change in Budget from
Salaries & Benefits	\$ 209,273	\$ 251,375	\$ 213,262	\$ 270,843	\$ 236,560	-5.89%
Supplies	2,330	4,792	1,788	3,017	3,017	-37.04%
Maintenance	-	-	-	-	-	N/A
Purchased Services	35,668	32,096	27,854	34,428	32,551	1.42%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 247,271</b>	<b>\$ 288,263</b>	<b>\$ 242,904</b>	<b>\$ 308,288</b>	<b>\$ 272,128</b>	<b>-5.60%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	FY12 to FY13 % Change in Budget from
Community Development	4.50	4.50	4.50	4.50	4.00	0.00%
<b>TOTAL</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.00</b>	<b>0.00%</b>

Service Level Adjustments	One-Time	Recurring	Total
Move 25% of 2 CD Analysts' Salaries & Benefits to General Fund	\$ -	\$ (36,160)	\$ (36,160)
<b>Community Development SLA TOTAL</b>	<b>\$ -</b>	<b>\$ (36,160)</b>	<b>\$ (36,160)</b>

**City of College Station  
Recreation Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Sports Programs	\$ 273,410	\$ 358,663	\$ 358,663	\$ 326,600	\$ 326,600	-8.94%
Aquatics	510,065	467,669	467,669	535,300	535,300	14.46%
Concessions	140,005	-	-	-	-	N/A
Instruction	141,309	96,654	96,654	80,000	80,000	-17.23%
SW Center, Lincoln Center	75,197	51,780	51,780	87,200	87,200	68.40%
Conference Center	151,045	222,850	222,850	-	-	-100.00%
Investment Earnings	1,000	400	400	-	-	-100.00%
Grants	9,890	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 1,301,921</b>	<b>\$ 1,198,016</b>	<b>\$ 1,198,016</b>	<b>\$ 1,029,100</b>	<b>\$ 1,029,100</b>	<b>-14.10%</b>
<b>EXPENDITURES</b>						
Sports Programs	\$ 1,312,040	\$ 1,365,850	\$ 1,412,057	\$ 1,431,557	\$ 1,431,557	4.81%
Aquatics	1,250,441	1,137,813	1,005,726	1,141,152	1,256,152	10.40%
Concessions	131,341	-	126,557	-	-	N/A
Instruction	164,257	244,156	427,911	231,310	231,310	-5.26%
SW Center, Lincoln Center	703,568	704,846	734,900	693,494	693,494	-1.61%
Conference Center	312,576	358,674	317,704	358,328	108,328	-69.80%
<b>Total Expenditures</b>	<b>\$ 3,874,223</b>	<b>\$ 3,811,339</b>	<b>\$ 4,024,855</b>	<b>\$ 3,855,841</b>	<b>\$ 3,720,841</b>	<b>-2.37%</b>
<b>GENERAL FUND SUBSIDY</b>	<b>\$(2,572,302)</b>	<b>\$(2,613,323)</b>	<b>\$(2,826,839)</b>	<b>\$(2,826,741)</b>	<b>\$(2,691,741)</b>	<b>3.00%</b>
Increase/Decrease in Working Capital	\$ -	\$ -	\$ -	\$ -	\$ -	
Beginning Working Capital	\$ -	\$ -	\$ -	\$ -	\$ -	
Ending Working Capital	\$ -	\$ -	\$ -	\$ -	\$ -	



Established in FY11, the Recreation Fund is designed to help the City identify costs and revenues associated with various recreational sports, Senior/Teen Centers, Lincoln Center, Conference Center, and various instruction programs. Ultimately the fund will help identify how much the General Fund is subsidizing these programs. For FY13, the City will no longer be coordinating the Girls Softball program. The activity is now coordinated by the Brazos Valley Girls Softball Association. Remaining costs associated with this activity were included in no-fee programs. This change is reflected in the Program Budget Report.

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies in the Appendix F.

**CITY OF COLLEGE STATION  
FY13 APPROVED BUDGET - RECREATION PROGRAMS**

PROGRAM	REVENUE	DIRECT COST	INDIRECT COST	FIELD COST	G&A	TOTAL COST	% OF REV RECOVERY	SUBSIDY
Adult Softball	\$ 170,225	\$ 183,826	\$ 57,573	\$ 51,000	\$ 12,868	\$ 305,267	55.76%	\$ (135,042)
Adult Volleyball	21,500	40,935	17,178	-	2,865	60,978	35.26%	(39,478)
Youth Basketball	53,200	65,703	17,177	-	4,599	87,479	60.81%	(34,279)
Youth Football	18,600	41,243	29,857	17,250	2,887	91,237	20.39%	(72,637)
Youth Volleyball	25,000	41,595	17,178	-	2,912	61,685	40.53%	(36,685)
Adult Kickball	20,000	28,127	27,743	6,800	1,969	64,639	30.94%	(44,639)
Challenger Sports	1,200	30,426	21,022	920	2,130	54,498	2.20%	(53,298)
Tennis	16,875	40,934	17,178	-	2,865	60,977	27.67%	(44,102)
No-Fee Programs	-	24,228	362,670	256,200	1,699	644,797	0.00%	(644,797)
<b>TOTAL SPORTS</b>	<b>\$ 326,600</b>	<b>\$ 497,017</b>	<b>\$ 567,576</b>	<b>\$ 332,170</b>	<b>\$ 34,794</b>	<b>\$ 1,431,557</b>	<b>22.81%</b>	<b>\$ (1,104,957)</b>
Xtra Ed	\$ 80,000	\$ 186,288	\$ 31,982	-	\$ 13,040	\$ 231,310	34.59%	\$ (151,310)
<b>TOTAL INSTRUCT</b>	<b>\$ 80,000</b>	<b>\$ 186,288</b>	<b>\$ 31,982</b>	<b>-</b>	<b>\$ 13,040</b>	<b>\$ 231,310</b>	<b>34.59%</b>	<b>\$ (151,310)</b>
SW Pool	\$ 86,400	\$ 224,602	\$ 12,593	-	\$ 15,722	\$ 252,917	34.16%	\$ (166,517)
Thomas Pool	44,000	172,079	12,593	-	12,046	196,718	22.37%	(152,718)
Adamson Lagoon	255,900	329,310	12,593	-	31,102	373,005	68.60%	(117,105)
CSISD Natatorium	9,000	26,835	8,589	-	3,978	39,403	22.84%	(30,403)
Splash Pads	-	20,535	11,258	-	1,437	33,230	0.00%	(33,230)
Swim Lessons	110,000	111,871	15,262	-	7,831	134,964	81.50%	(24,964)
Water Fitness	1,500	14,861	8,589	-	1,040	24,490	6.12%	(22,990)
Swim Team	23,000	19,693	12,593	-	1,378	33,664	68.32%	(10,664)
Stroke Clinic	5,500	10,751	11,258	-	752	22,761	24.16%	(17,261)
<b>TOTAL AQUATICS</b>	<b>\$ 535,300</b>	<b>\$ 930,537</b>	<b>\$ 105,328</b>	<b>-</b>	<b>\$ 75,286</b>	<b>\$ 1,111,152</b>	<b>48.18%</b>	<b>\$ (575,852)</b>
SW Center-Teen	\$ 29,500	\$ 134,364	\$ 12,884	-	\$ 9,405	\$ 156,653	18.83%	\$ (127,153)
SW Center-Senior	10,600	105,058	11,549	-	7,354	123,961	8.55%	(113,361)
Lincoln Center	47,100	366,345	20,891	-	25,644	412,880	11.41%	(365,780)
<b>TOTAL CENTERS</b>	<b>\$ 87,200</b>	<b>\$ 605,767</b>	<b>\$ 45,324</b>	<b>-</b>	<b>\$ 42,403</b>	<b>\$ 693,494</b>	<b>12.57%</b>	<b>\$ (606,294)</b>
<b>SUBTOTAL</b>	<b>\$ 1,029,100</b>	<b>\$ 2,219,609</b>	<b>\$ 750,210</b>	<b>\$ 332,170</b>	<b>\$ 165,523</b>	<b>\$ 3,467,513</b>	<b>29.68%</b>	<b>\$ (2,438,413)</b>
Conference Center	\$ -	\$ 64,948	\$ 21,334	-	\$ 22,046	\$ 108,328	0.00%	\$ (108,328)
<b>TOTAL CONF CTR</b>	<b>\$ -</b>	<b>\$ 64,948</b>	<b>\$ 21,334</b>	<b>-</b>	<b>\$ 22,046</b>	<b>\$ 108,328</b>	<b>0.00%</b>	<b>\$ (108,328)</b>
<b>1X EXPENDITURES</b>								
Adamson Lagoon Repairs		\$ 115,000	\$ -	\$ -	\$ -	\$ 115,000	0.00%	\$ (115,000)
Natatorium True-Up for FY12		30,000	-	-	-	30,000	0.00%	(30,000)
<b>TOTAL 1X EXP'S</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>0.00%</b>	<b>\$ (145,000)</b>
<b>TOTAL</b>	<b>\$ 1,029,100</b>	<b>\$ 2,429,557</b>	<b>\$ 771,544</b>	<b>\$ 332,170</b>	<b>\$ 187,569</b>	<b>\$ 3,720,841</b>	<b>27.66%</b>	<b>\$ (2,691,741)</b>

**City of College Station  
Recreation Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Sports Programs	\$ 1,312,040	\$ 1,365,850	\$ 1,412,057	\$ 1,431,557	\$ 1,431,557	4.81%
Aquatics	1,250,441	1,137,813	1,005,726	1,141,152	1,256,152	10.40%
Concessions	131,341	-	126,557	-	-	N/A
Instruction	164,257	244,156	427,911	231,310	231,310	-5.26%
SW Center, Lincoln Center	703,568	704,846	734,900	693,494	693,494	-1.61%
Conference Center	312,576	358,674	317,704	358,328	108,328	-69.80%
<b>TOTAL</b>	<b>\$ 3,874,223</b>	<b>\$ 3,811,339</b>	<b>\$ 4,024,855</b>	<b>\$ 3,855,841</b>	<b>\$ 3,720,841</b>	<b>-2.37%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 1,787,673	\$ 1,608,797	\$ 1,757,301	\$ 1,663,063	\$ 1,420,889	-11.68%
Supplies	232,411	281,201	299,660	285,334	274,285	-2.46%
Maintenance	109,080	60,745	124,232	68,015	179,010	194.69%
Purchased Services	1,745,059	1,860,596	1,843,662	1,839,429	1,846,657	-0.75%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 3,874,223</b>	<b>\$ 3,811,339</b>	<b>\$ 4,024,855</b>	<b>\$ 3,855,841</b>	<b>\$ 3,720,841</b>	<b>-2.37%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Sports Programs	-	2.00	1.00	2.10	2.10	110.00%
Aquatics	-	3.00	3.00	1.75	1.75	-41.67%
Concessions	-	0.20	0.20	-	-	-100.00%
Instruction	-	1.00	1.00	1.00	1.00	0.00%
SW Center, Lincoln Center	-	4.50	3.50	3.50	3.50	0.00%
Conference Center	-	3.00	3.00	3.00	3.00	0.00%
Temp/Seasonal	-	38.00	38.00	38.00	38.00	0.00%
<b>TOTAL</b>	<b>-</b>	<b>51.70</b>	<b>49.70</b>	<b>49.35</b>	<b>49.35</b>	<b>-0.70%</b>

NOTE: The FY10 Actual for personnel is zero because the Recreation Fund was created in FY11. The following programs were removed from the Recreation Fund for FY13: Youth Girls Softball

	One-Time	Recurring	Total
Service Level Adjustments			
Adamson Lagoon Repairs	115,000	-	115,000
<b>Recreation Fund SLA TOTAL</b>	<b>\$ 115,000</b>	<b>\$ -</b>	<b>\$ 115,000</b>

**PERFORMANCE MEASURES - RECREATION FUND**

**DEPARTMENT DESCRIPTION**

To provide a diversity of facilities and leisure services to our citizens.

**STRATEGIC GOAL:** The Recreation Fund will identify the costs and revenues associated with Sports, Instruction, Aquatics, the Southwood Community Center (SWCC) & Lincoln Center, and the Conference Center.

**Reporting Frequency:** Quarterly

**Trend:** ↓ below expectations

Comments (if applicable): **FY13 Conference Center Closure**

<b>OBJECTIVES AND MEASURES:</b>	<b>Strategic Plan Priority*</b>	<b>Type of Measure</b>	<b>FY 11 Actual</b>	<b>FY 12 Approved</b>	<b>FY 12 Estimate</b>	<b>FY 13 Estimate</b>
<b>Objective: Sports Programs</b>	<b>II</b>					
Measure: # of Participants		Effectiveness	9,052	11,163	11,500	12,607
Measure: Revenue		Effectiveness	\$ 413,752	\$ 358,663	\$ 360,000	\$ 326,600
Measure: Expenses		Efficiency	\$ 1,479,109	\$ 1,365,850	\$ 1,365,000	\$ 1,431,557
Measure: % of Recovery		Effectiveness	27.97%	26.26%	26.37%	22.81%
<b>Objective: Instruction</b>	<b>II</b>					
Measure: # of Participants		Effectiveness	2,175	2,500	1,800	1,600
Measure: Revenue		Effectiveness	\$ 141,380	\$ 96,654	\$ 90,000	\$ 80,000
Measure: Expenses		Efficiency	\$ 175,849	\$ 244,156	\$ 225,000	\$ 231,310
Measure: % of Recovery		Effectiveness	80.40%	39.59%	40.00%	34.59%
<b>Objective: Aquatics Programs</b>	<b>II</b>					
Measure: # of Participants		Effectiveness	141,725	138,885	140,000	137,859
Measure: Revenue		Effectiveness	\$ 510,479	\$ 467,669	\$ 475,000	\$ 535,300
Measure: Expenses		Efficiency	\$ 1,324,420	\$ 1,137,816	\$ 1,140,000	\$ 1,111,151
Measure: % of Recovery		Effectiveness	38.54%	41.10%	41.67%	48.18%
<b>Objective: Recreation Centers</b>	<b>II</b>					
Measure: # of Participants		Effectiveness	1,020	1,100	1,150	1,380
Measure: Revenue		Effectiveness	\$ 85,143	\$ 51,780	\$ 53,000	\$ 87,200
Measure: Expenses		Efficiency	\$ 747,849	\$ 704,846	\$ 700,000	\$ 693,495
Measure: % of Recovery		Effectiveness	11.39%	7.35%	7.57%	12.57%
<b>Objective: Conference Center</b>	<b>II</b>					
Measure: # of Rentals		Effectiveness	1,994	2,000	1,750	-
Measure: Revenue		Effectiveness	\$ 151,169	\$ 222,850	\$ 150,000	\$ -
Measure: Expenses		Efficiency	\$ 333,854	\$ 358,674	\$ 340,000	\$ 358,327
Measure: % of Recovery		Effectiveness	45.28%	62.13%	44.12%	0.00%
<b>Objective: RECREATION FUND TOTAL</b>	<b>II</b>					
Measure: Revenue		Effectiveness	\$ 1,301,923	\$ 1,197,616	\$ 1,128,000	\$ 1,029,100
Measure: Expenses		Effectiveness	\$ 4,061,081	\$ 3,811,342	\$ 3,770,000	\$ 3,825,840
Measure: Subsidy		Efficiency	\$ 2,759,158	\$ 2,613,726	\$ 2,642,000	\$ 2,796,740
Measure: % of Recovery		Effectiveness	32.06%	31.42%	29.92%	26.90%

\***STRATEGIC PLAN PRIORITIES** (Detailed explanation available in Executive Summary)

**I. Financially Sustainable City**

**II. Providing Core Services and Infrastructure**

**III. Neighborhood Integrity**

**IV. Diverse Growing Economy**

**V. Improving Mobility**

**VI. Sustainable City**

**City of College Station  
Wolf Pen Creek TIF Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	FY13 Year-End Estimate	% Change in Budget from FY12-FY13
<b>BEGINNING BALANCE</b>	\$ 3,256,768	\$ 3,256,991	\$ 3,256,991	\$ 2,510,336	\$ 2,510,336	\$ 2,510,336	
<b>REVENUES</b>							
Ad Valorem Taxes COCS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Ad Valorem Taxes CSISD	-	-	-	-	-	-	N/A
Ad Valorem Taxes Brazos County	-	-	-	-	-	-	N/A
Investment Earnings	14,154	10,000	10,000	10,000	10,000	10,000	0%
Other	-	-	-	-	-	-	N/A
<b>Total Revenues</b>	<u>\$ 14,154</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	0%
<b>TOTAL FUNDS AVAILABLE</b>	<u>3,270,922</u>	<u>3,266,991</u>	<u>3,266,991</u>	<u>2,520,336</u>	<u>2,520,336</u>	<u>2,520,336</u>	-23%
<b>EXPENDITURES &amp; TRANSFERS</b>							
WPC Festival Site	\$ 13,646	\$ -	\$ 185,871	\$ -	\$ -	\$ 1,186,298	N/A
Reimbursement to CSISD/Brazo Co.	285	570,784	570,784	1,235,044	1,235,044	1,235,044	116%
Other	-	-	-	98,994	98,994	98,994	N/A
<b>Total Expenditures &amp; Transfers</b>	<u>\$ 13,931</u>	<u>\$ 570,784</u>	<u>\$ 756,655</u>	<u>\$ 1,334,038</u>	<u>\$ 1,334,038</u>	<u>\$ 2,520,336</u>	134%
<b>Increase (Decrease) in Fund Balance</b>	<u>\$ 223</u>	<u>\$ (560,784)</u>	<u>\$ (746,655)</u>	<u>\$ (1,324,038)</u>	<u>\$ (1,324,038)</u>	<u>\$ (2,510,336)</u>	136%
Measurement Focus Adjustment	\$ -						
<b>ENDING FUND BALANCE</b>	<u>\$ 3,256,991</u>	<u>\$ 2,696,207</u>	<u>\$ 2,510,336</u>	<u>\$ 1,186,298</u>	<u>\$ 1,186,298</u>	<u>\$ -</u>	

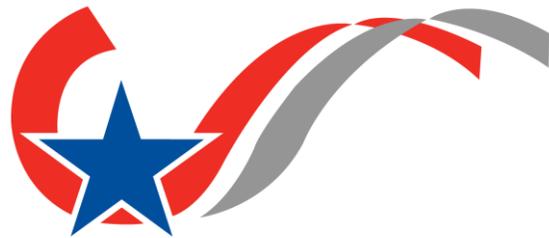
The Wolf Pen Creek (WPC) TIF Fund accounts for ad valorem tax and other revenues that are accrued to the WPC TIF District. The fund also accounts for expenditures on projects that take place in the WPC District.

This fund is prepared on the modified accrual basis of accounting. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The TIF expired on December 31, 2009. Therefore, no ad valorem revenue is estimated to be received in FY12 or FY13. In years past, the TIF received ad valorem taxes from the City of College Station, College Station Independent School District and Brazos County on the incremental increase in assessed valuation (captured value) over the base year (1989).

The FY12 year end estimate includes expenditures of \$185,871 for engineering and initial construction work related to the construction of a Festival Site in the Wolf Pen Creek area. A total of \$1,845,992 was budgeted in prior years for this project. Appropriations for capital projects carry forward from year to year until the project is complete. The balance of the total budget is estimated to be expended in FY13 and is reflected above in the FY13 Year-End Estimate. In addition, a total of \$1,235,044 has been budgeted for a payment to College Station Independent School District for the balance of the school district's portion of unspent WPC TIF funds. The estimated balance of the WPC TIF funds in the amount of \$98,994 will be expended in accordance with the restrictions for the use of the funds. The WPC TIF Fund will be closed following the expenditure of the balance of the funds, which is estimated for the end of FY13.

The FY13 ending fund balance for this fund is projected to be 100% lower than the FY12 year-end estimate due to the expenditure of the of the balance remaining in this fund.



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

## **Municipal Court Fee Funds**

The College Station Municipal Court collects a number of special fees that are authorized by the Texas State Legislature. These fees are the Court Technology Fee, Court Security Fee, Efficiency Time Payment Fee, and Juvenile Case Manager Fee. Other fees collected specifically for child safety are collected in the General Fund and are used to pay for school crossing guards. These fees are paid by those who pay tickets at College Station Municipal Court.

These funds are prepared using the *modified accrual basis of accounting*. This accounting method realizes revenues when they become measurable and available to finance expenditures for the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

### **Court Technology Fee Fund**

The Court Technology Fee Fund revenues can be used to fund technology projects at the Municipal Court Facility. Projects can include enhancements and improvements to the Municipal Court computer system and other improvements that involve technology. Defendants convicted of a misdemeanor offense in the municipal court shall pay a municipal court technology fee of \$4.00 in addition to any other fines, penalties, or court costs required by city ordinance, state, or federal law.

The Court Technology Fee Fund generates revenues from Court Technology fees. Total approved revenues are \$85,205 in FY13. Revenues in this fund are anticipated to decrease significantly in FY13 due to a change in how credit card fees are being collected. Revenue and expenditures for credit card fees related to applicable fines will now be reflected in the General Fund. Approved expenditures in the amount of \$60,707 will be used for technology related purchases such as computer hardware and software for court facilities.

### **Court Security Fee Fund**

The Court Security Fee Fund revenues can be used to fund security personnel, security devices and security services for any building housing a municipal court of the city. Defendants convicted of a misdemeanor offense in the municipal court shall pay a municipal court building security fee of \$3.00 in addition to any other fines, penalties, or court costs required by city ordinance, state, or federal law. Approved revenues in the fund are \$68,027 in FY13. Approved expenditures are \$66,943 for court security personnel.

### **Efficiency Time Payment Fund**

The Efficiency Time Payment Fund can be used for the purpose of improving the efficiency of the administration of justice in College Station. The City retains ten percent of the total fee collected from defendants who are delinquent in payment for more than thirty days for a misdemeanor offense, which amounts to \$2.50. Approved revenues in FY13 total \$8,105. Approved expenditures in FY13 include \$4,000 for the printing and distribution of collection notices. Also included is an approved service level adjustment in the amount of \$43,500 for the purchase and installation of License Plate Recognition software in two City Marshal vehicles. For Financial Statement purposes, the Efficiency Time Payment fund summary is located in the Governmental Funds section of this book.

### **Juvenile Case Manager Fee Fund**

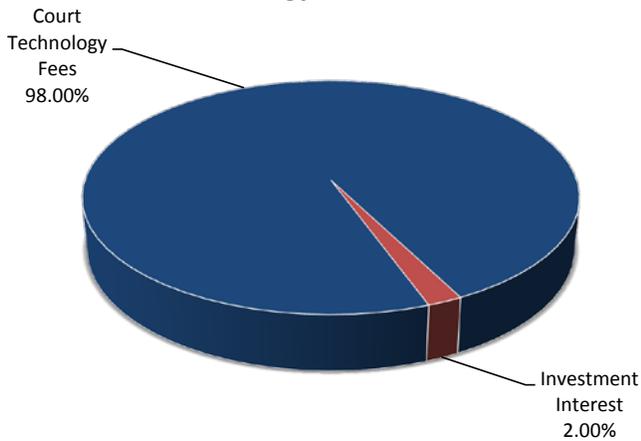
The Juvenile Case Manager Fee Fund revenues are used to fund Juvenile Case Management and the City's Teen Court Program. As of June 2011, the Texas legislature has approved the use of these funds for training, travel, office supplies, and other necessary expenses relating to the position of the juvenile case manager to be paid from the Juvenile Case Manager Fee Fund. Defendants convicted of a misdemeanor offense in the municipal court shall pay a juvenile case manager fee of \$5.00 in addition to any other fines, penalties, or court costs required by city ordinance, state, or federal law.

Revenues in the Juvenile Case Manager Fee Fund are estimated to be \$114,403 in FY13. FY13 expenditures in the amount of \$103,408 will provide funding for the salary and benefits of the Juvenile Case Manager and the Teen Court Coordinator positions, as well as for related supplies, travel and training.

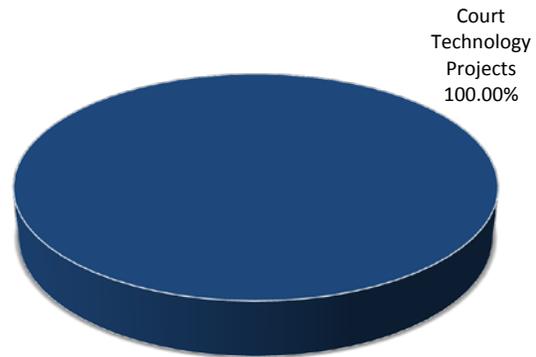
**City of College Station  
Court Technology Fee Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>Beginning Fund Balance</b>	\$ 332,433	\$ 377,729	\$ 377,729	\$ 390,468	\$ 390,468	
<b>REVENUES</b>						
Court Technology Fees	\$ 97,766	\$ 100,000	\$ 103,956	\$ 83,500	\$ 83,500	-16.50%
Investment Interest	1,776	1,750	1,729	1,705	1,705	-2.57%
Other	29	-	25	-	-	N/A
<b>Total Revenues</b>	<u>\$ 99,571</u>	<u>\$ 101,750</u>	<u>\$ 105,710</u>	<u>\$ 85,205</u>	<u>\$ 85,205</u>	-16.26%
<b>Total Funds Available</b>	<u>\$ 432,004</u>	<u>\$ 479,479</u>	<u>\$ 483,439</u>	<u>\$ 475,673</u>	<u>\$ 475,673</u>	
<b>EXPENDITURES</b>						
Court Technology Projects	\$ 53,864	\$ 133,880	\$ 92,971	\$ 60,707	\$ 60,707	-54.66%
<b>Total Expenditures</b>	<u>\$ 53,864</u>	<u>\$ 133,880</u>	<u>\$ 92,971</u>	<u>\$ 60,707</u>	<u>\$ 60,707</u>	-54.66%
<b>Increase (Decrease) in Fund Balance</b>	\$ 45,707	\$ (32,130)	\$ 12,739	\$ 24,498	\$ 24,498	
<b>Measurement Focus Adjustment</b>	\$ (411)					
<b>Ending Fund Balance</b>	<u>\$ 377,729</u>	<u>\$ 345,599</u>	<u>\$ 390,468</u>	<u>\$ 414,966</u>	<u>\$ 414,966</u>	

**Court Technology Fee Fund - Sources**



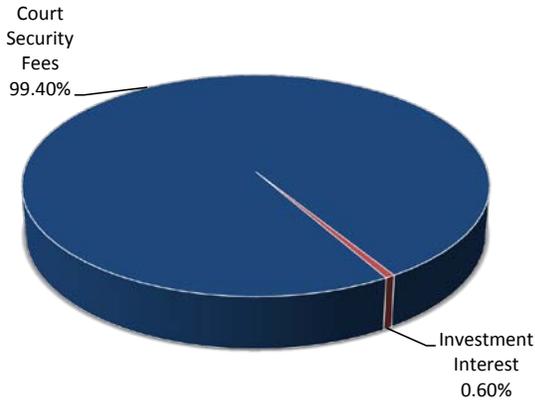
**Court Technology Fee Fund - Uses**



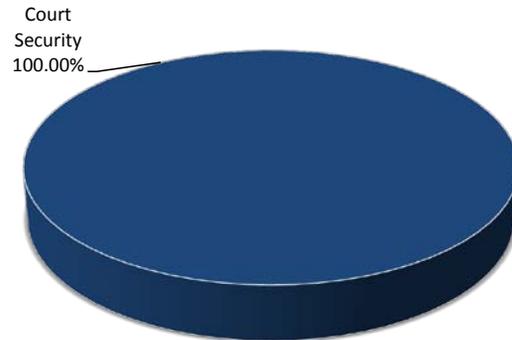
**City of College Station  
Court Security Fee Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>BEGINNING FUND BALANCE</b>	\$ 156,611	\$ 93,552	\$ 93,552	\$ 95,285	\$ 95,285	
<b>REVENUES</b>						
Court Security Fees	\$ 61,714	\$ 58,000	\$ 66,651	\$ 67,618	\$ 67,618	16.58%
Investment Interest	669	750	445	409	409	-45.47%
Other	118	-	308	-	-	N/A
<b>Total Revenues</b>	<u>\$ 62,501</u>	<u>\$ 58,750</u>	<u>\$ 67,404</u>	<u>\$ 68,027</u>	<u>\$ 68,027</u>	15.79%
<b>Total Funds Available</b>	<u>\$ 219,112</u>	<u>\$ 152,302</u>	<u>\$ 160,956</u>	<u>\$ 163,312</u>	<u>\$ 163,312</u>	
<b>EXPENDITURES</b>						
Court Security	<u>\$ 123,517</u>	<u>\$ 65,040</u>	<u>\$ 65,671</u>	<u>\$ 66,876</u>	<u>\$ 66,943</u>	2.93%
<b>Total Expenditures</b>	<u>\$ 123,517</u>	<u>\$ 65,040</u>	<u>\$ 65,671</u>	<u>\$ 66,876</u>	<u>\$ 66,943</u>	2.93%
<b>Increase (Decrease) in Fund Balance</b>	<u>\$ (61,016)</u>	<u>\$ (6,290)</u>	<u>\$ 1,733</u>	<u>\$ 1,151</u>	<u>\$ 1,084</u>	
<b>Measurement Focus Adjustment</b>	\$ (2,043)					
<b>Ending Fund Balance</b>	<u><u>\$ 93,552</u></u>	<u><u>\$ 87,262</u></u>	<u><u>\$ 95,285</u></u>	<u><u>\$ 96,436</u></u>	<u><u>\$ 96,369</u></u>	

**Court Security Fee Fund - Sources**



**Court Security Fee Fund - Uses**



**City of College Station  
Court Security Fee Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Court Security	\$ 123,517	\$ 65,040	\$ 65,671	\$ 66,876	\$ 66,943	2.93%
<b>TOTAL</b>	<b>\$ 123,517</b>	<b>\$ 65,040</b>	<b>\$ 65,671</b>	<b>\$ 66,876</b>	<b>\$ 66,943</b>	<b>2.93%</b>

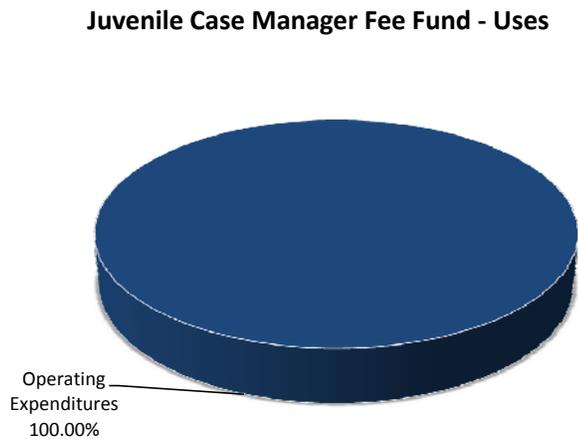
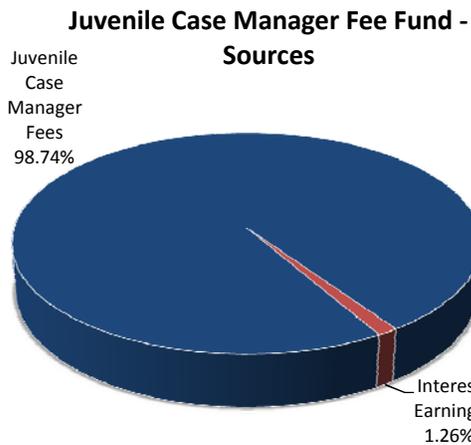
EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 123,355	\$ 64,836	\$ 65,551	\$ 66,711	\$ 66,778	3.00%
Supplies	-	-	-	-	-	N/A
Maintenance	-	-	-	-	-	N/A
Purchased Services	162	204	120	165	165	-19.12%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 123,517</b>	<b>\$ 65,040</b>	<b>\$ 65,671</b>	<b>\$ 66,876</b>	<b>\$ 66,943</b>	<b>2.93%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Court Security	2.50	2.00	1.00	1.00	1.00	0.00%
<b>TOTAL</b>	<b>2.50</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00%</b>

\* One full-time Marshal position was moved into the General Fund Court budget beginning in FY12.

**City of College Station  
Juvenile Case Manager Fee Fund**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>Beginning Fund Balance</b>	\$ 290,800	\$ 318,203	\$ 318,203	\$ 335,777	\$ 335,777	
<b>REVENUES</b>						
Juvenile Case Manager Fees	\$ 112,035	\$ 128,000	\$ 109,177	\$ 112,961	\$ 112,961	-11.75%
Interest Earnings	1,620	1,689	1,497	1,442	1,442	-14.62%
Other	27	-	-	-	-	N/A
<b>Total Revenues</b>	<u>\$ 113,682</u>	<u>\$ 129,689</u>	<u>\$ 110,674</u>	<u>\$ 114,403</u>	<u>\$ 114,403</u>	-11.79%
<b>Total Funds Available</b>	\$ 404,482	\$ 447,892	\$ 428,877	\$ 450,180	\$ 450,180	
<b>EXPENDITURES</b>						
Operating Expenditures	\$ 84,626	\$ 97,900	\$ 93,100	\$ 103,313	\$ 103,408	5.63%
Other Non-Operating Expenditures	1,305	-	-	-	-	N/A
<b>Total Expenditures</b>	<u>\$ 85,931</u>	<u>\$ 97,900</u>	<u>\$ 93,100</u>	<u>\$ 103,313</u>	<u>\$ 103,408</u>	5.63%
<b>GAAP Adjustment</b>	-					
<b>Increase (Decrease) in Fund Balance</b>	<u>\$ 27,751</u>	<u>\$ 31,789</u>	<u>\$ 17,574</u>	<u>\$ 11,090</u>	<u>\$ 10,995</u>	
<b>Measurement Focus Adjustment</b>	\$ (348)					
<b>Ending Fund Balance</b>	<u><u>\$ 318,203</u></u>	<u><u>\$ 349,992</u></u>	<u><u>\$ 335,777</u></u>	<u><u>\$ 346,867</u></u>	<u><u>\$ 346,772</u></u>	



**City of College Station**  
**Juvenile Case Manager Fee Fund**  
**Operations & Maintenance Summary**

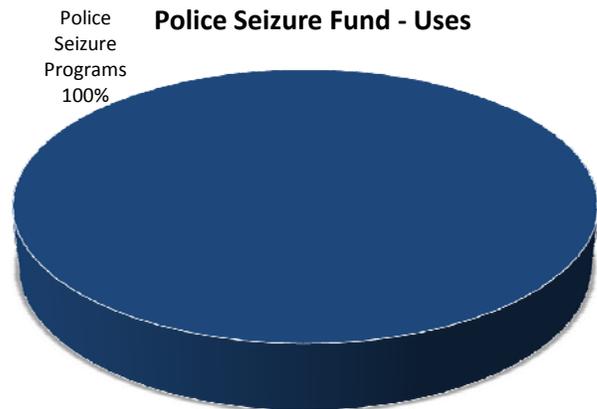
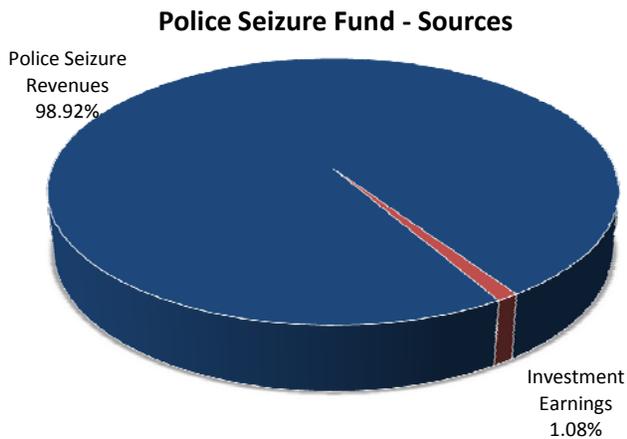
EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Juvenile Case Manager	\$ 84,626	\$ 97,900	\$ 93,100	\$ 103,313	\$ 103,408	5.63%
<b>TOTAL</b>	<b>\$ 84,626</b>	<b>\$ 97,900</b>	<b>\$ 93,100</b>	<b>\$ 103,313</b>	<b>\$ 103,408</b>	<b>5.63%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 84,626	\$ 92,995	\$ 91,100	\$ 93,813	\$ 93,908	0.98%
Supplies	-	-	-	1,000	1,000	N/A
Maintenance	-	-	-	-	-	N/A
Purchased Services	-	4,905	2,000	8,500	8,500	73.29%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 84,626</b>	<b>\$ 97,900</b>	<b>\$ 93,100</b>	<b>\$ 103,313</b>	<b>\$ 103,408</b>	<b>5.63%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Juvenile Case Manager	1.75	1.75	1.75	1.75	1.75	0.00%
<b>TOTAL</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>0.00%</b>

**City of College Station  
Police Seizure  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>Beginning Fund Balance</b>	\$ 62,100	\$ 63,154	\$ 63,154	\$ 49,617	\$ 49,617	
<b>REVENUES</b>						
Police Seizure Revenues	\$ 24,431	\$ 20,000	\$ 33,190	\$ 26,500	\$ 26,500	32.50%
Investment Earnings	338	525	287	290	290	-44.76%
Other	-	-	24	-	-	N/A
<b>Total Revenues</b>	<u>\$ 24,769</u>	<u>\$ 20,525</u>	<u>\$ 33,501</u>	<u>\$ 26,790</u>	<u>\$ 26,790</u>	30.52%
<b>Total Funds Available</b>	<u>\$ 86,869</u>	<u>\$ 83,679</u>	<u>\$ 96,655</u>	<u>\$ 76,407</u>	<u>\$ 76,407</u>	-8.69%
<b>EXPENDITURES</b>						
Police Seizure Programs	\$ 23,646	\$ 40,000	\$ 47,038	\$ 40,000	\$ 40,000	0.00%
<b>Total Expenditures</b>	<u>\$ 23,646</u>	<u>\$ 40,000</u>	<u>\$ 47,038</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	0.00%
<b>Increase (Decrease) in Fund Balance</b>	<u>\$ 1,123</u>	<u>\$ (19,475)</u>	<u>\$ (13,537)</u>	<u>\$ (13,210)</u>	<u>\$ (13,210)</u>	
<b>Measurement Focus Adjustment</b>	\$ (69)					
<b>Ending Fund Balance</b>	<u>\$ 63,154</u>	<u>\$ 43,679</u>	<u>\$ 49,617</u>	<u>\$ 36,407</u>	<u>\$ 36,407</u>	



This fund is prepared using the modified accrual basis of accounting. This accounting method recognizes revenues when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

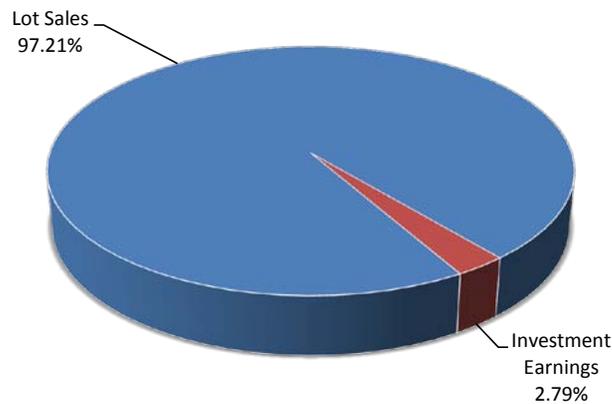
The Police Seizure Fund accounts for items received by the City through the Police Department as a result of criminal investigations. These funds are used for one-time equipment and other purchases to assist in police activities.

Police Seizure Fund revenues are estimated to be \$26,790 in FY13. Expenditures of \$40,000 are budgeted in FY13. The FY13 ending fund balance is anticipated to decrease 26.6% when compared to the FY12 estimated ending fund balance. This is due to an increase in the FY12 and FY13 budget for some one-time equipment purchases. In the future, annual expenditure estimates are anticipated to return to approximately \$20,000.

**City of College Station  
Memorial Cemetery Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget From FY12 to FY13
<b>REVENUES</b>						
Lot Sales	\$ 229,501	\$ 227,293	\$ 234,373	\$ 261,180	\$ 261,180	14.91%
Investment Earnings	3,827	5,000	5,000	7,500	\$ 7,500	50.00%
<b>Total Revenues</b>	<b>\$ 233,328</b>	<b>\$ 232,293</b>	<b>\$ 239,373</b>	<b>\$ 268,680</b>	<b>\$ 268,680</b>	<b>15.66%</b>
<b>EXPENDITURES</b>						
General & Administrative Transfers	\$ 2,764	\$ -	\$ -	\$ -	\$ -	N/A
<b>Total Expenditures</b>	<b>\$ 2,764</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
Increase/Decrease in Fund Balance	\$ 230,564	\$ 232,293	\$ 239,373	\$ 268,680	\$ 268,680	
Beginning Fund Balance	\$ 802,012	\$1,032,576	\$1,032,576	\$ 1,271,949	\$ 1,271,949	
Ending Fund Balance	<u>\$1,032,576</u>	<u>\$1,264,869</u>	<u>\$1,271,949</u>	<u>\$ 1,540,629</u>	<u>\$ 1,540,629</u>	

**Memorial Cemetery Fund - Sources**



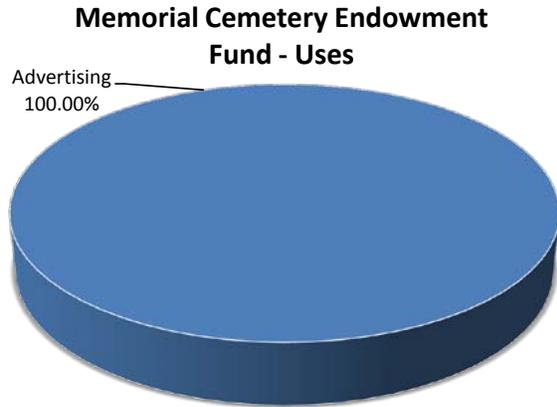
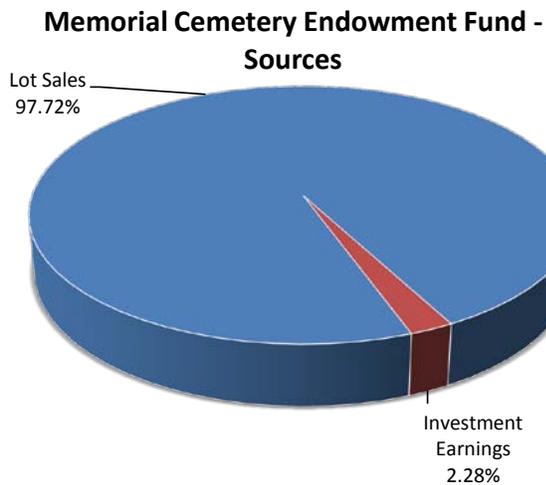
This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The Memorial Cemetery Fund is a Special Revenue Fund that accounts for two thirds of the sales of cemetery lots and other revenues that are accrued through the new Memorial Cemetery, which includes the Aggie Field of Honor. For FY13, approved revenue earnings are \$268,680. Revenues are from the sale of lots at the new site and from investment earnings. The revenue estimates include an increase in the plot costs of both the Aggie Field of Honor plots and the Municipal plots. No expenditures are included in the FY13 Approved Budget in the Memorial Cemetery Fund. The Operations and Maintenance costs associated with the Memorial Cemetery Fund are included in the General Fund Parks and Recreation Department budget.

The FY13 ending fund balance is anticipated to increase 21.12% when compared to the FY12 ending fund balance. The expected increase in fund balance is due to the increase in plot sale and investment earning revenue estimated to be received in the fund in FY13.

**City of College Station**  
**Memorial Cemetery Endowment Fund**  
**Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget From FY12 to FY13
<b>REVENUES</b>						
Lot Sales	\$ 113,732	\$ 111,951	\$ 115,437	\$ 128,641	\$ 128,641	14.91%
Investment Earnings	1,439	2,000	2,000	3,000	3,000	50.00%
<b>Total Revenues</b>	<b>\$ 115,171</b>	<b>\$ 113,951</b>	<b>\$ 117,437</b>	<b>\$ 131,641</b>	<b>\$ 131,641</b>	<b>15.52%</b>
<b>EXPENDITURES</b>						
Advertising	\$ 3,395	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
Other	72	-	-	-	-	N/A
<b>Total Expenditures</b>	<b>\$ 3,467</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>0.00%</b>
Increase/Decrease in Fund Balance	\$ 111,704	\$ 103,951	\$ 107,437	\$ 121,641	\$ 121,641	
Beginning Fund Balance	\$ 295,795	\$ 407,499	\$ 407,499	\$ 514,936	\$ 514,936	
Ending Fund Balance	<b>\$ 407,499</b>	<b>\$ 511,450</b>	<b>\$ 514,936</b>	<b>\$ 636,577</b>	<b>\$ 636,577</b>	



This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

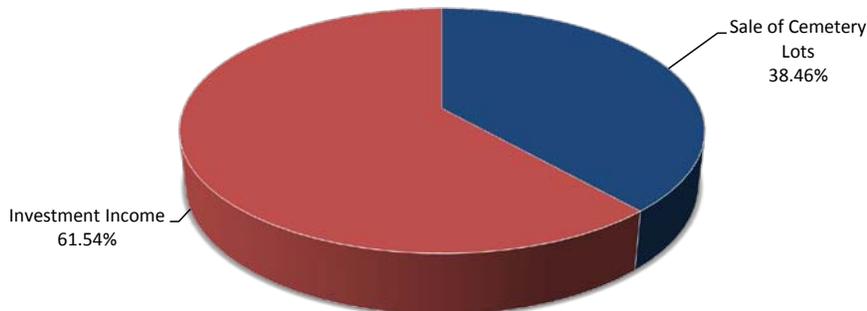
The Memorial Cemetery Endowment Fund is Special Revenue Fund that accounts for one third of cemetery lot sales that are accrued through the Memorial Cemetery. For FY13, approved revenues are \$131,641. The revenue estimates include an increase in the plot costs of both the Aggie Field of Honor plots and the Municipal plots. Revenues are projected to come from the sale of lots at the new site and from interest earnings. FY13 budgeted expenditures are \$10,000 for continuing marketing efforts of the cemetery.

The FY13 estimated ending fund balance is anticipated to increase approximately 23.62% when compared to the FY12 estimated ending fund balance. The expected increase in fund balance is due to the plot sale and investment earnings revenue estimated to be received in the fund in FY13.

**City of College Station  
Texas Avenue Cemetery Endowment Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>Beginning Fund Balance</b>	\$ 1,683,022	\$ 1,709,166	\$ 1,709,166	\$ 1,752,626	\$ 1,752,626	
<b>REVENUES</b>						
Sale of Cemetery Lots	\$ 18,196	\$ 15,000	\$ 35,500	\$ 5,000	\$ 5,000	-66.67%
Investment Income	7,246	8,000	8,000	8,000	8,000	0.00%
Other	792	-	-	-	-	N/A
<b>Total Revenues</b>	<u>\$ 26,234</u>	<u>\$ 23,000</u>	<u>\$ 43,500</u>	<u>\$ 13,000</u>	<u>\$ 13,000</u>	-43.48%
<b>Total Funds Available</b>	<u>\$ 1,709,256</u>	<u>\$ 1,732,166</u>	<u>\$ 1,752,666</u>	<u>\$ 1,765,626</u>	<u>\$ 1,765,626</u>	1.93%
<b>EXPENDITURES &amp; TRANSFERS</b>						
Other	\$ 90	\$ -	\$ 40	\$ -	\$ -	N/A
<b>Total Expenditures &amp; Transfers</b>	<u>\$ 90</u>	<u>\$ -</u>	<u>\$ 40</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
<b>Increase in Fund Balance</b>	<u>\$ 26,144</u>	<u>\$ 23,000</u>	<u>\$ 43,460</u>	<u>\$ 13,000</u>	<u>\$ 13,000</u>	
<b>Ending Fund Balance</b>	<u><u>\$ 1,709,166</u></u>	<u><u>\$ 1,732,166</u></u>	<u><u>\$ 1,752,626</u></u>	<u><u>\$ 1,765,626</u></u>	<u><u>\$ 1,765,626</u></u>	

**Texas Avenue Cemetery Endowment Fund - Sources**



This fund is budgeted using the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The Texas Avenue Cemetery Endowment Fund is a Special Revenue Fund that accounts for sales of cemetery lots and other revenues that are accrued through the College Station Cemetery on Texas Avenue. No expenditures are budgeted in this fund for FY13. The Operations and Maintenance costs associated with the Texas Avenue Cemetery are included in the General Fund Parks and Recreation Department budget.

For FY13, revenues are budgeted at \$13,000. The College Station Cemetery on Texas Avenue has a limited number of lots remaining for sale and, therefore, revenues are projected to decrease.

## Special Revenue Capital Improvement Projects

These funds are budgeted using the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies.

### SPECIAL REVENUE CAPITAL PROJECTS

Below are descriptions of the special revenue capital projects included in the FY13 Approved Budget. The funds expended on these projects are considered significant and non-routine.

#### Park Land Dedication Capital Improvement Projects

The Park Land Dedication Funds account for the receipt and expenditure of funds received by the City from residential land developers who dedicate land, or money in lieu of land, for use in the development of neighborhood parks in residential areas. The projects in the Park Land Dedication Capital Improvement Projects Funds are funded using the dedicated park land funds.

Park Land dedication funds must be used for the development of parks within the zone to which the funds are dedicated. In FY13, expenditures for Park Land Dedication projects are estimated at \$2,524,923 for projects that are anticipated to be completed in the various park zones. Funds in the amount of \$180,000 are included for **Electrical Improvements at Wolf Pen Creek**. The budget for this project is approved to come from Park Land Zone 3 funds as well as Community Park Zone B funds. This project will include additional electrical infrastructure to support all events at WPC. The additional infrastructure will allow for greater diversity and size of the events hosted at the facility. \$18,000 is included in the approved budget for the **Replacement of the Pier at Cy Miller Park**. This project is for the replacement of the pier decking and handrails as well as staining and sealing the new structure. An estimated \$30,000 is included for **Improvements at Carter Crossing Park**. The park will be constructed in phases as funds become available and is planned to ultimately include sidewalks, an entry plaza, a tot playground, creek crossings, benches and trees with irrigation. \$201,923 is the FY13 estimated expenditure for **Improvements at Southwest Park**. This phase of the project will be the construction of a 10 foot wide hike and bike trail through Southwest Park. The trail will connect with the north end of the Campus Village Trail and will continue to Southwest Parkway. The project will include a bridge crossing, retaining wall, and box culverts. The project will be designed in-house by Public Works staff. Funds for this project are also budgeted in the Streets Capital Improvement Projects Fund. Finally, \$34,500 is budgeted for the **Arboretum Bridge Replacement**. This project is for the engineering and construction related to the removal and reinstallation of the existing bridge, piers and footings. Additional funds are projected in a number of Park Land zones but these funds have not yet been obligated to specific projects. These funds are available to be used for projects that arise throughout the year within the applicable zones. Funds not used in the fiscal year will carry over to future fiscal years.

#### Drainage Capital Improvement Projects

Drainage capital projects are funded by revenue generated through a drainage utility fee that is collected from residential and commercial utility users. Significant projects include a projected \$735,931 for **Greenways Land Acquisition** throughout the City. The City's Greenways Master Plan calls for future trail development in urban and suburban greenways. The funds for this project were from prior years' debt issue and the FY13 projected expenditures account for the use of the balance of this debt. \$200,000 is included for **Minor Drainage Improvement projects**. These funds are used for minor unscheduled drainage projects that arise throughout the fiscal year. \$370,000 is included for **Phase II of Erosion Control in the Wolf Pen Creek Trail Area**. Bank stabilization measures will be designed and constructed to protect the trails, irrigation, benches and other improvements in the upper trails area from erosion. An estimated \$67,070 is included in the approved budget for **GIS Mapping of the Drainage System**. These funds were previously allocated to Storm Water Mapping, but the mapping of the drainage system has been determined to be a higher priority. Finally, \$157,594 is included for the completion of a **Drainage Master Plan**. The results of the study will be an inventory of existing infrastructure and a twenty (20) year maintenance and infrastructure improvement plan for those portions of the drainage basins that lie within the city limits. The plan will form the foundation for future infrastructure projects.

#### Hotel Tax Fund Capital Projects

Included in the FY13 Approved Budget is an estimate of \$3,700,000 for the construction of **Synthetic Fields at Veterans Park**. The project will include the construction of two synthetic turf fields at Veterans Park along with parking and lighting to support the new fields. The synthetic turf fields will provide an all weather playing surface that can be used immediately

following a rain event. Design of this project was approved in FY12. This project will be funded using Hotel Tax funds as the project is anticipated to result in a significant number of individuals coming from outside of the community to play in tournaments held on these fields. The fields will be able to facilitate sports such as soccer, football, 7 on 7 flag football, lacrosse, rugby, cricket and ultimate frisbee.

### **Wolf Pen Creek TIF Capital Projects**

The Wolf Pen Creek (WPC) TIF Fund accounts for ad valorem tax and other revenues that are accrued to the WPC TIF District. The fund also accounts for expenditures on projects that take place in the district. The TIF expired on December 31, 2009. An estimate of \$1,186,298 is included in FY13 for the completion of the **Wolf Pen Creek Festival Site** project. This project will include a new driveway from Dartmouth to Colgate, parking, additional lighted trails, as well as water and power pedestals for vendors.

### **Additional O&M Costs**

In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process (i.e. for additional personnel). In some situations, the anticipated O&M cost is added to the base budget (i.e. additional budget for utility costs).

Funds have been included in the FY13 Approved Parks and Recreation base budget for estimated O&M costs associated with the Wolf Pen Creek Festival Site. Budget has been included for utility costs as well as supplies that will be needed upon completion of the project. In addition, \$25,000 has been included for the annual O&M costs that are estimated for the new synthetic fields that are approved to be constructed at Veterans Park. These funds will be used for utility costs associated with the lighting of the fields and for costs associated with maintaining the fields.

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Finance Office in financial forecasting.

A more detailed sheet at the end of this section reflects the estimated O&M costs associated with the special revenue capital projects. It is anticipated that the availability of funding for the O&M costs will be limited in upcoming years. Therefore, departments will continue to evaluate current operations before increases in budget will be approved. Recommendations may also be made to delay projects for which O&M funding does not exist.

**GENERAL GOVERNMENT  
PARK LAND DEDICATION  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	APPROPRIATIONS THROUGH FY11	REVISED FY 11-12 APPROPRIATIONS	APPROVED FY 12-13 APPROPRIATIONS
<b>BEGINNING FUND BALANCE:</b>				\$ 2,257,088	\$ 2,417,808
ADDITIONAL RESOURCES:					
CONTRIBUTIONS				\$ 300,000	\$ 300,000
INVESTMENT EARNINGS				5,000	10,000
INTRAGOVERNMENTAL TRANSFERS				-	-
OTHER				-	-
SUBTOTAL ADDITIONAL RESOURCES				<u>\$ 305,000</u>	<u>\$ 310,000</u>
TOTAL RESOURCES AVAILABLE				<u>\$ 2,562,088</u>	<u>\$ 2,727,808</u>
<b>PARKLAND DEDICATION FUND</b>					
<b>ZONE 1 PARK</b>	PK0051	-	-	-	-
NORTHGATE PARK BLDG DEMO	PK1212	15,000	-	15,000	-
<b>ZONE 2 PARK</b>	PK0052	42,000	-	20,000	42,000
<b>ZONE 3 PARK</b>	PK0053	-	-	65,000	-
WPC ELEELECTRICAL IMPROVEMENTS	PK1217	140,000	-	20,000	120,000
CY MILLER PIER REPLACEMENT	PK1303	18,000	-	-	18,000
<b>ZONE 4 PARK</b>	PK0054	-	-	-	-
CARTER CROSSING PARK	PK1202	30,000	-	36,000	-
<b>ZONE 5 PARK</b>	PK0055	-	-	-	-
<b>ZONE 6 PARK</b>	PK0056	-	-	-	-
SOUTHWEST PARK DEVELOPMENT	PK0806	343,000	268,000	-	75,000
<b>ZONE 7 PARK</b>	PK0057	180,000	-	10,000	180,000
<b>ZONE 8 PARK</b>	PK0058	20,000	-	-	20,000
<b>ZONE 9 PARK</b>	PK0059	2,000	-	-	2,000
WOODLAND HILLS IMPROVEMENTS	PK0523	20,000	-	20,000	-
<b>ZONE 10 PARK</b>	PK0060	340,000	-	285,000	340,000
<b>ZONE 11 PARK</b>	PK0061	-	-	-	-
<b>ZONE 12 PARK</b>	PK0824	24,000	-	24,000	24,000
<b>ZONE 13 PARK</b>	PK0807	60,000	-	-	60,000
<b>ZONE 14 PARK</b>	PK0717	77,000	-	77,000	77,000
<b>ZONE 15 PARK</b>	PK0808	700,000	-	325,000	700,000
<b>ZONE 24 PARK</b>	PK1205	15,000	-	15,000	15,000
<b>COMMUNITY PARK ZONE A</b>	PK1304	110,000	-	-	110,000
<b>COMMUNITY PARK ZONE B</b>	PK1203	405,500	-	155,000	405,500
ARBORETUM BRIDGE REPLACEMENT	PK1305	34,500	-	-	34,500
WPC ELEELECTRICAL IMPROVEMENTS	PK1217	60,000	-	-	60,000
<b>COMMUNITY PARK ZONE C</b>	PK1204	85,000	-	35,000	85,000
CLOSED PROJECTS				126,168	-
CAPITAL PROJECTS SUBTOTAL				<u>\$ 1,228,168</u>	<u>\$ 2,368,000</u>
OTHER				-	-
GENERAL & ADMIN. CHARGES				26,373	24,627
<b>TOTAL EXPENDITURES</b>				<u>\$ 1,254,541</u>	<u>\$ 2,392,627</u>
Measurement Focus Adjustment					
<b>ENDING FUND BALANCE:</b>				<u>\$ 1,307,547</u>	<u>\$ 335,181</u>

**GENERAL GOVERNMENT  
PARK LAND DEDICATION  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**PROJECTED EXPENDITURES**

PROJECT EXPENDITURES THROUGH FY10	FY 10-11 ACTUAL	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
	\$ 1,669,186	\$ 2,257,088	\$ 2,417,808	\$ 178,258	\$ 178,258	\$ 178,258	\$ 178,258	\$ 178,258
	\$ 791,537	\$ 600,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
	7,768	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	<u>\$ 799,305</u>	<u>\$ 610,000</u>	<u>\$ 310,000</u>	<u>\$ 10,000</u>				
	<u>\$ 2,468,491</u>	<u>\$ 2,867,088</u>	<u>\$ 2,727,808</u>	<u>\$ 188,258</u>				
	-	-	-	-	-	-	-	-
	-	15,000	-	-	-	-	-	-
	728	-	42,000	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	20,000	120,000	-	-	-	-	-
	-	-	18,000	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	30,000	-	-	-	-	-
	650	-	-	-	-	-	-	-
	2,366	-	-	-	-	-	-	-
220	38,458	102,400	201,923	-	-	-	-	-
	190	-	180,000	-	-	-	-	-
	-	-	20,000	-	-	-	-	-
	-	-	2,000	-	-	-	-	-
	-	20,000	-	-	-	-	-	-
	-	-	340,000	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	24,000	-	-	-	-	-
	-	-	60,000	-	-	-	-	-
	-	-	77,000	-	-	-	-	-
	-	-	700,000	-	-	-	-	-
	-	-	15,000	-	-	-	-	-
	-	-	110,000	-	-	-	-	-
	-	-	405,500	-	-	-	-	-
	-	-	34,500	-	-	-	-	-
	-	-	60,000	-	-	-	-	-
	-	-	85,000	-	-	-	-	-
	161,705	265,507	-	-	-	-	-	-
\$ 220	\$ 204,097	\$ 422,907	\$ 2,524,923	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
	19,513	26,373	24,627	10,000	10,000	10,000	10,000	10,000
\$	223,610	\$ 449,280	\$ 2,549,550	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
\$	12,207	-	-	-	-	-	-	-
\$	2,257,088	\$ 2,417,808	\$ 178,258	\$ 178,258	\$ 178,258	\$ 178,258	\$ 178,258	\$ 178,258

**DRAINAGE UTILITY  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**BUDGET APPROPRIATIONS**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	APPROPRIATIONS THROUGH FY11	REVISED FY11-12 APPROPRIATIONS	APPROVED FY12-13 APPROPRIATIONS
<b>BEGINNING FUND BALANCE:</b>				\$ 2,880,450	\$ 2,519,089
<b>ADDITIONAL RESOURCES:</b>					
UTILITY REVENUES				\$ 1,976,200	\$ 2,009,400
INTEREST ON INVESTMENTS				8,100	10,000
BOND PROCEEDS				-	-
INTERGOVERNMENTAL TRANSFERS				-	-
INTRAGOVERNMENTAL TRANSFERS				13,473	-
TRANSFERS OUT				-	-
OTHER				-	-
				<u>\$ 1,997,773</u>	<u>\$ 2,019,400</u>
SUBTOTAL ADDITIONAL RESOURCES					
TOTAL RESOURCES AVAILABLE				<u>\$ 4,878,223</u>	<u>\$ 4,538,489</u>
<b>DRAINAGE CAPITAL</b>					
GREENWAYS PROJECTS	SD9903	\$ 3,640,000	3,640,000	-	-
MINOR DRAINAGE IMPROVEMENTS	SD1301	ANNUAL	-	-	200,000
EMERALD FOREST DRAINAGE IMP	SD1006	\$ 257,120	257,120	-	-
RIO GRANDE VALLEY GUTTER	SD1203	\$ 78,000	-	78,000	-
WOLF PEN CREEK EROSION CONTROL	SD1102	\$ 312,000	50,500	261,500	-
WOLF PEN CREEK EROSION CONTROL - PH II	SD1302	\$ 370,000	-	-	370,000
STORMWATER MAPPING - GIS SERVICES	SD1303	\$ 67,070	50,070	-	17,000
DRAINAGE MASTER PLAN	SD1202	\$ 500,000	-	500,000	-
CLOSED PROJECTS				122,000	-
CAPITAL G&A				160,510	136,434
				<u>\$ 1,122,010</u>	<u>\$ 723,434</u>
<b>DRAINAGE OPERATIONS</b>					
DRAINAGE INSPECTION (PLANNING & DEV SERVICES)		ANNUAL		74,300	76,899
DRAINAGE MAINTENANCE OPERATIONS (PUBLIC WORKS)		ANNUAL		941,713	906,838
SERVICE LEVEL ADJUSTMENTS (SLAs)*				-	76,338
MOSQUITO ABATEMENT				7,200	7,200
BEE CREEK MITIGATION MONITORING/REPORTING (SD0902)				13,000	13,000
TRANSFERS OUT				-	-
GENERAL & ADMIN.				330,845	311,973
<b>TOTAL EXPENDITURES</b>				<u>\$ 2,489,068</u>	<u>\$ 2,115,682</u>
Measurement Focus Adjustment					
<b>ENDING FUND BALANCE:</b>				<u>\$ 2,389,155</u>	<u>\$ 2,422,807</u>

\*FY13 Drainage approved SLAs include the following:

	One Time Cost	Recurring Cost	Total Cost
Drainage Foreman Position (inc xfer of vehicle from P&DS)	\$ 3,750	\$ 68,801	\$ 72,551
Reallocation of PW staff vehicles	-	3,787	3,787
	<u>\$ 3,750</u>	<u>\$ 72,588</u>	<u>\$ 76,338</u>

**DRAINAGE UTILITY  
CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2012-2013 THROUGH FISCAL YEAR 2017-2018**

**PROJECTED EXPENDITURES**

PROJECT EXPENDITURES THROUGH FY10	ACTUAL FY 10-11	PROJECTED FY 11-12	PROJECTED FY 12-13	PROJECTED FY 13-14	PROJECTED FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18
	\$ 2,505,270	\$ 2,880,450	\$ 2,519,089	\$ 1,479,212	\$ 1,556,495	\$ 1,894,725	\$ 2,251,064	\$ 2,625,975
	\$ 1,918,142	\$ 1,950,830	\$ 2,009,400	\$ 2,069,700	\$ 2,131,800	\$ 2,195,800	\$ 2,261,700	\$ 2,329,600
	11,218	10,000	10,000	10,000	10,000	12,000	14,000	14,000
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	13,473	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	<u>\$ 1,929,360</u>	<u>\$ 1,974,303</u>	<u>\$ 2,019,400</u>	<u>\$ 2,079,700</u>	<u>\$ 2,141,800</u>	<u>\$ 2,207,800</u>	<u>\$ 2,275,700</u>	<u>\$ 2,343,600</u>
	<u>\$ 4,434,630</u>	<u>\$ 4,854,753</u>	<u>\$ 4,538,489</u>	<u>\$ 3,558,912</u>	<u>\$ 3,698,295</u>	<u>\$ 4,102,525</u>	<u>\$ 4,526,764</u>	<u>\$ 4,969,575</u>
	2,849,507	1,569	52,993	735,931	-	-	-	-
	-	-	-	200,000	200,000	200,000	200,000	200,000
	41,192	19,268	196,660	-	-	-	-	-
	-	-	78,000	-	-	-	-	-
	-	6,716	305,284	-	-	-	-	-
	-	-	-	370,000	-	-	-	-
	-	-	-	67,070	-	-	-	-
	-	-	105,063	157,594	237,343	-	-	-
	<u>158,552</u>	<u>127,863</u>						
	212,922	160,510	136,434	140,527	144,743	149,085	153,558	158,164
	<u>\$ 399,028</u>	<u>\$ 1,026,373</u>	<u>\$ 1,667,029</u>	<u>\$ 577,870</u>	<u>\$ 344,743</u>	<u>\$ 349,085</u>	<u>\$ 353,558</u>	<u>\$ 358,164</u>
	-	73,901	76,899	79,206	81,582	84,030	86,551	89,147
	812,396	869,345	906,838	934,043	962,064	990,926	1,020,654	1,051,274
	-	-	76,338	74,766	77,009	79,319	81,698	84,149
	248	7,200	7,200	7,200	7,200	7,200	7,200	7,200
	-	28,000	13,000	8,000	-	-	-	-
	27,738	-	-	-	-	-	-	-
	<u>315,451</u>	<u>330,845</u>	<u>311,973</u>	<u>321,332</u>	<u>330,972</u>	<u>340,901</u>	<u>351,128</u>	<u>361,662</u>
	<u>\$ 1,554,861</u>	<u>\$ 2,335,664</u>	<u>\$ 3,059,277</u>	<u>\$ 2,002,417</u>	<u>\$ 1,803,570</u>	<u>\$ 1,851,461</u>	<u>\$ 1,900,789</u>	<u>\$ 1,951,597</u>
	681							
	<u>\$ 2,880,450</u>	<u>\$ 2,519,089</u>	<u>\$ 1,479,212</u>	<u>\$ 1,556,495</u>	<u>\$ 1,894,725</u>	<u>\$ 2,251,064</u>	<u>\$ 2,625,975</u>	<u>\$ 3,017,978</u>

**Special Revenue Funds Capital Improvement Projects  
Estimated Operations and Maintenance Costs\***

	Projected FY13	Projected FY14	Projected FY15	Projected FY16	Projected FY17	Projected FY18	Comments
<b>Parkland Dedication</b>							
Southwest Park	-	15,000	15,450	15,914	16,391	16,883	Maintenance and utility costs
WPC Electrical Improvements	-	2,000	2,060	2,122	2,185	2,251	Electric utility costs
<b>Parkland Projects Totals</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ 17,510</b>	<b>\$ 18,035</b>	<b>\$ 18,576</b>	<b>\$ 19,134</b>	
<b>Hotel Tax Fund Projects</b>							
Veterans Park Synthetic Fields	25,000	25,750	26,523	27,318	28,138	28,982	Field Maintenance and electric utility costs
<b>Hotel Tax Fund Projects Totals</b>	<b>\$ 25,000</b>	<b>\$ 25,750</b>	<b>\$ 26,523</b>	<b>\$ 27,318</b>	<b>\$ 28,138</b>	<b>\$ 28,982</b>	
<b>Wolf Pen Creek (WPC) TIF Projects</b>							
Wolf Pen Creek Festival Site	17,000	17,510	18,035	18,576	19,134	19,708	Temporary/seasonal personnel, supplies and utility costs
<b>WPC Projects Totals</b>	<b>\$ 17,000</b>	<b>\$ 17,510</b>	<b>\$ 18,035</b>	<b>\$ 18,576</b>	<b>\$ 19,134</b>	<b>\$ 19,708</b>	
<b>Total Estimated O&amp;M Costs</b>	<b>\$ 42,000</b>	<b>\$ 60,260</b>	<b>\$ 62,068</b>	<b>\$ 63,930</b>	<b>\$ 65,848</b>	<b>\$ 67,823</b>	

\*The Operations and Maintenance costs reflected above are estimates based on anticipated costs associated with each project. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. As the projects become better defined, the O&M estimates may be revised.

## Insurance Funds

The City of College Station is partially self-insured for property casualty and general liability, workers' compensation and unemployment compensation. The City became self-funded for employee and dependent health care in January 2004. The current program is administered by Blue Cross/Blue Shield. These Insurance Funds are accounted for as Internal Service Funds.

Actuarially-based charges are made to each of the operating funds using relevant bases (i.e., health insurance is charged monthly per full-time participating employee, while unemployment and worker's compensation are charged as a percentage of gross salary). This method of funding allows the City to more accurately reflect the costs of claims against the various funds and to minimize potential risks.

For financial statement reporting, Insurance Funds (Internal Service Funds) are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. The Insurance Funds (Internal Service Funds) are budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities). The measurement focus adjustment to arrive at Actual 2011 Working Capital is necessary because the insurance funds' (internal service funds') working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial reporting purposes.

### Property & Casualty Insurance Fund

Budgeted premiums are based on the actual amounts charged to departments to cover the City's Property and Casualty costs. \$985,762 is approved in FY13 for premium revenue. Approved investment earnings are \$2,525 and other revenues, including subrogation, are projected to be \$30,000. The total approved revenues for the Property & Casualty Insurance Fund are \$1,018,287. Approved expenditures in this fund are \$988,090. Administration, professional services and third party administration fees are anticipated to increase in FY13 over the amount budgeted in FY12, while claims and litigation costs are projected to decrease. Several large litigation and claims have settled, resulting in lower projections for FY13.

### Employee Benefits Fund

Approved revenues in the Employee Benefits Fund are \$9,182,719. Increased City and employee contributions have been necessary over the last few years to help offset rising claims costs. As a result, the City began offering two health care plan options. Each plan has a unique deductible and copayment. These plan changes were put in place to help control rising health care costs. FY13 expenditures are based on estimates of future claims, premiums, and other miscellaneous costs. The approved expenditures for the Employee Benefits Fund are \$9,656,053.

### Workers' Compensation Insurance Fund

Budgeted premiums are based on the actual amounts charged to departments to cover the City's Workers Compensation costs. In FY11, premiums were reduced in this fund to allow for a one-time increase in the contributions to the Property Casualty Fund. In FY12 the premiums were restored to FY10 contribution levels and a one-time contribution to the Unemployment Insurance Fund was made. In FY13, approved revenues are \$802,466 and approved expenditures are \$434,642. The FY13 ending working capital is projected to increase by 19.37% due to the revenues exceeding expenditures.

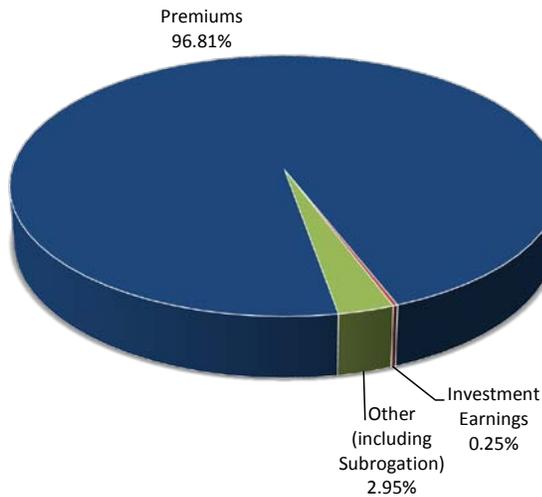
### Unemployment Insurance Fund

Revenues in this fund are collected based as a percentage of each employee's salary. The total FY13 revenues, including premium costs and investment earnings, are \$30,728. Claims costs are anticipated to level off in FY13 and approved expenditures in this fund are \$60,600.

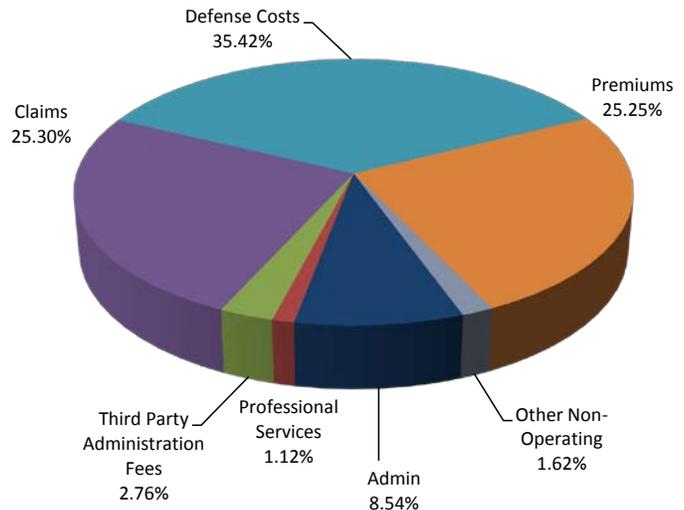
**City of College Station  
Property & Casualty Insurance Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Premiums	\$ 1,721,218	\$ 1,461,910	\$ 1,449,680	\$ 985,762	\$ 985,762	-32.57%
Investment Earnings	2,528	1,000	2,500	2,525	2,525	152.50%
Other (including Subrogation)	65,210	30,000	150,000	30,000	30,000	0.00%
<b>Total Revenues</b>	<b>\$ 1,788,956</b>	<b>\$ 1,492,910</b>	<b>\$ 1,602,180</b>	<b>\$ 1,018,287</b>	<b>\$ 1,018,287</b>	<b>-31.79%</b>
<b>EXPENDITURES AND TRANSFERS</b>						
Administration	\$ 121,454	\$ 80,661	\$ 57,400	\$ 84,267	\$ 84,267	4.47%
Professional Services	10,500	10,500	10,500	11,025	11,025	5.00%
Third Party Administration Fees	23,833	26,000	28,167	27,300	27,300	5.00%
Claims	409,369	346,500	350,000	250,000	250,000	-27.85%
Defense Costs	557,102	924,000	550,000	350,000	350,000	-62.12%
Premiums	236,283	248,000	237,650	249,533	249,533	0.62%
Other Non-Operating	67	1,500	20,530	15,965	15,965	964.33%
Reimbursed Administration	12,000	-	-	-	-	N/A
Other Operating	2,424	-	-	-	-	N/A
<b>Total Operating Expenses &amp; Xfers</b>	<b>\$ 1,373,032</b>	<b>\$ 1,637,161</b>	<b>\$ 1,254,247</b>	<b>\$ 988,090</b>	<b>\$ 988,090</b>	<b>-39.65%</b>
<b>Increase (Decrease) in Working Capital, modified accrual budgetary basis</b>	<b>\$ 415,924</b>	<b>\$ (144,251)</b>	<b>\$ 347,933</b>	<b>\$ 30,197</b>	<b>\$ 30,197</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ (952)</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ (224,418)</b>	<b>\$ 190,554</b>	<b>\$ 190,554</b>	<b>\$ 538,487</b>	<b>\$ 538,487</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 190,554</b>	<b>\$ 46,303</b>	<b>\$ 538,487</b>	<b>\$ 568,684</b>	<b>\$ 568,684</b>	

**Property & Casualty Insurance  
Fund - Sources**



**Property & Casualty Insurance  
Fund - Uses**



**City of College Station**  
**Property & Casualty Insurance Fund**  
**Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Property & Casualty	\$ 131,954	\$ 91,161	\$ 67,900	\$ 95,292	\$ 95,292	4.53%
<b>TOTAL</b>	<b>\$131,954</b>	<b>\$ 91,161</b>	<b>\$ 67,900</b>	<b>\$ 95,292</b>	<b>\$ 95,292</b>	<b>4.53%</b>

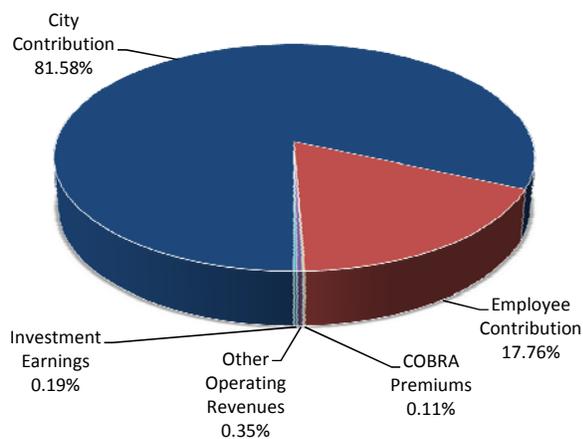
EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 121,454	\$ 80,661	\$ 57,400	\$ 84,267	\$ 84,267	4.47%
Supplies	-	-	-	-	-	N/A
Maintenance	-	-	-	-	-	N/A
Purchased Services	10,500	10,500	10,500	11,025	11,025	5.00%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$131,954</b>	<b>\$ 91,161</b>	<b>\$ 67,900</b>	<b>\$ 95,292</b>	<b>\$ 95,292</b>	<b>4.53%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Property & Casualty	1.5	1.5	1.0	1.0	1.0	0.00%
<b>TOTAL</b>	<b>1.5</b>	<b>1.5</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.00%</b>

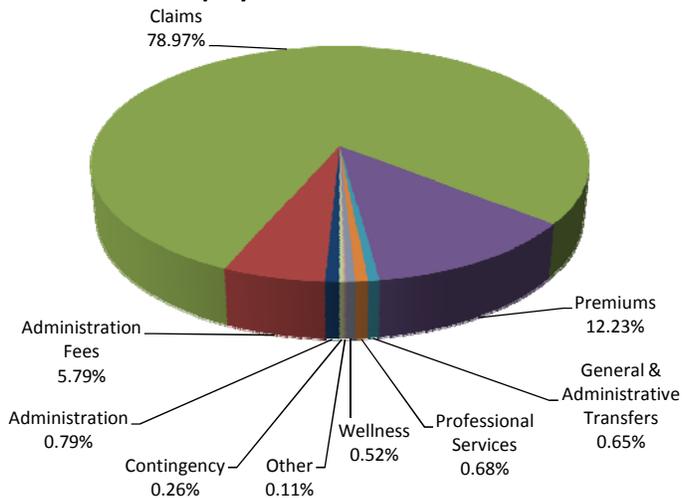
**City of College Station  
Employee Benefits Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
City Contribution	\$ 6,034,428	\$ 7,390,188	\$ 6,829,514	\$ 7,491,674	\$ 7,491,674	1.37%
Employee Contribution	1,485,466	1,513,800	1,484,146	1,631,169	1,631,169	7.75%
COBRA Premiums	10,908	10,100	10,100	10,201	10,201	1.00%
Other Operating Revenues	33,552	74,566	32,000	32,000	32,000	-57.08%
Investment Earnings	23,912	14,590	17,500	17,675	17,675	21.14%
Intergovernmental	5,350	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 7,593,616</b>	<b>\$ 9,003,244</b>	<b>\$ 8,373,260</b>	<b>\$ 9,182,719</b>	<b>\$ 9,182,719</b>	<b>1.99%</b>
<b>Total Funds Available</b>	<b>\$ 10,946,405</b>	<b>\$ 13,093,432</b>	<b>\$ 12,463,448</b>	<b>\$ 12,799,068</b>	<b>\$ 12,799,068</b>	<b>-2.25%</b>
<b>EXPENDITURES &amp; TRANSFERS</b>						
Administration	\$ 75,769	\$ 74,808	\$ 77,958	\$ 76,735	\$ 76,735	2.58%
Administration Fees	502,979	533,038	533,038	559,244	559,244	4.92%
Claims	5,364,005	7,259,389	6,931,993	7,625,193	7,625,193	5.04%
Premiums	845,233	1,029,863	1,117,325	1,181,130	1,181,130	14.69%
General & Administrative Transfers	40,000	62,375	62,375	62,375	62,375	0.00%
Professional Services	61,367	63,860	63,860	65,776	65,776	3.00%
Wellness	26,974	80,000	50,000	50,000	50,000	-37.50%
Other Operating	9,173	10,610	10,550	10,600	10,600	-0.09%
Contingency	-	25,000	-	25,000	25,000	0.00%
<b>Total Operating Expenses &amp; Transfers</b>	<b>\$ 6,925,500</b>	<b>\$ 9,138,943</b>	<b>\$ 8,847,099</b>	<b>\$ 9,656,053</b>	<b>\$ 9,656,053</b>	<b>5.66%</b>
<b>Increase (Decrease) in Working Capital, modified accrual budgetary basis</b>	<b>\$ 668,116</b>	<b>\$ (135,699)</b>	<b>\$ (473,839)</b>	<b>\$ (473,334)</b>	<b>\$ (473,334)</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ 69,283</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 3,352,789</b>	<b>\$ 4,090,188</b>	<b>\$ 4,090,188</b>	<b>\$ 3,616,349</b>	<b>\$ 3,616,349</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 4,090,188</b>	<b>\$ 3,954,489</b>	<b>\$ 3,616,349</b>	<b>\$ 3,143,015</b>	<b>\$ 3,143,015</b>	

**Employee Benefits Fund - Sources**



**Employee Benefits Fund - Uses**



**City of College Station  
Employee Benefits Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Employee Benefits	\$ 75,769	\$ 74,808	\$ 77,958	\$ 76,735	\$ 76,735	2.58%
<b>TOTAL</b>	<b>\$ 75,769</b>	<b>\$ 74,808</b>	<b>\$ 77,958</b>	<b>\$ 76,735</b>	<b>\$ 76,735</b>	<b>2.58%</b>

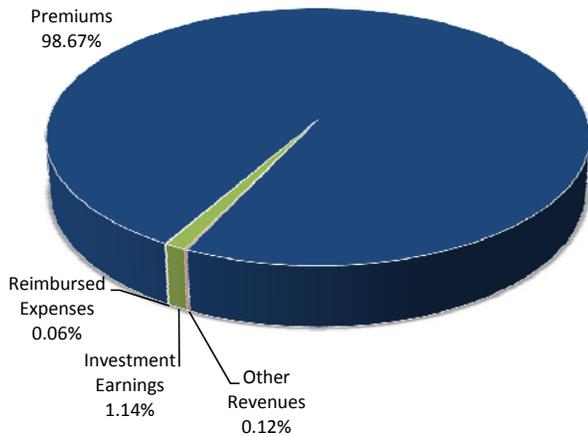
EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 74,088	\$ 74,376	\$ 77,526	\$ 76,303	\$ 76,303	2.59%
Supplies	-	-	-	-	-	N/A
Maintenance	-	-	-	-	-	N/A
Purchased Services	1,681	432	432	432	432	0.00%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 75,769</b>	<b>\$ 74,808</b>	<b>\$ 77,958</b>	<b>\$ 76,735</b>	<b>\$ 76,735</b>	<b>2.58%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Employee Benefits	1.0	1.0	1.0	1.0	1.0	0.00%
<b>TOTAL</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.00%</b>

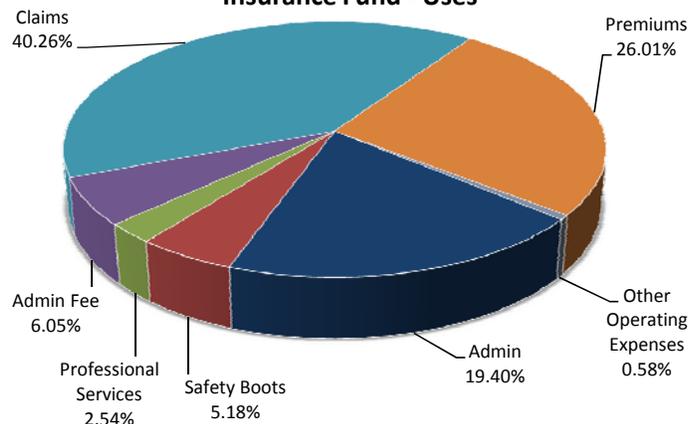
**City of College Station**  
**Workers' Compensation Insurance Fund**  
**Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Premiums	\$ 398,594	\$ 794,416	\$ 794,416	\$ 791,817	\$ 791,817	-0.33%
Other Operating Revenues	1,580	2,000	1,000	1,000	1,000	-50.00%
Investment Earnings	11,338	8,622	9,058	9,149	9,149	6.11%
Reimbursed Expenses	17,971	500	500	500	500	0.00%
<b>Total Revenues</b>	<b>\$ 429,483</b>	<b>\$ 805,538</b>	<b>\$ 804,974</b>	<b>\$ 802,466</b>	<b>\$ 802,466</b>	<b>-0.38%</b>
<b>EXPENDITURES AND TRANSFERS</b>						
Administration	\$ 121,450	\$ 80,660	\$ 61,386	\$ 84,267	\$ 84,267	4.47%
Safety Boots	25,958	22,500	22,500	22,500	22,500	0.00%
Professional Services	10,500	11,025	10,500	11,025	11,025	0.00%
Administration Fee	23,833	27,300	25,025	26,280	26,280	-3.74%
Claims	244,435	288,000	288,000	175,000	175,000	-39.24%
Premiums	112,367	117,985	107,687	113,070	113,070	-4.17%
Other Operating Expenses	2,294	404	2,300	2,500	2,500	518.81%
Transfers Out	-	200,000	200,000	-	-	-100.00%
<b>Total Operating Expenses &amp; Xfers</b>	<b>\$ 540,837</b>	<b>\$ 747,874</b>	<b>\$ 717,398</b>	<b>\$ 434,642</b>	<b>\$ 434,642</b>	<b>-41.88%</b>
<b>Increase (Decrease) in Working Capital, modified accrual budgetary basis</b>	<b>\$ (111,354)</b>	<b>\$ 57,664</b>	<b>\$ 87,576</b>	<b>\$ 367,824</b>	<b>\$ 367,824</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ 27,212</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 1,895,642</b>	<b>\$ 1,811,500</b>	<b>\$ 1,811,500</b>	<b>\$ 1,899,076</b>	<b>\$ 1,899,076</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 1,811,500</b>	<b>\$ 1,869,164</b>	<b>\$ 1,899,076</b>	<b>\$ 2,266,900</b>	<b>\$ 2,266,900</b>	

**Workers' Compensation Insurance Fund - Sources**



**Workers' Compensation Insurance Fund - Uses**



**City of College Station**  
**Workers' Compensation Insurance Fund**  
**Operations & Maintenance Summary**

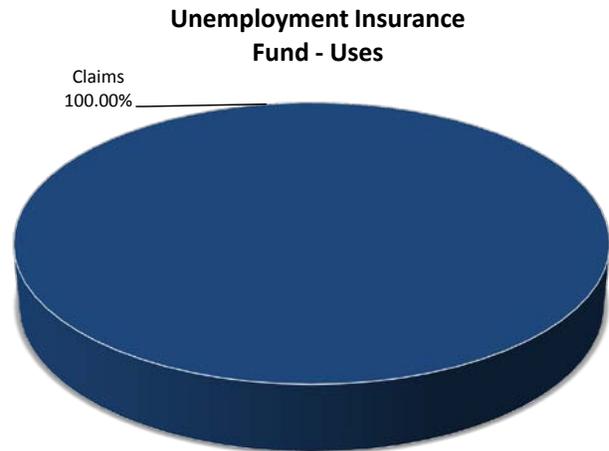
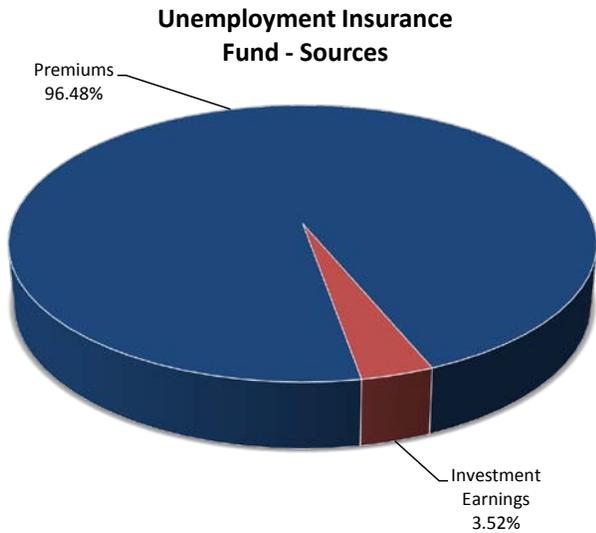
EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Workers' Compensation	\$ 157,908	\$ 114,185	\$ 94,386	\$ 117,792	\$ 117,792	3.16%
<b>TOTAL</b>	<b>\$ 157,908</b>	<b>\$ 114,185</b>	<b>\$ 94,386</b>	<b>\$ 117,792</b>	<b>\$ 117,792</b>	<b>3.16%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Estimated Year-End	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 121,450	\$ 80,660	\$ 61,386	\$ 84,267	\$ 84,267	4.47%
Supplies	25,958	22,500	22,500	22,500	22,500	0.00%
Maintenance	-	-	-	-	-	N/A
Purchased Services	10,500	11,025	10,500	11,025	11,025	0.00%
Capital Outlay	-	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 157,908</b>	<b>\$ 114,185</b>	<b>\$ 94,386</b>	<b>\$ 117,792</b>	<b>\$ 117,792</b>	<b>3.16%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Workers' Compensation	1.50	1.50	1.00	1.00	1.00	0.00%
<b>TOTAL</b>	<b>1.50</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00%</b>

**City of College Station  
Unemployment Insurance Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Premiums	\$ 35,914	\$ 28,999	\$ 28,999	\$ 29,647	\$ 29,647	2.23%
Investment Earnings	1,220	1,043	1,070	1,081	1,081	3.64%
Other Transfers In	-	200,000	200,000	-	-	-100.00%
<b>Total Revenues</b>	<b>\$ 37,134</b>	<b>\$ 230,042</b>	<b>\$ 230,069</b>	<b>\$ 30,728</b>	<b>\$ 30,728</b>	<b>-86.64%</b>
<b>EXPENDITURES</b>						
Claims	\$ 56,958	\$ 260,600	\$ 80,000	\$ 60,600	\$ 60,600	-76.75%
<b>Total Operating Expenses &amp; Transfers</b>	<b>\$ 56,958</b>	<b>\$ 260,600</b>	<b>\$ 80,000</b>	<b>\$ 60,600</b>	<b>\$ 60,600</b>	<b>-76.75%</b>
<b>Increase (Decrease) in Working Capital, modified accrual budgetary basis</b>	<b>\$ (19,824)</b>	<b>\$ (30,558)</b>	<b>\$ 150,069</b>	<b>\$ (29,872)</b>	<b>\$ (29,872)</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ (236)</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 234,020</b>	<b>\$ 213,960</b>	<b>\$ 213,960</b>	<b>\$ 364,029</b>	<b>\$ 364,029</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 213,960</b>	<b>\$ 183,402</b>	<b>\$ 364,029</b>	<b>\$ 334,157</b>	<b>\$ 334,157</b>	



## Equipment Replacement Fund

The Equipment Replacement Fund is an internal service fund that provides equipment and fleet replacements within the City of College Station. In an effort to better control costs, the fund receives rental charges from departments based on the economic life of their equipment and vehicles. The fund then purchases replacements as scheduled and/or as conditions warrant. This fund is prepared on the *modified accrual basis* where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Specific rental charges are based upon the estimated replacement price of the individual items. Approved replacement policies include the following:

1. All qualified existing fleet equipment will be replaced through the Equipment Replacement Fund. Other equipment will be replaced through the budget process.
2. Each department will be charged an annual replacement fee based on the useful life and anticipated replacement cost of each vehicle assigned to that department. Each year, the fleet superintendent meets with various departments and determines what items need to be replaced and if funds are available to replace needed equipment. The list is then submitted to the Budget Office for inclusion in the annual budget after it has been approved by the director of each department.
3. Historically, each department has been charged for the phone system based on the number of phone lines assigned. Charges for the 800 MHz radio system were charged based on the number of radio units (portable and mobile combined) assigned to the department. The phone system is scheduled to be replaced in FY13, through a Service Level Adjustment (SLA) in the amount of \$200,000. Due to economic conditions, contributions for phone system and radio system replacement have not been received into the fund since FY11. However, contributions received into the fund prior to that time will cover the cost of the phone system replacement.
4. Police, Fire, and Emergency Management are charged for Mobile Data Terminals (MDTs). The Information Technology department evaluates the hardware and software required to operate the system each year to determine what hardware may need to be replaced. The anticipated life of the MDT units is approximately five years.
5. Each department will be charged an annual copier replacement fee based upon the number of authorized copiers. Each year, the company that has been contracted to maintain copiers evaluates each copier and determines which copiers need to be replaced. The approved replacement list is then further evaluated by Budget and IT representatives based on the availability of funds. New (additions to the inventory) copiers are funded through the department's operating budget.
6. Uninterruptible Power Supplies (UPS) provide temporary battery power to run critical equipment in the event of a power interruption. These units generally serve equipment that supports all departments. The UPS's at approved locations are funded from the equipment replacement fund and each department contributes to their replacement and maintenance.
7. Other equipment, not specifically detailed above, will be handled in a similar manner. Representatives of affected departments will be responsible for meeting with Fiscal Services to determine if inclusion in the Equipment Replacement Fund is warranted.

The revenues are automatically transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund expenses related to the specific functions. Budgeted revenues for the fund reflect the Equipment Replacement policies, with the exception of item number three.

An approved SLA in the amount of \$164,983 has been included in the approved budget for capital infrastructure improvements related to Brazos Valley Wide Area Communications System (BVWACS). One part of this two-part project would include upgrading the public safety and utilities dispatch radio consoles at three sites, including College Station, as well as changing radio controller software and hardware. The other part of this project would include the replacement of all radio controller hardware and software for seven (7) dispatch consoles at the Brazos 911 Dispatch Center. The SLA reflects College Station's portion of the cost of these improvements. It is anticipated that the other impacted entities will also contribute.

The departmental restructuring and reductions that took place in FY11, FY12 and that are approved for FY13 have allowed several departments in the City to reduce the number of replacement vehicles that will need to be purchased in FY13. The

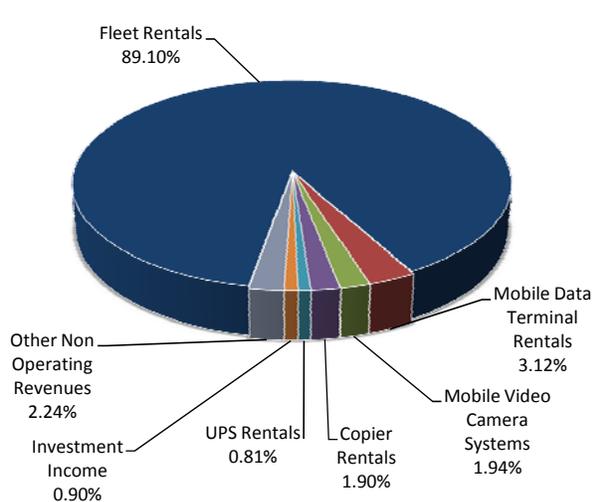
Police Department has postponed the replacement of three (3) vehicles and three (3) patrol motorcycles, which will result in \$69,000 in savings for FY13. Public Works has approved the reduction of three (3) pieces of heavy road maintenance equipment as well as three (3) office vehicles for a total of \$59,536 in savings. Planning and Development Services has also approved eliminating three (3) Code Enforcement vehicles and one (1) Engineering vehicle for \$6,728 in savings. Rather than being sold, the Engineering vehicle from Planning and Development Services will be moved to the Drainage Fund to be used by the approved Drainage Foreman position, thereby eliminating the immediate need to buy a new vehicle for that position.

On some vehicle purchases, a trade-in is anticipated and the trade-in value is used to offset the expected cost of the vehicle. A list outlining the vehicles to be replaced is included on the following pages.

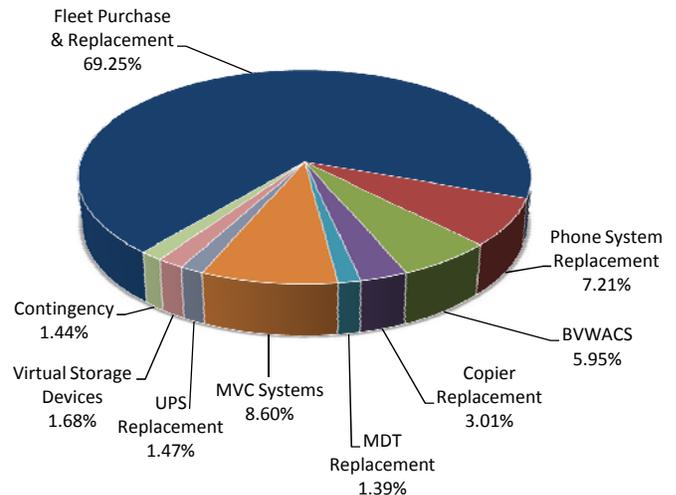
**City of College Station  
Equipment Replacement Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>REVENUES</b>						
Fleet Rentals	\$ 2,987,256	\$ 3,230,844	\$ 3,230,844	\$ 2,897,878	\$ 2,985,116	-7.61%
Phone System Rentals	2,643	-	-	-	-	N/A
Radio System Rentals	3,000	-	-	-	-	N/A
Mobile Data Terminal Rentals	64,768	87,945	87,945	87,945	104,415	18.73%
Mobile Video Camera Systems	65,000	65,000	-	65,000	65,000	0.00%
Copier Rentals	66,328	67,382	67,386	63,586	63,586	-5.63%
Uninterruptible Power Supply Rentals	26,732	26,755	26,755	27,271	27,271	1.93%
Investment Income	35,241	40,000	30,000	30,000	30,000	-25.00%
Transfers In	1,999,150	-	-	-	-	N/A
Other Non Operating Revenues	49,172	75,000	275,000	75,000	75,000	0.00%
<b>Total Revenues</b>	<b>\$ 5,299,290</b>	<b>\$ 3,592,926</b>	<b>\$ 3,717,930</b>	<b>\$ 3,246,680</b>	<b>\$ 3,350,388</b>	<b>-6.75%</b>
<b>EXPENDITURES</b>						
Fleet Purchase & Replacement	\$ 3,545,188	\$ 5,061,905	\$ 4,668,402	\$ 1,744,000	\$ 1,920,900	-62.05%
Phone System Replacement	-	-	-	-	200,000	N/A
BVWACS Capital Outlay	-	-	-	-	164,983	N/A
Copier Replacement	54,340	35,445	50,240	83,503	83,503	135.58%
Mobile Data Terminal Replacement	86,609	45,461	51,251	38,689	38,689	-14.90%
Mobile Video Camera Systems	-	-	-	238,462	238,462	N/A
Uninterruptible Power Supply Replacement	3,378	30,920	2,100	40,676	40,676	31.55%
Virtual Storage Devices	-	-	-	46,600	46,600	N/A
Contingency	-	40,000	-	40,000	40,000	0.00%
Other	(363,403)	321,912	321,912	-	-	-100.00%
<b>Total Expenditures</b>	<b>\$ 3,326,112</b>	<b>\$ 5,535,643</b>	<b>\$ 5,093,905</b>	<b>\$ 2,231,930</b>	<b>\$ 2,773,813</b>	<b>-49.89%</b>
<b>Increase (Decrease) in Working Capital, modified accrual budgetary basis</b>	<b>\$ 1,973,178</b>	<b>\$ (1,942,717)</b>	<b>\$ (1,375,975)</b>	<b>\$ 1,014,750</b>	<b>\$ 576,575</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ 50,486</b>					
<b>Beginning Working Capital, accrual basis of accounting</b>	<b>\$ 5,638,034</b>	<b>\$ 7,661,698</b>	<b>\$ 7,661,698</b>	<b>\$ 6,285,723</b>	<b>\$ 6,285,723</b>	
<b>Ending Working Capital, accrual basis of accounting</b>	<b>\$ 7,661,698</b>	<b>\$ 5,718,981</b>	<b>\$ 6,285,723</b>	<b>\$ 7,300,473</b>	<b>\$ 6,862,298</b>	

**Equipment Replacement Fund - Sources**



**Equipment Replacement Fund - Uses**



## FY13 Approved Fleet Replacement Schedule

Department	Ref #	Year	Description	Replacement Cost
Police	4173	2009	Ford Police Interceptor	\$ 44,000
Police	4174	2009	Ford Police Interceptor	44,000
Police	4170/4175	2009	Ford Police Interceptor	44,000
Police	4176	2009	Ford Police Interceptor	44,000
Police	4178	2009	Ford Police Interceptor	44,000
Police	4179	2010	Ford Police Interceptor	44,000
Police	4181	2010	Ford Police Interceptor	44,000
Police	4195	2010	Harley Davidson Motorcycle	29,000
Police	4197	2010	Harley Davidson Motorcycle	29,000
Police	4198	2010	Harley Davidson Motorcycle	29,000
Police	4199	2010	Harley Davidson Motorcycle	29,000
Police	4603	2003	Ford Crown Vic Sedan	31,000
Police	4808	2006	Ford F150 SC 4x2	31,000
Police	4810	2006	Ford F150 SC 4x2	31,000
				<b>\$ 517,000</b>
Fire	5106	2004	Ford Crown Vic (upgrade to 2wd Tahoe)*	28,000
				<b>\$ 28,000</b>
Plannng & Dev. Services	6104	2005	Ford F150 SC 4x4	\$ 26,000
Plannng & Dev. Services	6107	2003	Ford 1/2 Ton Pickup	26,000
Plannng & Dev. Services	6108	2003	Ford 1/2 Ton Pickup	26,000
Plannng & Dev. Services	6309	2003	Ford 1/2 Ton Pickup	26,000
				<b>\$ 104,000</b>
Public Works / Fac. Maint.	1911	2003	Ford F350 Truck	\$ 41,000
Public Works / Streets	3111	2004	Sterling Dump Truck	110,000
Public Works / Streets	3192	2005	Ford F250 SD 4x4 Reg Cab	32,000
Public Works / Streets	3201	2004	Ford F250 SD SC	29,000
Public Works / Traffic	3412	2004	Ford F250 SD SC	29,000
				<b>\$ 241,000</b>
Parks and Recreation	8102	2003	Ford Windstar (repl. w/4dr 1/2 ton PU)	\$ 26,000
Parks and Recreation	8202	2003	Ford 1/2 Ton Pickup	26,000
Parks and Recreation	8322	2001	Ford Crew Cab 1 Ton w/Utility	41,000
				<b>\$ 93,000</b>
<b>General Fund Total</b>				<b>\$ 983,000</b>
Electric	9214	2000	John Deere Mini Excavator (repl. w/trailer)	\$ 30,000
Electric	9223	2003	Ford 1/2 Ton Pickup	26,000
Electric	9261	1997	TSE Utility Trailer w/Cable Puller	146,000
Electric	9274	2005	Ford F350 CC 4x2 Reg. Chassis	41,000
Electric	9275	2005	Ford F350 CC 4x2 Reg. Chassis	41,000
				<b>\$ 284,000</b>
Water	9418	2006	Ford F150 SC 4x2	\$ 26,000
Water	9424	2003	Ford F350 CC Crew Cab	41,000
Water	9453	2002	Chevy 1/2 Ton Pickup	26,000
				<b>\$ 93,000</b>
Wastewater	9512	2003	Ford 1/2 Ton Pickup	26,000
Wastewater	9513	2003	Ford Explorer	28,000
Wastewater	9514	2008	Ford F150 SC 4x2 SS	26,000
Wastewater	9516	2003	Ford 1/2 Ton Pickup	26,000
Wastewater	9532	1998	Bobcat Tract-Hoe	60,000
Wastewater	9537	2005	Ford F350 Crew Cab	41,000
Wastewater	9553	2001	Ford Ext. Cab 1/2 Ton 4x4	29,000
Wastewater	9560	2003	Ford 1/2 Ton Pickup	26,000
Wastewater	9579	1998	John Deere 310E Backhoe	90,000
				<b>\$ 352,000</b>
Sanitation	7117	2004	Ford F250 SD	\$ 32,000
<b>Sanitation Total</b>				<b>\$ 32,000</b>
<b>Total Vehicle Replacement Costs (All Funds)</b>				<b>\$ 1,744,000</b>

\*Additional funds for upgrade to Tahoe included on the FY13 Approved New Fleet Purchases List

### FY13 Approved New Fleet Purchases

<u>Department</u>	<u>Description</u>	<u>Replacement Cost</u>
Police	Ford Crown Vic Police Interceptor	\$ 44,000
Police	Ford Crown Vic Police Interceptor	44,000
Police	Ford Crown Vic Police Interceptor	44,000
Public Works - Streets	1000-gallon Liquid Storage Trailer	26,000
Public Works - Streets	250-gallon Liquid Tack Oil Trailer	12,900
Fire	Upgrade to 2WD Chevy Tahoe	6,000
<b>Total New Fleet Purchases</b>		<b>\$ 176,900</b>
<b>Total Vehicle Replacement Costs and New Fleet Purchases</b>		<b>\$ 1,920,900</b>

### FY13 Approved Copier Replacement Schedule

<u>Department</u>	<u>Description</u>	<u>Replacement Cost</u>
Legal	C 5000	\$ 16,852
Finance	MP500SP	12,541
Police	MP3550SP	7,442
Public Works	MP3550SP	7,442
PARD - Conference Center	MP3550SP	7,442
PARD - Lincoln Center	MP3550SP	7,442
CSU - Carters Creek	MP3550SP	9,458
PARD - Adamson Lagoon	MP3550SP	7,442
Public Works - Fleet	MP3550SP	7,442
<b>Total Copier Replacement Costs</b>		<b>\$ 83,503</b>

### FY13 Approved Mobile Data Terminal (MDT) Replacement Schedule

<u>Department</u>	<u>Description</u>	<u>Replacement Cost</u>
Police	RW620 Zebra Printers	\$ 23,630
Police	Symbol Card Readers for TW	4,991
Police	Symbol Cradles for TW	4,061
Fire	PDRC	1,932
Fire	EOC Truck	4,075
<b>Total MDT Replacement Costs</b>		<b>\$ 38,689</b>

### FY13 Approved Mobile Video Camera (MVC) Replacement Schedule

<u>Department</u>	<u>Description</u>	<u>Replacement Cost</u>
Police	Mobile Video Camera Replacement	\$ 238,462
<b>Total MVC Replacement Costs</b>		<b>\$ 238,462</b>

### FY13 Approved Phone System Replacement Schedule

<u>Department</u>	<u>Description</u>	<u>Replacement Cost</u>
Capital Improvements	Phone System Replacement	\$ 200,000
<b>Total Phone Replacement Costs</b>		<b>\$ 200,000</b>

## Utility Customer Service Fund

The Utility Customer Service Fund is an Internal Service Fund used to account for expenses associated with reading electric and water meters within the city limits of College Station, completing connect and disconnect work requests, and providing customer service activities including billing and collections for Electric, Water, Wastewater, Sanitation, and Drainage utilities. For financial statement reporting, Internal Service Funds are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

The Utility Customer Service Fund (Internal Service Fund) is budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities). The measurement focus adjustment to arrive at Actual 2011 Working Capital is necessary because the (internal service) fund's working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial reporting purposes.

Revenues in the Utility Customer Service Fund are received as service charges from the various enterprise funds and the Drainage Fund. Revenues of \$2,275,776 are approved for FY13.

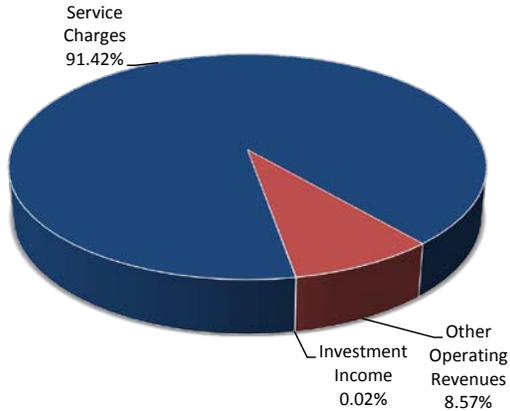
FY13 approved expenditures are \$2,273,444. Included in the base budget was a reduction in the amount of \$49,276 for the reduction of two part-time Customer Service Representative positions. One of the reduced positions is in the billing group and has been vacant since 2011. Duties assigned to this position have been distributed and reassigned among the remaining Customer Service Representatives. The other reduced position is in the collections group. Since the closure of the drive through facility at the beginning of FY12, the workload has been assessed to determine if staffing could be reduced in that work group. Lobby traffic has not increased enough to justify maintaining the part time position. Eliminating these positions may affect customer service delivery but this will be primarily during rush times.

\*Beginning in FY13, Performance Measures for the Utility Customer Service Fund are consolidated into the Fiscal Services Performance Measures as reported in the Governmental Funds section.

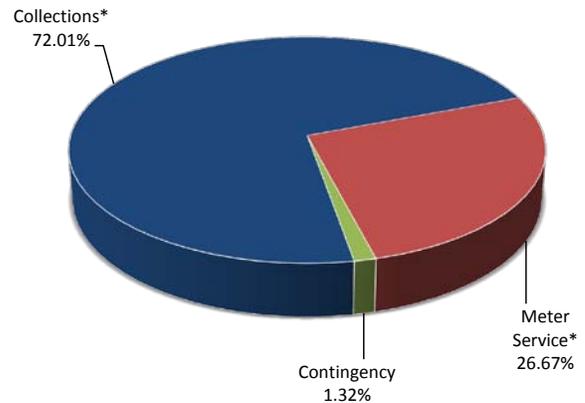
**City of College Station  
Utility Customer Service Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
<b>BEGINNING WORKING CAPITAL</b>	\$ 192,414	\$ 80,191	\$ 80,191	\$ 100,271	\$ 100,271	
<b>REVENUES &amp; SERVICE CHARGES</b>						
Service Charges	\$ 2,037,889	\$ 2,146,963	\$ 2,146,964	\$ 2,080,426	\$ 2,080,426	-3.10%
Other Operating Revenues	184,460	195,000	190,688	195,000	195,000	0.00%
Investment Income	885	750	305	350	350	-53.33%
Non Operating	3,575	-	-	-	-	N/A
<b>Total Revenues</b>	<u>\$ 2,226,809</u>	<u>\$ 2,342,713</u>	<u>\$ 2,337,957</u>	<u>\$ 2,275,776</u>	<u>\$ 2,275,776</u>	-2.86%
<b>Total Funds Available</b>	<u>\$ 2,419,223</u>	<u>\$ 2,422,904</u>	<u>\$ 2,418,148</u>	<u>\$ 2,376,047</u>	<u>\$ 2,376,047</u>	-1.93%
<b>EXPENDITURES</b>						
Collections*	\$ 1,650,688	\$ 1,716,676	\$ 1,686,996	\$ 1,637,142	\$ 1,637,142	-4.63%
Meter Service*	625,615	626,037	630,881	606,302	606,302	-3.15%
Contingency	-	-	-	30,000	30,000	N/A
Other	57,520	-	-	-	-	N/A
<b>Total Expenditures</b>	<u>\$ 2,333,823</u>	<u>\$ 2,342,713</u>	<u>\$ 2,317,877</u>	<u>\$ 2,273,444</u>	<u>\$ 2,273,444</u>	-2.96%
<b>Increase/Decrease in Working Capital</b>	<u>\$ (107,014)</u>	<u>\$ -</u>	<u>\$ 20,080</u>	<u>\$ 2,332</u>	<u>\$ 2,332</u>	
<b>Measurement Focus Adjustment</b>	\$ (5,209)					
<b>ENDING WORKING CAPITAL</b>	<u>\$ 80,191</u>	<u>\$ 80,191</u>	<u>\$ 100,271</u>	<u>\$ 102,603</u>	<u>\$ 102,603</u>	

**Utility Customer Service Fund - Sources**



**Utility Customer Service Fund - Uses**



\* Collections and Meter services make up the Operations & Maintenance portion of the Utility Customer Service Budget.

**City of College Station**  
**Utility Customer Service Fund**  
**Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Billing/Collections	\$ 1,650,688	\$ 1,716,676	\$ 1,686,996	\$1,637,142	\$ 1,637,142	-4.63%
Meter Services	625,615	626,037	630,881	606,302	606,302	-3.15%
<b>TOTAL</b>	<b>\$ 2,276,303</b>	<b>\$ 2,342,713</b>	<b>\$ 2,317,877</b>	<b>\$ 2,243,444</b>	<b>\$ 2,243,444</b>	<b>-4.24%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 1,392,273	\$ 1,409,188	\$ 1,411,393	\$ 1,372,068	\$ 1,372,068	-2.63%
Supplies	53,696	88,626	78,907	66,690	66,690	-24.75%
Maintenance	21,524	24,455	22,931	21,955	21,955	-10.22%
Purchased Services	790,237	820,444	804,646	782,731	782,731	-4.60%
Capital Outlay	18,573	-	-	-	-	N/A
<b>TOTAL</b>	<b>\$ 2,276,303</b>	<b>\$ 2,342,713</b>	<b>\$ 2,317,877</b>	<b>\$ 2,243,444</b>	<b>\$ 2,243,444</b>	<b>-4.24%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Billing/Collections	19.00	18.00	18.00	17.00	17.00	-5.56%
Meter Services	10.50	10.50	10.50	10.50	10.50	0.00%
<b>TOTAL</b>	<b>29.50</b>	<b>28.50</b>	<b>28.50</b>	<b>27.50</b>	<b>27.50</b>	<b>-3.51%</b>

## Fleet Maintenance Fund

The Fleet Maintenance Fund is an Internal Service Fund which receives revenue based on expected costs of departmental transportation and uses those funds to pay for maintaining the City's fleet of vehicles.

Internal Service Funds are budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities) to arrive at Actual 2011 Working Capital. This is necessary because the internal service fund's working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial reporting purposes.

Estimates for annual funding levels have been developed using a number of techniques that forecast fleet maintenance costs. Each department with assigned vehicles will be charged an annual maintenance fee to cover inspections and maintenance. The revenues are transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund all expenses related to the specific functions.

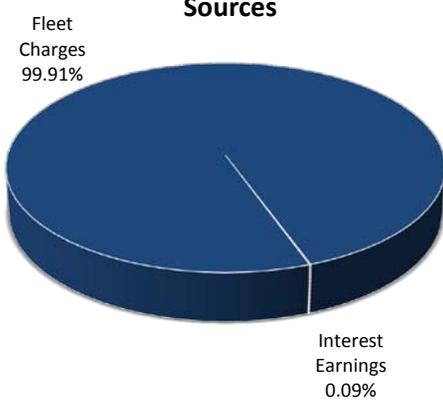
In FY13, total estimated revenues in the Fleet Maintenance Fund are forecasted to be \$1,672,140. The approved appropriations for Fleet Maintenance expenditures in FY13 are \$1,681,490. This includes one approved SLA for \$25,000 to fund an alternative fuel study which will analyze the feasibility of utilizing alternative fuel sources for the City's fleet and investigate any related environmental and economic impact.

\*Beginning in FY13, Performance Measures for the Fleet Maintenance Fund are consolidated into the Public Works Performance Measures as reported in the Governmental Funds section.

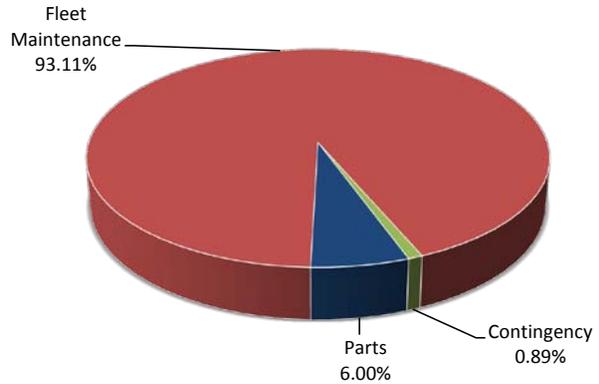
**City of College Station  
Fleet Maintenance Fund  
Fund Summary**

	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 To FY13
<b>REVENUES</b>						
Fleet Charges	\$ 1,679,676	\$ 1,574,210	\$ 1,690,638	\$ 1,670,640	\$ 1,670,640	6.13%
Interest Earnings	2,233	3,200	1,500	1,500	1,500	-53.13%
Other	47	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 1,681,956</b>	<b>\$ 1,577,410</b>	<b>\$ 1,692,138</b>	<b>\$ 1,672,140</b>	<b>\$ 1,672,140</b>	<b>6.01%</b>
<b>EXPENDITURES</b>						
Parts	\$ 147,717	\$ 99,951	\$ 98,562	\$ 100,842	\$ 100,842	0.89%
Fleet Maintenance	1,561,441	1,707,625	1,728,735	1,540,648	1,565,648	-8.31%
Contingency	-	15,000	-	15,000	15,000	0.00%
Other	9,778	5,209	-	-	-	-100.00%
<b>Total Expenditures</b>	<b>\$ 1,718,936</b>	<b>\$ 1,827,785</b>	<b>\$ 1,827,297</b>	<b>\$ 1,656,490</b>	<b>\$ 1,681,490</b>	<b>-8.00%</b>
<b>Increase (Decrease) in Working Capital, Modified Accrual Basis of Accounting</b>	<b>\$ (36,980)</b>	<b>\$ (250,375)</b>	<b>\$ (135,159)</b>	<b>\$ 15,650</b>	<b>\$ (9,350)</b>	
<b>Measurement Focus Adjustment</b>	<b>\$ (24,008)</b>					
<b>Beginning Working Capital, Accrual Basis of Accounting</b>	<b>\$ 465,829</b>	<b>\$ 404,841</b>	<b>\$ 404,841</b>	<b>\$ 269,682</b>	<b>\$ 269,682</b>	
<b>Ending Working Capital, Accrual Basis of Accounting</b>	<b>\$ 404,841</b>	<b>\$ 154,466</b>	<b>\$ 269,682</b>	<b>\$ 285,332</b>	<b>\$ 260,332</b>	

**Fleet Maintenance Fund -  
Sources**



**Fleet Maintenance Fund - Uses**



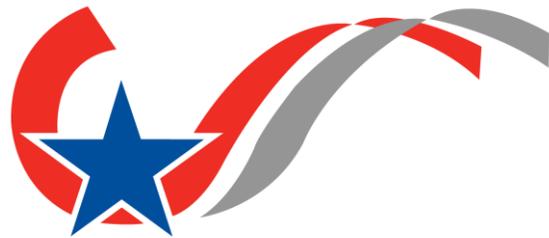
**City of College Station  
Fleet Maintenance Fund  
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Parts	\$ 147,717	\$ 99,951	\$ 98,562	\$ 100,842	\$ 100,842	0.89%
Administration	1,561,441	1,707,625	1,728,735	1,540,648	1,565,648	-8.31%
<b>TOTAL</b>	<b>\$ 1,709,158</b>	<b>\$ 1,807,576</b>	<b>\$ 1,827,297</b>	<b>\$ 1,641,490</b>	<b>\$ 1,666,490</b>	<b>-7.81%</b>

EXPENDITURE BY CLASSIFICATION						
	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Salaries & Benefits	\$ 833,062	\$ 845,610	\$ 876,378	\$ 860,936	\$ 860,936	1.81%
Supplies	756,108	805,015	791,240	688,862	688,862	-14.43%
Maintenance	12,538	13,788	13,672	13,788	13,788	0.00%
Purchased Services	107,450	93,163	96,007	77,904	102,904	10.46%
General Capital	-	50,000	50,000	-	-	N/A
<b>TOTAL</b>	<b>\$ 1,709,158</b>	<b>\$ 1,807,576</b>	<b>\$ 1,827,297</b>	<b>\$ 1,641,490</b>	<b>\$ 1,666,490</b>	<b>-7.81%</b>

PERSONNEL						
	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY13 Approved Base Budget	FY13 Approved Budget	% Change in Budget from FY12 to FY13
Parts	2.00	2.00	2.00	2.00	2.00	0.00%
Administration	13.00	13.00	13.00	13.00	13.00	0.00%
<b>TOTAL</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00%</b>

Service Level Adjustments	One-Time	Recurring	Total
Alternative Fuel Study	\$ 25,000	\$ -	\$ 25,000
<b>Fleet SLA TOTAL</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

ORDINANCE NO. 2012-3443

**AN ORDINANCE ADOPTING A BUDGET FOR THE 2012-13 FISCAL YEAR AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED.**

**WHEREAS**, a proposed budget for the fiscal year October 1, 2012, to September 30, 2013, was prepared and presented to the City Council and a public hearing held thereon as prescribed by law and the Charter of the City of College Station, Texas, notice of said hearing having first been duly given; and

**WHEREAS**, the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:**

- PART 1:** That the proposed budget as amended by the City Council of the City of College Station, which is made a part hereof to the same extent as if set forth at length herein, is hereby adopted and approved, a copy of which is on file in the Office of the City Secretary in College Station, Texas.
- PART 2:** That authorization is hereby granted for the expenditure of the same under the respective items contained in said budget with the approved fiscal and budgetary policy statements of the City.
- PART 3:** That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby authorized to approve and execute contracts and documents authorizing the payment of funds and to expend public funds for expenditures that are \$50,000 or less, except that the City Manager and his authorized and designated employees may approve and execute those contracts and documents authorizing the payment of funds, and otherwise expend public funds only for those expenditures expressly described in PART 5 herein without such monetary limit; to approve and execute change orders authorizing the expenditure of funds pursuant to the TEXAS LOCAL GOVERNMENT CODE or as provided in the original contract document. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.
- PART 4:** That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby, authorized to provide for transfers of any unexpended or unencumbered appropriation balance within each of the various departments in the General Fund and within any other fund of the City and to authorize transfers of Contingent Appropriations within a fund up to an amount equal to expenditures that are \$15,000 or less.

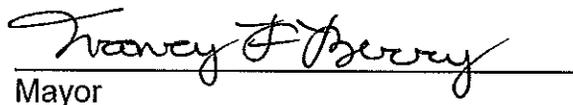
ORDINANCE NO. \_\_\_\_\_

**PART 5:** That the City Council hereby approves the funding and the purchases that are made pursuant to interlocal agreements as provided by CHAPTER 271, SUBCHAPTERS (D) AND (F) of the TEXAS LOCAL GOVERNMENT CODE in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to approve and execute contracts and documents authorizing the payment of funds, and to expend public funds that have been expressly designated, approved, and appropriated in this budget for new and replacement equipment as set out in the 2012-13 Fiscal Year Equipment Replacement Fund, and technology related hardware and software as set out in Attachment "A" to this Ordinance.

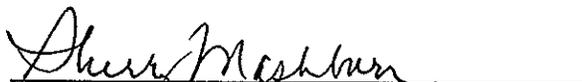
**PART 6:** That this ordinance shall become effective immediately after passage and approval.

**PASSED AND APPROVED THIS 13th DAY OF SEPTEMBER, 2012.**

**APPROVED:**

  
\_\_\_\_\_  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
City Secretary

**APPROVED:**

  
\_\_\_\_\_  
City Attorney

**ORDINANCE NO.****Potential Technology Purchases through GSA Schedule 70, HGAC, TXMAS, Texas Department of Information Resources, TAMU Master Agreement M100299, TCPN or Buy Board Purchases**

ITEM	Quantity	Estimated Unit Cost	Projected Total
<b>Scheduled Replacement/Repair/Additions</b>			
Replacement PCs	100	1,000	100,000
Replacement Monitors	40	160	6,400
Replacement Printers	8	2,200	17,600
Replacement Laptops	30	1,200	36,000
Replacement Copiers			83,503
Replacement Scanners			15,000
Printer replacement Parts			20,000
PC Replacement Parts (Video Cards, Hard Drive & Memory)			25,000
Replace virtual servers	2	15,000	30,000
Replace single server	3	5,500	16,500
Server replacement parts			20,000
Server OS replacement/upgrade			10,000
Replacement UPS battery/units			35,000
Estimated Additional Desktop Software			60,000
Includes but not limited to New & Upgrade versions of Adobe Acrobat, PageMaker, Photoshop Illustrator, Premier, Audition, Microsoft Publisher, Windows XP, Frontpage, Project, Visio, Vstudio.net, AutoCAD, ESRI ArcGIS, Crystal, Corel Draw, Cognos, Novell Asset Management			
Computer Network Maint and Equipment Replacement			30,000
Motorola Radio Repair/Replacement			20,000
Telephone Repair/Replacement			25,000
Fiber ring expansion			50,000
Communications Infrastructure Improvements - Wastewater			30,000
Fiber to Lift Stations -Wastewater			64,000
Dowling Road High Service Improvements - Wastewater			388,250
Sandy Point Cooling Tower Expansion - Wastewater			76,000
Professional Services - Wastewater			14,400
<b>Subtotal - Scheduled Replacement</b>			<b>1,172,653</b>
<b>Service Level Adjustments</b>			
SLA - new position equipment			115,635
includes desktop pc, extended warranty, network card, added memory, monitor, laptop, printer, standard software, additional phones and radios			
SLA - Brazos Valley Wide Area Communication System (BWWACS)			164,983
Capital Infrastructure Improvements			
<b>Subtotal - Service Level Adjustments</b>			<b>280,618</b>

**ORDINANCE NO.**

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**Potential Technology Purchases through GSA Schedule 70, HGAC, TXMAS, Texas Department of Information Resources, TAMU Master Agreement M100299, TCPN or Buy Board Purchases**

<b>ITEM</b>	<b>Quantity</b>	<b>Estimated Unit Cost</b>	<b>Projected Total</b>
<b>Unscheduled Replacements/Additions</b>			
Estimated Additional PC setups not identified specifically in budget includes but not limited to: Monitor, network card, extended warranty, added memory	10	2,100	21,000
Estimated Standard Desktop Software not identified specifically in budget Includes but not limited to: Microsoft Office 2010, Vipre, Microsoft Windows client access license, Novell	10	604	6,040
Estimated Additional Desktop Software Includes but not limited to New & Upgrade versions of Adobe Acrobat, PageMaker, Photoshop Illustrator, Premier, Audition Microsoft Publisher, Windows 7 Frontpage, Project, Visio, Vstudio.net AutoCAD, ESRI ArcGIS, Crystal Corel Draw, Cognos, Novell			45,000
Estimated Additional Printers/Plotters			20,000
Estimated Memory upgrades includes: desktop pcs, printers laptops	100	100	10,000
Estimated PC misc parts includes: CD Burners, harddrives modems, network cards, DVD Burner mice, network cables			10,000
Estimated Monitor upgrades includes: Flat Panel and larger than 19" monitor			20,000
Estimated Additional Scanners	10	1,200	12,000
Estimated Additional Laptops/Toughbooks	10	4,000	40,000
Estimated Network Upgrades			80,000
<b>Sub-Total Unscheduled Replacement/Additions</b>			<b>264,040</b>
<b>Phone System Maintenance</b>			
Cisco_SmartNet Maintenance			45,000
<b>Subtotal - Phone System Maintenance</b>			<b>45,000</b>

**ORDINANCE NO.**

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**Potential Technology Purchases through GSA Schedule 70, HGAC, TXMAS, Texas Department of Information Resources, TAMU Master Agreement M100299, TCPN or Buy Board Purchases**

ITEM	Quantity	Estimated Unit Cost	Projected Total
<b>Network Software on Master License Agreement (MLA)</b>			
Novell Open Workgroup Suite (1Zen/1Groupwise/1 ODS) -927			65,000
CommVault			16,000
ZenWorks Asset Management -904 nodes			4,500
ZenWorks Patch Management - 904 nodes			8,000
<b>Subtotal - Network Software on MLA</b>			<b>93,500</b>
<b>PC Hardware and Software Maintenance</b>			
HP Printer Maintenance			2,818
AutoCAD			15,225
Barracuda Spam/Spyware			5,500
Siemens Access Control System			10,000
<b>Subtotal - PC Software Maintenance</b>			<b>33,543</b>
<b>IBM Hardware and Software Maintenance</b>			
Hardware Maintenance (2 power 7's)			-
Power 7 Software Subscription and Support	2		7,700
<b>Subtotal - IBM Hardware and Software Maintenance</b>			<b>7,700</b>
<b>GIS Software Maintenance</b>			
Enterprise Maintenance for ESRI software			
<b>Subtotal - GIS Software Maintenance</b>			<b>50,000</b>

**Grand Total 1,947,054**

ORDINANCE NO. 2012-3444

AN ORDINANCE LEVYING THE AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEGE STATION, TEXAS, AND PROVIDING FOR THE GENERAL DEBT SERVICE FUND FOR THE YEAR 2012-13 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

**SECTION 1.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of College Station, Texas, and to provide General Debt Service for the 2012-13 fiscal year upon all property, real, personal and mixed within the corporate limits of said city subject to taxation, a tax of forty three and six hundredths and eighty seven thousandths cents (\$0.430687) on each one hundred dollar (\$100.00) valuation of property, and said tax being so levied and apportioned to the specific purpose herein set forth:

1. For the maintenance and support of the general government (General Fund), twenty three and fifty hundredths and fifty two thousandths cents (\$0.235052) on each one hundred dollar (\$100.00) valuation of property; and
2. For the general obligation debt service (Debt Service Fund), nineteen and fifty six hundredths and thirty five thousandths cents (\$0.195635) on each one hundred dollars (\$100.00) valuation of property to be used for principal and interest payments on bonds and other obligations of the fund.

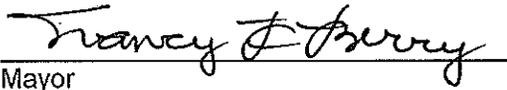
**SECTION II.** All moneys collected under this ordinance for the specific items therein named, shall be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and the Assessor and Collector of Taxes and the Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector to deliver a statement at the time of depositing any money, showing from what source such taxes were received and to what account (General Fund or General Debt Service Fund) the funds were deposited.

**Section III.** THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

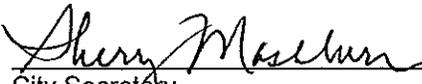
**SECTION IV.** That this ordinance shall take effect and be in force from and after its passage.

PASSED AND APPROVED THIS 13th DAY OF SEPTEMBER, 2012.

APPROVED:

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary

APPROVED:

  
\_\_\_\_\_  
City Attorney

**FY2013 SERVICE LEVEL ADJUSTMENTS (SLAs) RECOMMENDED LISTING**

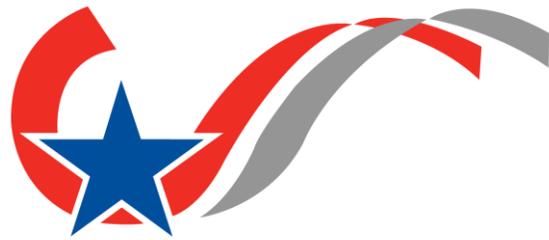
<u>Fund</u>	<u>Department</u>	<u>Description</u>	<u>One-Time Cost</u>	<u>Recurring Cost</u>	<u>Total</u>	<u>Revenue</u>	<u>Net Total</u>	<u>Increase FTE</u>	<u>Increase Vehicle</u>
<b>GENERAL FUND</b>									
Police		Add 1 Sgt, 6 Officers and 3 vehicles	323,703	571,978	895,681	-	895,681	7.00	3.00
Police		Add Police Asst - CID	10,716	51,707	62,423	-	62,423	1.00	-
Police		Addl supplies & maint items	-	24,150	24,150	-	24,150	-	-
<b>TOTAL POLICE</b>			<b>334,419</b>	<b>647,835</b>	<b>982,254</b>	<b>-</b>	<b>982,254</b>	<b>8.00</b>	<b>3.00</b>
Fire		Accreditation Evaluation	12,500	2,500	15,000	-	15,000	-	-
Fire		Training vehicle upgrade	6,000	-	6,000	-	6,000	-	-
<b>TOTAL FIRE</b>			<b>18,500</b>	<b>2,500</b>	<b>21,000</b>	<b>-</b>	<b>21,000</b>	<b>-</b>	<b>-</b>
Public Works		Liquidate in-house chip seal equipment (equip repl & fuel)	-	(32,770)	(32,770)	-	(32,770)	-	(2.00)
Public Works		Liquidate motor grader (equip repl & fuel)	-	(15,944)	(15,944)	-	(15,944)	-	(1.00)
Public Works		Reduction of PW staff vehicles (equip repl & fuel)	-	(14,669)	(14,669)	-	(14,669)	-	(3.00)
Public Works		Reduction of facilities contract services (janitorial & pest ctrl)	-	(20,000)	(20,000)	-	(20,000)	-	-
Public Works		Implement Asset Mgmt & Work Order System	35,700	-	35,700	-	35,700	-	-
Public Works		Traffic signal synchronization & timing	45,000	-	45,000	-	45,000	-	-
Public Works		Traffic systems fiber optics	50,000	-	50,000	-	50,000	-	-
Public Works		Traffic Operations Master Plan	100,000	-	100,000	-	100,000	-	-
Public Works		Intersection Operational Improvement Analysis	50,000	-	50,000	-	50,000	-	-
<b>TOTAL PUBLIC WORKS</b>			<b>280,700</b>	<b>(83,383)</b>	<b>197,317</b>	<b>-</b>	<b>197,317</b>	<b>-</b>	<b>(6.00)</b>
PARD		Revenue - Cemetery post-burial fee (cost recovery)	-	-	-	(50,000)	(50,000)	-	-
PARD		Athletic field maintenance equipment (operations)	59,776	-	59,776	-	59,776	-	-
PARD		Playground/Court resurfacing/maintenance	100,000	-	100,000	-	100,000	-	-
PARD		Texas Senior Games Competition	-	8,000	8,000	-	8,000	-	-
PARD		TAAF Games of Texas preliminary expenses	10,000	-	10,000	-	10,000	-	-
<b>TOTAL PARKS &amp; RECREATION</b>			<b>169,776</b>	<b>8,000</b>	<b>177,776</b>	<b>(50,000)</b>	<b>127,776</b>	<b>-</b>	<b>-</b>
PARD		General & Administrative Transfer for Texas Senior Games	-	(8,000)	(8,000)	-	(8,000)	-	-
PARD		General & Administrative Transfer for TAAF Games of Texas	(10,000)	-	(10,000)	-	(10,000)	-	-
PARD		Subsidy Transfer for Repairs at Adamson Lagoon	115,000	-	115,000	-	115,000	-	-
CIP		Transfer Out - Timekeeping System	338,729	-	338,729	-	338,729	-	-
CIP		Transfer Out - Funding for 1/2 of HSC Parkway	474,500	-	474,500	-	474,500	-	-
CIP		Transfer Out - Royder / Live Oak (excluding WW component)	125,000	-	125,000	-	125,000	-	-
Parking Fund		One-time Transfer Out to Parking Fund	60,000	-	60,000	-	60,000	-	-
ED Fund		One-time Transfer Out to ED Fund	150,000	-	150,000	-	150,000	-	-
<b>TOTAL TRANSFERS</b>			<b>1,253,229</b>	<b>(8,000)</b>	<b>1,245,229</b>	<b>-</b>	<b>1,245,229</b>	<b>-</b>	<b>-</b>
Library		Polaris software replacement for Library (split with COB)	7,025	-	7,025	-	7,025	-	-
<b>TOTAL LIBRARY</b>			<b>7,025</b>	<b>-</b>	<b>7,025</b>	<b>-</b>	<b>7,025</b>	<b>-</b>	<b>-</b>
P&DS		Shift 25% of 2 CD Analysts from CD to GF	-	36,160	36,160	-	36,160	0.50	-
P&DS		Engineering vehicle reduction (transfer to PW Drainage SLA)	-	(2,512)	(2,512)	-	(2,512)	-	(1.00)
P&DS		Accessibility for 1207 Texas	26,800	-	26,800	-	26,800	-	-
<b>TOTAL PLANNING &amp; DEVELOPMENT SERVICES</b>			<b>26,800</b>	<b>33,648</b>	<b>60,448</b>	<b>-</b>	<b>60,448</b>	<b>0.50</b>	<b>(1.00)</b>
IT		Upgrade Microsoft applications (over 2 years FY13 & FY14)	143,532	-	143,532	-	143,532	-	-
IT		Recruiting module replacement (1X costs in HR)	-	18,000	18,000	-	18,000	-	-
IT		Electronic Agenda Manager	63,050	-	63,050	-	63,050	-	-
IT		Enterprise Resource Planning (ERP) System Upgrade / Replacement Study	103,550	-	103,550	-	103,550	-	-
IT		New Identixx Fingerprint System	100,750	-	100,750	-	100,750	-	-
<b>TOTAL INFORMATION TECHNOLOGY</b>			<b>410,882</b>	<b>18,000</b>	<b>428,882</b>	<b>-</b>	<b>428,882</b>	<b>-</b>	<b>-</b>
Mayor / Council		Reinstate travel/training (removed as 1X last year)	-	4,852	4,852	-	4,852	-	-
City Secretary		Election expense	40,000	-	40,000	-	40,000	-	-
Human Resources		Recruiting module replacement (recur costs in IT)	9,500	-	9,500	-	9,500	-	-
Human Resources		City Wide Training plan	25,000	-	25,000	-	25,000	-	-
Public Comm		Reduce printing expense	17,472	(17,472)	-	-	-	-	-
<b>TOTAL GENERAL GOVERNMENT</b>			<b>91,972</b>	<b>(12,620)</b>	<b>79,352</b>	<b>-</b>	<b>79,352</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL FUND</b>			<b>2,593,303</b>	<b>605,980</b>	<b>3,199,283</b>	<b>(50,000)</b>	<b>3,149,283</b>	<b>8.50</b>	<b>(4.00)</b>
<b>RECREATION FUND</b>									
Aquatics		Repairs at Adamson Lagoon	115,000	-	115,000	-	115,000	-	-
<b>TOTAL RECREATION FUND</b>			<b>115,000</b>	<b>-</b>	<b>115,000</b>	<b>-</b>	<b>115,000</b>	<b>-</b>	<b>-</b>
<b>HOTEL TAX FUND</b>									
PARD		Tex Senior Games Competition (reimb GF)	-	8,000	8,000	-	8,000	-	-
PARD		TAAF Games of Texas preliminary expenses (reimb GF)	10,000	-	10,000	-	10,000	-	-
Outside Agency		Funding increase for the C/CS Convention & Visitors Bureau	-	127,153	127,153	-	127,153	-	-
Outside Agency		Funding increase for the Arts Council of Brazos Valley	-	100,000	100,000	-	100,000	-	-
<b>TOTAL HOTEL TAX FUND</b>			<b>10,000</b>	<b>235,153</b>	<b>245,153</b>	<b>-</b>	<b>245,153</b>	<b>-</b>	<b>-</b>
<b>COMMUNITY DEVELOPMENT FUND</b>									
Community Dev		Shift 25% of 2 CD Analysts from CD to GF	-	(36,160)	(36,160)	-	(36,160)	(0.50)	-
<b>TOTAL COMMUNITY DEVELOPMENT FUND</b>			<b>-</b>	<b>(36,160)</b>	<b>(36,160)</b>	<b>-</b>	<b>(36,160)</b>	<b>(0.50)</b>	<b>-</b>
<b>ELECTRIC FUND</b>									
Electric		Add SCADA IT analyst position	5,000	99,500	104,500	-	104,500	1.00	-
Electric		Add Compliance Officer position	5,400	102,100	107,500	-	107,500	1.00	-
<b>TOTAL ELECTRIC FUND</b>			<b>10,400</b>	<b>201,600</b>	<b>212,000</b>	<b>-</b>	<b>212,000</b>	<b>2.00</b>	<b>-</b>

**FY2013 SERVICE LEVEL ADJUSTMENTS (SLAs) RECOMMENDED LISTING**

<u>Fund</u>	<u>Department</u>	<u>Description</u>	<u>One-Time Cost</u>	<u>Recurring Cost</u>	<u>Total</u>	<u>Revenue</u>	<u>Net Total</u>	<u>Increase FTE</u>	<u>Increase Vehicle</u>
<b>WATER FUND</b>									
	Water	Reimburse PW for street cuts	-	21,500	21,500	-	21,500	-	-
	Water	Park Place elevated storage tank coating	50,000	-	50,000	-	50,000	-	-
	Water	Pump rehab at Sandy Point pump station	100,000	-	100,000	-	100,000	-	-
	<b>TOTAL WATER FUND</b>		<b>150,000</b>	<b>21,500</b>	<b>171,500</b>	<b>-</b>	<b>171,500</b>	<b>-</b>	<b>-</b>
<b>WASTEWATER FUND</b>									
	Waste Water	Reimburse PW for street cuts	-	21,500	21,500	-	21,500	-	-
	Waste Water	Nutrient removal evaluation	90,000	-	90,000	-	90,000	-	-
	<b>TOTAL WASTEWATER FUND</b>		<b>90,000</b>	<b>21,500</b>	<b>111,500</b>	<b>-</b>	<b>111,500</b>	<b>-</b>	<b>-</b>
<b>EQUIPMENT REPLACEMENT FUND</b>									
	Equip Repl	BWWACS Capital Infrastructure improvements	164,983	-	164,983	-	164,983	-	-
	Equip Repl	Phone system replacement	200,000	-	200,000	-	200,000	-	-
	<b>TOTAL EQUIPMENT REPLACEMENT FUND</b>		<b>364,983</b>	<b>-</b>	<b>364,983</b>	<b>-</b>	<b>364,983</b>	<b>-</b>	<b>-</b>
<b>DRAINAGE FUND</b>									
	Drainage	Reallocation of PW staff vehicles	-	3,787	3,787	-	3,787	-	1.00
	Drainage	Drainage Foreman Position (tfr vehicle from P&DS Engineering)	3,750	68,801	72,551	-	72,551	1.00	1.00
	<b>TOTAL DRAINAGE FUND</b>		<b>3,750</b>	<b>72,588</b>	<b>76,338</b>	<b>-</b>	<b>76,338</b>	<b>1.00</b>	<b>2.00</b>
<b>SANITATION FUND</b>									
	Sanitation	Route optimization outsourcing services	59,811	8,490	68,301	-	68,301	-	-
	<b>TOTAL SANITATION FUND</b>		<b>59,811</b>	<b>8,490</b>	<b>68,301</b>	<b>-</b>	<b>68,301</b>	<b>-</b>	<b>-</b>
<b>FLEET MAINTENANCE FUND</b>									
	Fleet Maint	Alternative fuel study	25,000	-	25,000	-	25,000	-	-
	<b>TOTAL FLEET MAINTENANCE FUND</b>		<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>-</b>
<b>EFFICIENCY TIME PAYMENT FUND</b>									
	Court	License Plate Recognition Hardware & Software	40,000	3,500	43,500	-	43,500	-	-
	<b>TOTAL EFFICIENCY TIME PAYMENT FUND</b>		<b>40,000</b>	<b>3,500</b>	<b>43,500</b>	<b>-</b>	<b>43,500</b>	<b>-</b>	<b>-</b>
<b>TOTAL ALL FUNDS</b>			<b>3,462,247</b>	<b>1,134,151</b>	<b>4,596,398</b>	<b>(50,000)</b>	<b>4,546,398</b>	<b>11.00</b>	<b>(2.00)</b>

**FY2013 SERVICE LEVEL ADJUSTMENTS (SLA) NOT RECOMMENDED LISTING**

<u>Fund</u>	<u>Department</u>	<u>Description</u>	<u>One-Time Cost</u>	<u>Recurring Cost</u>	<u>Total</u>	<u>Revenue</u>	<u>Net Total</u>	<u>Increase FTE</u>	<u>Increase Vehicle</u>
<b>GENERAL FUND</b>									
	Police	Add 1 Sgt	19,614	97,395	117,009	-	117,009	1.00	-
	<b>TOTAL POLICE</b>		<b>19,614</b>	<b>97,395</b>	<b>117,009</b>	<b>-</b>	<b>117,009</b>	<b>1.00</b>	<b>-</b>
	Fire	Add 3 Safety Officer/EMS Supervisor positions	55,500	130,735	186,235	-	186,235	3.00	-
	Fire	Incr replace costs for Hazardous Materials Resp vehicle	516,200	8,800	525,000	-	525,000	-	-
		Transfer in from Equip Repl Fund for 1996 Dodge contrib	(60,000)	-	(60,000)	-	(60,000)	-	-
	Fire	Insurance Services Org (ISO) survey consulting svcs	30,000		30,000	-	30,000	-	-
	<b>TOTAL FIRE</b>		<b>541,700</b>	<b>139,535</b>	<b>681,235</b>	<b>-</b>	<b>681,235</b>	<b>3.00</b>	<b>-</b>
	Public Works	Add traffic engineer position	2,000	88,580	90,580	-	90,580	1.00	-
	Public Works	Reorg streets & drainage - add streets foreman	3,750	60,797	64,547	-	64,547	1.00	-
	Public Works	Reorg streets & drainage - move all mowing to GF	-	145,857	145,857	-	145,857	3.00	2.00
	<b>TOTAL PUBLIC WORKS</b>		<b>5,750</b>	<b>295,234</b>	<b>300,984</b>	<b>-</b>	<b>300,984</b>	<b>5.00</b>	<b>2.00</b>
	IT	Add Micro Computer Specialist position	1,700	52,204	53,904	-	53,904	1.00	-
	<b>TOTAL INFORMATION TECHNOLOGY</b>		<b>1,700</b>	<b>52,204</b>	<b>53,904</b>	<b>-</b>	<b>53,904</b>	<b>1.00</b>	<b>-</b>
	<b>TOTAL GENERAL FUND</b>		<b>568,764</b>	<b>584,368</b>	<b>1,153,132</b>	<b>-</b>	<b>1,153,132</b>	<b>10.00</b>	<b>2.00</b>
<b>DRAINAGE FUND</b>									
	Drainage	Reorg streets & drainage - move all mowing to GF	-	(145,857)	(145,857)	-	(145,857)	(3.00)	(2.00)
	<b>TOTAL DRAINAGE FUND</b>		<b>-</b>	<b>(145,857)</b>	<b>(145,857)</b>	<b>-</b>	<b>(145,857)</b>	<b>(3.00)</b>	<b>(2.00)</b>
	<b>TOTAL ALL FUNDS</b>		<b>568,764</b>	<b>438,511</b>	<b>1,007,275</b>	<b>-</b>	<b>1,007,275</b>	<b>7.00</b>	<b>-</b>



CITY OF COLLEGE STATION  
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## Personnel List

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Police Department</b>										
<b>Administration Division</b>										
Police Chief	1.00	1.00	1.00		1.00	\$ 123,337	\$ 123,337	\$ 127,038	\$ -	\$ 127,038
Assistant Chief	3.00	3.00	3.00		3.00	285,033	284,253	294,565	-	294,565
Lieutenant	1.00	1.00	1.00		1.00	71,540	71,540	81,811	-	81,811
Accreditation Manager	1.00	1.00	1.00		1.00	62,000	63,000	65,162	-	65,162
Tech. Services. Coordinator	1.00	1.00	1.00		1.00	65,116	65,116	65,116	-	65,116
Staff Assistant	1.00	1.00	1.00		1.00	38,481	38,481	38,481	-	38,481
Secretary	2.00	2.00	2.00		2.00	53,959	54,517	54,562	-	54,562
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>	<b>10.00</b>	<b>\$ 699,466</b>	<b>\$ 700,244</b>	<b>\$ 726,737</b>	<b>\$ -</b>	<b>\$ 726,737</b>
<b>Uniform Patrol Division</b>										
Lieutenant	4.00	4.00	4.00		4.00	\$ 276,335	\$ 266,074	\$ 327,245	\$ -	\$ 327,245
Sergeant	12.00	12.00	12.00	1.00	13.00	785,291	659,443	888,243	63,128	951,371
Police Officer	72.00	72.00	72.00	6.00	78.00	3,240,329	3,251,206	3,425,447	209,250	3,634,697
Civilian Enforcement Supervisor	1.00	1.00	1.00		1.00	39,900	41,392	43,591	-	43,591
Animal Control Officer	3.00	3.00	3.00		3.00	78,736	78,166	80,592	-	80,592
Parking Enforcement Officer	2.00	0.00	0.00		0.00	30,853	-	-	-	-
Police Assistant	0.00	2.00	2.00		2.00	-	60,445	62,363	-	62,363
* School Crossing Guard (temp/seasonal)	2.50	2.50	2.50		2.50	42,222	42,338	42,454	-	42,454
<b>Total</b>	<b>96.50</b>	<b>96.50</b>	<b>96.50</b>	<b>7.00</b>	<b>103.50</b>	<b>\$ 4,493,666</b>	<b>\$ 4,399,064</b>	<b>\$ 4,869,936</b>	<b>\$ 272,378</b>	<b>\$ 5,142,314</b>
<b>Criminal Investigation Division</b>										
Lieutenant	1.00	1.00	1.00		1.00	\$ 84,012	\$ 72,696	\$ 81,811	\$ -	\$ 81,811
Sergeant	2.00	2.00	2.00		2.00	85,556	133,432	140,629	-	140,629
Police Officer	13.00	13.00	14.00		14.00	688,077	664,518	695,883	-	695,883
Criminal Intelligence Analyst	1.00	1.00	1.00		1.00	52,706	54,138	55,780	-	55,780
Civilian Forensic Specialist	1.00	1.00	1.00		1.00	76,057	47,199	46,290	-	46,290
Victim Advocate	1.00	1.00	1.00		1.00	52,433	53,875	55,779	-	55,779
Police Assistant	0.00	0.00	0.00	1.00	1.00	-	-	-	27,435	27,435
Secretary	1.00	1.00	1.00		1.00	22,693	23,317	24,027	-	24,027
<b>Total</b>	<b>20.00</b>	<b>20.00</b>	<b>21.00</b>	<b>1.00</b>	<b>22.00</b>	<b>\$ 1,061,534</b>	<b>\$ 1,049,175</b>	<b>\$ 1,100,201</b>	<b>\$ 27,435</b>	<b>\$ 1,127,636</b>
<b>Recruiting and Training Division</b>										
Lieutenant	1.00	1.00	1.00		1.00	\$ 72,812	\$ 74,069	\$ 81,811	\$ -	\$ 81,811
Sergeant	1.00	1.00	1.00		1.00	67,765	60,715	68,943	-	68,943
Police Officer	2.00	2.00	2.00		2.00	111,127	111,613	113,774	-	113,774
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	<b>\$ 251,704</b>	<b>\$ 246,397</b>	<b>\$ 264,529</b>	<b>\$ -</b>	<b>\$ 264,529</b>
<b>Quartermaster Division</b>										
Assistant Buyer / Quartermaster	1.00	1.00	1.00		1.00	\$ 27,010	\$ 29,931	\$ 30,994	\$ -	\$ 30,994
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 27,010</b>	<b>\$ 29,931</b>	<b>\$ 30,994</b>	<b>\$ -</b>	<b>\$ 30,994</b>
<b>Communication/Jail Division</b>										
Communication Manager	1.00	1.00	1.00		1.00	\$ 72,023	\$ 71,228	\$ 71,424	\$ -	\$ 71,424
Communication Supervisor	3.00	3.00	3.00		3.00	167,691	153,379	155,156	-	155,156
Sr. Communications Operator	4.00	4.00	4.00		4.00	148,983	146,460	134,966	-	134,966
Communications Operator	16.00	16.00	16.00		16.00	473,979	470,112	470,767	-	470,767
Detention Officer	9.00	9.00	9.00		9.00	281,117	264,627	245,176	-	245,176
Holding Facility Supervisor	1.00	1.00	1.00		1.00	39,900	41,392	41,506	-	41,506
Dispatch Assistant	1.00	1.00	1.00		1.00	30,577	22,692	22,693	-	22,693
<b>Total</b>	<b>35.00</b>	<b>35.00</b>	<b>35.00</b>	<b>0.00</b>	<b>35.00</b>	<b>\$ 1,214,270</b>	<b>\$ 1,169,890</b>	<b>\$ 1,141,686</b>	<b>\$ -</b>	<b>\$ 1,141,686</b>
<b>Special Services Division</b>										
Lieutenant	1.00	1.00	1.00		1.00	\$ 67,223	\$ 68,370	\$ 81,811	\$ -	\$ 81,811
Sergeant	1.00	1.00	1.00		1.00	65,053	67,475	67,640	-	67,640
Police Officer	6.00	6.00	5.00		5.00	306,676	333,516	326,794	-	326,794
Police Assistant	1.00	1.00	1.00		1.00	27,511	28,267	29,117	-	29,117
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>	<b>\$ 466,463</b>	<b>\$ 497,628</b>	<b>\$ 505,362</b>	<b>\$ -</b>	<b>\$ 505,362</b>
<b>Information Services Division</b>										
Information Services Manager	1.00	1.00	1.00		1.00	\$ 62,489	\$ 63,564	\$ 65,491	\$ -	\$ 65,491
Evidence Technician	2.00	2.00	2.00		2.00	78,856	69,264	78,047	-	78,047
Records Technician	3.00	3.00	3.00		3.00	71,352	68,806	71,248	-	71,248
Sr. Records Technician	1.00	1.00	1.00		1.00	33,392	34,632	35,853	-	35,853
Police Assistant	2.00	0.00	0.00		0.00	59,339	-	-	-	-
<b>Total</b>	<b>9.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>	<b>\$ 305,428</b>	<b>\$ 236,266</b>	<b>\$ 250,640</b>	<b>\$ -</b>	<b>\$ 250,640</b>
<b>Police Position Totals</b>										
Full Time Total	182.00	180.00	180.00	8.00	188.00	\$ 8,477,319	\$ 8,286,257	\$ 8,847,630	\$ 299,813	\$ 9,147,443
* Temp/Seasonal Total	2.50	2.50	2.50	0.00	2.50	\$ 42,222	\$ 42,338	\$ 42,454	\$ -	\$ 42,454
<b>Police Department Totals</b>	<b>184.50</b>	<b>182.50</b>	<b>182.50</b>	<b>8.00</b>	<b>190.50</b>	<b>\$ 8,519,541</b>	<b>\$ 8,328,595</b>	<b>\$ 8,890,084</b>	<b>\$ 299,813</b>	<b>\$ 9,189,897</b>
<b>Fire Department</b>										
<b>Fire Administration Division</b>										
Fire Chief	1.00	1.00	1.00		1.00	\$ 134,870	\$ 134,500	\$ 138,915	\$ -	\$ 138,915
Planning and Research Coordinator	1.00	1.00	1.00		1.00	67,684	69,514	71,623	-	71,623
Assistant Buyer / Quartermaster	0.00	0.00	1.00		1.00	-	-	37,605	-	37,605
Staff Assistant	2.00	2.00	1.00		1.00	73,250	74,443	38,481	-	38,481
Secretary	1.00	1.00	1.00		1.00	25,529	26,728	27,468	-	27,468
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>\$ 301,333</b>	<b>\$ 305,185</b>	<b>\$ 314,092</b>	<b>\$ -</b>	<b>\$ 314,092</b>

\* Temporary / Seasonal Position

C-1 Personnel

## Personnel List

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Emergency Management Division</b>										
Emergency Management Coordinator	1.00	1.00	1.00		1.00	\$ 58,124	\$ 59,704	\$ 61,515	\$ -	\$ 61,515
Staff Assistant	1.00	1.00	1.00		1.00	31,745	32,926	33,851	-	33,851
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>\$ 89,869</b>	<b>\$ 92,630</b>	<b>\$ 95,366</b>	<b>\$ -</b>	<b>\$ 95,366</b>
<b>Fire Suppression Division</b>										
Asst. Fire Chief	1.00	1.00	1.00		1.00	\$ 100,120	\$ 100,120	\$ 103,123	\$ -	\$ 103,123
Battalion Chief	3.00	3.00	3.00		3.00	238,780	243,556	250,477	-	250,477
Captain	4.00	4.00	4.00		4.00	273,378	281,988	291,464	-	291,464
Lieutenant	11.00	11.00	14.00		14.00	669,585	669,612	864,923	-	864,923
Apparatus Operator	18.00	18.00	20.00		21.00	982,171	943,160	1,095,018	-	1,095,018
Firefighter I	29.00	29.00	30.00		33.00	1,358,764	1,383,258	1,416,017	-	1,416,017
Firefighter II	8.00	8.00	5.00		0.00	320,032	320,032	200,016	-	200,016
Firefighter III	4.00	13.00	9.00		10.00	152,774	522,850	328,230	-	328,230
<b>Total</b>	<b>78.00</b>	<b>87.00</b>	<b>86.00</b>	<b>0.00</b>	<b>86.00</b>	<b>\$ 4,095,604</b>	<b>\$ 4,464,576</b>	<b>\$ 4,549,268</b>	<b>\$ -</b>	<b>\$ 4,549,268</b>
<b>Fire Prevention Division</b>										
Fire Marshal	1.00	1.00	1.00		1.00	\$ 103,570	\$ 103,569	\$ 106,676	\$ -	\$ 106,676
Deputy Fire Marshal	4.00	4.00	4.00		4.00	245,091	252,809	256,623	-	256,623
Public Education Officer	1.00	1.00	1.00		1.00	58,500	60,255	61,382	-	61,382
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>	<b>\$ 407,161</b>	<b>\$ 416,633</b>	<b>\$ 424,681</b>	<b>\$ -</b>	<b>\$ 424,681</b>
<b>EMS Division</b>										
Fire/EMS Training Coordinator	1.00	1.00	1.00		1.00	\$ 70,831	\$ 72,958	\$ 75,878	\$ -	\$ 75,670
Lieutenant - Fire	3.00	4.00	5.00		4.00	177,586	245,717	311,648	-	311,648
Apparatus Operator	6.00	6.00	7.00		6.00	323,770	330,222	389,319	-	389,319
Firefighter I	14.00	16.00	15.00		18.00	650,138	754,029	712,153	-	712,153
Firefighter II	14.00	11.00	2.00		2.00	688,512	80,008	80,006	-	80,006
Firefighter III	1.00	1.00	10.00		9.00	38,194	396,353	364,700	-	364,700
<b>Total</b>	<b>39.00</b>	<b>39.00</b>	<b>40.00</b>	<b>0.00</b>	<b>40.00</b>	<b>\$ 1,949,031</b>	<b>\$ 1,879,287</b>	<b>\$ 1,933,704</b>	<b>\$ -</b>	<b>\$ 1,933,704</b>
<b>Fire Position Totals</b>										
Full Time Total	130.00	139.00	139.00	0.00	139.00	\$ 6,842,998	\$ 7,158,311	\$ 7,317,111	\$ -	\$ 7,317,111
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fire Department Totals</b>	<b>130.00</b>	<b>139.00</b>	<b>139.00</b>	<b>0.00</b>	<b>139.00</b>	<b>\$ 6,842,998</b>	<b>\$ 7,158,311</b>	<b>\$ 7,317,111</b>	<b>\$ -</b>	<b>\$ 7,317,111</b>
<b>Public Works Department</b>										
<b>Public Works Administration Division</b>										
Director of Public Works	1.00	1.00	1.00		1.00	\$ 129,856	\$ 121,332	\$ 126,185	\$ -	\$ 126,185
Assistant Public Works Director	1.00	0.75	0.50		0.50	92,494	67,203	45,527	-	45,527
Public Works Analyst	0.00	0.75	1.00		1.00	-	27,281	58,025	-	58,025
Environmental Program Coordinator	0.00	0.00	1.00		1.00	-	-	56,782	-	56,782
Customer Service Representative	2.00	1.00	1.00		1.00	53,269	26,979	30,576	-	30,576
<b>Total</b>	<b>4.00</b>	<b>3.50</b>	<b>4.50</b>	<b>0.00</b>	<b>4.50</b>	<b>\$ 275,619</b>	<b>\$ 242,795</b>	<b>\$ 317,095</b>	<b>\$ -</b>	<b>\$ 317,095</b>
<b>Traffic Engineering Division</b>										
Assistant City Engineer	1.00	1.00	1.00		1.00	\$ 71,982	\$ 73,422	\$ 73,429	\$ -	\$ 73,429
* Public Works Intern	0.50	0.00	0.00		0.00	8,112	-	-	-	-
* Engineering Intern (temp/seasonal)	0.50	0.00	0.00		0.00	8,112	-	-	-	-
<b>Total</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 88,205</b>	<b>\$ 73,422</b>	<b>\$ 73,429</b>	<b>\$ -</b>	<b>\$ 73,429</b>
<b>Facilities Maintenance Division</b>										
Facility Maint. Superintendent	1.00	1.00	1.00		1.00	\$ 73,209	\$ 73,429	\$ 73,429	\$ -	\$ 73,429
Sr. Facility Maint. Technician	1.00	1.00	1.00		1.00	50,399	50,391	50,390	-	50,390
Facility Maint. Technician	5.00	5.00	5.00		5.00	198,289	191,405	194,406	-	194,406
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>	<b>\$ 321,897</b>	<b>\$ 315,225</b>	<b>\$ 318,225</b>	<b>\$ -</b>	<b>\$ 318,225</b>
<b>Capital Projects Division</b>										
Assistant Director of Capital Projects	0.00	1.00	1.00		1.00	\$ -	\$ 90,000	\$ 92,493	\$ -	\$ 92,493
Assistant City Engineer	0.00	4.00	4.00		4.00	-	257,799	266,587	-	266,587
Graduate Civil Engineer	0.00	1.00	1.00		1.00	-	60,270	61,039	-	61,039
Land Agent	0.00	1.00	1.00		1.00	-	67,000	68,702	-	68,702
Assistant Land Agent	0.00	1.00	1.00		1.00	-	39,522	44,436	-	44,436
Staff Assistant	0.00	1.00	1.00		1.00	-	38,376	38,481	-	38,481
<b>Total</b>	<b>0.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>	<b>9.00</b>	<b>\$ -</b>	<b>\$ 552,967</b>	<b>\$ 571,738</b>	<b>\$ -</b>	<b>\$ 571,738</b>
<b>Streets Maintenance Division</b>										
Street Superintendent	1.00	1.00	1.00		1.00	\$ 69,110	\$ 70,492	\$ 72,254	\$ -	\$ 72,254
Crew Leader	2.00	2.00	2.00		2.00	78,486	74,251	76,754	-	76,754
Equipment Operator	15.00	13.00	12.00		12.00	430,699	373,087	363,446	-	363,446
Light Equipment Operator	1.00	2.00	3.00		3.00	25,164	19,957	76,398	-	76,398
<b>Total</b>	<b>19.00</b>	<b>18.00</b>	<b>18.00</b>	<b>0.00</b>	<b>18.00</b>	<b>\$ 603,459</b>	<b>\$ 537,787</b>	<b>\$ 588,852</b>	<b>\$ -</b>	<b>\$ 588,852</b>
<b>Drainage Division</b>										
Foreman	1.00	0.00	0.00		0.00	\$ 50,495	\$ -	\$ -	\$ -	\$ -
Crew Leader	1.00	0.00	0.00		0.00	36,041	-	-	-	-
Equipment Operator	8.00	0.00	0.00		0.00	195,139	-	-	-	-
Drainage Inspector	1.00	0.00	0.00		0.00	45,823	-	-	-	-
GIS Technician	1.00	0.00	0.00		0.00	34,769	-	-	-	-
Light Equipment Operator	3.00	0.00	0.00		0.00	83,919	-	-	-	-
<b>Total</b>	<b>15.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 446,186</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Temporary / Seasonal Position

C-2 Personnel

## Personnel List

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Traffic Signs/ Markings Division</b>										
Signs Technician	3.00	3.00	3.00		3.00	\$ 105,203	\$ 95,713	\$ 100,989	\$ -	\$ 100,989
<b>Total</b>	3.00	3.00	3.00	0.00	3.00	\$ 105,203	\$ 95,713	\$ 100,989	\$ -	\$ 100,989
<b>Irrigation Maintenance Division</b>										
Irrigation Specialist	2.00	2.00	2.00		2.00	\$ -	\$ 54,228	\$ 57,064	\$ -	\$ 57,064
<b>Total</b>	2.00	2.00	2.00	0.00	2.00	\$ -	\$ 54,228	\$ 57,064	\$ -	\$ 57,064
<b>Traffic Signal Systems Division</b>										
Traffic Systems Superintendent	1.00	1.00	1.00		1.00	\$ 73,429	\$ 73,429	\$ 73,429	\$ -	\$ 73,429
Traffic Systems Foreman	1.00	1.00	1.00		1.00	\$ 57,816	\$ 53,269	\$ 48,388	\$ -	\$ 48,388
Traffic Signal Technician	3.00	4.00	4.00		4.00	\$ 191,646	\$ 160,381	\$ 156,132	\$ -	\$ 156,132
<b>Total</b>	5.00	6.00	6.00	0.00	6.00	\$ 322,891	\$ 287,079	\$ 277,949	\$ -	\$ 277,949
<b>Public Works Position Totals</b>										
Full Time Total	56.00	49.50	50.50	0.00	50.50	\$ 2,147,237	\$ 2,159,216	\$ 2,305,341	\$ -	\$ 2,305,341
* Temp/Seasonal Total	1.00	0.00	0.00	0.00	0.00	\$ 16,223	\$ -	\$ -	\$ -	\$ -
<b>Public Works Department Totals</b>	57.00	49.50	50.50	0.00	50.50	\$ 2,163,460	\$ 2,159,216	\$ 2,305,341	\$ -	\$ 2,305,341
<b>Capital Projects Department</b>										
Director of Capital Projects	1.00	0.00	0.00		0.00	\$ 115,316	\$ -	\$ -	\$ -	\$ -
Assistant Director of Capital Projects	1.00	0.00	0.00		0.00	\$ 90,247	\$ -	\$ -	\$ -	\$ -
Assistant City Engineer	2.00	0.00	0.00		0.00	\$ 128,860	\$ -	\$ -	\$ -	\$ -
Graduate Civil Engineer	3.00	0.00	0.00		0.00	\$ 174,055	\$ -	\$ -	\$ -	\$ -
Land Agent	1.00	0.00	0.00		0.00	\$ 65,866	\$ -	\$ -	\$ -	\$ -
Assistant Land Agent	1.00	0.00	0.00		0.00	\$ 36,860	\$ -	\$ -	\$ -	\$ -
Staff Assistant	1.00	0.00	0.00		0.00	\$ 38,481	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	10.00	0.00	0.00	0.00	0.00	\$ 649,685	\$ -	\$ -	\$ -	\$ -
<b>Capital Projects Department</b>										
Full Time Total	10.00	0.00	0.00	0.00	0.00	\$ 649,685	\$ -	\$ -	\$ -	\$ -
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Projects Department Totals</b>	10.00	0.00	0.00	0.00	0.00	\$ 649,685	\$ -	\$ -	\$ -	\$ -
<b>Parks &amp; Recreation Department</b>										
<b>Parks &amp; Recreation Administration Division</b>										
Director of Parks & Rec.	1.00	1.00	1.00		1.00	\$ 126,346	\$ 113,000	\$ 118,975	\$ -	\$ 118,975
Asst. Director of Parks & Rec.	1.00	1.00	0.00		0.00	\$ 82,225	\$ 86,100	\$ -	\$ -	\$ -
Sr. Parks Planner	1.00	1.00	0.00		0.00	\$ 66,439	\$ 67,582	\$ -	\$ -	\$ -
Parks Planner	2.00	0.00	0.00		0.00	\$ 117,451	\$ -	\$ -	\$ -	\$ -
Marketing Coordinator	0.00	1.00	1.00		1.00	\$ -	\$ 43,500	\$ 39,899	\$ -	\$ 39,899
Administrative Support Supervisor	1.00	1.00	1.00		1.00	\$ 44,437	\$ 45,645	\$ 48,058	\$ -	\$ 48,058
Staff Assistant	2.00	2.00	2.00		2.00	\$ 60,841	\$ 62,774	\$ 62,487	\$ -	\$ 62,487
Secretary	2.00	2.00	2.00		2.00	\$ 53,289	\$ 53,082	\$ 49,473	\$ -	\$ 49,473
* Secretary (temp/seasonal)	0.50	0.50	0.50		0.50	\$ 1,840	\$ 1,845	\$ 1,850	\$ -	\$ 1,850
<b>Total</b>	10.50	9.50	7.50	0.00	7.50	\$ 670,319	\$ 473,528	\$ 320,742	\$ -	\$ 320,742
<b>Administration Division Total</b>	10.50	9.50	7.50	0.00	7.50	\$ 670,319	\$ 473,528	\$ 320,742	\$ -	\$ 320,742
<b>Hotel Tax Fund Programs Activity Center</b>										
Recreation Supervisor	1.00	1.00	0.90		0.90	\$ 60,003	\$ 61,209	\$ 50,328	\$ -	\$ 50,328
* Special Events Workers (temp/seasonal)	0.50	0.50	0.50		0.50	\$ 9,148	\$ 9,173	\$ 9,198	\$ -	\$ 9,198
<b>Total</b>	1.50	1.50	1.40	0.00	1.40	\$ 69,151	\$ 70,382	\$ 59,526	\$ -	\$ 59,526
<b>Recreation Administration Activity Center</b>										
Asst. Director of Parks & Rec.	0.00	0.00	1.00		1.00	\$ -	\$ -	\$ 90,247	\$ -	\$ 90,247
Recreation Superintendent	1.00	1.00	0.00		0.00	\$ 71,914	\$ 73,151	\$ -	\$ -	\$ -
Recreation Supervisor	1.00	1.00	1.00		1.00	\$ 60,079	\$ 61,209	\$ 63,218	\$ -	\$ 63,218
Event Marketing & Development Supervisor	0.80	0.80	0.00		0.00	\$ -	\$ 39,038	\$ -	\$ -	\$ -
Assistant Recreation Supervisor - School Age Care	1.00	1.00	1.00		1.00	\$ 39,775	\$ 41,246	\$ 42,068	\$ -	\$ 42,068
* Custodian (temp/seasonal)	0.50	0.50	0.50		0.50	\$ 825	\$ 827	\$ 829	\$ -	\$ 829
<b>Total</b>	4.30	4.30	3.50	0.00	3.50	\$ 172,593	\$ 215,471	\$ 196,362	\$ -	\$ 196,362
<b>Special Events Activity Center</b>										
Recreation Supervisor	1.00	1.00	1.00		1.00	\$ 61,377	\$ 61,209	\$ 63,218	\$ -	\$ 63,218
* Recreation Assistant/ Special Events (temp/seasonal)	1.50	1.50	1.50		1.50	\$ 28,406	\$ 62,908	\$ 60,017	\$ -	\$ 60,017
* Special Events Workers (temp/seasonal)	1.00	1.00	1.00		1.00	\$ 52,753	\$ 36,910	\$ 40,011	\$ -	\$ 40,011
<b>Total</b>	3.50	3.50	3.50	0.00	3.50	\$ 142,536	\$ 161,027	\$ 163,246	\$ -	\$ 163,246
<b>Recreation Division Total</b>	9.30	9.30	8.40	0.00	8.40	\$ 384,280	\$ 446,880	\$ 419,134	\$ -	\$ 419,134
<b>Hotel Tax Programs - Heritage Programs</b>										
Heritage Programs Staff Assistant	1.00	0.00	0.00		0.00	\$ 27,495	\$ 14,560	\$ -	\$ -	\$ -
<b>Total</b>	1.00	0.00	0.00	0.00	0.00	\$ 27,495	\$ 14,560	\$ -	\$ -	\$ -
<b>Special Facilities Administration Activity Center</b>										
Recreation Superintendent	1.00	1.00	0.00		0.00	\$ 69,615	\$ 70,813	\$ -	\$ -	\$ -
<b>Total</b>	1.00	1.00	0.00	0.00	0.00	\$ 69,615	\$ 70,813	\$ -	\$ -	\$ -
<b>Special Facilities Division Total</b>	2.00	1.00	0.00	0.00	0.00	\$ 97,110	\$ 85,373	\$ -	\$ -	\$ -

\* Temporary / Seasonal Position

C-3 Personnel

**Personnel List**

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Operations Administration Activity Center</b>										
Parks Superintendent	1.00	0.00	0.00		0.00	\$ 70,480	\$ -	\$ -	\$ -	\$ -
Asst. Director of Parks & Rec.	0.00	0.00	1.00		1.00	-	-	90,247	-	90,247
Sr. Parks Planner	0.00	0.00	1.00		1.00	-	-	68,702	-	68,702
<b>Total</b>	<b>1.00</b>	<b>0.00</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>\$ 70,480</b>	<b>\$ -</b>	<b>\$ 158,949</b>	<b>\$ -</b>	<b>\$ 158,949</b>
<b>East District Operations Activity Center</b>										
Parks Operations Supervisor	1.00	1.00	1.00		1.00	\$ 44,467	\$ 46,114	\$ 43,987	\$ -	\$ 43,987
Parks Crew Leader	3.00	3.00	3.00		3.00	109,916	111,842	113,211	-	113,211
Light Equipment Operator	4.00	4.00	5.00		5.00	109,978	111,634	144,224	-	144,224
Irrigation Specialist	0.00	0.00	2.00		2.00	-	-	61,132	-	61,132
Grounds Worker	4.00	4.00	3.00		3.00	115,109	93,122	69,057	-	69,057
* Part-time Grounds worker (temp/seasonal)	2.00	2.00	2.00		2.00	39,533	26,042	26,113	-	26,113
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>16.00</b>	<b>0.00</b>	<b>16.00</b>	<b>\$ 419,003</b>	<b>\$ 388,754</b>	<b>\$ 457,724</b>	<b>\$ -</b>	<b>\$ 457,724</b>
<b>South District Operations Activity Center</b>										
Parks Operations Supervisor	1.00	1.00	1.00		1.00	\$ 41,735	\$ 41,787	\$ 39,553	\$ -	\$ 39,553
Forestry Crew Leader	0.00	0.00	1.00		1.00	-	-	34,518	-	34,518
Parks Crew Leader	2.00	2.00	1.00		1.00	76,191	76,752	38,481	-	38,481
Light Equipment Operator	2.00	2.00	1.00		1.00	54,083	56,638	29,554	-	29,554
Forestry/Horticulture Worker	0.00	0.00	2.00		2.00	-	-	54,765	-	54,765
Grounds Worker	5.00	5.00	4.00		4.00	117,069	115,856	101,927	-	101,927
Maintenance Specialist	0.00	0.00	0.25		0.25	-	-	6,500	-	6,500
* Part-time Grounds worker (temp/seasonal)	1.00	1.00	1.00		1.00	15,043	20,007	20,061	-	20,061
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.25</b>	<b>0.00</b>	<b>11.25</b>	<b>\$ 304,121</b>	<b>\$ 311,040</b>	<b>\$ 325,359</b>	<b>\$ -</b>	<b>\$ 325,359</b>
<b>West District Parks Operations Activity Center</b>										
Parks Operations Supervisor	1.00	1.00	1.00		1.00	\$ 43,175	\$ 43,285	\$ 44,696	\$ -	\$ 44,696
Parks Crew Leader	1.00	1.00	2.00		2.00	71,728	35,776	75,439	-	75,439
Light Equipment Operator	2.00	2.00	2.00		2.00	55,209	57,803	59,692	-	59,692
Grounds Worker	4.00	4.00	4.00		4.00	124,662	104,749	125,204	-	125,204
* Part-time Grounds worker (temp/seasonal)	1.00	1.00	1.00		1.00	15,056	15,097	15,138	-	15,138
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>10.00</b>	<b>0.00</b>	<b>10.00</b>	<b>\$ 309,830</b>	<b>\$ 256,710</b>	<b>\$ 320,169</b>	<b>\$ -</b>	<b>\$ 320,169</b>
<b>Parks Operations Division Total</b>	<b>35.00</b>	<b>34.00</b>	<b>39.25</b>	<b>0.00</b>	<b>39.25</b>	<b>\$ 1,103,434</b>	<b>\$ 956,504</b>	<b>\$ 1,262,201</b>	<b>\$ -</b>	<b>\$ 1,262,201</b>
<b>Cemetery Activity Center</b>										
Cemetery Sexton	1.00	1.00	1.00		1.00	\$ 43,174	\$ 44,782	\$ 46,261	\$ -	\$ 46,261
Cemetery Crew Leader	1.00	1.00	1.00		1.00	30,806	31,949	33,162	-	33,162
Horticulture Crew Leader	0.00	0.00	1.00		1.00	-	-	30,806	-	30,806
Forestry/Horticulture Worker	0.00	0.00	1.00		1.00	-	-	30,576	-	30,576
Grounds worker	3.00	3.00	3.00		3.00	69,476	71,011	67,201	-	67,201
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>	<b>\$ 143,456</b>	<b>\$ 147,742</b>	<b>\$ 208,006</b>	<b>\$ -</b>	<b>\$ 208,006</b>
<b>Urban Landscape Activity Center</b>										
Urban Landscape Manager	1.00	0.00	0.00		0.00	\$ 76,425	\$ -	\$ -	\$ -	\$ -
Urban Landscape Supervisor	1.00	0.00	0.00		0.00	49,536	-	-	-	-
Horticulture Crew Leader	2.00	2.00	0.00		0.00	68,182	71,469	-	-	-
Urban Landscape Crew Leader	1.00	1.00	0.00		0.00	31,911	33,092	-	-	-
Urban Landscape / Horticulture Worker	4.00	4.00	0.00		0.00	136,968	117,228	-	-	-
Irrigation Specialist	1.00	1.00	0.00		0.00	90,040	28,392	-	-	-
<b>Total</b>	<b>10.50</b>	<b>8.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 453,062</b>	<b>\$ 250,181</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cemetery Division Total</b>	<b>15.50</b>	<b>13.50</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>	<b>596,518</b>	<b>397,923</b>	<b>208,006</b>	<b>-</b>	<b>-</b>
<b>Parks &amp; Recreation Position Totals</b>										
Full Time Total	63.80	58.80	54.15	0.00	54.15	\$ 3,257,416	\$ 2,187,399	\$ 2,036,866	\$ -	\$ 2,036,866
* Temp/Seasonal Total	8.50	8.50	8.00	0.00	8.00	\$ 830,032	\$ 172,809	\$ 173,217	\$ -	\$ 173,217
<b>Parks &amp; Recreation Department Totals</b>	<b>72.30</b>	<b>67.30</b>	<b>62.15</b>	<b>0.00</b>	<b>62.15</b>	<b>\$ 4,087,448</b>	<b>\$ 2,360,208</b>	<b>\$ 2,210,083</b>	<b>\$ -</b>	<b>\$ 2,210,083</b>
<b>Planning &amp; Development Services Department</b>										
<b>Administration Division</b>										
Executive Director of Development Services	1.00	1.00	1.00		1.00	\$ 117,321	\$ 122,850	\$ 123,187	\$ -	\$ 123,187
Asst. Dir. Planning & Development Services	2.00	2.00	2.00		2.00	182,741	184,986	171,702	-	171,702
Community Development Manager	0.00	1.00	1.00		1.00	-	70,989	74,539	-	74,539
<b>Total</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	<b>\$ 300,062</b>	<b>\$ 378,825</b>	<b>\$ 369,428</b>	<b>\$ -</b>	<b>\$ 369,428</b>
<b>Engineering Division</b>										
City Engineer	1.00	1.00	1.00		1.00	\$ 92,494	\$ 92,494	\$ 92,493	\$ -	\$ 92,493
Senior Asst. City Engineer	1.00	1.00	1.00		1.00	75,952	75,951	78,230	-	78,230
Assistant City Engineer	1.00	1.00	1.00		1.00	65,798	67,113	69,294	-	69,294
Graduate Civil Engineer	1.00	1.00	1.00		1.00	51,642	53,191	54,786	-	54,786
Construction Inspector	5.00	5.00	4.00		4.00	215,954	211,094	174,469	-	174,469
Programs Specialist	0.00	0.00	1.00		1.00	-	-	35,957	-	35,957
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>	<b>9.00</b>	<b>\$ 501,840</b>	<b>\$ 499,843</b>	<b>\$ 505,229</b>	<b>\$ -</b>	<b>\$ 505,229</b>
<b>Building Inspection Division</b>										
Building Official	1.00	1.00	1.00		1.00	\$ 76,957	\$ 76,957	\$ 79,226	\$ -	\$ 79,226
Plans Examiner	2.00	2.00	2.00		2.00	98,904	100,782	100,780	-	100,780
Combination Building Inspector	4.00	4.00	4.00		4.00	143,788	150,920	145,435	-	145,435
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>	<b>\$ 319,649</b>	<b>\$ 328,659</b>	<b>\$ 325,441</b>	<b>\$ -</b>	<b>\$ 325,441</b>

\* Temporary / Seasonal Position

## Personnel List

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Development Coordination Division</b>										
Development Coordinator	1.00	1.00	1.00		1.00	\$ 68,916	\$ 70,294	\$ 72,578	\$ -	\$ 72,578
Staff Assistant	4.00	4.50	3.50		3.50	128,937	155,627	127,332	-	127,332
Administrative Support Specialist	1.00	1.00	1.00		1.00	34,289	35,666	37,084	-	37,084
CSR/Permit Technician	1.00	2.00	2.00		2.00	28,574	59,401	58,462	-	58,462
Customer Service Representative	2.00	1.00	1.00		1.00	49,201	24,966	25,779	-	25,779
<b>Total</b>	<b>9.00</b>	<b>9.50</b>	<b>8.50</b>	<b>0.00</b>	<b>8.50</b>	<b>\$ 309,917</b>	<b>\$ 345,954</b>	<b>\$ 321,235</b>	<b>\$ -</b>	<b>\$ 321,235</b>
<b>Code Enforcement Division</b>										
Code Enforcement Supervisor	1.00	1.00	0.00		0.00	\$ 46,887	\$ 47,824	\$ -	\$ -	\$ -
Code Enforcement Officer	5.00	4.00	4.00		4.00	160,391	132,755	136,091	-	136,091
<b>Total</b>	<b>6.00</b>	<b>5.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	<b>\$ 207,278</b>	<b>\$ 180,579</b>	<b>\$ 136,091</b>	<b>\$ -</b>	<b>\$ 136,091</b>
<b>Planning Division</b>										
Planning Administrator	1.00	0.00	0.00		0.00	\$ 75,438	\$ -	\$ -	\$ -	\$ -
Principal Planner	0.00	0.00	2.00		2.00	-	-	124,183	-	124,183
Sr. Planner	3.00	4.00	1.00		1.00	120,068	223,449	48,879	-	48,879
Staff Planner	3.00	2.00	3.00		3.00	182,901	91,037	136,929	-	136,929
Planning Technician	1.00	1.00	1.00		1.00	28,538	35,457	36,354	-	36,354
Community Development Analyst	0.00	0.00	0.00	0.50	0.50	-	-	-	23,838	23,838
* Development Review-Intern (temp/seasonal)	0.25	0.50	0.50		0.50	1,597	1,601	1,604	-	1,604
<b>Total</b>	<b>8.25</b>	<b>7.50</b>	<b>7.50</b>	<b>0.50</b>	<b>8.00</b>	<b>\$ 408,542</b>	<b>\$ 351,544</b>	<b>\$ 347,949</b>	<b>\$ 23,838</b>	<b>\$ 371,787</b>
<b>Community and Neighborhood Services</b>										
Neighborhood & Community Relations Coordinator.	1.00	1.00	1.00		1.00	\$ 49,467	\$ 50,951	\$ 52,480	\$ -	\$ 52,480
Transportation Planning Coordinator	1.00	1.00	1.00		1.00	69,716	71,110	73,243	-	73,243
Greenways Program Manager	1.00	1.00	1.00		1.00	57,467	58,616	60,960	-	60,960
GIS Technician	2.00	1.00	1.00		1.00	57,467	34,946	39,524	-	39,524
* GIS Intern	0.25	0.00	0.00		0.00	20,000	-	-	-	-
<b>Total</b>	<b>5.25</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	<b>\$ 254,117</b>	<b>\$ 215,623</b>	<b>\$ 226,207</b>	<b>\$ -</b>	<b>\$ 226,207</b>
<b>Planning &amp; Development Services Position Totals</b>										
Full Time Total	47.00	45.50	43.50	0.50	44.00	\$ 2,279,808	\$ 2,299,426	\$ 2,229,976	\$ 23,838	\$ 2,253,814
* Temp/Seasonal Total	0.50	0.50	0.50	0.00	0.50	\$ 21,597	\$ 1,601	\$ 1,604	\$ -	\$ 1,604
<b>Planning &amp; Development Services Dept. Totals</b>	<b>47.50</b>	<b>46.00</b>	<b>44.00</b>	<b>0.50</b>	<b>44.50</b>	<b>\$ 2,301,405</b>	<b>\$ 2,301,027</b>	<b>\$ 2,231,580</b>	<b>\$ 23,838</b>	<b>\$ 2,255,418</b>
<b>Information Technology</b>										
<b>IT Administration Division</b>										
Director of Information Technology	1.00	1.00	1.00		1.00	\$ 108,297	\$ 108,297	\$ 111,545	\$ -	\$ 111,545
Asst. Director of Information Technology	1.00	1.00	1.00		1.00	82,420	82,420	85,716	-	85,716
IT Support Supervisor	1.00	1.00	1.00		1.00	50,391	50,391	52,414	-	52,414
IT Support Representative	2.00	2.00	2.00		2.00	59,402	61,612	60,047	-	60,047
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>\$ 300,510</b>	<b>\$ 302,720</b>	<b>\$ 309,722</b>	<b>\$ -</b>	<b>\$ 309,722</b>
<b>E-Government Division</b>										
E-Government Coordinator	0.00	0.00	1.00		1.00	\$ -	\$ -	\$ 49,452	\$ -	\$ 49,452
E-Government Technician	1.00	1.00	0.00		0.00	33,976	35,165	-	-	-
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 33,976</b>	<b>\$ 35,165</b>	<b>\$ 49,452</b>	<b>\$ -</b>	<b>\$ 49,452</b>
<b>Geographic Information Services Division</b>										
GIS Coordinator	1.00	1.00	1.00		1.00	\$ 61,669	\$ 62,902	\$ 64,474	\$ -	\$ 64,474
GIS Technician	1.00	1.00	1.00		1.00	37,751	38,002	38,961	-	38,961
* GIS Intern (temp/seasonal)	0.50	0.25	0.25		0.25	17,976	11,716	11,747	-	11,747
<b>Total</b>	<b>2.50</b>	<b>2.25</b>	<b>2.25</b>	<b>0.00</b>	<b>2.25</b>	<b>\$ 117,396</b>	<b>\$ 112,620</b>	<b>\$ 115,182</b>	<b>\$ -</b>	<b>\$ 115,182</b>
<b>Mail Division</b>										
Postal Services Assistant (Part time regular)	0.75	0.75	0.75		0.75	\$ 17,207	\$ 17,160	\$ 17,473	\$ -	\$ 17,473
Mail Clerk (Part time regular)	1.00	0.50	0.50		0.50	24,830	13,536	13,536	-	13,536
<b>Total</b>	<b>1.75</b>	<b>1.25</b>	<b>1.25</b>	<b>0.00</b>	<b>1.25</b>	<b>\$ 42,037</b>	<b>\$ 30,696</b>	<b>\$ 31,009</b>	<b>\$ -</b>	<b>\$ 31,009</b>
<b>Management Information Systems Division</b>										
Business Systems Manager	1.00	1.00	1.00		1.00	\$ 65,801	\$ 66,788	\$ 68,457	\$ -	\$ 68,457
Systems Analyst	6.00	5.00	5.00		5.00	357,721	301,092	293,865	-	293,865
Network Systems Analyst	2.00	2.00	2.00		2.00	129,398	130,232	130,232	-	130,232
Network Systems Administrator	1.00	1.00	1.00		1.00	50,391	50,391	50,390	-	50,390
Microcomputer Coordinator.	1.00	1.00	1.00		1.00	59,359	61,132	62,660	-	62,660
Microcomputer Specialist	5.00	5.00	5.00		5.00	210,114	212,888	218,351	-	218,351
<b>Total</b>	<b>16.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>	<b>15.00</b>	<b>\$ 872,784</b>	<b>\$ 822,523</b>	<b>\$ 823,955</b>	<b>\$ -</b>	<b>\$ 823,955</b>
<b>Communication Services Division</b>										
Communication Services Coordinator.	1.00	1.00	1.00		1.00	\$ 56,690	\$ 49,431	\$ 51,161	\$ -	\$ 51,161
Sr. Communications Technician	1.00	1.00	1.00		1.00	49,077	51,037	52,309	-	52,309
Communications Technician	4.00	4.00	3.00		3.00	166,335	167,149	129,063	-	129,063
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>\$ 272,102</b>	<b>\$ 267,617</b>	<b>\$ 232,533</b>	<b>\$ -</b>	<b>\$ 232,533</b>
<b>Information Technology Position Totals</b>										
Full Time Total	31.75	30.25	29.25	0.00	29.25	\$ 1,620,829	\$ 1,559,625	\$ 1,550,106	\$ -	\$ 1,550,106
* Temp/Seasonal Total	0.50	0.25	0.25	0.00	0.25	\$ 17,976	\$ 11,716	\$ 11,747	\$ -	\$ 11,747
<b>Information Technology Department Totals</b>	<b>32.25</b>	<b>30.50</b>	<b>29.50</b>	<b>0.00</b>	<b>29.50</b>	<b>\$ 1,638,805</b>	<b>\$ 1,571,341</b>	<b>\$ 1,561,853</b>	<b>\$ -</b>	<b>\$ 1,561,853</b>

\* Temporary / Seasonal Position

C-5 Personnel

**Personnel List**

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Fiscal Services Department</b>										
<b>Fiscal Administration Division</b>										
Executive Director of Business Services	1.00	1.00	1.00		1.00	\$ 115,316	\$ 122,850	\$ 123,187	\$ -	\$ 123,187
Treasurer	1.00	1.00	0.00		0.00	58,400	59,276	-	-	-
Staff Assistant	1.00	1.00	1.00		1.00	31,160	29,012	29,888	-	29,888
Secretary	1.00	0.00	0.00		0.00	26,322	-	-	-	-
<b>Total</b>	<b>4.00</b>	<b>3.00</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>\$ 231,198</b>	<b>\$ 211,138</b>	<b>\$ 153,075</b>	<b>\$ -</b>	<b>\$ 153,075</b>
<b>Accounting / Treasury Operations Division</b>										
Accounting / Treasury Operations Manager	0.00	0.00	1.00		1.00	-	-	\$ 65,962	\$ -	\$ 65,962
Assistant Fiscal Services Director	1.00	1.00	0.00		0.00	77,044	79,740	-	-	-
Staff Accountant	2.00	2.00	0.00		0.00	101,784	102,328	-	-	-
Accounting Customer Service Supervisor	1.00	1.00	1.00		1.00	49,674	51,164	52,699	-	52,699
Accounting Assistant	1.00	1.00	1.00		1.00	35,457	36,875	37,980	-	37,980
Acct. Customer Service Rep.	2.00	2.00	2.00		2.00	49,389	51,371	51,595	-	51,595
Payroll Assistant	1.00	1.00	1.00		1.00	38,481	38,481	38,481	-	38,481
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>	<b>\$ 351,829</b>	<b>\$ 359,959</b>	<b>\$ 180,755</b>	<b>\$ -</b>	<b>\$ 180,755</b>
<b>Purchasing Division</b>										
Asst. Fiscal Services Director	1.00	1.00	1.00		1.00	\$ 81,235	\$ 81,235	\$ 84,484	\$ -	\$ 84,484
Buyer	2.00	2.00	2.00		2.00	111,231	112,780	101,871	-	101,871
Assistant Buyer	1.00	1.00	1.00		1.00	33,705	34,039	35,060	-	35,060
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	<b>\$ 226,171</b>	<b>\$ 228,054</b>	<b>\$ 221,415</b>	<b>\$ -</b>	<b>\$ 221,415</b>
<b>Budget &amp; Financial Reporting Division</b>										
Budget & Strategic Planning Manager	1.00	1.00	0.00		0.00	\$ 64,195	\$ 65,157	\$ -	\$ -	\$ -
Budget & Financial Reporting Manager	0.00	0.00	1.00		1.00	-	-	71,152	-	71,152
Budget Supervisor	0.00	0.00	1.00		1.00	-	-	67,233	-	67,233
Sr. Budget & Management Analyst	0.00	0.00	1.00		1.00	-	-	53,369	-	53,369
Budget & Management Analyst	4.00	4.00	2.00		2.00	211,612	215,511	96,883	-	96,883
Staff Accountant	0.00	0.00	2.00		2.00	-	-	107,338	-	107,338
Financial Specialist	0.00	0.00	1.00		1.00	-	-	34,965	-	34,965
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>	<b>\$ 275,807</b>	<b>\$ 280,668</b>	<b>\$ 430,940</b>	<b>\$ -</b>	<b>\$ 430,940</b>
<b>Municipal Court Division</b>										
Municipal Court Administrator	1.00	1.00	1.00		1.00	\$ 73,239	\$ 73,239	\$ 62,023	\$ -	\$ 62,023
Court Operations Supervisor	1.00	1.00	1.00		1.00	54,406	56,038	45,123	-	45,123
Collections Coordinator	1.00	1.00	1.00		1.00	43,174	44,905	39,553	-	39,553
Customer Service Coordinator	1.00	1.00	1.00		1.00	33,914	35,269	35,957	-	35,957
Asst. Collections Coordinator	1.00	1.00	1.00		1.00	34,060	35,248	36,312	-	36,312
Docket Coordinator	1.00	1.00	1.00		1.00	30,723	31,807	27,510	-	27,510
Payment Compliance Representative	2.00	2.00	2.00		2.00	55,146	57,503	58,566	-	58,566
Deputy Court Clerk	6.00	6.00	6.00		6.00	150,273	156,574	158,719	-	158,719
City Marshal	1.00	1.00	1.00		1.00	57,733	51,100	67,639	-	67,639
Deputy City Marshal	1.00	2.00	2.00		2.00	47,241	91,134	96,339	-	96,339
<b>Total</b>	<b>16.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.00</b>	<b>17.00</b>	<b>\$ 579,909</b>	<b>\$ 632,817</b>	<b>\$ 627,741</b>	<b>\$ -</b>	<b>\$ 627,741</b>
<b>Municipal Court Judges Division</b>										
Municipal Court Judge	1.00	1.00	1.00		1.00	\$ 99,597	\$ 99,597	\$ 110,302	\$ -	\$ 110,302
* Part-time Municipal Court Judge (temp/seasonal)	0.50	0.50	0.50		0.50	6,195	6,212	6,228	-	6,228
<b>Total</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>	<b>1.50</b>	<b>\$ 105,792</b>	<b>\$ 105,809</b>	<b>\$ 116,530</b>	<b>\$ -</b>	<b>\$ 116,530</b>
<b>Fiscal Services Position Totals</b>										
Full Time Total	38.00	38.00	38.00	0.00	38.00	\$ 1,764,511	\$ 1,812,233	\$ 1,724,228	\$ -	\$ 1,724,228
* Temp/Seasonal Total	0.50	0.50	0.50	0.00	0.50	\$ 6,195	\$ 6,212	\$ 6,228	\$ -	\$ 6,228
<b>Fiscal Services Department Totals</b>	<b>38.50</b>	<b>38.50</b>	<b>38.50</b>	<b>0.00</b>	<b>38.50</b>	<b>\$ 1,770,706</b>	<b>\$ 1,818,445</b>	<b>\$ 1,730,456</b>	<b>\$ -</b>	<b>\$ 1,730,456</b>
<b>General Government</b>										
<b>City Secretary Division</b>										
City Secretary	1.00	1.00	1.00		1.00	\$ 77,445	\$ 77,713	\$ 80,219	\$ -	\$ 80,219
Deputy City Secretary	1.00	1.00	1.00		1.00	39,733	40,922	42,548	-	42,548
Deputy Local Registrar	1.00	1.00	1.00		1.00	28,887	30,264	31,473	-	31,473
Records Management Coordinator	1.00	1.00	1.00		1.00	32,224	33,517	30,263	-	30,263
Secretary	1.00	1.00	1.00		1.00	27,135	24,966	22,692	-	22,692
Heritage Programs Staff Assistant	0.00	0.50	0.50		0.50	-	-	15,131	-	15,131
<b>Total</b>	<b>5.00</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00</b>	<b>5.50</b>	<b>\$ 205,425</b>	<b>\$ 207,382</b>	<b>\$ 222,326</b>	<b>\$ -</b>	<b>\$ 222,326</b>
<b>Internal Audit Division</b>										
Internal Auditor	1.00	1.00	1.00		1.00	\$ 79,779	\$ 79,779	\$ 85,233	\$ -	\$ 85,233
Assistant Internal Auditor	0.00	1.00	1.00		1.00	-	45,000	49,436	-	49,436
<b>Total</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>\$ -</b>	<b>\$ 124,779</b>	<b>\$ 134,669</b>	<b>\$ -</b>	<b>\$ 134,669</b>
<b>City Manager Division</b>										
City Manager	1.00	1.00	1.00		1.00	\$ 172,927	\$ 165,453	\$ 165,453	\$ -	\$ 165,453
Deputy City Manager	0.00	2.00	2.00		2.00	-	287,794	292,525	-	292,525
Assistant City Manager	2.00	0.00	0.00		0.00	289,500	-	-	-	-
Assistant to the City Manager	1.00	1.00	1.00		1.00	46,739	50,137	51,641	-	51,641
Economic Development Analyst	0.00	1.00	1.00		1.00	-	44,902	47,216	-	47,216
Executive Assistant to the City Manager	1.00	1.00	1.00		1.00	43,133	44,864	47,116	-	47,116
* Internship (temp/seasonal)	0.50	0.00	0.00		0.00	-	-	-	-	-
<b>Total</b>	<b>5.50</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>	<b>\$ 552,298</b>	<b>\$ 593,150</b>	<b>\$ 603,951</b>	<b>\$ -</b>	<b>\$ 603,951</b>

\* Temporary / Seasonal Position

**Personnel List**

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Legal Division</b>										
City Attorney	1.00	1.00	1.00		1.00	\$ 142,350	\$ 137,877	\$ 137,877	\$ -	\$ 137,877
First Assistant City Attorney	2.00	1.00	1.00		1.00	236,100	117,296	121,401	-	121,401
Senior Assistant City Attorney	1.00	1.00	1.00		1.00	62,217	72,189	81,521	-	81,521
Assistant City Attorney	1.00	2.00	2.00		2.00	62,518	106,372	111,305	-	111,305
Legal Assistant/Office Manager	1.00	1.00	1.00		1.00	48,910	49,390	49,389	-	49,389
Legal Assistant	2.00	2.00	2.00		2.00	75,086	77,004	76,857	-	76,857
Legal Secretary	1.00	1.00	1.00		1.00	27,406	29,012	24,966	-	24,966
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>	<b>9.00</b>	<b>\$ 654,586</b>	<b>\$ 589,140</b>	<b>\$ 603,316</b>	<b>\$ -</b>	<b>\$ 603,316</b>
<b>Economic Development Division</b>										
Director of Economic Dev.	1.00	0.00	0.00		0.00	\$ 113,801	\$ -	\$ -	\$ -	\$ -
Asst. Dir. Economic and Community Dev	1.00	0.00	0.00		0.00	68,860	-	-	-	-
Economic Development Analyst	3.00	0.00	0.00		0.00	133,629	-	-	-	-
Staff Assistant	0.50	0.00	0.00		0.00	27,992	-	-	-	-
* Economic Development Specialist	1.00	0.00	0.00		0.00	22,211	-	-	-	-
<b>Total</b>	<b>6.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 366,493</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Public Communications</b>										
Public Communications Director	1.00	1.00	1.00		1.00	\$ 97,768	\$ 103,283	\$ 110,302	\$ -	\$ 110,302
Communications & Marketing Specialist	1.00	1.00	1.00		1.00	70,000	73,642	75,482	-	75,482
Broadcast Media Specialist	2.00	2.00	1.00		1.00	112,665	114,394	62,538	-	62,538
Multi-Media Coordinator	1.00	1.00	1.00		1.00	55,007	56,657	58,073	-	58,073
Public Communications Assistant	1.00	1.00	1.00		1.00	23,000	33,100	34,748	-	34,748
* College Intern	0.50	0.00	0.00		0.00	8,681	-	-	-	-
<b>Total</b>	<b>6.50</b>	<b>6.00</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>\$ 367,121</b>	<b>\$ 381,076</b>	<b>\$ 341,143</b>	<b>\$ -</b>	<b>\$ 341,143</b>
<b>Human Resources Division</b>										
Human Resources Director	1.00	1.00	1.00		1.00	\$ 113,609	\$ 110,302	\$ 113,611	\$ -	\$ 113,611
Human Resources Analyst	1.00	1.00	1.00		1.00	52,242	53,810	59,787	-	59,787
Human Resources Advisor	1.00	1.00	1.00		1.00	49,441	50,639	51,904	-	51,904
Recruiter	1.00	1.00	1.00		1.00	53,707	43,026	48,097	-	48,097
Staff Assistant	1.00	1.00	1.00		1.00	33,809	34,831	36,041	-	36,041
Secretary	1.00	1.00	1.00		1.00	27,511	27,510	27,510	-	27,510
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>	<b>\$ 330,319</b>	<b>\$ 320,118</b>	<b>\$ 336,950</b>	<b>\$ -</b>	<b>\$ 336,950</b>
<b>General Government Position Totals</b>										
Full Time Total	37.50	34.50	33.50	0.00	33.50	\$ 2,445,351	\$ 2,215,645	\$ 2,242,355	\$ -	\$ 2,242,355
* Temp/Seasonal Total	2.00	0.00	0.00	0.00	0.00	\$ 30,892	\$ -	\$ -	\$ -	\$ -
<b>General Government Department Totals</b>	<b>39.50</b>	<b>34.50</b>	<b>33.50</b>	<b>0.00</b>	<b>33.50</b>	<b>\$ 2,476,243</b>	<b>\$ 2,215,645</b>	<b>\$ 2,242,355</b>	<b>\$ -</b>	<b>\$ 2,242,355</b>
<b>General Fund Position Totals</b>										
Full Time Total	596.05	575.55	567.90	8.50	576.40	\$ 29,485,152	\$ 27,678,112	\$ 28,253,612	\$ 323,651	\$ 28,577,263
* Temp/Seasonal Total	15.50	12.25	11.75	0.00	11.75	\$ 965,137	\$ 234,676	\$ 235,250	\$ -	\$ 235,250
<b>GENERAL FUND TOTALS</b>	<b>611.55</b>	<b>587.80</b>	<b>579.65</b>	<b>8.50</b>	<b>588.15</b>	<b>\$ 30,450,289</b>	<b>\$ 27,912,788</b>	<b>\$ 28,488,862</b>	<b>\$ 323,651</b>	<b>\$ 28,812,513</b>
<b>Court Security Fee Fund</b>										
<b>Court Security Division</b>										
Deputy City Marshal	2.00	1.00	1.00		1.00	\$ 85,535	\$ 41,205	\$ 43,403	\$ -	\$ 43,403
Bailiff	0.00	0.00	0.00		0.00	-	-	-	-	-
<b>Total</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 85,535</b>	<b>\$ 41,205</b>	<b>\$ 43,403</b>	<b>\$ -</b>	<b>\$ 43,403</b>
<b>Court Security Fee Fund Position Totals</b>										
Full Time Total	2.00	1.00	1.00	0.00	1.00	\$ 85,535	\$ 41,205	\$ 43,403	\$ -	\$ 43,403
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>COURT SECURITY FEE FUND TOTALS</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 85,535</b>	<b>\$ 41,205</b>	<b>\$ 43,403</b>	<b>\$ -</b>	<b>\$ 43,403</b>
<b>Juvenile Case Manager Fee Fund</b>										
<b>Juvenile Case Manager Division</b>										
Juvenile Case Manager	1.00	1.00	1.00		1.00	\$ 34,039	\$ 35,394	\$ 37,751	\$ -	\$ 37,751
Teen Court Coordinator	0.75	0.75	0.75		0.75	38,481	28,861	28,861	-	28,861
<b>Total</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>0.00</b>	<b>1.75</b>	<b>\$ 72,520</b>	<b>\$ 64,255</b>	<b>\$ 66,612</b>	<b>\$ -</b>	<b>\$ 66,612</b>
<b>Juvenile Case Manager Fee Fund Position Totals</b>										
Full Time Total	1.75	1.75	1.75	0.00	1.75	\$ 72,520	\$ 64,255	\$ 66,612	\$ -	\$ 66,612
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>JUVENILE CASE MANAGER FEE FUND TOTALS</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>0.00</b>	<b>1.75</b>	<b>\$ 72,520</b>	<b>\$ 64,255</b>	<b>\$ 66,612</b>	<b>\$ -</b>	<b>\$ 66,612</b>
<b>Recreation Fund</b>										
Recreation - Supervisor	1.00	1.00	2.10		2.10	\$ 61,377	\$ 61,377	\$ 132,113	\$ -	\$ 132,113
Recreation - Asst. Supervisor	1.00	0.00	0.00		0.00	41,860	-	-	-	-
No Fee Sports - Recreation Supervisor	0.00	0.00	0.00		0.00	-	-	-	-	-
Concessions - Supervisor	0.20	0.20	0.00		0.00	48,151	39,291	-	-	-
SW Center - Recreation Supervisor	0.00	0.00	0.50		0.50	-	-	31,250	-	31,250
SW Center - Senior Services Coordinator. (PT Regul	0.50	0.50	0.50		0.50	25,039	25,790	26,436	-	26,436
Aquatics - Pools Supervisor	1.00	1.00	1.00		1.00	-	61,377	62,911	-	62,911
Aquatics - Asst. Pools Supervisor	1.00	1.00	0.00		0.00	-	42,048	42,068	(42,068)	-
Aquatics - Asst. Recreation Supervisor	1.00	1.00	0.00		0.00	-	42,069	42,068	(42,068)	-
Aquatics - Maintenance Specialist	0.00	0.00	0.75		0.75	-	-	-	-	-
Instruction - Recreation Supervisor	1.00	1.00	0.00		0.00	-	61,377	-	-	-
Instruction(Xtra Education) - Recreation Supervisor	0.00	0.00	1.00		1.00	-	61,377	62,911	-	62,911
SW Center (Teen) - Rec. Supervisor	1.00	1.00	0.50		0.50	25,039	60,602	31,513	-	31,513

\* Temporary / Seasonal Position

C-7 Personnel

## Personnel List

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
Lincoln Center - Supervisor	1.00	1.00	1.00		1.00	-	61,377	62,911	-	62,911
Lincoln Center - Assistant Supervisor	2.00	1.00	1.00		1.00	-	21,034	42,068	-	42,068
Conference Center - Supervisor	1.00	1.00	1.00		1.00	-	61,377	62,911	-	62,911
Conference Center - Asst. Supervisor	1.00	1.00	1.00		1.00	-	34,831	35,707	-	35,707
Conference Center - Secretary	1.00	1.00	1.00		1.00	-	26,030	26,676	-	26,676
* Temp / Seasonal	38.00	38.00	38.00		38.00	142,088	748,887	692,260	-	692,260
<b>Total</b>	<b>51.70</b>	<b>49.70</b>	<b>49.35</b>	<b>0.00</b>	<b>49.35</b>	<b>\$ 343,554</b>	<b>\$ 1,347,468</b>	<b>\$ 1,353,803</b>	<b>\$ (84,136)</b>	<b>\$ 1,269,667</b>
<b>Recreation Fund Position Totals</b>										
Full Time Total	13.70	11.70	11.35	0.00	11.35	\$ 201,466	\$ 598,581	\$ 661,543	\$ (84,136)	\$ 577,407
* Temp/Seasonal Total	38.00	38.00	38.00	0.00	38.00	\$ 142,088	\$ 748,887	\$ 692,260	\$ -	\$ 692,260
<b>RECREATION FUND TOTALS</b>	<b>51.70</b>	<b>49.70</b>	<b>49.35</b>	<b>0.00</b>	<b>49.35</b>	<b>\$ 343,554</b>	<b>\$ 1,347,468</b>	<b>\$ 1,353,803</b>	<b>\$ (84,136)</b>	<b>\$ 1,269,667</b>
<b>ARRA of 2009 Fund</b>										
<b>ARRA of 2009 Division</b>										
Sustainability Coordinator**	1.00	1.00	0.00		0.00	\$ 46,359	\$ 47,793	\$ -	\$ -	\$ -
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 46,359</b>	<b>\$ 47,793</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ARRA of 2009 Fund Position Totals</b>										
Full Time Total	1.00	1.00	0.00	0.00	0.00	\$ 46,359	\$ 47,793	\$ -	\$ -	\$ -
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>ARRA OF 2009 FUND TOTALS</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 46,359</b>	<b>\$ 47,793</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
** Sustainability Coordinator funded from FY10 - FY12.										
<b>Community Development Fund</b>										
<b>Community Development Division</b>										
CD Housing Analyst	1.00	1.00	1.00		1.00	\$ 45,616	\$ 42,788	\$ 44,942		\$ 44,942
Community Development Analyst	2.00	2.00	2.00	-0.50	1.50	89,884	93,275	98,300	(23,838)	74,462
Staff Assistant	0.50	0.50	0.50		0.50	24,048	23,983	24,048	-	24,048
CD Project Specialist	0.00	0.00	0.50		0.50	-	-	18,875	-	18,875
* CD Project Specialist	1.00	1.00	0.50		0.50	42,224	16,286	10,718	-	10,718
<b>Total</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>-0.50</b>	<b>4.00</b>	<b>\$ 201,772</b>	<b>\$ 176,332</b>	<b>\$ 196,883</b>	<b>\$ (23,838)</b>	<b>\$ 173,045</b>
<b>Community Development Fund Position Totals</b>										
Full Time Total	3.50	3.50	4.00	-0.50	3.50	\$ 159,548	\$ 160,046	\$ 186,165	\$ (23,838)	\$ 162,327
* Temp/Seasonal Total	1.00	1.00	0.50	0.00	0.50	\$ 42,224	\$ 16,286	\$ 10,718	\$ -	\$ 10,718
<b>COMMUNITY DEVELOPMENT FUND TOTALS</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>-0.50</b>	<b>4.00</b>	<b>\$ 201,772</b>	<b>\$ 176,332</b>	<b>\$ 196,883</b>	<b>\$ (23,838)</b>	<b>\$ 173,045</b>
<b>Northgate Parking Fund</b>										
<b>Northgate Parking Division</b>										
District Supervisor	1.00	1.00	1.00		1.00	\$ 44,014	\$ 45,334	\$ 46,694	\$ -	\$ 46,694
District Sr. Coordinator	1.00	1.00	1.00		1.00	33,809	34,654	32,662	-	32,662
District Coordinator	2.00	2.00	2.00		2.00	39,865	51,913	52,705	-	52,705
* District Specialist (temp/seasonal)	4.00	4.00	4.00		4.00	101,281	101,559	101,277	-	101,277
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>	<b>\$ 218,969</b>	<b>\$ 233,460</b>	<b>\$ 233,338</b>	<b>\$ -</b>	<b>\$ 233,338</b>
<b>Northgate Parking Fund Position Totals</b>										
Full Time Total	4.00	4.00	4.00	0.00	4.00	\$ 117,688	\$ 131,901	\$ 132,061	\$ -	\$ 132,061
* Temp/Seasonal Total	4.00	4.00	4.00	0.00	4.00	\$ 101,281	\$ 101,559	\$ 101,277	\$ -	\$ 101,277
<b>NORTHGATE PARKING FUND TOTALS</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>	<b>\$ 218,969</b>	<b>\$ 233,460</b>	<b>\$ 233,338</b>	<b>\$ -</b>	<b>\$ 233,338</b>
<b>Electric Fund</b>										
<b>Operations Administration Division</b>										
<b>Warehouse Operations Activity Center</b>										
Warehouse Supervisor	1.00	1.00	1.00		1.00	\$ 58,004	\$ 60,319	\$ 62,154	\$ -	\$ 62,154
Warehouse Assistant	3.00	3.00	3.00		3.00	99,804	105,912	99,884	-	99,884
* Warehouse Clerk (temp/seasonal)	0.50	0.50	0.50		0.50	6,475	6,493	6,510	-	6,510
* Facility Attendant (temp/seasonal)	0.50	0.00	0.00		0.00	6,475	-	-	-	-
<b>Total</b>	<b>5.00</b>	<b>4.50</b>	<b>4.50</b>	<b>0.00</b>	<b>4.50</b>	<b>\$ 170,758</b>	<b>\$ 172,724</b>	<b>\$ 168,548</b>	<b>\$ -</b>	<b>\$ 168,548</b>
<b>Administration Activity Center</b>										
Utilities Admin. Mgr.	1.00	1.00	1.00		1.00	\$ 76,211	\$ 77,735	\$ 79,678	\$ -	\$ 79,678
Electric Utilities Compliance Officer	0.00	0.00	0.00	1.00	1.00	51,278	52,817	54,929	75,000	129,929
Electric Compliance/Records Coordinator	1.00	1.00	1.00		1.00	51,278	52,817	54,929	-	54,929
Accounting Assistant	0.00	0.00	0.00		1.00	-	-	-	-	30,576
Staff Assistant	0.00	0.00	0.00		1.00	-	-	-	-	28,219
Secretary	2.00	2.00	2.00		1.00	52,602	54,854	56,501	-	28,282
Customer Service Rep	1.00	1.00	1.00		0.00	30,285	30,576	30,576	-	-
* PUD Intern (temp/seasonal)	0.50	0.00	0.00		0.00	7,108	-	-	-	-
<b>Total</b>	<b>5.50</b>	<b>5.00</b>	<b>5.00</b>	<b>1.00</b>	<b>6.00</b>	<b>\$ 217,484</b>	<b>\$ 215,982</b>	<b>\$ 276,613</b>	<b>\$ 75,000</b>	<b>\$ 351,613</b>
<b>Operations Adm. Division Totals</b>	<b>10.50</b>	<b>9.50</b>	<b>9.50</b>	<b>1.00</b>	<b>10.50</b>	<b>\$ 388,242</b>	<b>\$ 388,706</b>	<b>\$ 445,161</b>	<b>\$ 75,000</b>	<b>\$ 520,161</b>
<b>Electrical Transmission &amp; Distribution Division</b>										
Director of Electric Utility	1.00	1.00	1.00		1.00	\$ 136,875	\$ 136,875	\$ 140,981	\$ -	\$ 140,981
Assistant Director of Electric Utility	1.00	1.00	1.00		1.00	110,553	110,553	114,975	-	114,975
Elect Trans/Dist Foreman	6.00	6.00	6.00		6.00	316,097	367,992	342,347	-	342,347
Elect Trans/Dist Supervisor	3.00	3.00	3.00		3.00	196,262	201,882	208,188	-	208,188
Electric Projects Coordinator Supervisor	0.00	0.00	1.00		1.00	-	-	57,649	-	57,649
Electric Projects Coordinator	4.00	4.00	3.00		3.00	206,924	207,465	155,677	-	155,677
Electrical Inspector Lead	1.00	1.00	1.00		1.00	51,329	52,748	54,061	-	54,061
Electrical Meters Technician	3.00	3.00	2.00		2.00	294,670	164,750	111,085	-	111,085

\* Temporary / Seasonal Position

C-8 Personnel

## Personnel List

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
Elec. Sub/ Metering Superintendent	1.00	1.00	1.00		1.00	69,725	71,110	73,599	-	73,599
Electrical Substation Technician	3.00	3.00	4.00		4.00	294,670	154,947	206,860	-	206,860
Electrical Systems Operator	4.00	4.00	0.00		0.00	172,885	188,193	-	-	-
Electrical Trans/Dist Superintendent	1.00	1.00	1.00		1.00	85,234	86,938	90,415	-	90,415
Energy Auditor	1.00	1.00	1.00		1.00	52,769	52,769	57,065	-	57,065
Energy Coordinator	1.00	1.00	1.00		1.00	66,181	68,167	70,552	-	70,552
Key Accounts Rep	1.00	1.00	1.00		1.00	36,141	56,544	58,274	-	58,274
Line Locator	1.00	1.00	1.00		1.00	37,543	38,627	39,399	-	39,399
Line Technician	13.00	13.00	13.00		13.00	557,178	592,320	523,112	-	523,112
Metering Supervisor	1.00	1.00	1.00		1.00	127,450	65,584	66,994	-	66,994
SCADA IT Analyst	0.00	0.00	0.00	1.00	1.00	-	-	-	75,000	75,000
SCADA System Analyst	1.00	1.00	1.00		1.00	71,436	72,666	74,119	-	74,119
SCADA Systems Technician	1.00	1.00	1.00		1.00	57,169	46,240	48,200	-	48,200
Substation Supervisor	1.00	1.00	1.00		1.00	127,450	65,689	67,134	-	67,134
Utility Dispatch Ops Superintendent.	1.00	1.00	1.00		1.00	79,720	80,000	66,181	-	66,181
Utility Dispatch Ops Supervisor	2.00	2.00	2.00		2.00	101,574	98,821	110,250	-	110,250
Utility Dispatch Operator	4.00	4.00	8.00		8.00	156,512	160,808	344,724	-	344,724
Work Order/Prop. Rec. Coordinator.	1.00	1.00	1.00		1.00	50,203	51,913	53,728	-	53,728
* Electric Utility Asst (temp/seasonal)	1.00	1.00	1.00		1.00	9,187	9,212	9,237	-	9,237
<b>Total</b>	<b>58.00</b>	<b>58.00</b>	<b>58.00</b>	<b>1.00</b>	<b>59.00</b>	<b>\$ 3,465,736</b>	<b>\$ 3,204,919</b>	<b>\$ 3,144,806</b>	<b>\$ 75,000</b>	<b>\$ 3,219,806</b>
<b>Electric Fund Position Totals</b>										
Full Time Total	66.00	66.00	66.00	2.00	68.00	\$ 3,824,734	\$ 3,577,920	\$ 3,574,220	\$ 150,000	\$ 3,724,220
* Temp/Seasonal Total	2.50	1.50	1.50	0.00	1.50	\$ 29,245	\$ 15,705	\$ 15,747	\$ -	\$ 15,747
<b>ELECTRIC FUND TOTALS</b>	<b>68.50</b>	<b>67.50</b>	<b>67.50</b>	<b>2.00</b>	<b>69.50</b>	<b>\$ 3,853,979</b>	<b>\$ 3,593,625</b>	<b>\$ 3,589,967</b>	<b>\$ 150,000</b>	<b>\$ 3,739,967</b>
<b>Water Fund</b>										
<b>Water Production Activity Center</b>										
Water Production Supervisor	1.00	1.00	1.00		1.00	\$ 51,851	\$ 42,319	\$ 43,461	\$ -	\$ 43,461
Lead Water Production Operator	1.00	1.00	1.00		1.00	36,625	36,625	34,289	-	34,289
Water Production Operator	3.00	3.00	3.00		3.00	102,283	104,369	107,893	-	107,893
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>\$ 190,759</b>	<b>\$ 183,313</b>	<b>\$ 185,643</b>	<b>\$ -</b>	<b>\$ 185,643</b>
<b>Water Distribution Activity Center</b>										
Director of Water/Wastewater Utility	1.00	1.00	1.00		1.00	\$ 116,820	\$ 116,820	\$ 120,324	\$ -	\$ 120,324
Regulatory Compliance Assistant	0.50	0.00	0.00		0.00	42,875	-	-	-	-
Field Operations Superintendent	1.00	1.00	1.00		1.00	70,155	71,557	72,587	-	72,587
Water Services Program Coordinator	1.00	1.00	1.00		1.00	59,376	61,157	61,377	-	61,377
Assistant City Engineer	0.00	0.00	1.00		1.00	-	-	65,338	-	65,338
Graduate Civil Engineer	1.00	1.00	0.00		0.00	56,293	57,978	-	-	-
Maintenance Supervisor	2.00	2.00	2.00		2.00	100,573	103,576	106,108	-	106,108
GIS Analyst	1.00	1.00	1.00		1.00	48,701	50,162	51,642	-	51,642
Water Auditor	1.00	0.00	0.00		0.00	37,126	-	-	-	-
Crew Leader	6.00	6.00	6.00		6.00	220,668	221,127	227,361	-	227,361
Environmental Technician	1.00	1.00	1.00		1.00	36,041	37,480	38,210	-	38,210
W/WW Systems Operator	8.00	8.00	8.00		8.00	241,129	239,982	242,461	-	242,461
* Part-time Environmental Technician (temp/seasonal)	0.50	0.50	0.50		0.50	5,185	5,199	5,213	-	5,213
* Part-time GIS Technician (temp/seasonal)	0.50	0.50	0.50		0.50	5,185	5,199	5,213	-	5,213
<b>Total</b>	<b>24.50</b>	<b>23.00</b>	<b>23.00</b>	<b>0.00</b>	<b>23.00</b>	<b>\$ 1,040,126</b>	<b>\$ 970,237</b>	<b>\$ 995,834</b>	<b>\$ -</b>	<b>\$ 995,834</b>
<b>Water Fund Position Totals</b>										
Full Time Total	28.50	27.00	27.00	0.00	27.00	\$ 1,220,516	\$ 1,143,152	\$ 1,171,051	\$ -	\$ 1,171,051
* Temp/Seasonal Total	1.00	1.00	1.00	0.00	1.00	\$ 10,369	\$ 10,398	\$ 10,426	\$ -	\$ 10,426
<b>WATER FUND TOTALS</b>	<b>29.50</b>	<b>28.00</b>	<b>28.00</b>	<b>0.00</b>	<b>28.00</b>	<b>\$ 1,230,885</b>	<b>\$ 1,153,550</b>	<b>\$ 1,181,477</b>	<b>\$ -</b>	<b>\$ 1,181,477</b>
<b>Wastewater Fund</b>										
<b>Wastewater Collection Activity Center</b>										
Asst Director of Water/Wastewater Utility	1.00	1.00	1.00		1.00	\$ 80,896	\$ 80,896	\$ 82,514	\$ -	\$ 82,514
Environmental Compliance Manager	1.00	1.00	1.00		1.00	73,423	73,429	73,429	-	73,429
Utilities Analyst	1.00	0.00	0.00		0.00	49,100	-	-	-	-
Lead Environmental Technician	1.00	1.00	1.00		1.00	45,030	45,823	45,823	-	45,823
Environmental Technician	1.00	1.00	1.00		1.00	36,041	36,229	37,125	-	37,125
Asset System Administrator	1.00	1.00	1.00		1.00	43,758	43,758	43,758	-	43,758
Maintenance Supervisor	1.00	1.00	1.00		1.00	54,437	56,064	57,443	-	57,443
Crew Leader	5.00	5.00	5.00		5.00	196,140	158,681	194,511	-	194,511
W/WW Systems Operator	12.00	12.00	12.00		12.00	342,349	334,536	341,591	-	341,591
<b>Total</b>	<b>24.00</b>	<b>23.00</b>	<b>23.00</b>	<b>0.00</b>	<b>23.00</b>	<b>\$ 921,174</b>	<b>\$ 829,416</b>	<b>\$ 876,194</b>	<b>\$ -</b>	<b>\$ 876,194</b>
<b>Wastewater Treatment Activity Center</b>										
Plant Operations Superintendent	1.00	1.00	1.00		1.00	\$ 63,518	\$ 64,789	\$ 66,454	\$ -	\$ 66,454
WWTP Supervisor	1.00	1.00	1.00		1.00	54,437	56,064	57,504	-	57,504
SCADA Systems Analyst	1.00	1.00	1.00		1.00	60,694	62,509	64,115	-	64,115
SCADA Systems Technician	2.00	2.00	2.00		2.00	95,145	96,944	86,535	-	86,535
Lead WWTP Operator	3.00	3.00	3.00		3.00	127,333	132,171	134,173	-	134,173
W/W Plant Operator	12.00	12.00	12.00		12.00	379,328	384,732	385,144	-	385,144
Lead Plant Operations Electrician	1.00	1.00	1.00		1.00	42,423	43,696	44,822	-	44,822
Plant Operations Electrician	1.00	1.00	1.00		1.00	33,037	33,288	34,518	-	34,518
Staff Assistant	1.00	1.00	1.00		1.00	32,913	28,678	29,408	-	29,408
Lead Lab Technician	1.00	1.00	1.00		1.00	36,625	38,085	38,877	-	38,877
Lab Technician	2.00	2.00	2.00		2.00	58,692	62,196	63,801	-	63,801
<b>Total</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>	<b>0.00</b>	<b>26.00</b>	<b>\$ 984,145</b>	<b>\$ 1,003,152</b>	<b>\$ 1,005,351</b>	<b>\$ -</b>	<b>\$ 1,005,351</b>

\* Temporary / Seasonal Position

C-9 Personnel

## Personnel List

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
<b>Wastewater Fund Position Totals</b>										
Full Time Total	50.00	49.00	49.00	0.00	49.00	\$ 1,905,319	\$ 1,832,568	\$ 1,881,545	\$ -	\$ 1,881,545
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>WASTEWATER FUND TOTALS</b>	<b>50.00</b>	<b>49.00</b>	<b>49.00</b>	<b>0.00</b>	<b>49.00</b>	<b>\$ 1,905,319</b>	<b>\$ 1,832,568</b>	<b>\$ 1,881,545</b>	<b>\$ -</b>	<b>\$ 1,881,545</b>
<b>Water Services Position Totals</b>										
Full Time Total	78.50	76.00	76.00	0.00	76.00	\$ 3,125,835	\$ 2,975,720	\$ 3,052,596	\$ -	\$ 3,052,596
* Temp/Seasonal Total	1.00	1.00	1.00	0.00	1.00	10,369	10,398	10,426	-	10,426
<b>Water Services Department Total</b>	<b>79.50</b>	<b>77.00</b>	<b>77.00</b>	<b>0.00</b>	<b>77.00</b>	<b>\$ 3,136,204</b>	<b>\$ 2,986,118</b>	<b>\$ 3,063,022</b>	<b>\$ -</b>	<b>\$ 3,063,022</b>
<b>Sanitation Fund</b>										
<b>Residential Collection Activity Center</b>										
Assistant Director of Public Works	0.25	0.25	0.25		0.25	\$ 21,438	\$ 22,100	\$ 22,763	\$ -	\$ 22,763
Sanitation Superintendent	1.00	1.00	1.00		1.00	63,908	65,185	67,467	-	67,467
Sanitation Foreman	1.00	1.00	1.00		1.00	50,391	50,391	50,390	-	50,390
Route Manager	15.00	15.00	16.00		16.00	515,401	475,333	513,005	-	513,005
Light Equipment Operator	1.00	1.00	0.00		0.00	28,679	29,826	-	-	-
Equipment Operator	2.00	2.00	2.00		2.00	64,157	65,658	67,305	-	67,305
Recycling Coordinator	1.00	1.00	1.00		1.00	44,014	45,334	46,467	-	46,467
Customer Service Representative	1.00	1.00	1.00		1.00	30,577	30,576	30,576	-	30,576
* Part-time Public Works Intern (temp/seasonal)	1.00	1.00	1.00		1.00	9,406	9,406	9,431	-	9,431
<b>Total</b>	<b>23.25</b>	<b>23.25</b>	<b>23.25</b>	<b>0.00</b>	<b>23.25</b>	<b>\$ 827,970</b>	<b>\$ 793,809</b>	<b>\$ 807,404</b>	<b>\$ -</b>	<b>\$ 807,404</b>
<b>Commercial Collection Activity Center</b>										
Assistant Director of Public Works	0.25	0.25	0.25		0.25	\$ 21,438	\$ 22,100	\$ 22,763	\$ -	\$ 22,763
Sanitation Foreman	1.00	1.00	1.00		1.00	48,117	50,036	50,390	-	50,390
Container Coordinator	2.00	2.00	2.00		2.00	65,992	68,870	70,830	-	70,830
Route Manager	9.00	9.00	9.00		9.00	250,995	271,413	282,297	-	282,297
<b>Total</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>0.00</b>	<b>12.25</b>	<b>\$ 386,542</b>	<b>\$ 412,419</b>	<b>\$ 426,280</b>	<b>\$ -</b>	<b>\$ 426,280</b>
<b>Sanitation Fund Position Totals</b>										
Full Time Total	34.50	34.50	34.50	0.00	34.50	\$ 1,205,106	\$ 1,196,823	\$ 1,224,254	\$ -	\$ 1,224,254
* Temp/Seasonal Total	1.00	1.00	1.00	0.00	1.00	\$ 9,406	\$ 9,406	\$ 9,431	\$ -	\$ 9,431
<b>SANITATION FUND TOTALS</b>	<b>35.50</b>	<b>35.50</b>	<b>35.50</b>	<b>0.00</b>	<b>35.50</b>	<b>\$ 1,214,512</b>	<b>\$ 1,206,229</b>	<b>\$ 1,233,685</b>	<b>\$ -</b>	<b>\$ 1,233,685</b>
<b>Property &amp; Casualty Insurance Fund</b>										
<b>Property &amp; Casualty Insurance Division</b>										
Risk Manager	0.50	0.50	0.50		0.50	\$ 27,844	\$ 35,798	\$ 31,011	\$ -	\$ 31,011
Risk Claims Coordinator	0.50	0.50	0.50		0.50	23,141	23,830	26,517	-	26,517
Safety Officer	0.50	0.00	0.00		0.00	25,216	-	-	-	-
<b>Total</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 76,202</b>	<b>\$ 59,628</b>	<b>\$ 57,528</b>	<b>\$ -</b>	<b>\$ 57,528</b>
<b>Property &amp; Casualty Insurance Fund Position Totals</b>										
Full Time Total	1.50	1.00	1.00	0.00	1.00	\$ 76,202	\$ 59,628	\$ 57,528	\$ -	\$ 57,528
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>PROPERTY CASUALTY FUND TOTALS</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 76,202</b>	<b>\$ 59,628</b>	<b>\$ 57,528</b>	<b>\$ -</b>	<b>\$ 57,528</b>
<b>Employee Benefits Fund</b>										
<b>Employee Benefits Division</b>										
Employee Benefits Coordinator	1.00	1.00	1.00		1.00	\$ 53,842	\$ 55,458	\$ 57,121	\$ -	\$ 57,121
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 53,842</b>	<b>\$ 55,458</b>	<b>\$ 57,121</b>	<b>\$ -</b>	<b>\$ 57,121</b>
<b>Employee Benefits Fund Position Totals</b>										
Full Time Total	1.00	1.00	1.00	0.00	1.00	\$ 53,842	\$ 55,458	\$ 57,121	\$ -	\$ 57,121
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>EMPLOYEE BENEFITS FUND TOTALS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 53,842</b>	<b>\$ 55,458</b>	<b>\$ 57,121</b>	<b>\$ -</b>	<b>\$ 57,121</b>
<b>Worker's Compensation Insurance Fund</b>										
<b>Worker's Compensation Insurance Division</b>										
Risk Manager	0.50	0.50	0.50		0.50	\$ 27,844	\$ 35,798	\$ 31,011	\$ -	\$ 31,011
Risk Claims Coordinator	0.50	0.50	0.50		0.50	23,141	23,830	26,517	-	26,517
Safety Officer	0.50	0.00	0.00		0.00	25,216	-	-	-	-
<b>Total</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 76,202</b>	<b>\$ 59,628</b>	<b>\$ 57,528</b>	<b>\$ -</b>	<b>\$ 57,528</b>
<b>Worker's Compensation Insurance Fund Position Totals</b>										
Full Time Total	1.50	1.00	1.00	0.00	1.00	\$ 76,202	\$ 59,628	\$ 57,528	\$ -	\$ 57,528
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>WORKER'S COMPENSATION FUND TOTALS</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ 76,202</b>	<b>\$ 59,628</b>	<b>\$ 57,528</b>	<b>\$ -</b>	<b>\$ 57,528</b>
<b>Utility Customer Service Fund</b>										
<b>Utility Customer Service Activity Center</b>										
Utilities Office Manager	1.00	1.00	1.00		1.00	\$ 71,828	\$ 72,905	\$ 73,429	\$ -	\$ 73,429
Customer Service Supervisor	1.00	1.00	1.00		1.00	46,214	47,601	49,029	-	49,029
Utilities Analyst	0.00	0.00	0.00		0.00	-	-	-	-	-
Senior Customer Serv. Rep.	3.00	3.00	3.00		3.00	115,443	115,444	115,443	-	115,443
Customer Service Rep.	12.00	12.00	12.00		12.00	326,098	348,376	350,394	-	350,394
Part-time Customer. Serv. Rep. (PT Regular)	1.00	1.00	0.00		0.00	24,621	25,487	24,684	(24,684)	-
<b>Total</b>	<b>18.00</b>	<b>18.00</b>	<b>17.00</b>	<b>0.00</b>	<b>17.00</b>	<b>\$ 584,204</b>	<b>\$ 609,813</b>	<b>\$ 612,979</b>	<b>\$ (24,684)</b>	<b>\$ 588,295</b>
<b>Meter Services Activity Center</b>										
Meter Services Supervisor	1.00	1.00	1.00		1.00	\$ 52,852	\$ 54,958	\$ 54,958	\$ -	\$ 54,958
Meter Tech Crew Leader	1.00	1.00	1.00		1.00	38,210	61,654	38,481	-	38,481

\* Temporary / Seasonal Position

C-10 Personnel

**Personnel List**

	Revised Budget FTE FY11	Revised Budget FTE FY12	Base Budget FTE FY13	Approved SLAs FTE FY13	Approved Budget FTE FY13	Revised Budget FY11	Revised Budget FY12	Base Budget FY13	Approved SLAs FY13	Approved Budget FY13
Meter Services Technician	2.00	2.00	2.00		2.00	71,789	73,104	73,959	-	73,959
Meter Services Crew Leader	2.00	2.00	2.00		2.00	59,421	38,481	61,548	-	61,548
Meter Services Field Rep.	4.00	4.00	4.00		4.00	88,559	92,021	89,727	-	89,727
Meter Services Field Rep- (PT Regular)	0.50	0.50	0.50		0.50	10,293	10,606	10,814	-	10,814
<b>Total</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>0.00</b>	<b>10.50</b>	<b>\$ 321,124</b>	<b>\$ 330,824</b>	<b>\$ 329,487</b>	<b>\$ -</b>	<b>\$ 329,487</b>
<b>Utility Customer Service Position Totals</b>										
Full Time Total	28.50	28.50	27.50	0.00	27.50	\$ 905,328	\$ 940,637	\$ 942,466	\$ (24,684)	\$ 917,782
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>UTILITY CUSTOMER SERVICE FUND TOTALS</b>	<b>28.50</b>	<b>28.50</b>	<b>27.50</b>	<b>0.00</b>	<b>27.50</b>	<b>\$ 905,328</b>	<b>\$ 940,637</b>	<b>\$ 942,466</b>	<b>\$ (24,684)</b>	<b>\$ 917,782</b>
<b>Fleet Maintenance Fund</b>										
<b>Fleet Services Parts Activity Center</b>										
Assistant Buyer	1.00	1.00	1.00		1.00	\$ 34,831	\$ 36,229	\$ 37,125	\$ -	\$ 37,125
Warehouse Assistant	1.00	1.00	1.00		1.00	28,699	30,138	30,889	-	30,889
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>\$ 63,530</b>	<b>\$ 66,367</b>	<b>\$ 68,014</b>	<b>\$ -</b>	<b>\$ 68,014</b>
<b>Fleet Services Admin. Activity Center</b>										
Fleet Services Superintendent	1.00	1.00	1.00		1.00	\$ 71,832	\$ 73,268	\$ 73,429	\$ -	\$ 73,429
Shop Foreman	1.00	1.00	1.00		1.00	44,676	46,470	47,867	-	47,867
Mechanic	10.00	10.00	10.00		10.00	349,732	358,804	367,872	-	367,872
Customer Service Rep.	1.00	1.00	1.00		1.00	28,136	29,534	30,263	-	30,263
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>	<b>13.00</b>	<b>\$ 494,376</b>	<b>\$ 508,076</b>	<b>\$ 489,168</b>	<b>\$ -</b>	<b>\$ 489,168</b>
<b>Fleet Maintenance Fund Position Totals</b>										
Full Time Total	15.00	15.00	15.00	0.00	15.00	\$ 557,906	\$ 574,443	\$ 557,182	\$ -	\$ 557,182
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FLEET MAINTENANCE FUND TOTALS</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>	<b>15.00</b>	<b>\$ 557,906</b>	<b>\$ 574,443</b>	<b>\$ 557,182</b>	<b>\$ -</b>	<b>\$ 557,182</b>
<b>Drainage Utility Fund</b>										
<b>Engineering Division</b>										
Drainage Inspector	0.00	1.00	1.00		1.00	\$ -	\$ 45,823	\$ 45,698	\$ -	\$ 45,698
<b>Total</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>\$ -</b>	<b>\$ 45,823</b>	<b>\$ 45,698</b>	<b>\$ -</b>	<b>\$ 45,698</b>
<b>Drainage Division</b>										
Foreman	0.00	1.00	1.00	1.00	2.00	\$ -	\$ 50,495	\$ 50,495	\$ 68,801	\$ 119,296
Crew Leader	0.00	1.00	1.00		1.00	-	37,480	38,794	-	38,794
Equipment Operator	0.00	7.00	7.00		7.00	-	188,011	201,513	-	201,513
GIS Technician	0.00	1.00	1.00		1.00	-	35,812	37,250	-	37,250
Light Equipment Operator	0.00	3.00	3.00		3.00	-	74,668	76,311	-	76,311
<b>Total</b>	<b>0.00</b>	<b>13.00</b>	<b>13.00</b>	<b>1.00</b>	<b>14.00</b>	<b>\$ -</b>	<b>\$ 386,466</b>	<b>\$ 404,363</b>	<b>\$ 68,801</b>	<b>\$ 473,164</b>
<b>Drainage Utility Fund Position Totals</b>										
Full Time Total	0.00	14.00	14.00	1.00	15.00	\$ -	\$ 432,289	\$ 450,061	\$ 68,801	\$ 518,862
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>DRAINAGE UTILITY FUND TOTALS</b>	<b>0.00</b>	<b>14.00</b>	<b>14.00</b>	<b>1.00</b>	<b>15.00</b>	<b>\$ -</b>	<b>\$ 432,289</b>	<b>\$ 450,061</b>	<b>\$ 68,801</b>	<b>\$ 518,862</b>
<b>Brazos Valley Solid Waste Management Agency Fund</b>										
<b>Operations Activity Center</b>										
Sanitary Landfill Manager	1.00	1.00	0.00		0.00	\$ 73,429	\$ 73,429	\$ -	\$ -	\$ -
Landfill Operations Supervisor	1.00	1.00	0.00		0.00	50,390	50,391	-	-	-
Landfill Crew Leader	2.00	2.00	0.00		0.00	82,406	83,428	-	-	-
Equipment Operator	10.00	8.00	0.00		0.00	312,978	255,624	-	-	-
Environmental Compliance Officer	1.00	1.00	0.00		0.00	50,408	58,174	-	-	-
Spotter	1.00	1.00	0.00		0.00	26,634	25,320	-	-	-
Secretary/Office Asst./Scale Operator	3.00	3.00	0.00		0.00	74,563	83,324	-	-	-
Mechanic	2.00	2.00	0.00		0.00	63,259	71,373	-	-	-
Landfill Grounds worker	1.00	1.00	0.00		0.00	23,568	24,757	-	-	-
* Temp. Landfill Grounds worker (temp/seasonal)	0.00	0.00	0.00		0.00	14,799	-	-	-	-
* Part-time Equip. Operator (temp/seasonal)	0.00	0.00	0.00		0.00	14,799	-	-	-	-
* Field Service Person (temp/seasonal)	0.00	0.00	0.00		0.00	14,799	-	-	-	-
Waste Screener	1.00	1.00	0.00		0.00	31,431	32,683	-	-	-
<b>Total</b>	<b>23.00</b>	<b>21.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 833,463</b>	<b>\$ 758,503</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Administration Activity Center</b>										
Asst Dir Public Works/BVSWMA	0.00	0.00	0.00		0.00	-	-	\$ -	\$ -	\$ -
BVSWMA Program Coordinator	1.00	1.00	0.00		0.00	54,048	55,128	-	-	-
* BVSWMA Intern (temp/seasonal)	0.00	0.00	0.00		0.00	14,573	-	-	-	-
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 68,621</b>	<b>\$ 55,128</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BVSWMA Fund Position Totals</b>										
Full Time Total	24.00	22.00	0.00	0.00	0.00	\$ 843,114	\$ 813,631	\$ -	\$ -	\$ -
* Temp/Seasonal Total	0.00	0.00	0.00	0.00	0.00	\$ 58,970	\$ -	\$ -	\$ -	\$ -
<b>BVSWMA FUND TOTALS</b>	<b>24.00</b>	<b>22.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 902,084</b>	<b>\$ 813,631</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>All Funds Full-time Total</b>	<b>872.50</b>	<b>857.50</b>	<b>826.00</b>	<b>11.00</b>	<b>837.00</b>	<b>\$ 40,878,760</b>	<b>\$ 39,424,353</b>	<b>\$ 39,316,351</b>	<b>\$ 409,794</b>	<b>\$ 39,726,145</b>
<b>ALL FUNDS TOTAL</b>	<b>935.50</b>	<b>916.25</b>	<b>883.75</b>	<b>11.00</b>	<b>894.75</b>	<b>\$ 42,195,256</b>	<b>\$ 40,544,984</b>	<b>\$ 40,391,460</b>	<b>\$ 409,794</b>	<b>\$ 40,801,254</b>

\* Temporary / Seasonal Position



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

## Revenue for Major Funds

Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Budget
<b>General Fund Revenues</b>								
Current taxes	7,580,859	8,554,331	9,459,010	11,068,594	12,271,788	13,520,371	13,520,371	13,926,828
Delinquent taxes	70,432	51,408	68,757	58,032	49,933	65,000	65,000	65,000
Penalty and interest	46,649	46,250	43,843	46,281	43,375	42,000	42,000	42,000
<b>Ad Valorem Taxes</b>	<b>\$ 7,697,940</b>	<b>\$ 8,651,989</b>	<b>\$ 9,571,610</b>	<b>\$ 11,172,907</b>	<b>\$ 12,365,096</b>	<b>\$ 13,627,371</b>	<b>\$ 13,627,371</b>	<b>\$ 14,033,828</b>
Local Sales Tax	18,068,595	19,824,512	19,436,672	19,328,577	20,291,966	20,350,000	21,300,000	21,726,000
<b>Local Sales Tax</b>	<b>\$ 18,068,595</b>	<b>\$ 19,824,512</b>	<b>\$ 19,436,672</b>	<b>\$ 19,328,577</b>	<b>\$ 20,291,966</b>	<b>\$ 20,350,000</b>	<b>\$ 21,300,000</b>	<b>\$ 21,726,000</b>
Mixed drink tax	371,758	419,067	435,034	422,426	521,381	315,000	361,540	365,156
Natural gas franchise taxes	396,620	442,205	477,833	475,280	386,791	383,800	383,800	387,638
Telecable franchise taxes	724,901	830,216	1,003,111	1,100,979	1,086,319	1,050,000	1,050,000	1,060,500
Telephone franchise taxes	796,149	756,412	661,884	584,159	556,849	541,500	541,500	541,500
Oil & gas franchise taxes	-	41,567	43,755	35,131	33,823	34,000	34,000	34,340
Use of streets	13,525	20,379	31,035	15,353	20,566	18,000	18,000	18,180
BTU Franchise Taxes	-	-	-	-	69,480	80,000	80,000	80,000
<b>Mixed Drink &amp; Franchise</b>	<b>\$ 2,302,954</b>	<b>\$ 2,509,846</b>	<b>\$ 2,652,652</b>	<b>\$ 2,633,328</b>	<b>\$ 2,675,209</b>	<b>\$ 2,422,300</b>	<b>\$ 2,468,840</b>	<b>\$ 2,487,314</b>
Mixed drink	28,035	27,682	34,055	32,923	34,423	33,000	33,000	33,990
Bldg contractors license	19,830	17,933	18,194	17,076	17,822	16,500	16,500	16,995
Electrical licenses	3,750	2,550	2,650	3,386	5,004	5,000	5,000	5,150
Taxi licenses	-	-	-	-	-	-	-	-
Itinerant vendor licenses	115	312	462	613	450	500	500	515
Irrigation licenses	700	950	1,000	1,112	1,036	900	900	927
Mechanical licenses	2,950	2,250	2,346	3,328	3,782	3,600	3,600	3,708
Plumbing licenses	2,200	2,050	2,150	100	-	-	-	-
Grave Openers	-	-	-	-	100	100	100	103
Ambulance licenses	1,550	830	825	1,775	1,000	1,000	1,000	1,030
Wrecker licenses	5,875	7,280	8,585	7,705	8,745	7,000	7,000	7,210
Builders permits	771,350	716,576	578,988	543,352	592,070	550,000	820,000	566,500
Electrical permits	81,276	93,905	55,454	58,743	55,001	48,925	66,000	50,393
Plumbing permits	119,941	124,355	92,542	82,411	99,687	77,250	111,000	79,568
Mechanical permits	61,229	65,980	56,220	58,066	71,092	61,800	125,000	63,654
Rental Registration Fees	-	-	63,194	60,525	71,021	72,100	72,100	74,263
Street cut permits	-	-	-	-	-	-	-	-
Irrigation permits	10,320	10,320	8,800	11,060	9,240	7,725	7,725	7,957
Child safety programs	81,954	81,805	81,511	82,136	84,515	83,430	83,430	85,933
Bicycle permits	-	-	-	-	-	-	-	-
Livestock	30	125	175	35	-	36	36	37
<b>Licenses and Permits</b>	<b>\$ 1,191,105</b>	<b>\$ 1,154,903</b>	<b>\$ 1,007,151</b>	<b>\$ 964,345</b>	<b>\$ 1,054,988</b>	<b>\$ 968,866</b>	<b>\$ 1,352,891</b>	<b>\$ 997,932</b>
General government grants	350,229	136,689	182	147,366	156,820	-	24,242	-
Fiscal Grants	-	-	3,860	-	-	-	-	-
Public Works Grants	-	-	7,792	-	-	-	-	-
Federal Parks grants	-	-	-	7,000	-	-	-	-
Federal Police grants	28,899	69,731	6,089	33,835	24,372	-	-	-
Planning grants	-	-	-	-	8,000	-	-	-
Federal Fire grants	-	-	80,676	257,367	56,643	-	8,560	-
State Parks grants	-	-	278,417	(914)	340	-	-	-
State Police grants	-	-	-	-	-	-	-	-
State Fire department	185,077	251,894	319,936	176,305	176,305	176,305	176,305	176,305
Police grants	-	-	-	-	-	13,352	-	-
Reimbursed costs	23,147	39,386	106,926	71,395	91,055	40,000	40,000	40,000
Fiscal Reimb Costs	-	-	-	-	60,177	25,000	25,000	25,000
Other	17,000	-	-	-	-	-	-	-
<b>Intergovernmental Revenue</b>	<b>\$ 604,352</b>	<b>\$ 497,700</b>	<b>\$ 803,878</b>	<b>\$ 692,354</b>	<b>\$ 573,712</b>	<b>\$ 254,657</b>	<b>\$ 274,107</b>	<b>\$ 241,305</b>
Concessions	70,834	100,933	118,110	119,991	-	-	-	-
Non-taxable	-	-	-	6,503	-	-	-	-
Adamson pool revenues	159,315	171,601	154,253	198,830	-	-	-	-
Cs jr high natatorium	7,364	4,628	7,409	6,635	-	-	-	-
Southwood pool revenues	79,874	91,140	88,254	84,192	-	-	-	-
Thomas pool revenues	21,781	30,787	36,720	31,514	-	-	-	-
Swimming	91,456	116,651	116,429	105,669	-	-	-	-
Tennis program	34,637	39,099	30,796	19,954	-	-	-	-
Misc sports instruction	5,333	6,404	4,886	6,124	-	-	-	-
Sports programs	284,209	286,683	306,231	313,396	-	-	-	-
Tournament Fees	141,420	70,796	64,307	204,164	76,814	55,000	55,000	75,000
Post Burial Fees	-	-	-	-	-	-	-	50,000
WPC ticket sales (nt)	3,820	-	1,367	7,562	4,463	2,000	2,000	9,000
Reimbursed expenses	17,637	7,365	27,575	5,094	25,750	18,000	18,000	8,800
Senior services programs	220	285	240	160	-	-	-	-
Heritage programs	-	-	-	4,305	4,594	2,500	2,500	5,000
Teen center admissions	320	-	-	374	-	-	-	-
Teen center memberships	1,360	1,860	2,410	1,884	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-
Lincoln center passes	21,525	17,583	21,758	15,480	-	-	-	-

## Revenue for Major Funds

Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Budget
Other parks revenue (nt)	23,576	4,777	7,341	9,085	-	-	-	-
Misc parks revenue	12,344	12,036	18,019	2,160	310	3,000	3,000	4,000
<b>Parks and Recreation</b>	<b>\$ 977,024</b>	<b>\$ 962,628</b>	<b>\$ 1,006,105</b>	<b>\$ 1,143,076</b>	<b>\$ 111,931</b>	<b>\$ 80,500</b>	<b>\$ 80,500</b>	<b>\$ 151,800</b>
Fingerprinting	6,684	6,362	7,924	6,822	6,326	5,610	5,610	5,722
Police reports	9,706	10,114	12,673	9,681	13,966	14,790	14,790	15,086
Records checks	354	382	320	344	581	510	510	520
Arrest fees	104,030	110,185	107,323	128,999	120,000	117,300	117,300	119,646
Warrant service fees	-	-	-	-	-	-	-	-
Escort services	27,725	28,316	28,394	28,846	34,755	30,600	30,600	31,212
False alarms	14,235	15,925	11,325	11,025	11,725	7,650	7,650	7,803
Credit Card Convenience	-	-	-	-	249	150	150	153
Restitution	7,808	810	-	28	1,628	1,428	1,428	1,457
Other	320,677	337,143	302,448	305,353	207,961	131,869	131,869	131,869
<b>Police Department</b>	<b>\$ 491,217</b>	<b>\$ 509,237</b>	<b>\$ 470,407</b>	<b>\$ 491,098</b>	<b>\$ 397,191</b>	<b>\$ 309,907</b>	<b>\$ 309,907</b>	<b>\$ 313,468</b>
EMS transport (ambulance)	421,894	198,070	306,946	283,949	218,595	255,000	255,000	260,100
EMS transport - NRS	405,704	602,521	580,492	38,483	2,133	1,530	1,530	1,561
EMS Transport - Emergicon	-	-	3,712	1,356,971	1,306,168	1,428,000	1,428,000	1,456,560
EMS Athletic Standbys	-	500	400	2,800	2,275	689	689	703
Other EMS standbys	713	-	-	-	-	-	-	-
EMS reports	269	82	54	39	7	10	10	10
Hazard materials response	4,231	-	31,011	-	-	-	-	-
Fire inspection fees	-	-	-	-	-	-	-	-
Auto hood test	630	1,050	800	550	1,400	1,479	1,479	1,509
Auto fire alarm	431	4,246	7,890	3,113	8,761	5,100	5,100	5,202
Day care centers	360	640	927	850	850	816	816	832
Foster homes	300	300	405	630	540	510	510	520
Health care facilities	200	100	300	600	1,200	1,224	1,224	1,248
Nursing homes	100	550	300	150	150	153	153	157
Fire sprinkler/standpipe	8,557	8,262	11,585	4,236	14,400	8,160	8,160	8,323
Natural gas system	4	-	-	-	-	-	-	-
Fuel line leak	-	100	-	600	7,000	1,224	1,224	1,248
Fuel tank leak	-	-	-	-	-	-	-	-
Administration fee	1,320	960	720	360	480	255	255	260
Mowing charges	3,126	2,036	1,703	535	5,316	5,100	5,100	5,202
Restitution	-	388	202,121	5,222	36,770	6,120	93,620	6,242
Fire Reports	4	-	-	44	-	-	-	-
Other	-	885	-	-	-	48,400	48,400	48,400
<b>Fire Department</b>	<b>\$ 847,842</b>	<b>\$ 820,690</b>	<b>\$ 1,149,366</b>	<b>\$ 1,699,132</b>	<b>\$ 1,606,045</b>	<b>\$ 1,763,770</b>	<b>\$ 1,851,270</b>	<b>\$ 1,798,077</b>
Accident Fees	3	-	(5)	(5)	-	-	-	-
General admin fees	55,714	44,875	46,510	65,200	54,248	53,040	53,040	54,101
Notary Fees	-	-	-	-	342	125	125	128
Expungement Fee	-	-	-	-	30	30	30	31
Court dismissal fees	7,730	12,410	17,680	26,100	22,330	20,400	20,400	20,808
Time pmt fee/unreserved	34,993	34,158	29,491	32,270	31,573	30,600	30,600	31,212
City omni	22,335	22,989	22,994	23,663	20,907	19,380	19,380	19,768
Warrant service fees	157,306	146,367	131,625	146,372	136,229	122,400	122,400	124,848
FTA Warrant service fees	-	-	-	-	1,478	1,200	1,200	1,224
General admin fees	1,627	1,278	1,210	1,320	1,455	1,326	1,326	1,353
Credit Card Convenience	-	-	-	-	15,022	8,000	8,000	8,160
<b>Judicial/Courts</b>	<b>\$ 279,707</b>	<b>\$ 262,077</b>	<b>\$ 249,505</b>	<b>\$ 294,921</b>	<b>\$ 283,614</b>	<b>\$ 256,501</b>	<b>\$ 256,501</b>	<b>\$ 261,631</b>
Lot mowing	-	-	-	-	-	-	-	-
Miscellaneous charges	25,175	19,773	17,576	12,945	11,160	9,180	9,180	9,364
Filing fees	134,977	135,856	78,973	199,966	295,441	295,800	295,800	301,716
Zoning letters	1,711	1,198	640	1,200	(19)	-	-	-
Misc planning charges	2,828	6,097	3,985	2,235	3,066	2,805	2,805	2,861
O & G pipeline admin fees	4,880	42,312	5,725	9,202	8,600	8,600	8,600	8,772
Maps/plans/ordinances	490	330	279	244	72	20	20	20
Misc engineering charges	2,177	1,679	6,747	1,757	-	-	-	-
Miscellaneous	-	-	-	-	501	500	500	510
<b>Development Services</b>	<b>\$ 172,238</b>	<b>\$ 207,245</b>	<b>\$ 113,925</b>	<b>\$ 227,549</b>	<b>\$ 318,821</b>	<b>\$ 316,905</b>	<b>\$ 316,905</b>	<b>\$ 323,243</b>
Certificate searches	31,344	30,599	34,245	34,957	33,554	30,600	30,600	31,212
Preservation fee	-	-	-	-	-	-	-	-
Xerox/repro charges	222	520	1,712	2,217	749	918	918	936
Postage/Certificate Mail	-	-	-	109	287	205	205	210
Notary Fees	-	-	-	-	45	51	51	52
CSO Miscellaneous	-	-	-	-	172	153	153	156
<b>General Government</b>	<b>\$ 31,566</b>	<b>\$ 31,119</b>	<b>\$ 35,957</b>	<b>\$ 37,283</b>	<b>\$ 34,807</b>	<b>\$ 31,927</b>	<b>\$ 31,927</b>	<b>\$ 32,566</b>
<b>Charges for Services</b>	<b>\$ 1,822,571</b>	<b>\$ 1,830,368</b>	<b>\$ 2,019,160</b>	<b>\$ 2,749,983</b>	<b>\$ 2,640,478</b>	<b>\$ 2,679,010</b>	<b>\$ 2,766,510</b>	<b>\$ 2,728,985</b>
Child safety seat	43,906	44,626	30,600	41,778	38,729	40,800	40,800	41,616

## Revenue for Major Funds

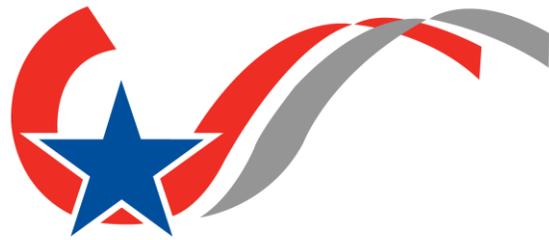
Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Budget
Child Safety Fund	-	-	-	-	13,495	6,000	6,000	6,120
City parking fines	1,038	316	1,194	3,364	680	765	765	780
Civil parking fines	2,917	4,612	3,267	2,073	1,455	1,224	1,224	1,248
City pedestrian fines	-	-	-	-	-	-	-	-
Traffic fines	39,974	41,243	35,676	44,672	40,611	37,740	37,740	38,495
Other mun court fines	3,168,653	3,322,030	3,204,096	3,353,090	3,378,615	3,315,000	3,315,000	3,381,300
Misc fines and penalties	-	-	-	175	860	-	-	-
Forfeited deposits	-	-	-	-	-	-	-	-
<b>Fines and Forfeits</b>	<b>\$ 3,256,488</b>	<b>\$ 3,412,827</b>	<b>\$ 3,274,833</b>	<b>\$ 3,445,152</b>	<b>\$ 3,474,445</b>	<b>\$ 3,401,529</b>	<b>\$ 3,401,529</b>	<b>\$ 3,469,560</b>
Bank account interest	-	-	-	-	-	-	-	-
Interest on investments	604,901	458,641	208,072	98,191	86,462	65,852	65,852	66,510
Realized gain/loss	398	25,269	74	696	1,186	1,164	1,164	1,176
Net Inc/Dec in FMV	92,113	10,939	-	(43,798)	-	-	-	-
Other	-	753	-	-	-	-	-	-
<b>Investment Income</b>	<b>\$ 697,412</b>	<b>\$ 495,602</b>	<b>\$ 208,146</b>	<b>\$ 55,089</b>	<b>\$ 87,648</b>	<b>\$ 67,016</b>	<b>\$ 67,016</b>	<b>\$ 67,686</b>
Capital imprvmnts assmnts	-	914	-	-	-	-	-	-
Ballfield rentals	32,583	29,153	35,480	38,255	55,075	45,900	45,900	50,000
Lincoln rentals	13,148	16,382	14,572	16,783	-	-	-	-
Park pavilion rentals	23,460	27,703	32,558	35,500	36,525	34,680	34,680	28,000
Teen center rentals	938	725	350	2,765	-	-	-	-
Mineral royalty interests	3,700	1,836	513	-	1,801	1,800	1,800	1,836
Conference center rentals	-	-	-	-	-	-	-	-
Conf ctr rent (taxable)	9,494	10,691	5,228	4,225	-	-	-	-
Conf Ctr rent (nontaxable)	128,165	132,539	134,590	151,209	-	-	-	-
WPC amphitheatre	3,000	5,096	16,320	10,346	13,717	12,240	12,240	6,000
Equip rental (nontaxable)	-	-	-	-	-	-	-	1,000
Misc rents and royalties	46,738	54,880	53,049	53,392	52,749	45,900	45,900	46,818
Police	7,199	5,001	4,841	3,326	1,975	275	275	281
Fire	-	2,000	70	-	5,000	5,000	5,000	5,100
Parks and recreation	7,906	1,545	1,254	540	11,520	-	-	-
Library	16,500	16,500	16,500	11,500	15,500	10,000	10,000	13,200
Miscellaneous	-	-	60	-	-	-	-	-
Damage reimbursement	266	426	-	-	-	-	-	-
Animal control services	11,400	-	-	-	-	-	-	-
Fire	20,231	23,789	24,424	103,396	14,600	15,000	15,000	15,300
Maintenance Reimb	-	-	-	-	1,014	1,100	1,100	1,122
Other reimbursed expenses	(13,824)	-	-	-	14,857	15,000	15,000	15,300
Other misc revenue	215	817	6	-	1	-	-	-
Cash over/short	400	(297)	1,105	(2,511)	3,829	-	-	-
Collection service fees	1,401	889	615	445	649	400	400	408
Municipal court	120,749	116,082	105,486	135,494	128,550	100,000	100,000	102,000
Sale of abandoned proppty	-	-	-	-	-	-	-	-
Sale of scrap	13,851	2,455	3,090	7,928	3,454	2,500	2,500	2,550
Other	72,411	32,555	58,722	63,784	44,004	30,000	30,000	30,600
Other misc rev/taxable	-	-	-	-	-	-	-	-
Other misc rev/nontaxable	7,000	7,000	21,429	20,000	23,388	43,000	43,000	43,860
Thoroughfare rehab fund	-	-	-	-	-	-	-	-
Police Seizure fund	-	-	-	-	-	-	-	-
General fund (contra)	-	-	-	-	-	-	-	-
Community development	9,868	8,200	16,624	13,800	10,705	-	-	-
Red Light Camera Fund	-	28,233	-	-	-	-	-	-
Utility Billing	-	-	-	-	33,000	-	-	-
General Govt. Proj. fund	32,000	-	-	-	-	-	-	-
Sale of gen fixed assets	11,080	13,621	5,606	5,615	8,690	-	-	-
<b>Miscellaneous</b>	<b>\$ 579,879</b>	<b>\$ 538,735</b>	<b>\$ 552,492</b>	<b>\$ 675,792</b>	<b>\$ 480,603</b>	<b>\$ 362,795</b>	<b>\$ 362,795</b>	<b>\$ 363,375</b>
Electric	6,556,620	7,641,082	8,244,343	8,909,891	7,309,891	6,809,891	6,809,891	5,809,891
Water	1,039,600	1,107,238	1,109,573	1,408,505	1,295,000	1,333,850	1,333,850	1,374,000
Sewer	1,021,900	1,092,115	1,125,885	1,219,722	1,171,400	1,206,542	1,206,542	1,243,000
Solid Waste collection	409,000	463,000	487,000	716,644	702,208	709,987	709,987	722,034
<b>Utility Transfers to General Fund</b>	<b>\$ 9,027,120</b>	<b>\$ 10,303,435</b>	<b>\$ 10,966,801</b>	<b>\$ 12,254,762</b>	<b>\$ 10,478,499</b>	<b>\$ 10,060,270</b>	<b>\$ 10,060,270</b>	<b>\$ 9,148,925</b>
<b>General Fund Total</b>	<b>\$ 46,225,440</b>	<b>\$ 50,182,545</b>	<b>\$ 51,499,500</b>	<b>\$ 55,115,362</b>	<b>\$ 54,234,575</b>	<b>\$ 54,274,314</b>	<b>\$ 55,761,829</b>	<b>\$ 55,416,710</b>
<b>Recreation Fund Revenues</b>								
Sports	-	-	-	-	273,410	358,663	358,663	326,600
Aquatics	-	-	-	-	510,065	467,669	467,669	535,300
Concessions	-	-	-	-	140,005	-	-	-
Instruction	-	-	-	-	141,309	96,654	96,654	80,000
SW Center/Lincoln Center	-	-	-	-	75,197	51,780	51,780	87,200
Conference Center	-	-	-	-	151,045	222,850	222,850	-
Interest	-	-	-	-	1,000	400	400	-
Grants	-	-	-	-	9,890	-	-	-
<b>Rec Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,301,921</b>	<b>\$ 1,198,016</b>	<b>\$ 1,198,016</b>	<b>\$ 1,029,100</b>

## Revenue for Major Funds

Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Budget
<b>Hotel Tax Fund Revenues</b>								
Hotel/motel tax revenue	2,980,250	3,585,512	3,574,649	3,416,685	3,558,042	3,372,680	3,700,000	3,811,000
Penalty and interest	-	-	-	28	-	-	-	-
State Gov't: Parks Projects	-	-	-	-	249,243	-	-	-
Interest on investments	246,468	263,489	12,683	24,767	23,147	28,000	23,000	23,000
Realized gain/loss	136	13,111	16	206	330	-	-	-
Net Inc/Dec in FMV	46,487	7,454	-	-	(5,676)	-	-	-
Hist pres proj revenue	500	2,025	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Hotel Tax Fund Total</b>	<b>\$ 3,273,841</b>	<b>\$ 3,871,591</b>	<b>\$ 3,587,348</b>	<b>\$ 3,441,686</b>	<b>\$ 3,825,086</b>	<b>\$ 3,400,680</b>	<b>\$ 3,723,000</b>	<b>\$ 3,834,000</b>
<b>Debt Service Fund Revenues</b>								
Current taxes	9,896,134	10,917,976	12,001,683	12,064,837	11,864,300	11,523,526	11,523,526	11,591,371
Delinquent taxes	78,354	46,365	85,729	73,859	60,597	58,260	58,260	58,280
Penalty and interest	56,265	48,099	51,325	52,917	43,380	41,740	41,740	41,720
Interest on investments	246,286	284,105	111,370	50,259	34,555	45,000	45,000	50,000
Realized gain/loss	305	9,344	1,102	250	597	-	-	-
Net Inc/Dec in FMV	27,757	3,658	-	-	(4,700)	-	-	-
Accrued bond interest	39,503	53,637	-	1,317	23,687	-	-	-
Proceeds/Long Term Debt	-	-	-	4,265,000	11,250,000	-	-	-
Premiums on Bonds Sold	-	-	-	75,183	1,172,234	-	-	-
Wolf Pen Creek TIF Fund *	1,078,776	1,042,475	-	-	-	-	-	-
Electric Fund *	376,014	-	-	-	-	-	-	-
Wastewater Fund *	318,656	-	-	-	-	-	-	-
Ngate Parking Garage Fund *	-	-	(285,548)	-	-	-	-	-
Equipment replacement *	551,625	379,688	180,350	-	-	-	-	-
Convention Center Fund*	-	-	-	-	-	423,320	423,320	-
Hotel Tax Fund*	-	-	-	223,615	222,519	2,497,997	2,497,997	-
BVSWMA, Inc*	-	-	-	-	-	-	-	-
Other	10,628,648	-	-	30	2,939	-	-	-
<b>Debt Service Fund Total</b>	<b>\$ 23,298,321</b>	<b>\$ 12,785,347</b>	<b>\$ 12,146,011</b>	<b>\$ 16,807,267</b>	<b>\$ 24,670,108</b>	<b>\$ 14,589,843</b>	<b>\$ 14,589,843</b>	<b>\$ 11,741,371</b>
* Transfers in from other funds								
<b>Electric Fund Revenues</b>								
Residential/taxable	36,779,268	42,727,931	46,465,656	51,954,211	57,985,006	56,400,500	54,118,657	55,560,390
Commer-industrial/taxable	21,468,912	24,374,504	25,289,099	27,280,846	30,288,034	30,308,370	29,831,500	30,698,640
Comm-ind sales/nontaxable	6,783,500	7,909,696	8,628,692	9,536,882	10,347,903	10,384,130	10,049,584	10,413,770
Security lights	82,774	92,328	90,758	98,581	95,397	98,000	95,707	97,620
Other electric sales	40,100	30,830	25,500	28,210	21,315	28,000	25,792	26,310
Electric property rental	20,783	20,783	-	-	-	-	-	-
Pole Contact and Use	9,110	-	189,926	193,146	(27,823)	212,000	168,228	171,590
Forf/discounts/penalties	1,177,828	1,296,292	1,386,323	1,440,802	1,613,399	1,545,000	1,500,460	1,530,470
Connect fees	235,765	248,215	231,690	220,540	225,086	243,000	223,902	228,380
Misc operating revenues	38,388	72,520	126,060	182,124	192,780	190,000	181,606	185,240
Interest on investments	653,687	451,283	278,399	89,484	41,206	90,500	40,000	40,000
Realized gain/(loss)	305	25,152	124	770	655	-	-	-
Net Incr/Decr in FMV	98,917	14,921	-	-	(18,314)	-	-	-
Reimbursed Exp/UG Const	-	-	-	-	886,953	-	-	-
Street lighting	-	-	-	-	-	-	-	-
Damage reimbursement	15,186	17,953	20,478	5,765	-	5,000	-	-
Other reimbursed expenses	132,331	156,125	255,153	26,434	101,421	4,000	17,423	18,000
Customers/taxable	-	-	-	-	-	-	-	-
Cash over/short	(353)	(254)	(357)	(0)	(32)	-	-	-
Collection service fees	7,151	7,988	8,276	9,644	8,795	10,000	9,272	9,000
Mineral royalty interest	473	199	43	-	37	-	-	-
Sale of scrap	11,030	3,404	25,036	41,922	30,633	32,000	28,023	30,000
Gain on sale of property	-	-	-	127,440	(15,823)	-	-	-
Misc nonoperating revenue	30,104	40,892	10,740	7,907	5,401	20,000	25,882	20,000
Other revenue	-	-	-	-	-	-	-	-
General Fund	-	-	40,000	-	40,000	40,000	40,000	40,000
Other Misc Revenue	-	55	-	136	784	-	-	-
Transfers In: Equipment Replacement	-	-	164,408	-	-	-	-	-
Transfers In General Gov't Fund	-	-	-	-	-	-	-	-
Transfers In: Economic Development Fu	-	-	-	-	77,386	250,000	250,000	-
Intergovernmental Revenue: Grants	-	-	18,941	-	-	-	-	-
Other Transfers In - Gen'l Gov't Projects	-	-	-	-	-	763,286	763,286	-
<b>Electric Fund Total</b>	<b>\$ 67,585,260</b>	<b>\$ 77,490,817</b>	<b>\$ 83,254,945</b>	<b>\$ 91,244,844</b>	<b>\$ 101,900,199</b>	<b>\$ 100,623,786</b>	<b>\$ 97,369,322</b>	<b>\$ 99,069,410</b>
<b>Water Fund Revenues</b>								
Residential	7,240,159	8,667,800	10,473,028	9,361,705	10,210,875	8,081,000	8,633,956	8,337,650
Commercial	2,017,945	2,593,545	3,408,045	2,950,130	6,632,105	5,214,000	5,662,642	5,370,580
Connect fees	83,996	82,490	74,130	71,680	74,035	75,000	75,000	80,000
Water taps	577,798	412,900	242,472	247,140	208,076	253,000	255,000	260,000
Misc operating revenues	134,702	2,610	1,700	2,215	3,265	2,000	-	-
Interest on investments	150,007	230,729	162,528	73,182	43,358	75,000	40,000	40,000
Realized gain/(loss)	88	11,705	86	387	731	-	-	-
Net Incr/Decr in FMV	-	7,414	-	-	(7,624)	-	-	-
Damage reimbursement	40,801	28,859	-	-	-	-	-	-
Subrogation recovered	-	3,287	27,582	(163)	-	-	-	-

## Revenue for Major Funds

Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Revised Budget	FY12 Year-End Estimate	FY13 Approved Budget
Other reimbursed expenses	-	55,607	13,084	-	15,175	-	-	-
Developers	-	-	-	-	-	-	-	-
Land Rentals/Leases	-	20,000	28,269	31,269	19,269	25,000	20,000	22,000
Sale of Scrap	-	34,795	8,090	28,486	21,353	15,000	20,000	20,000
Gain on sale of property	-	-	-	15,763	20,500	-	-	-
Misc nonoperating revenue	10,778	294	-	10,800	19,180	-	-	-
Other revenue	-	-	-	49	2,543	-	-	-
General Fund	-	-	40,000	-	40,000	40,000	40,000	40,000
Other Transfers In / Equipment Replacer	-	-	127,880	-	-	-	-	-
<b>Water Fund Total</b>	<b>\$ 10,256,274</b>	<b>\$ 12,152,034</b>	<b>\$ 14,606,894</b>	<b>\$ 12,792,643</b>	<b>\$ 17,302,841</b>	<b>\$ 13,780,000</b>	<b>\$ 14,746,598</b>	<b>\$ 14,170,230</b>
<b>Wastewater Fund Revenues</b>								
Residential	8,370,414	8,966,761	9,515,950	9,424,604	10,322,129	10,406,594	10,503,033	11,112,980
Commercial	1,913,339	2,004,960	1,962,868	1,892,613	2,083,072	2,110,257	2,132,713	2,250,336
Sewer taps	237,080	197,965	203,055	173,560	142,815	160,000	176,600	175,000
Misc operating revenues	(17,738)	6,719	7,152	-	25,175	5,000	-	-
Interest on investments	239,756	248,558	156,881	64,686	34,963	52,000	35,000	35,000
Realized gain/(loss)	118	12,575	80	339	522	-	-	-
Net Incr/Decr in FMV	63,292	7,554	-	-	(8,067)	-	-	-
Subrogation recovered	2,986	-	-	-	-	-	-	-
Other reimbursed expenses	-	-	-	-	100	1,000	-	-
Developers	-	-	-	-	-	-	-	-
Sale of scrap	-	-	128	1,550	645	-	-	-
Gain on sale of property	-	-	-	23,183	20,100	-	-	-
Misc nonoperating revenue	18,804	7,711	80	5,818	1,665	-	-	-
Other revenue	6,968	-	-	-	18,563	-	1,000	1,000
General Fund	-	-	40,000	-	40,000	40,000	40,000	40,000
Other Transfers In / Equipment Replacer	-	-	605,314	-	-	-	-	-
<b>Wastewater Fund Total</b>	<b>\$ 10,835,019</b>	<b>\$ 11,452,803</b>	<b>\$ 12,491,508</b>	<b>\$ 11,586,353</b>	<b>\$ 12,681,682</b>	<b>\$ 12,774,851</b>	<b>\$ 12,888,346</b>	<b>\$ 13,614,316</b>
<b>Sanitation Fund Revenues</b>								
Residential/taxable	4,094,400	4,312,679	4,549,527	4,671,826	4,702,103	4,829,280	4,829,442	4,901,884
Residential sales/nontax	17,930	18,592	20,806	21,469	30,740	31,559	34,238	34,752
Commercial/taxable	1,930,969	2,010,993	1,961,770	1,858,658	2,009,264	1,967,496	1,947,832	1,967,310
Commercial/nontaxable	300,923	314,591	323,801	311,689	335,491	314,488	347,546	351,021
State surcharge/taxable	3,505	2,797	1,667	1,771	1,463	1,600	1,600	1,624
State surcharge/nontax	4	3	-	7	13	-	-	-
Dead animal pickup	-	-	-	-	-	-	-	-
Rolloff rental/taxable	21,379	20,534	18,628	17,355	15,631	14,000	17,370	17,630
Rolloff rental/nontaxable	1,796	1,554	1,966	1,275	1,663	1,600	1,450	1,472
Misc fees for servcs/tax	11,304	12,341	17,489	23,448	17,811	21,000	20,300	20,605
Misc fees for servcs/ntax	498	999	1,094	1,904	2,068	2,400	3,000	3,045
Dumpster sales	74	30	-	-	-	-	-	-
Other operating: recycling	64,584	86,452	46,462	48,182	17,216	46,000	12,000	12,180
Misc operating revenues	-	-	-	-	-	-	-	-
BVSWMA payment for debt service	-	-	-	212,352	395,535	399,235	399,235	397,710
Interest on investments	9,427	15,315	59,450	64,052	5,854	12,000	6,000	6,060
Realized gain/(loss)	1	846	99	189	87	-	-	-
Net Incr/Decr in FMV	1,353	349	-	-	-	-	-	-
Other reimbursed expenses	2,280	85	-	-	-	-	-	-
State Grants	-	-	17,792	-	3,746	10,700	9,719	-
Collection service fees	2,061	2,184	2,065	1,472	1,602	1,000	1,000	1,000
Sale of scrap	-	-	6,657	-	-	-	-	-
Gain on Sale of Property	-	(632)	-	(25,394)	11,850	-	-	-
Misc nonoperating revenue	4,509	(27)	3,940	175,000	(40)	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Other Misc Revenue	(37,737)	-	-	-	-	-	-	-
<b>Sanitation Fund Total</b>	<b>\$ 6,429,259</b>	<b>\$ 6,799,685</b>	<b>\$ 7,033,213</b>	<b>\$ 7,385,255</b>	<b>\$ 7,552,097</b>	<b>\$ 7,652,358</b>	<b>\$ 7,630,732</b>	<b>\$ 7,716,293</b>
<b>Drainage Fund Revenues</b>								
Other reimbursed expenses	-	6,680	-	-	-	13,473	13,473	-
Residential	956,378	1,001,871	1,480,027	1,529,287	1,535,706	1,584,060	1,564,588	1,611,540
Commercial	243,187	251,370	313,147	365,976	382,436	392,140	386,242	397,860
Interest on investments	227,207	120,152	58,652	24,372	13,931	8,100	10,000	10,000
Realized gain/loss	-	6,025	25	159	223	-	-	-
Net Incr/Decr in FMV	-	2,895	(1,850)	(9,616)	(2,936)	-	-	-
Other	-	648	-	-	-	-	-	-
<b>Drainage Fund Total</b>	<b>\$ 1,426,772</b>	<b>\$ 1,389,641</b>	<b>\$ 1,850,002</b>	<b>\$ 1,910,178</b>	<b>\$ 1,929,360</b>	<b>\$ 1,997,773</b>	<b>\$ 1,974,303</b>	<b>\$ 2,019,400</b>
<b>Major Funds Revenue Total</b>	<b>\$ 169,330,186</b>	<b>\$ 176,124,462</b>	<b>\$ 186,469,421</b>	<b>\$ 200,283,588</b>	<b>\$ 226,699,790</b>	<b>\$ 265,763,951</b>	<b>\$ 308,449,327</b>	<b>\$ 308,709,339</b>



CITY OF COLLEGE STATION  
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# ARTICLE V

## THE BUDGET

### **Fiscal Year**

Section 45. The fiscal year of the City of College Station shall be determined by ordinance of the Council. Such fiscal year shall also constitute the budget and accounting year.

### **Preparation and Submission of Budget**

Section 46. The City Manager, between thirty (30) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget which shall provide a complete financial plan for the fiscal year.

### **Proposed Expenditures Compared With Other Years**

Section 47. The City Manager shall, in the preparation of the budget, place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated for the current fiscal year, and the proposed amount for the ensuing fiscal year.

### **Budget a Public Record**

Section 48. The budget and all supporting schedules shall be filed with the City Secretary when submitted to the City Council and shall be a public record for inspection by anyone. The City Manager shall cause copies to be made for distribution to all interested persons.

### **Notice of Public Hearing on Budget**

Section 49. At the meeting at which the budget is submitted, the City Council shall fix the time and place of a public hearing on the budget and shall cause to be published a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of the hearing.

### **Public Hearing on Budget**

Section 50. At the time and place set for a public hearing on the budget, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

### **Proceedings on Budget After Public Hearing Amending or Supplementing Budget**

Section 51. After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation which will increase the total budget by three (3%) percent or more, it must cause to be published a notice setting forth the nature of the proposed increases and fixing a place and time, not less than five (5) days after publication, at which the City Council will hold a public hearing thereon.

### **Proceedings on Adoption of Budget**

Section 52. After such further hearing, the City Council may insert the additional item or items, and make the increase or increases, to the amount in each case indicated by the published notice, or to a lesser amount; but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

### **Vote Required for Adoption**

Section 53. The budget shall be adopted by the favorable vote of a majority of the members of the entire City Council.

### **Date of Final Adoption; Failure to Adopt**

Section 54. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the City Council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted.

### **Effective Date of Budget; Certification; Copies Made Available**

Section 55. Upon final adoption, the budget shall be filed with the City Secretary. The final budget shall be printed, or otherwise reproduced, and a reasonable number of copies shall be made available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

### **Budget Establishes Appropriations**

Section 56. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

### **Budget Establishes Amount to be Raised by Property Tax**

Section 57. From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year.

### **Contingent Appropriation**

Section 58. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three (3) percent of the total budget expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriation, the spending of which shall be charged to the departments or activities for which the appropriations are made.

### **Estimated Expenditures Shall Not Exceed Estimated Resources**

Section 59. The total estimated expenditures of the general fund and debt fund shall not exceed the total estimated resources of each fund. The City Council may by ordinance amend the budget during a fiscal year if one of the following conditions exists:

1. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council, by ordinance, may make supplemental appropriations for the year up to the amount of such excess. Before approval, the Council shall hold a public hearing on the proposed budget amendment. A notice of the time and place of a public hearing on the supplemental appropriation shall be published in the official newspaper of the City of College Station. The notice shall be placed in the newspaper at least five (5) working days before the date of the hearing.
2. To meet a public emergency affecting life, health and property of the public peace, the City Council may make emergency appropriations. Such appropriations may be made by emergency ordinance. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the Council may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any such notes made.

3. If at any time during the fiscal year it appears probable to the City Manager that the revenues or fund balances available will be insufficient to meet the amounts appropriated, he shall report to the City

Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him and his recommendations as to any other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or reduce any deficit and for that purpose it may by ordinance reduce one or more appropriations.

**Lapse of Appropriation**

Section 60. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.



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# FISCAL AND BUDGETARY POLICY STATEMENTS

## I. STATEMENT OF PURPOSE

The broader intent of the following Fiscal and Budgetary Policy Statements is to enable the City to achieve a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The more specific purpose is to provide guidelines to the Chief Financial Officer in planning and directing the City's day-to-day financial affairs and in developing recommendations to the City Manager and City Council.

The scope of these policies generally spans, among other issues, accounting, purchasing, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management, and planning concepts, in order to:

- A. Present fairly and with full disclosure the financial position and results of the financial operations of the City in conformity with generally accepted accounting principles (GAAP), and
- B. Determine and demonstrate compliance with finance related legal and contractual issues in accordance with provisions of the Texas Local Government Code and other pertinent legal documents and mandates.

The City Council will annually review and approve the Fiscal and Budgetary Policy Statements as part of the budget process.

## II. OPERATING BUDGET

- A. **PREPARATION.** Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan. The budget includes all of the operating departments of the City, the debt service fund, all capital projects funds, and the internal service funds of the City. The budgets for the General Funds and Special Revenue Funds are prepared in the Office of Budget and Strategic Planning on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of: unmatured interest on long term debt which is recognized when due and certain compensated absences and claims and judgments such as accrued vacation leave which are recognized when the obligations are expected to be liquidated with expendable resources.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the *modified accrual basis of accounting* where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital (current assets less current liabilities).

The budget is prepared with the cooperation of all City Departments, and is submitted to the City Manager who makes any necessary changes and transmits the document to the City Council. The budget shall be presented to the City Council no later than six weeks prior to fiscal year end, and shall be enacted by the City Council on or before the twenty-seventh day of the last month of the preceding fiscal year.

- 1. **APPROVED BUDGET.** An approved budget shall be prepared by the Manager with the participation of all of the City's Department Directors within the provisions of the City Charter.

- a. The budget shall include four basic segments for review and evaluation: (1) personnel costs, (2) base budget for operations and maintenance costs, (3) service level adjustments for increases or decreases to existing service levels, and (4) revenues.

- b. The budget review process shall include Council participation in the development of each of the four segments of the approved budget and a public hearing to allow for citizen participation in the budget preparation.
  - c. The budget process shall span sufficient time to address policy and fiscal issues by the Council.
  - d. A copy of the approved budget shall be filed with the City Secretary when it is submitted to the City Council in accordance with the provisions of the City Charter.
2. **ADOPTION.** Upon the presentation of an approved budget document to the Council, the Council shall call and publicize a public hearing. The Council will subsequently adopt by ordinance such budget as it may have been amended as the City's Annual Budget, effective for the fiscal year beginning October 1.
  3. **BUDGET AWARD.** The operating budget will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Award for Distinguished Budget Presentation.
- B. BALANCED BUDGET.** The operating budget will be balanced with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses. Excess balances shall be used as capital funds or other non-recurring expenditures.
- C. PLANNING.** The budget process will be coordinated so as to identify major policy issues for City Council. The budget process will be a part of an overall strategic planning process for the City.
- D. REPORTING.** Periodic financial reports will be prepared to enable the Department Directors to assess their budgetary and operational performance and to enable the Office of Budget and Strategic Planning to monitor and control the budget as authorized by the City Manager. Summary financial reports will be presented to the City Council quarterly within thirty (30) working days after the end of each quarter. Such reports will be in a format appropriate to enable the City Council to understand the big picture budget status.
- E. CONTROL.** Operating expense control is addressed in Section IV. of these Policies.
- F. CONTINGENT APPROPRIATION.** Pursuant to Section 58 of the Charter of the City of College Station, the City will establish an adequate contingent appropriation in each of the operating funds. The expenditure for this appropriation shall be made only in cases of emergency, and a detailed account shall be recorded and reported. The proceeds shall be disbursed only by transfer to departmental appropriation. The transfer of this budget appropriation shall be under the control of the City Manager and may be distributed by him in amounts not exceeding \$15,000. Any transfer involving more than such amounts must be expressly approved in advance by the City Council.

All transfers from the contingent appropriation will be evaluated using the following criteria:

1. Is the request of such an emergency nature that it must be made immediately?
2. Why was the item not budgeted in the normal budget process?
3. Why can't the transfer be made within the division or department?

### **III. REVENUE MANAGEMENT.**

- A. OPTIMUM CHARACTERISTICS.** The City will strive for the following optimum characteristics in its revenue system:
1. **SIMPLICITY.** The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient. A corresponding decrease in the

City's cost of collection and a reduction in avoidance to pay will thus result. The City will avoid nuisance taxes or charges as revenue sources.

2. **CERTAINTY.** A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.
3. **EQUITY.** The City shall make every effort to maintain equity in its revenue system; i.e., the City shall seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customer classes.
4. **REVENUE ADEQUACY.** The City shall require that there be a balance in the revenue system; i.e., the revenue base will have the characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.
5. **ADMINISTRATION.** The benefits of a revenue source will exceed the cost of levying and collecting that revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost and cost of service analysis. Where appropriate, the City will use the administrative processes of State or Federal collection agencies in order to reduce administrative costs.
6. **DIVERSIFICATION AND STABILITY.** A diversified revenue system with a stable source of income shall be maintained. This approach will help avoid instabilities in particular revenue sources due to factors such as fluctuations in the economy and variations in the weather. Stability is achieved by a balance between elastic and inelastic revenue sources.

**B. OTHER CONSIDERATIONS.** The following considerations and issues will guide the City in its revenue policies concerning specific sources of funds:

1. **COST/BENEFIT OF INCENTIVES FOR ECONOMIC DEVELOPMENT.** The City will use due caution in the analysis of any tax or fee incentives that are used to encourage development. Ideally, a cost/benefit (fiscal impact) analysis will be performed as part of such evaluation.
2. **NON-RECURRING REVENUES.** One-time or non-recurring revenues will not be used to finance ongoing operations. Non-recurring revenues should be used only for one-time expenditures such as long-lived capital needs. They will not be used for budget balancing purposes.
3. **PROPERTY TAX REVENUES.** All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Brazos County Appraisal District. Reappraisal and reassessment shall be done at a minimum of once every three years.

A ninety-six and one half percent (96.5%) collection rate shall serve each year as a minimum goal for tax collections. The City Manager may, for budget and forecasting purposes, use up to the tax rate in effect for the current year's budget. This policy will require that the City Manager justify a tax rate that is different from the current tax rate. The justification will be based on City Council directions, needs arising from voter authorized bonds, or other extraordinary conditions as may arise from time to time.

4. **INVESTMENT INCOME.** Earnings from investment (both interest and capital gains) of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.
5. **USER-BASED FEES AND SERVICE CHARGES.** For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be a review of fees and charges no less than once every three years to ensure that fees provide adequate coverage of costs of services. User charges

may be classified as “full cost recovery,” “partial cost recovery I,” “partial cost recovery II” and “minimal cost recovery,” based upon City Council policy.

- a. Full fee support (80-100%) will be obtained from enterprise operations such as utilities, sanitation service, landfill, cemetery and licenses and permits.
- b. Partial fee support I (50-80%) will be generated by charges for emergency medical services, miscellaneous licenses and fines, and all adults’ sports programs.
- c. Partial fee support II (20%-50%) will be generated by charges for youth programs and activities.
- d. Minimum fee support (0-20%) will be obtained from other parks, recreational and cultural programs and activities.

**6. ENTERPRISE FUND RATES.** The City will review and adopt utility rates as needed to generate revenues required to fully cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

Additionally, enterprise activity rates will include transfers to and receive credits from other funds as follows:

- a. General and Administrative (G&A) Charges. G&A costs will be charged to all funds for services of general overhead, such as administration, finance, customer billing, personnel, technology, engineering, legal counsel, and other costs as appropriate. The charges will be determined through an indirect cost allocation study following accepted practices and procedures.
- b. Utility Transfer to General Fund. The intent of this transfer is to provide a benefit to the citizens for their ownership of the various utility operations. An in-lieu-of-franchise fee is included as part of the rate computation of the transfer and is consistent with the franchise rates charged to investor owned utilities franchised to operate within the City.

(1) Electric Fund

Starting in FY12, the City began to reduce the total transfer from the Electric Fund. It is estimated that the reduction in the transfer amount will occur in FY12 and FY13. Starting in FY14, the Utility Transfer to the General Fund will be calculated based on kWh usage at a rate of that would equate to an approximate 6% franchise fee. Currently, this rate is estimated to be \$0.007/kWh. The final total transfer amount will not exceed 6% of total estimated operating revenues.

(2) Water, Wastewater and Sanitation Funds

This transfer will be made in accordance with the following two methods, not to exceed 10% of the total estimated operating revenues for the Water and Wastewater Funds, and 10% for the Sanitation Fund:

(1) *In-Lieu-of-Franchise Fee.* In-lieu-of-franchise fee will be included as part of the rate computation at 6% of gross sales consistent with the franchise rates charged to investor owned utilities franchised to operate within the City.

(2) *Utility Transfer to the General Fund.* This transfer will be calculated at 8% of total Fund Equity.

**7. INTERGOVERNMENTAL REVENUES.** Reliance on intergovernmental revenues (grants) will be eliminated or reduced. Any potential grants will be examined for matching and continuation of program requirements. These revenue sources should be used only for projects and programs where operating and maintenance costs that have been included in the financial forecast and their ultimate effect on operations and revenue requirements are anticipated.

**8. REVENUE MONITORING.** Revenues as they are received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

#### **IV. EXPENDITURE CONTROL**

**A. APPROPRIATIONS.** The point of budgetary control is at the department level in the General Fund and at the fund level in all other funds. When budget adjustments among Departments and/or funds are necessary, they must be approved by the City Council and must meet other requirements as outlined in the City Charter. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures.

**B. AMENDMENTS TO THE BUDGET.** In accordance with the City Charter, the budget may be amended after the following conditions are met:

1. The City Manager certifies that there are available revenues in excess of those estimated in the Budget.
2. The City Council holds a public hearing on the supplemental appropriation.
3. The City Council approves the supplemental appropriation.

**C. CENTRAL CONTROL.** Modifications within the operating categories (salaries, supplies, maintenance, services, capital etc.) can be made with the approval of the City Manager. Modifications to reserve categories and interdepartmental budget totals will be done only by City Council consent with formal briefing and council action.

**D. PURCHASING.** The City shall make expenditures to promote the best interests of the citizens of College Station. The City shall encourage free and unrestricted competition on bids and purchases, ensuring the taxpayers the best possible return on and use of their tax dollars. It shall be the policy of the City to fully comply with and make purchases or expenditures pursuant to the City's Purchasing Manual which includes policies, rules, regulations, procedures, state and federal law.

The Purchasing office, a division of Fiscal Services, is the central authority for all purchasing activity \$3,000 and greater. The City Manager or his designee, in consultation with appropriate City Departments, may determine the procurement method for goods and services that provides the best value to the City. The purchase of goods or services by the City at a total cost of less than \$3,000 may be approved by the applicable department in accordance with the department's internal control procedures.

**E. PROMPT PAYMENT.** All invoices approved for payment by the proper City authorities shall be paid within thirty (30) calendar days of receipt of goods or services or invoice date, whichever is later, in accordance with the provisions of Chapter 2251 of the Local Government Code.

The Chief Financial Officer shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

**F. RISK MANAGEMENT.** The City will aggressively pursue every opportunity to provide for the Public's and City employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to finance risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and not be used for purposes other than for financing losses.

**G. REPORTING.** Summary reports will be prepared showing actual expenditures as compared to the original budget and prior year expenditures.

#### **V. CAPITAL BUDGET AND PROGRAM**

**A. PREPARATION.** The City's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a project basis. The capital budget will be prepared by the Office of Budget and Strategic Planning with the involvement of responsible departments.

**B. CONTROL.** All capital project expenditures must be appropriated in the capital budget. The Chief Financial Officer must certify the availability of resources before any capital project contract is presented to the City Council for approval.

**C. PROGRAM PLANNING.** The capital budget will be taken from the capital improvements project plan for future years. The planning time frame for the capital improvements project plan should normally be five years, with a minimum of at least three years. The replacement and maintenance for capital items should also be projected for the next five years. Future maintenance and operational costs will be considered so that these costs can be included as appropriate in the annual budget.

**D. FINANCING PROGRAMS.** Where applicable, assessments, impact fees, pro-rata charges, or other fees should be used to fund capital projects which have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives which equal or exceed the average life of the debt issue.

**E. REPORTING.** Periodic financial reports will be prepared to enable the Department Directors to manage their capital budgets and to enable the Office of Budget and Strategic Planning to monitor and control the capital budget as authorized by the City Manager. Summary capital project status reports will be presented to the City Council monthly.

## **VI. CAPITAL MAINTENANCE & REPLACEMENT**

The City recognizes that deferred maintenance and not anticipating capital replacements increases future capital costs. In order to address these issues, the City Council has approved a number of policies to address these issues.

**A. STREETS CAPITAL MAINTENANCE AND REPLACEMENT.** It is the policy of the City to annually provide significant funding for the Streets Division within the Public Works Department to use for a residential street maintenance program.

**B. BUILDING CAPITAL MAINTENANCE AND REPLACEMENT.** It is the policy of the City to annually provide significant funding for major maintenance on its buildings such as roof air conditioning, flooring and other replacements.

**C. PARKING LOTS AND INTERNAL ROADWAYS.** It is the policy of the City to annually provide significant funding to pay for major maintenance of parking lots and internal roadways.

**D. TECHNOLOGY.** It is the policy of the City to fund the maintenance and replacement of its personal computers and network servers. The funding is 10% of the original cost of the equipment and the software. Additionally, funding for integration solutions and upgrades to the mid-range systems is \$90,000 annually.

Major replacements for the computer systems including hardware and software will be anticipated for a five-year period and included with the capital projects lists presented in the annual budget.

**E. FLEET REPLACEMENT.** The City has a major investment in its fleet of cars, trucks, tractors, backhoes, and other equipment. The City will anticipate replacing existing equipment, as necessary and will establish charges that are assigned to departments to account for the cost of that replacement. The replacement fund may be used to provide funding for new equipment providing a charge to departments that recovers the initial investment and lost opportunity costs and maintains the ability of the fund to provide for replacement of all covered equipment.

**F. RADIOS, COPIERS, OTHER EQUIPMENT, AND TELEPHONES.** The City has a major investment in its radios, copiers, and telephone equipment. As a part of the on-going infrastructure maintenance and replacement, the

City has anticipated the useful life of such equipment and established a means of charging the cost of replacement of that equipment to the various departments in order to recognize the city's continuing need.

## **VII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

**A. ACCOUNTING.** The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer is the City's Chief Fiscal Officer and is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.

### **B. AUDITING.**

**1. QUALIFICATIONS OF THE AUDITOR.** In conformance with the City's Charter and according to the provisions of Texas Local Government Code, Title 4, Chapter 103, the City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA firm of regional reputation and must demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards (GAAS) and contractual requirements. The auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Chapter 901 Texas Occupations Code, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards as required by the City Charter and applicable state and federal laws. The auditor's report on the City's financial statements will be completed and filed with the City Secretary within 120 days of the City's fiscal year end, and the auditor will jointly review the management letter with the City Council within 30 days of its receipt by the staff.

In conjunction with their review, the Chief Financial Officer shall respond in writing to the City Manager and City Council regarding the auditor's Management Letter, addressing the issues contained therein. The Council shall schedule its formal acceptance of the auditor's report upon the resolution of any issues resulting from the joint review.

**2. RESPONSIBILITY OF AUDITOR TO CITY COUNCIL.** The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

**3. SELECTION OF AUDITOR.** The City will not require a periodic rotation of outside auditors, but will circulate requests for proposal for audit services at least every five years. Authorization for the City's annual audit shall occur no less than 30 days prior to the end of the fiscal year.

**4. CITY INTERNAL AUDITOR.** Pursuant to Article III, Section 30 of the City Charter, the City may appoint an officer of the City to be the City Internal Auditor. The internal auditor will assist management in preventing, detecting and deterring fraud by monitoring the design and proper functioning of internal control policies and procedures. The internal auditor may conduct performance audits, special investigations, and special studies under the direction of the City Council or Audit Committee.

### **C. FINANCIAL REPORTING.**

**1. EXTERNAL REPORTING.** The City shall prepare a written Comprehensive Annual Financial Report (CAFR) that shall be presented to the Council within 120 calendar days of the City's fiscal year end. Accuracy and timeliness of the CAFR are the responsibility of City staff. The CAFR shall be prepared in accordance with GAAP and shall be presented annually to the Government Finance Officer's Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting. If City staffing limitations preclude such timely reporting, the Chief Financial Officer will inform the City Council of the delay and the reasons therefore.

2. **INTERNAL REPORTING.** The Fiscal Services Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Internal financial reporting objectives are addressed throughout these policies.

## VIII. ASSET MANAGEMENT

- A. **INVESTMENTS.** The Chief Financial Officer or the designee shall promptly invest all City funds with the depository bank in accordance with the provisions of the current Bank Depository Agreement or in any negotiable instrument authorized by the City Council under the provisions of the Public Funds Investment Act of 1987 as amended, and in accordance with the City Council's approved Investment Policies.

An investment report will be provided to the City Council quarterly. This report shall provide both summary and detailed information on the City's investment portfolio.

- B. **CASH MANAGEMENT.** The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, including utility bills, building and related permits and licenses, fines, fees, and other collection offices as appropriate.

Periodic review of cash flow position will be performed to determine performance of cash management and conformance to investment policies. The underlying theme will be that idle cash will be invested with the intent to 1) safeguard assets, 2) maintain liquidity, and 3) maximize return. Where legally permitted, pooling of investments will be done.

- C. **FIXED ASSETS AND INVENTORY.** These assets will be reasonably safeguarded and properly accounted for, and prudently insured.

A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land, buildings or accessioned Library materials which has an original cost or value of at least \$5,000 and a useful life of more than three years. All expenditures related to specific capital projects are exceptions to the rule. Assets owned by the electric utility will be capitalized in accordance with Federal Energy Regulatory Commission (FERC) guidelines. Furthermore, assets owned by either the water or wastewater utilities will be capitalized in accordance with the National Association of Regulatory Utility Commissioners (NARUC) guidelines.

The City's fixed assets shall be reasonably safeguarded and properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the department director in whose department the fixed asset is assigned. The Fiscal Services Department shall maintain the permanent records of the City's fixed assets including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life.

- D. **COMPUTER SYSTEM/DATA SECURITY.** The City shall provide security of its computer/network system and data files through physical and logical security systems that will include, but not limited to, double back-to-back firewalls and a two-tier spam/virus protection system. The physical location of computer/network systems shall be in locations inaccessible to unauthorized personnel.

## IX. DEBT MANAGEMENT

- A. **DEBT ISSUANCE.** The City will issue debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens and to allow it to fulfill its various missions as a city. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, for construction projects to provide for the general good, and for capital equipment.

1. **GENERAL OBLIGATION BONDS (GO's).** GO's will be used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. GO's are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City, to the extent allowed by law. The term of a bond

issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than twenty (20) years. General obligation bonds must be authorized by a vote of the citizens of the City of College Station.

2. **REVENUE BONDS (RB's).** RB'S will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces a revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than twenty (20) years.
3. **CERTIFICATES OF OBLIGATION, Contract Obligations, etc. (CO's).** CO's will be used in order to fund capital requirements that are not otherwise covered under either revenue bonds or general obligation bonds. Debt service for CO's may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. Generally CO's will be used to fund capital assets when GO's and RB's are not appropriate and when authorized under law. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than ten (10) years, but may extend to twenty (20) years when the asset is of a nature that its anticipated useful life exceeds 20 years.

#### **B. METHOD OF ISSUANCE AND BIDDING PARAMETERS.**

1. **METHOD OF SALE.** The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the City will publicly present the reasons why, and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.
2. **BIDDING PARAMETERS.** The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors.

**C. ANALYSIS OF FINANCING ALTERNATIVES.** Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.

**D. DISCLOSURE.** Full disclosure of operating costs along with capital costs will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Preliminary Official Statements, and will take responsibility for the accuracy of all financial information released.

**E. FEDERAL REQUIREMENTS.** The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

**F. DEBT STRUCTURING.** The City will issue bonds for 20 years or less, not to exceed the life of the asset acquired.

The structure should approximate level annual debt service unless operational matters dictate otherwise or if market conditions indicate potential savings could result from modifying the level payment stream.

Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

#### **X. FINANCIAL CONDITIONS, RESERVES, AND STABILITY RATIOS**

**A. OPERATIONAL COVERAGE. (NO OPERATING DEFICITS).** The City will maintain an operational coverage of 1.00, such that current operating revenues will at least equal or exceed current operating expenditures.

Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies or non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums as stated in Paragraph B, following.

## **B. OPERATING RESERVES/FUND BALANCES**

1. The unobligated fund balance in the General Fund should be at least 15% of the annual budgeted General Fund expenses. This percentage is the equivalent of 55 days expenditures. An additional amount of up to 3.0% should be maintained for extraordinary items or contingencies. Cash and investments alone should be equivalent to 30 days of operating expenditures.
2. The working capital (current assets less current liabilities) in the enterprise funds should be maintained at 15% of total operating expenses or the equivalent of 55 days. Cash and Investments alone should be equivalent to 30 days of operations.
3. The Hotel Tax Fund fund balance should be at least 15% of the annual budgeted expenditures. Adequate reserves are essential due to the nature of this revenue source and the reliance organizations have on this revenue source to maintain ongoing operations.
4. The Internal Service Funds will attain and retain fund balance/working capital balances appropriate for the fund.
  - (a) Some funds such as Fleet Maintenance and Utility Customer Service need only a minimal working capital balance in order to meet the needs of the fund.
  - (b) Other funds-such as the various insurance funds where risk is retained by the City in a self-insurance mode, a reserve will be established based upon an actuarial determination. Such reserve will be used for no other purposes than for financing losses under the insurance program.
  - (c) The Replacement Fund will have a working capital balance that will provide resources to replace covered equipment when it is necessary to be replaced. The funds will be replenished based on anticipated life of equipment and adjusted based on changes in the costs the covered equipment.

**C. LIABILITIES AND RECEIVABLES.** Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of the invoice date or on receipt of the goods or services, whichever is later. Accounts Receivable procedures will target collection for a maximum of 30 days from service, with any receivables aging past 90 days to go to a collection agency. The Chief Financial Officer is authorized to write-off uncollectible accounts that are delinquent for more than 365 days, if the proper delinquency procedures have been followed.

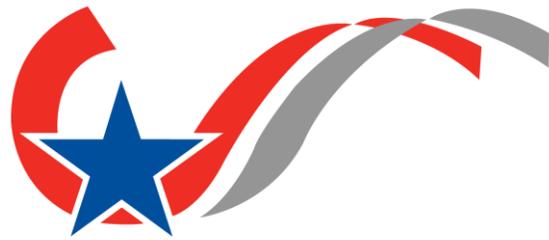
## **D. CAPITAL AND DEBT SERVICE FUNDS.**

1. Monies in the capital projects funds will be used within 36 months of receipt. Balances will be used to generate interest income to offset increases in construction costs or other associated costs. Capital project funds are intended to be expended.
2. Revenues in the General Debt Service Fund are stable, based on property tax revenues and transfers from other funds. Remaining balances are maintained to meet contingencies and to make certain that the next year's debt service payments may be met in a timely manner. The fund balance should not fall below  $8\frac{1}{3}\%$  (one month) of average budgeted expenditures (in line with IRS guidelines).

## **XI. INTERNAL CONTROLS**

- A. WRITTEN PROCEDURES.** Wherever possible, written procedures will be established and maintained by the Chief Financial Officer for all functions involving purchasing, cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

- B. DEPARTMENT DIRECTORS' RESPONSIBILITIES.** Each department Director is responsible for ensuring that good internal controls are followed throughout his or her Department, that all Fiscal Services Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed. Departments will develop and periodically update written internal control procedures.
- C. INTERNAL REVIEWS/AUDITS.** The Accounting Division will complete a review/audit of any department or procedure as directed by the Chief Financial Officer. Audits of petty cash and cash receipts will be randomly scheduled and conducted on an annual basis.



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

**City of College Station**  
**Land Area and Public Safety Statistics**  
(as of September 2012)

<b>Date incorporated:</b>	October, 1938
<b>Date first charter adopted:</b>	October, 1938
<b>Date present charter adopted:</b>	May, 1992
<b>Date of last charter amendment:</b>	November, 2008
<b>Form of government:</b>	Council-Manager
<b>Elections:</b>	
Number of registered voters in last municipal election:	43,371
Number of votes cast in last municipal election:	6,175
Percentage of registered voters voting in last municipal election:	14.24%
<b>Miles of streets</b>	
Centerline Miles (CoCS, TXDoT, TAMU, Private & County)	481.5
Centerline Miles maintained by City	298.5
<b>Miles of Sanitary Sewer Line:</b>	324 linear miles
<b>Fire Protection</b>	
Number of stations:	6*
Number of full-time employees:	139
<b>Police Protection</b>	
Number of full-time employees:	188
Number of patrol units:	33
One jail facility with a capacity of:	17

<b>Area in Square Miles</b>	
<b>Year</b>	<b>Square Miles</b>
1938	2.00
1940	2.51
1950	2.91
1960	6.34
1970	16.00
1980	24.01
1984	28.47
1994	32.55
1995	38.14
1996	40.69
2003	47.22
2004	47.23
2008	49.60
2009	49.60
2010	49.60
2011	50.60
2012	50.80

\* The City plans to open Fire Station #6 in Fall of 2012

## City of College Station Population and Demographic Estimates

<b>Census Count</b>	2012 *	97,462
	2010	93,583
	2000	67,890
	1990	52,456
	1980	37,296
	1970	17,676
	1960	11,396
	1950	7,925

### Sex and Age

Male	51.9%
Female	48.1%

Under 5 years	4.7%
5 to 9 years	4.2%
10 to 14 years	3.6%
15 to 19 years	16.8%
20 to 24 years	31.9%
25 to 34 years	15.2%
35 to 44 years	7.6%
45 to 54 years	6.6%
55 to 59 years	2.3%
60 to 64 years	2.4%
65 to 74 years	2.7%
75 to 84 years	1.3%
85 years and older	0.7%
Median Age	22.6

### Race

White	67.7%
Black or African American	6.2%
Hispanic or Latino	14.6%
American Indian and Alaska Native	0.2%
Asian	9.6%
Native Hawaiian and Other Pacific Islander	0.1%
Some other race	0.3%
Two or more races	1.5%

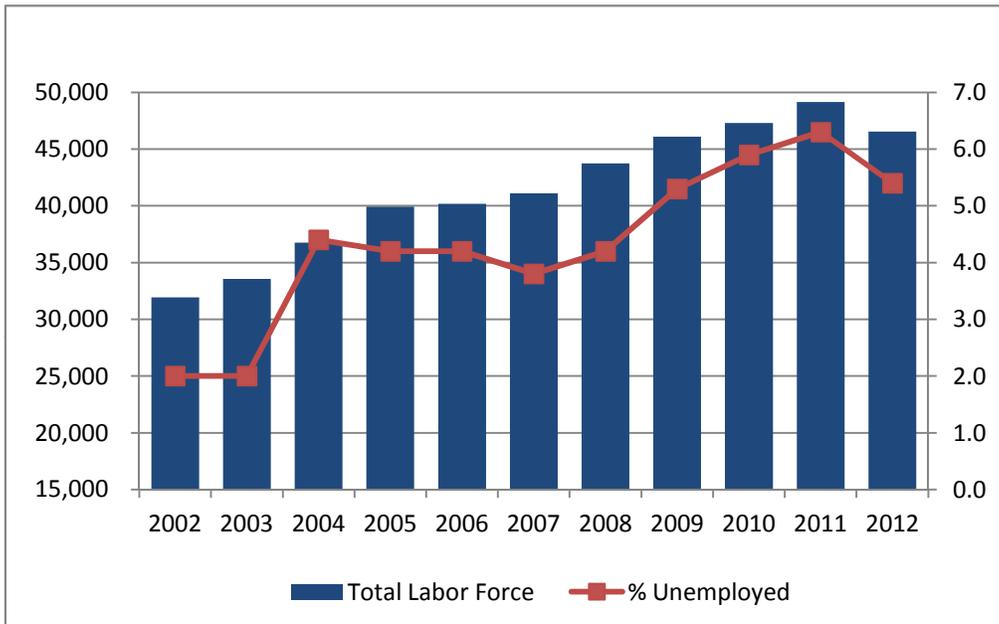
\* Estimate based upon Certificates of Occupancies. Source: City of College Station, Department of Planning and Development Services as of September 2012.

Source for Above: Source: 2010 U.S. Census Bureau

# Primary Labor Force for College Station

2002 - 2012  
(as of September 2012)

<u>YEAR</u>	<u>TOTAL LABOR FORCE</u>	<u>NUMBER EMPLOYED</u>	<u>NUMBER UNEMPLOYED</u>	<u>PERCENT UNEMPLOYED</u>
2002	31,941	31,315	626	2.0
2003	33,566	32,906	660	2.0
2004	36,745	35,116	1,629	4.4
2005	39,927	38,233	1,694	4.2
2006	40,182	38,490	1,692	4.2
2007	41,099	39,521	1,578	3.8
2008	43,729	41,888	1,841	4.2
2009	46,102	43,648	2,454	5.3
2010	47,301	44,488	2,813	5.9
2011	49,136	46,048	3,088	6.3
*2012	46,545	44,050	2,495	5.4



Source: Texas Workforce Commission

\* 2012 represents labor force and employment through September.

\*\* In 2005, the Bureau of Labor Statistics introduced a new methodology for calculating the unemployment rate. Along with the new calculation method, Robertson and Grimes county were added to the Bryan/College Station MSA.

# City of College Station

## Economic Characteristics

### Civilian Labor Force Occupations for College Station

**Civilian employed population 16 years and over:**

Management, professional, and related occupations	45.6%
Service occupations	16.3%
Sales and office occupations	25.9%
Construction, extraction, maintenance and repair occupations	6.3%
Production, transportation, and material moving occupations	5.9%

Source: U.S. Census Bureau, 2008-2010 American Community Survey 3-year Estimate

### Income and Benefits for College Station (in 2010 Inflation-Adjusted Dollars)

**Households**

Less than \$10,000	25.2%
\$10,000 to \$14,999	7.2%
\$15,000 to \$24,999	11.4%
\$25,000 to \$34,999	7.7%
\$35,000 to \$49,999	10.4%
\$50,000 to \$74,999	12.8%
\$75,000 to \$99,999	9.1%
\$100,000 to \$149,999	8.1%
\$150,000 to \$199,999	4.8%
\$200,000 or more	3.3%
Median household income (dollars)	\$32,297
Mean household income (dollars)	\$54,467

**Families**

Less than \$10,000	11.8%
\$10,000 to \$14,999	3.8%
\$15,000 to \$24,999	6.7%
\$25,000 to \$34,999	6.9%
\$35,000 to \$49,999	10.3%
\$50,000 to \$74,999	17.0%
\$75,000 to \$99,999	14.2%
\$100,000 to \$149,999	14.1%
\$150,000 to \$199,999	9.2%
\$200,000 or more	6.0%
Median household income (dollars)	\$66,947
Mean household income (dollars)	\$81,696

**Non-family Households**

Median household income (dollars)	\$15,655
Mean household income (dollars)	\$29,772

Mean travel time to work 17.0 minutes

Source: U.S. Census Bureau, 2008-2010 American Community Survey 3-year Estimate

# Texas A&M University Enrollment

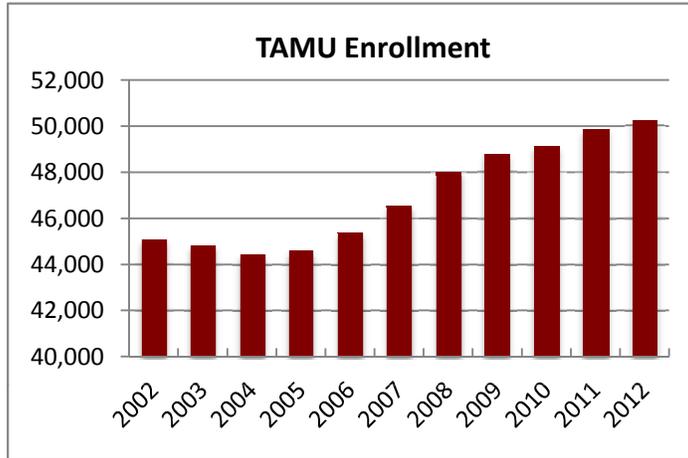
## 2002 - 2012



Established in 1876, Texas A&M University became the first public higher education institution in Texas. Today, more than 50,227 students are enrolled in one of 10 colleges and 75 departments. Texas A&M has the largest engineering school in the U.S.

Research spending at the University recently topped \$600 million per year. With such a unique past, Texas A&M University gives College Station great tradition.

<b>YEAR</b>	<b>UNIVERSITY ENROLLMENT</b>
2002	45,083
2003	44,813
2004	44,435
2005	44,578
2006	45,380
2007	46,542
2008	48,036
2009	48,787
2010	49,129
2011	49,861
2012	50,227



Source: Texas A&M News & Information, TAMU OISP,

**City of College Station**  
**Principal Taxpayers**  
(as of September 2012)

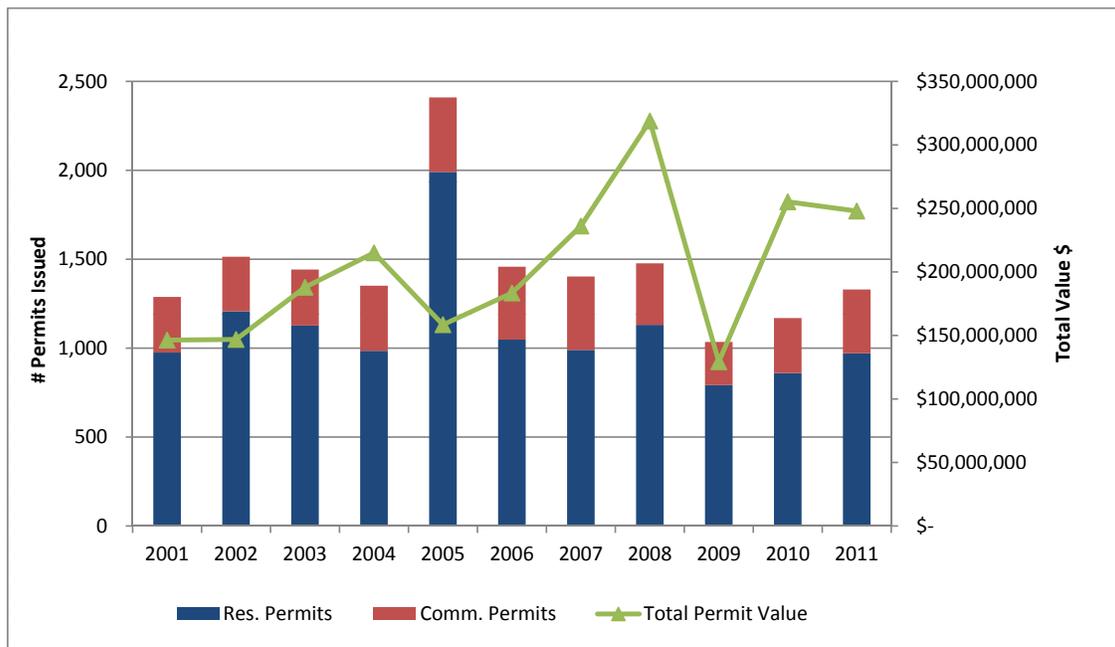
<b>College Station - Top 10 Taxpayers</b>	<b>Type of Business</b>	<b>2012 Assessed Valuation</b>	<b>Percent of Total Assessed Valuation</b>
Post Oak Mall - College Station LLC	Retail Mall	\$57,025,440	0.96%
College Station Hospital LP	Medical	56,167,890	0.94%
SHP - The Callaway House	Apartments	48,525,670	0.82%
BVP 2818 Place LP	Apartments	41,197,320	0.69%
Wal-Mart Real Estate Business Trust	Retail	40,765,700	0.69%
SW Meadows Point LP	Apartments	40,102,200	0.67%
Woodlands of College Station	Apartments	39,816,500	0.67%
Jefferson Enclave LP	Apartments	39,607,120	0.67%
JamesPoint Management	Housing	39,165,800	0.66%
Weinberg, Isreal & David Alkosser	Housing	38,103,080	0.64%
		<b>\$440,476,720</b>	<b>7.41%</b>
<b>Top 5 Commercial Taxpayers *</b>	<b>Type of Business</b>	<b>Assessed Valuation</b>	<b>Valuation</b>
Post Oak Mall - College Station LLC	Retail Mall	\$57,025,440	0.96%
College Station Hospital LP	Medical	56,167,890	0.94%
Wal-Mart Real Estate Business Trust	Retail	40,765,700	0.69%
Adam Development Properties LP	Retail	30,443,785	0.51%
H-E-B	Retail	30,140,860	0.51%
		<b>\$214,543,675</b>	<b>3.61%</b>
<b>Top 5 Industrial Taxpayers *</b>	<b>Type of Business</b>	<b>Assessed Valuation</b>	<b>Valuation</b>
Dealer Computer Services Inc	Retail	\$30,880,274	0.52%
AT&T Mobility LLC	Telecommunications	7,449,190	0.13%
O I Corporation	Retail	3,191,790	0.05%
Dallas MTA LP	Telecommunications	2,974,170	0.05%
Lawson Properties II LLC	Retail	2,834,020	0.05%
		<b>\$47,329,444</b>	<b>0.80%</b>

Source: Brazos County Appraisal District

\*Taxpayers may own additional land that is not classified as commercial or industrial therefore the value is not picked up on the commercial and industrial value report.

## City of College Station Construction Permits Last Ten Calendar Years

Year	Residential Construction		Commercial Construction		Total	
	Number of Permits	Value	Number of Permits	Value	Number of Permits	Value
2001	975	\$ 101,703,574	313	\$ 44,592,967	1,288	\$ 146,296,541
2002	1,207	\$ 107,907,265	307	\$ 38,926,808	1,514	\$ 146,834,073
2003	1,127	\$ 138,484,780	315	\$ 49,408,634	1,442	\$ 187,893,414
2004	985	\$ 100,504,006	366	\$ 114,543,138	1,351	\$ 215,047,144
2005*	1,991	\$ 127,265,816	419	\$ 31,169,195	2,410	\$ 158,435,011
2006	1,048	\$ 126,249,768	410	\$ 57,162,203	1,458	\$ 183,411,971
2007	990	\$ 161,466,990	413	\$ 74,683,795	1,403	\$ 236,150,785
2008	1,131	\$ 164,494,779	346	\$ 154,313,994	1,477	\$ 318,808,773
2009	792	\$ 82,316,558	243	\$ 46,947,099	1,035	\$ 129,263,657
2010	860	\$ 93,158,066	309	\$ 162,053,510	1,169	\$ 255,211,576
2011	971	\$ 124,132,135	359	\$ 123,779,052	1,330	\$ 247,911,187



**\* NOTE:**

Residential Construction includes: Single family dwellings, Duplexes and Apartments as well as residential remodels and additions, slabs, roofs, and swimming pools.

Commercial Construction includes: Commercial new construction, slab, remodel, and addition, as well as Hotel/Motel/Inn, demolition, storage/accessory and sign permits.

\* Overall in 2005, residential and commercial construction permits are higher than other years due to an increase in roofing permits because of a hailstorm in CS.

**Source:** The City of College Station, Planning and Development Services



# City of College Station

## Park and Recreation Facilities

### As of July 2012

PARK NAME	PARK TYPE	ACREAGE	PARK ZONE	DEVELOPMENT	RESTROOMS	SHELTER / GAZEBO	PAVILION	PICNIC UNITS	PLAY UNITS	OPEN PLAY AREA	WATER FEATURE OR POND	NATURE TRAIL	JOGGING WALKING TRAIL	EXERCISE STATION	BASKETBALL COURT	SOCCER FIELDS	SOFTBALL FIELDS	BASEBALL FIELDS	TENNIS COURTS	VOLLEYBALL	SWIMMING POOL	PARKING SPACES	PUBLIC ART	OTHER	
ANDERSON	N	8.94	6	D	o	o		•6	•1	•			•1/3		•2	•5							30		
BEE CREEK	C	43.5	B	D	o		o 1	•4	•3	•			•1/4				o 2		o4	•	o		237		Batting Cage
D.A. "Andy" Anderson Arboretum in Bee Creek	A		6	D		o 1						• P	•1/3												
BILLIE MADELEY	N	5.14	2	D								•													
BRISON	N	9.20	6	D						•			•1/3										10		Bonfire Memorial Lights
BROTHERS POND	N	16.12	5	D		•		•3	•2	•	• FP	•	o 1/2	•	•1/2		F	F							
CARTER'S CROSSING	N	7.34	4	U																					
CASTLEGATE	N	8.26	13	D		•		•2	•2	•	o 3P		•1/3		•1					o 2					
CASTLEROCK	N	5.86	10	D		•1		•1	•2				o 1/3			F	F								
CEMETERY, COLLEGE STA.		18.50		D																					State Historic
CEMETERY, MEMORIAL OF CS		56.50		D																					Aggie Field of Honor
CONFERENCE CENTER		2.30		D	o																		76		
COVE OF NANTUCKET	N	3.92	12	D									•1/3												
CREEK VIEW	N	14.01	10	U																					School
CRESCENT POINTE	N	5.00	4	D									•1/3												
CY MILLER	M	2.50	3	D		•		•1		•	•FP		•1/3											o	Police Dept.
EASTGATE	M	1.80	2	D						•														o	
EDELWEISS	N	12.30	5	D		•			•2	•			•1/2		• 1	F	F	F		•			10		
EDELWEISS GARTENS	N	13.60	10	D		•			o 2	•			o 1/2		• 1										
EMERALD FOREST	N	4.59	8	D				•2	o 1				•1/3		o 1/2										
GABBARD	N	10.67	6	D		•		•1	•1	•	•FP		•1/3			F	F	F							
GEORGIE K. FITCH	N	11.30	5	D		•		•2	•1	•		•			o 1		F	F							
HENSEL (TAMU)	C	29.70	B	D	o	•2	o 3	•4	•2	•			•1/3								•		70		TAMU
JACK & DOROTHY MILLER	N	10.00	5	D		o		•3	•2	•			•1/3	•	• 1										School
JOHN CROMPTON	N	15.26	7	D	o	o	o 1	•			•P	•	•		• 1								50		
LEMONTREE	N	15.40	6	D	o			•3	•1	•		•	• 3/4		•1/2		o 1						30		
LICK CREEK	RN	515.54	D	D								•	• 1.8										60		
LIONS	M	1.50	2	D				•3	o 2						o 1								10		
LONGMIRE	N	4.16	5	D				•2																	
LUTHER JONES	M	1.80	6	D						•							• 1								
MERRY OAKS	N	4.60	2	D				•2	•2	•		•	•1/3		• 1										
NORTHGATE PARK	M	1.59	1	U																					
OAKS	N	7.50	2	D	o		o	•7	•1	•			•1/4		o 1					•					Disc Golf
PARKWAY	M	1.90	2	D				•1	•2	•													6		
PEBBLE CREEK	N	10.20	11	D		•		•2	•3	•			•1/2		• 1	F	F	F							School
RAINTREE	N	13.00	4	D		•		•2	•2	•			•1/3			F				•					
REATTA MEADOWS	N	3.00	10	U																					
RICHARD CARTER	N	7.14	2	D						•			•1/3											•	State Historic
SANDSTONE	N	15.21	8	D		•			•1	•			•1/3	•	• 1	F	F	F					48		

## Park System Inventory, Continued

PARK NAME	PARK TYPE	ACREAGE	PARK ZONE	DEVELOPMENT	RESTROOMS	SHELTER / GAZEBO	PAVILION	PICNIC UNITS	PLAY UNITS	OPEN PLAY AREA	WATER FEATURE OR POND	NATURE TRAIL	JOGGING WALKING TRAIL	EXERCISE STATION	BASKETBALL COURT	SOCCER FIELDS	SOFTBALL FIELDS	BASEBALL FIELDS	TENNIS COURTS	VOLLEYBALL	SWIMMING POOL	PARKING SPACES	PUBLIC ART	OTHER	
SMITH TRACT	N	11.80	4	U																					
SONOMA	N	7.16	10	U																					
SOUTHEAST	C	66.68	C	U																					
SOUTHERN OAKS	N	14.49	10	D		●			●2	●			●1/3		●1										Disc Golf
SOUTHWEST	N	9.42	6	U																					
SOUTHWOOD ATHLETIC	C	44.70	B	D	○		○		●2	●					○2	○2●3		○6	○4	●	○	544		Batting Cage SW Center	
STEEPLECHASE	N	9.00	5	D		●		●2	○1	●			○1/2		○1										Dog Park
STEPHEN C. BEACHY CENTRAL	C	47.20	C	D	○	●2	○1	●10	○1	●	●2FP	●	○1	●	●1	○3	○4		○2	●		297		PARD Office	
SUMMIT CROSSING	N	8.81	4	U																					
THOMAS	C	16.10	C	D	○	○		●5	●4	●			○3/4	●	●2	F			○2		○	27			
UNIVERSITY	N	10.20	2	D		●1			○2	●	P		○.4									9		Dog Park	
VETERANS ATHLETIC	RA	150.00	C	D	○		○			●			●1			○9	○5					835	○	Vet Memorial	
W.A. TARROW (W. Smith)	C	21.26	B	D	○	○	○	●2	○3	●			●1/3		○2	F	F	○3			SP	319		Batting Cage Lincoln Center & State Historic	
WINDWOOD	M	1.37	4	D				●2	●1	●															
WOLF PEN CREEK	C	47.17	C	D	○	○		●1	○1	●	P		●3/4									36	○	Amphitheater, Green Room, Plaza, Disc Golf	
WOODCREEK	N	6.60	8	D				●2	○1	●		●	●1/3		●1/2						○				
WOODLAND HILLS	N	14.40	9	D		●1			○3	●			○1/4												

QUANTITY	PARK TYPE	TOTAL ACREAGE*
7	Mini	12.46
35	Neighborhood	333.60
8	Community	299.31
1	Arboretum**	17.00
1	Regional Nature	515.54
1	Regional Athletic	150.00
<b>52 Total Parks ~ 1,327.91 Acres</b>		
Developed Parks: 43 Parks @ 1198.10 Acres		
Undeveloped Parks: 9 Parks @ 129.81 Acres		
<b>* The Conference Center and both Cemeteries are not included in acreage totals.</b>		
2	Municipal Cemeteries	75 Acres
1	Conference Center	2.3

KEY	
A - Arboretum	RN - Regional Nature Park
C - Community Park	RA - Regional Athletic Park
D - Developed	SP - Spray/Splash Park
FP - Fishing Pond	State Historic - State Marker on site
F - Open Practice Fields	U - Undeveloped
M - Mini Park	N - Neighborhood Park
P - Pond (Non-fishing)	○ - Lighted Facilities
	● - Unlighted Facilities

PARK ACREAGE PER 1,000 RESIDENTS	
Neighborhood Park Acres per 1,000	3.58 Acres
Community Park Acres per 1,000	3.27 Acres
<b>Based on June 2012 Population Estimate of 96,900</b>	

**\*\* The Arboretum as part of Bee Creek Park is included in the total acreage for Community Parks. Mini parks are neighborhood parks, and as such, are included in the totals for Neighborhood Parks.**

# City of College Station

## College Station Utilities Statistics

(as of September 2012)

**Utility Funds:**

**Electric System:**

Connected Meters		36,146
Annual System Energy Sales	807,810	MWH
Peak Demand		204 megawatts
Number of Substations		6
Miles of Distribution Lines		450
Overhead		199
Underground		239

**Water System:**

Water Connections		37,565
Gallons Per Capita Per Day:	145	gal/day
Number of Wells		9
Water Production Capacity		29,000,000
Number of Ground Storage Tanks		2
Total capacity (gallons)		8,000,000
Number of Elevated Storage Tanks		2
Total capacity (gallons)		5,000,000
Miles of Water Lines		402
Average Daily Water Use		11.4 Million Gallons

**Sanitation Fund:**

Number of Residential Tons Collected		23,748
Number of Commercial Tons Collected		34,608
Recycling Tonnage		1,124
Clean/Green Tonnage		5,243
Landfill size		20 acres at Twin Oaks Landfill

**Number of Employees:**

Electric		69.5
Water		28
Sewer		49

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2003\*  
PRINCIPAL - \$4,790,000 AT 3.75% INTEREST**

Streets - \$973,000; Traffic Management - \$720,000; City Facilities - \$780,000  
Fire Station 5 - \$1,317,000; and Drainage - \$1,000,000

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	230,000	3.000%	3,450	233,450		
8-15-13			0	0	233,450	2,960,000

\*These bonds were included in the FY12 GOB Refunding.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2004 AND REFUNDING\*  
PRINCIPAL - \$12,940,000**

Streets - \$1,050,000; Traffic Signals and Safety System Improvements - \$550,000;

Police Station New additon/Renovations - \$3,310,000; City Centre Building \$645,000

Park Facility Upgrades - \$150,000; Fire Station #3 Relocation - \$400,000

Drainage - \$855,000; Refund Series 1991 - \$750,000; Refund Series 1994 - \$2,750,000; Refund Series 1995 - \$2,650,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-13	895,000	4.00%	17,900	912,900		
8-15-13			0	0	912,900	0

\*These bonds were included in the FY12 GOB Refunding.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2005  
PRINCIPAL - \$5,710,000**

Streets - \$2,997,000; Traffic Signals and Safety System Improvements - \$553,000;  
Veteran's Park Phase II Development - \$690,000; Park Facility Upgrades - \$160,000;  
Fire Station #3 Relocation - \$1,310,000

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	220,000	4.00%	85,231	305,231		
8-15-13			80,831	80,831	386,063	3,810,000
2-15-14	230,000	4.00%	80,831	310,831		
8-15-14			76,231	76,231	387,063	3,580,000
2-15-15	245,000	4.00%	76,231	321,231		
8-15-15			71,331	71,331	392,563	3,335,000
2-15-16	255,000	4.00%	71,331	326,331		
8-15-16			66,231	66,231	392,563	3,080,000
2-15-17	270,000	4.00%	66,231	336,231		
8-15-17			60,831	60,831	397,063	2,810,000
2-15-18	285,000	4.13%	60,831	345,831		
8-15-18			54,953	54,953	400,784	2,525,000
2-15-19	305,000	4.13%	54,953	359,953		
8-15-19			48,663	48,663	408,616	2,220,000
2-15-20	320,000	4.25%	48,663	368,663		
8-15-20			41,863	41,863	410,525	1,900,000
2-15-21	340,000	4.25%	41,863	381,863		
8-15-21			34,638	34,638	416,500	1,560,000
2-15-22	360,000	4.38%	34,638	394,638		
8-15-22			26,763	26,763	421,400	1,200,000
2-15-23	380,000	4.38%	26,763	406,763		
8-15-23			18,450	18,450	425,213	820,000
2-15-24	400,000	4.50%	18,450	418,450		
8-15-24			9,450	9,450	427,900	420,000
2-15-25	420,000	4.50%	9,450	429,450	429,450	0
Total Interest:	2,778,135					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2006  
PRINCIPAL - \$7,375,000**

Streets - \$1,300,000; Traffic Signals and Safety System Improvements - \$240,000;  
Veteran's Park Phase II Development - \$5,735,000; Park Facility Upgrades - \$100,000;

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>ESTIMATED INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						7,375,000
2-15-13	265,000	4.375%	123,163	388,163		
8-15-13			117,366	117,366	505,528	5,175,000
2-15-14	280,000	4.375%	117,366	397,366		
8-15-14			111,241	111,241	508,606	4,895,000
2-15-15	295,000	4.375%	111,241	406,241		
8-15-15			104,788	104,788	511,028	4,600,000
2-15-16	315,000	4.375%	104,788	419,788		
8-15-16			97,897	97,897	517,684	4,285,000
2-15-17	330,000	4.375%	97,897	427,897		
8-15-17			90,678	90,678	518,575	3,955,000
2-15-18	350,000	4.375%	90,678	440,678		
8-15-18			83,022	83,022	523,700	3,605,000
2-15-19	370,000	4.500%	83,022	453,022		
8-15-19			74,697	74,697	527,719	3,235,000
2-15-20	390,000	4.500%	74,697	464,697		
8-15-20			65,922	65,922	530,619	2,845,000
2-15-21	410,000	4.500%	65,922	475,922		
8-15-21			56,697	56,697	532,619	2,435,000
2-15-22	435,000	4.500%	56,697	491,697		
8-15-22			46,909	46,909	538,606	2,000,000
2-15-23	460,000	4.625%	46,909	506,909		
8-15-23			36,272	36,272	543,181	1,540,000
2-15-24	485,000	4.625%	36,272	521,272		
8-15-24			25,056	25,056	546,328	1,055,000
2-15-25	515,000	4.750%	25,056	540,056		
8-15-25			12,825	12,825	552,881	540,000
2-15-26	540,000	4.750%	12,825	552,825	552,825	0
Interest	3,778,792					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. 2006 Refunding  
PRINCIPAL - \$10,255,000**

Refunding of Series 1996 (GOB & Refunding), 1998 (GOB) and 2000 (GOB & CO)

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						10,255,000
2-15-13	1,430,000	4.280%	178,025	1,608,025		
8-15-13			147,425	147,425	1,755,450	6,575,000
2-15-14	1,505,000	5.000%	147,425	1,652,425		
8-15-14			109,800	109,800	1,762,225	5,070,000
2-15-15	1,580,000	4.250%	109,800	1,689,800		
8-15-15			76,225	76,225	1,766,025	3,490,000
2-15-16	1,285,000	5.000%	76,225	1,361,225		
8-15-16			44,100	44,100	1,405,325	2,205,000
2-15-17	1,340,000	4.000%	44,100	1,384,100		
8-15-17			17,300	17,300	1,401,400	865,000
2-15-18	865,000	4.000%	17,300	882,300		
8-15-18			0	0	882,300	0
Interest	3,412,086					

**DEBT SERVICE**  
**SCHEDULE OF REQUIREMENTS**  
**G.O.B. Series 2007**  
**PRINCIPAL - \$3,930,000**  
Streets Projects: \$2,700,000; Parks Projects: \$1,230,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						3,930,000
2-15-13	110,000	5.500%	54,791	164,791		
8-15-13			51,766	51,766	216,556	2,295,000
2-15-14	115,000	5.500%	51,766	166,766		
8-15-14			48,603	48,603	215,369	2,180,000
2-15-15	120,000	5.000%	48,603	168,603		
8-15-15			45,603	45,603	214,206	2,060,000
2-15-16	125,000	4.250%	45,603	170,603		
8-15-16			42,947	42,947	213,550	1,935,000
2-15-17	135,000	4.250%	42,947	177,947		
8-15-17			40,078	40,078	218,025	1,800,000
2-15-18	140,000	4.250%	40,078	180,078		
8-15-18			37,103	37,103	217,181	1,660,000
2-15-19	150,000	4.250%	37,103	187,103		
8-15-19			33,916	33,916	221,019	1,510,000
2-15-20	155,000	4.375%	33,916	188,916		
8-15-20			30,525	30,525	219,441	1,355,000
2-15-21	165,000	4.375%	30,525	195,525		
8-15-21			26,916	26,916	222,441	1,190,000
2-15-22	175,000	4.500%	26,916	201,916		
8-15-22			22,978	22,978	224,894	1,015,000
2-15-23	185,000	4.500%	22,978	207,978		
8-15-23			18,816	18,816	226,794	830,000
2-15-24	190,000	4.500%	18,816	208,816		
8-15-24			14,541	14,541	223,356	640,000
2-15-25	200,000	4.500%	14,541	214,541		
8-15-25			10,041	10,041	224,581	440,000
2-15-26	215,000	4.500%	10,041	225,041		
8-15-26			5,203	5,203	230,244	225,000
2-15-27	225,000	4.625%	5,203	230,203	230,203	0
Interest	1,554,288					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2008  
PRINCIPAL - \$9,455,000**

Streets - \$8,813,000; Traffic Signals and Safety System Improvements - \$602,000;  
Park Projects \$40,000;

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						9,455,000
2-15-13	305,000	5.000%	158,409	463,409		
8-15-13			150,784	150,784	614,194	7,000,000
2-15-14	320,000	5.000%	150,784	470,784		
8-15-14			142,784	142,784	613,569	6,680,000
2-15-15	340,000	4.000%	142,784	482,784		
8-15-15			135,984	135,984	618,769	6,340,000
2-15-16	355,000	4.000%	135,984	490,984		
8-15-16			128,884	128,884	619,869	5,985,000
2-15-17	375,000	4.000%	128,884	503,884		
8-15-17			121,384	121,384	625,269	5,610,000
2-15-18	395,000	4.000%	121,384	516,384		
8-15-18			113,484	113,484	629,869	5,215,000
2-15-19	410,000	4.000%	113,484	523,484		
8-15-19			105,284	105,284	628,769	4,805,000
2-15-20	435,000	4.125%	105,284	540,284		
8-15-20			96,313	96,313	636,597	4,370,000
2-15-21	455,000	4.125%	96,313	551,313		
8-15-21			86,928	86,928	638,241	3,915,000
2-15-22	480,000	4.250%	86,928	566,928		
8-15-22			76,728	76,728	643,656	3,435,000
2-15-23	505,000	4.250%	76,728	581,728		
8-15-23			65,997	65,997	647,725	2,930,000
2-15-24	530,000	4.375%	65,997	595,997		
8-15-24			54,403	54,403	650,400	2,400,000
2-15-25	555,000	4.500%	54,403	609,403		
8-15-25			41,916	41,916	651,319	1,845,000
2-15-26	585,000	4.500%	41,916	626,916		
8-15-26			28,753	28,753	655,669	1,260,000
2-15-27	615,000	4.500%	28,753	643,753		
8-15-27			14,916	14,916	658,669	645,000
2-15-28	645,000	4.625%	14,916	659,916	659,916	0
Interest	4,273,914					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2009  
PRINCIPAL - \$3,335,000**

Streets - \$595,000; Traffic Signals and Safety System Improvements - \$455,000;  
Park Projects \$1,535,000; Fire Station #6 - \$750,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						3,335,000
2-15-13	120,000	3.500%	61,679	181,679		
8-15-13			59,579	59,579	241,258	2,905,000
2-15-14	120,000	3.500%	59,579	179,579		
8-15-14			57,479	57,479	237,058	2,785,000
2-15-15	130,000	3.500%	57,479	187,479		
8-15-15			55,204	55,204	242,683	2,655,000
2-15-16	130,000	3.500%	55,204	185,204		
8-15-16			52,929	52,929	238,133	2,525,000
2-15-17	140,000	3.500%	52,929	192,929		
8-15-17			50,479	50,479	243,408	2,385,000
2-15-18	155,000	3.500%	50,479	205,479		
8-15-18			47,766	47,766	253,245	2,230,000
2-15-19	155,000	3.700%	47,766	202,766		
8-15-19			44,899	44,899	247,665	2,075,000
2-15-20	160,000	3.900%	44,899	204,899		
8-15-20			41,779	41,779	246,678	1,915,000
2-15-21	175,000	4.000%	41,779	216,779		
8-15-21			38,279	38,279	255,058	1,740,000
2-15-22	180,000	4.050%	38,279	218,279		
8-15-22			34,634	34,634	252,913	1,560,000
2-15-23	195,000	4.050%	34,634	229,634		
8-15-23			30,685	30,685	260,319	1,365,000
2-15-24	200,000	4.300%	30,685	230,685		
8-15-24			26,385	26,385	257,070	1,165,000
2-15-25	210,000	4.300%	26,385	236,385		
8-15-25			21,870	21,870	258,255	955,000
2-15-26	220,000	4.500%	21,870	241,870		
8-15-26			16,920	16,920	258,790	735,000
2-15-27	225,000	4.500%	16,920	241,920		
8-15-27			11,858	11,858	253,778	510,000
2-15-28	250,000	4.650%	11,858	261,858		
8-18-28			6,045	6,045	267,903	260,000
2-15-29	260,000	4.650%	6,045	266,045	266,045	0
Interest	1,646,531					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2009 (Refunding)  
PRINCIPAL - \$8,095,000**

Refunding of Series 1998 (GOB), 1999 (GOB), 2000 (GOB) and 2000A (CO)

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						8,095,000
2-15-13	820,000	2.000%	84,825	904,825		
8-15-13			76,625	76,625	981,450	4,870,000
2-15-14	840,000	2.500%	76,625	916,625		
8-15-14			66,125	66,125	982,750	4,030,000
2-15-15	865,000	3.000%	66,125	931,125		
8-15-15			53,150	53,150	984,275	3,165,000
2-15-16	895,000	3.000%	53,150	948,150		
8-15-16			39,725	39,725	987,875	2,270,000
2-15-17	930,000	3.250%	39,725	969,725		
8-15-17			24,613	24,613	994,338	1,340,000
2-15-18	430,000	3.500%	24,613	454,613		
8-15-18			17,088	17,088	471,700	910,000
2-15-19	445,000	3.500%	17,088	462,088		
8-15-19			9,300	9,300	471,388	465,000
2-15-20	465,000	4.000%	9,300	474,300	474,300	0
Interest	1,053,475					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2010  
PRINCIPAL - \$19,635,000**

Streets - \$12,525,000; Park Projects \$870,000; Fire Station #6 - \$6,240,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						19,635,000
2-15-13	665,000	2.000%	264,653	929,653		
8-15-13			258,003	258,003	1,187,656	17,315,000
2-15-14	695,000	2.000%	258,003	953,003		
8-15-14			251,053	251,053	1,204,056	16,620,000
2-15-15	725,000	2.000%	251,053	976,053		
8-15-15			243,803	243,803	1,219,856	15,895,000
2-15-16	760,000	2.000%	243,803	1,003,803		
8-15-16			236,203	236,203	1,240,006	15,135,000
2-15-17	795,000	2.000%	236,203	1,031,203		
8-15-17			228,253	228,253	1,259,456	14,340,000
2-15-18	830,000	3.000%	228,253	1,058,253		
8-15-18			215,803	215,803	1,274,056	13,510,000
2-15-19	870,000	3.000%	215,803	1,085,803		
8-15-19			202,753	202,753	1,288,556	12,640,000
2-15-20	910,000	3.000%	202,753	1,112,753		
8-15-20			189,103	189,103	1,301,856	11,730,000
2-15-21	950,000	3.000%	189,103	1,139,103		
8-15-21			174,853	174,853	1,313,956	10,780,000
2-15-22	995,000	3.000%	174,853	1,169,853		
8-15-22			159,928	159,928	1,329,781	9,785,000
2-15-23	1,040,000	3.000%	159,928	1,199,928		
8-15-23			144,328	144,328	1,344,256	8,745,000
2-15-24	1,090,000	3.000%	144,328	1,234,328		
8-15-24			127,978	127,978	1,362,306	7,655,000
2-15-25	1,135,000	3.125%	127,978	1,262,978		
8-15-25			110,244	110,244	1,373,222	6,520,000
2-15-26	1,190,000	3.250%	110,244	1,300,244		
8-15-26			90,906	90,906	1,391,150	5,330,000
2-15-27	1,245,000	3.250%	90,906	1,335,906		
8-15-27			70,675	70,675	1,406,581	4,085,000
2-15-28	1,300,000	3.375%	70,675	1,370,675		
8-18-28			48,738	48,738	1,419,413	2,785,000
2-15-29	1,360,000	3.500%	48,738	1,408,738		
8-15-29			24,938	24,938	1,433,675	1,425,000
2-15-30	1,425,000	3.500%	24,938	1,449,938	1,449,938	0
Interest	6,848,276					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2010 (Refunding)  
PRINCIPAL - \$37,150,000**

Refunding of Series 2000 (URB), 2001 (GOB, CO & URB) and 2002 (GOB, CO & URB)

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						37,150,000
2-15-13	3,255,000	4.000%	751,600	4,006,600		
8-15-13			686,500	686,500	4,693,100	31,420,000
2-15-14	3,410,000	4.000%	686,500	4,096,500		
8-15-14			618,300	618,300	4,714,800	28,010,000
2-15-15	3,575,000	4.000%	618,300	4,193,300		
8-15-15			546,800	546,800	4,740,100	24,435,000
2-15-16	3,750,000	5.000%	546,800	4,296,800		
8-15-16			453,050	453,050	4,749,850	20,685,000
2-15-17	3,965,000	5.000%	453,050	4,418,050		
8-15-17			353,925	353,925	4,771,975	16,720,000
2-15-18	3,905,000	5.000%	353,925	4,258,925		
8-15-18			256,300	256,300	4,515,225	12,815,000
2-15-19	4,115,000	4.000%	256,300	4,371,300		
8-15-19			174,000	174,000	4,545,300	8,700,000
2-15-20	4,290,000	4.000%	174,000	4,464,000		
8-15-20			88,200	88,200	4,552,200	4,410,000
2-15-21	3,375,000	4.000%	88,200	3,463,200		
8-15-21			20,700	20,700	3,483,900	1,035,000
2-15-22	1,035,000	4.000%	20,700	1,055,700	1,055,700	0
Interest	9,856,613					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2011  
PRINCIPAL - \$1,960,000**

Streets/Transportation Projects - \$700,000; Parks and Recreation Projects - \$1,260,000

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						1,960,000
2-15-13	180,000	0.350%	7,103	187,103		
8-15-13			6,788	6,788	193,890	1,030,000
2-15-14	190,000	1.000%	6,788	196,788		
8-15-14			5,838	5,838	202,625	840,000
2-15-15	195,000	1.000%	5,838	200,838		
8-15-15			4,863	4,863	205,700	645,000
2-15-16	205,000	1.250%	4,863	209,863		
8-15-16			3,581	3,581	213,444	440,000
2-15-17	215,000	1.500%	3,581	218,581		
8-15-17			1,969	1,969	220,550	225,000
2-15-18	225,000	1.750%	1,969	226,969		
8-15-18			0	0	226,969	0
Interest	75,193					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2012 Refunding  
PRINCIPAL - \$16,850,000**

Refunding of Series 2003 (GOB & URB Refunding), 2004 (GOB and Refunding), 2003A (CO & URB) and 2004 (CO)

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						16,850,000
2-15-13	810,000	2.000%	477,262	1,287,262		
8-15-13			338,300	338,300	1,625,562	16,040,000
2-15-14	2,155,000	3.000%	338,300	2,493,300		
8-15-14			305,975	305,975	2,799,275	13,885,000
2-15-15	1,195,000	3.000%	305,975	1,500,975		
8-15-15			288,050	288,050	1,789,025	12,690,000
2-15-16	1,230,000	3.000%	288,050	1,518,050		
8-15-16			269,600	269,600	1,787,650	11,460,000
2-15-17	1,285,000	4.000%	269,600	1,554,600		
8-15-17			243,900	243,900	1,798,500	10,175,000
2-15-18	1,335,000	4.000%	243,900	1,578,900		
8-15-18			217,200	217,200	1,796,100	8,840,000
2-15-19	1,410,000	5.000%	217,200	1,627,200		
8-15-19			181,950	181,950	1,809,150	7,430,000
2-15-20	1,485,000	5.000%	181,950	1,666,950		
8-15-20			144,825	144,825	1,811,775	5,945,000
2-15-21	1,565,000	5.000%	144,825	1,709,825		
8-15-21			105,700	105,700	1,815,525	4,380,000
2-15-22	1,645,000	*	105,700	1,750,700		
8-15-22			68,375	68,375	1,819,075	2,735,000
2-15-23	1,735,000	5.000%	68,375	1,803,375		
8-15-23			25,000	25,000	1,828,375	1,000,000
2-15-24	1,000,000	5.000%	25,000	1,025,000		
8-15-24				0	1,025,000	0
Interest	4,855,012					

\*Denotes bifurcated maturity.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
G.O.B. SERIES 2012  
PRINCIPAL - \$4,435,000**

Streets - \$4,260,000; Park Projects \$175,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						4,235,000
2-15-13	910,000	2.000%	96,776	1,006,776		
8-15-13			61,141	61,141	1,067,916	3,325,000
2-15-14	120,000	3.000%	61,141	181,141		
8-15-14			59,341	59,341	240,481	3,205,000
2-15-15	125,000	3.000%	59,341	184,341		
8-15-15			57,466	57,466	241,806	3,080,000
2-15-16	130,000	3.000%	57,466	187,466		
8-15-16			55,516	55,516	242,981	2,950,000
2-15-17	135,000	4.000%	55,516	190,516		
8-15-17			52,816	52,816	243,331	2,815,000
2-15-18	140,000	4.000%	52,816	192,816		
8-15-18			50,016	50,016	242,831	2,675,000
2-15-19	145,000	5.000%	50,016	195,016		
8-15-19			46,391	46,391	241,406	2,530,000
2-15-20	150,000	5.000%	46,391	196,391		
8-15-20			42,641	42,641	239,031	2,380,000
2-15-21	160,000	5.000%	42,641	202,641		
8-15-21			38,641	38,641	241,281	2,220,000
2-15-22	165,000	3.000%	38,641	203,641		
8-15-22			36,166	36,166	239,806	2,055,000
2-15-23	170,000	5.000%	36,166	206,166		
8-15-23			31,916	31,916	238,081	1,885,000
2-15-24	180,000	5.000%	31,916	211,916		
8-15-24			27,416	27,416	239,331	1,705,000
2-15-25	185,000	3.000%	27,416	212,416		
8-15-25			24,641	24,641	237,056	1,520,000
2-15-26	195,000	3.000%	24,641	219,641		
8-15-26			21,716	21,716	241,356	1,325,000
2-15-27	205,000	3.125%	21,716	226,716		
8-15-27			18,513	18,513	245,228	1,120,000
2-15-28	210,000	3.125%	18,513	228,513		
8-18-28			15,231	15,231	243,744	910,000
2-15-29	215,000	3.250%	15,231	230,231		
8-15-29			11,738	11,738	241,969	695,000
2-15-30	225,000	3.250%	11,738	236,738		
8-15-30			8,081	8,081	244,819	470,000
2-15-31	230,000	3.375%	8,081	238,081		
8-15-31			4,200	4,200	242,281	240,000
2-15-32	240,000	3.500%	4,200	244,200	244,200	0
Interest	1,423,938					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
Certificates of Obligation, Series 2003 A\***  
July 9, 2003 - Principal \$780,000  
Streets Project \$750,000  
Debt Issuance Cost \$30,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH FISCAL YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	40,000	3.200%	640	40,640		
8-15-13			0	0	40,640	0

\*These bonds were included in the FY12 GOB Refunding.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
CERTIFICATES OF OBLIGATION SERIES 2004\*  
PRINCIPAL - \$9,415,000**

Electric Projects \$4,720,000; Wastewater Projects \$4,000,000 Business Park \$500,000, Debt Issuance \$195,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-13	415,000	4.00%	8,300	423,300		
8-15-13					423,300	0

\*These bonds were included in the FY12 GOB Refunding.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
Certificates of Obligation, Series 2005**

**Principal- \$7,595,000**

Street Projects \$1,150,000; Park Projects \$975,000; Northgate Projects \$625,000  
Technology Projects \$950,000; Fire Ladder Truck \$850,000; Business Park \$500,000  
Wolf Pen Creek Projects \$1,860,000; Cemetery Projects \$600,000; Issuance Costs \$85,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH FISCAL YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	205,000	3.50%	57,456	262,456		
8-15-13			53,869	53,869	316,325	2,535,000
2-15-14	215,000	4.25%	53,869	268,869		
8-15-14			49,300	49,300	318,169	2,320,000
2-15-15	230,000	4.00%	49,300	279,300		
8-15-15			44,700	44,700	324,000	2,090,000
2-15-16	160,000	4.00%	44,700	204,700		
8-15-16			41,500	41,500	246,200	1,930,000
2-15-17	170,000	4.00%	41,500	211,500		
8-15-17			38,100	38,100	249,600	1,760,000
2-15-18	180,000	4.13%	38,100	218,100		
8-15-18			34,388	34,388	252,488	1,580,000
2-15-19	190,000	4.13%	34,388	224,388		
8-15-19			30,469	30,469	254,856	1,390,000
2-15-20	200,000	4.25%	30,469	230,469		
8-15-20			26,219	26,219	256,688	1,190,000
2-15-21	215,000	4.25%	26,219	241,219		
8-15-21			21,650	21,650	262,869	975,000
2-15-22	225,000	4.38%	21,650	246,650		
8-15-22			16,728	16,728	263,378	750,000
2-15-23	235,000	4.38%	16,728	251,728		
8-15-23			11,588	11,588	263,316	515,000
2-15-24	250,000	4.50%	11,588	261,588		
8-15-24			5,963	5,963	267,550	265,000
2-15-25	265,000	4.50%	5,963	270,963	270,963	0

Net Interest:       \$     2,129,607

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
Certificates of Obligation, Series 2006  
PRINCIPAL - \$8,325,000**

Street Projects \$6,200,000; Park Projects \$400,000; Wolf Pen Creek Projects \$300,000;  
Cemetery Projects \$1,000,000; Police Station Addition/Renovation \$300,000; Issuance Costs \$125,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	370,000	4.375%	131,634	501,634		
8-15-13			123,541	123,541	625,175	5,460,000
2-15-14	390,000	4.375%	123,541	513,541		
8-15-14			115,009	115,009	628,550	5,070,000
2-15-15	410,000	4.375%	115,009	525,009		
8-15-15			106,041	106,041	631,050	4,660,000
2-15-16	435,000	4.375%	106,041	541,041		
8-15-16			96,525	96,525	637,566	4,225,000
2-15-17	325,000	4.375%	96,525	421,525		
8-15-17			89,416	89,416	510,941	3,900,000
2-15-18	345,000	4.375%	89,416	434,416		
8-15-18			81,869	81,869	516,284	3,555,000
2-15-19	365,000	4.500%	81,869	446,869		
8-15-19			73,656	73,656	520,525	3,190,000
2-15-20	385,000	4.500%	73,656	458,656		
8-15-20			64,994	64,994	523,650	2,805,000
2-15-21	405,000	4.500%	64,994	469,994		
8-15-21			55,881	55,881	525,875	2,400,000
2-15-22	430,000	4.500%	55,881	485,881		
8-15-22			46,206	46,206	532,088	1,970,000
2-15-23	450,000	4.625%	46,206	496,206		
8-15-23			35,800	35,800	532,006	1,520,000
2-15-24	480,000	4.625%	35,800	515,800		
8-15-24			24,700	24,700	540,500	1,040,000
2-15-25	505,000	4.750%	24,700	529,700		
8-15-25			12,706	12,706	542,406	535,000
2-15-26	535,000	4.750%	12,706	547,706	547,706	0
Interest	3,967,899					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
C.O. Series 2007  
PRINCIPAL - \$3,960,000**

General Government Projects: \$3,466,000; Parks Projects: \$405,000; debt issuance costs: \$89,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						3,960,000
2-15-13	110,000	5.500%	55,122	165,122		
8-15-13			52,097	52,097	217,219	2,310,000
2-15-14	115,000	5.500%	52,097	167,097		
8-15-14			48,934	48,934	216,031	2,195,000
2-15-15	120,000	5.000%	48,934	168,934		
8-15-15			45,934	45,934	214,869	2,075,000
2-15-16	130,000	4.250%	45,934	175,934		
8-15-16			43,172	43,172	219,106	1,945,000
2-15-17	135,000	4.250%	43,172	178,172		
8-15-17			40,303	40,303	218,475	1,810,000
2-15-18	140,000	4.250%	40,303	180,303		
8-15-18			37,328	37,328	217,631	1,670,000
2-15-19	150,000	4.250%	37,328	187,328		
8-15-19			34,141	34,141	221,469	1,520,000
2-15-20	155,000	4.375%	34,141	189,141		
8-15-20			30,750	30,750	219,891	1,365,000
2-15-21	165,000	4.375%	30,750	195,750		
8-15-21			27,141	27,141	222,891	1,200,000
2-15-22	175,000	4.500%	27,141	202,141		
8-15-22			23,203	23,203	225,344	1,025,000
2-15-23	185,000	4.500%	23,203	208,203		
8-15-23			19,041	19,041	227,244	840,000
2-15-24	195,000	4.500%	19,041	214,041		
8-15-24			14,653	14,653	228,694	645,000
2-15-25	205,000	4.500%	14,653	219,653		
8-15-25			10,041	10,041	229,694	440,000
2-15-26	215,000	4.500%	10,041	225,041		
8-15-26			5,203	5,203	230,244	225,000
2-15-27	225,000	4.625%	5,203	230,203	230,203	0
Interest	1,566,714					

**DEBT SERVICE**  
**SCHEDULE OF REQUIREMENTS**  
**Certificates of Obligation, Series 2008**  
**PRINCIPAL - \$26,440,000**

Street Projects \$1,800,000; Park Projects \$1,427,000; Cemetery Project \$6,748,000; Municipal Facility Improvements \$250,000; Wireless Infrastructure \$200,000; Electric Projects \$6,700,000; Water Projects \$6,900,000; WW Projects \$2,200,000; Issuance Costs \$215,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						26,440,000
2-15-13	945,000	3.500%	472,179	1,417,179		
8-15-13			455,641	455,641	1,872,820	21,010,000
2-15-14	995,000	3.500%	455,641	1,450,641		
8-15-14			438,229	438,229	1,888,870	20,015,000
2-15-15	1,045,000	4.000%	438,229	1,483,229		
8-15-15			417,329	417,329	1,900,558	18,970,000
2-15-16	1,060,000	5.000%	417,329	1,477,329		
8-15-16			390,829	390,829	1,868,158	17,910,000
2-15-17	1,115,000	4.750%	390,829	1,505,829		
8-15-17			364,348	364,348	1,870,176	16,795,000
2-15-18	1,170,000	4.000%	364,348	1,534,348		
8-15-18			340,948	340,948	1,875,295	15,625,000
2-15-19	1,235,000	4.000%	340,948	1,575,948		
8-15-19			316,248	316,248	1,892,195	14,390,000
2-15-20	1,300,000	4.125%	316,248	1,616,248		
8-15-20			289,435	289,435	1,905,683	13,090,000
2-15-21	1,360,000	4.125%	289,435	1,649,435		
8-15-21			261,385	261,385	1,910,820	11,730,000
2-15-22	1,435,000	4.250%	261,385	1,696,385		
8-15-22			230,891	230,891	1,927,276	10,295,000
2-15-23	1,510,000	4.250%	230,891	1,740,891		
8-15-23			198,804	198,804	1,939,695	8,785,000
2-15-24	1,585,000	4.375%	198,804	1,783,804		
8-15-24			164,132	164,132	1,947,936	7,200,000
2-15-25	1,670,000	4.500%	164,132	1,834,132		
8-15-25			126,557	126,557	1,960,689	5,530,000
2-15-26	1,750,000	4.500%	126,557	1,876,557		
8-15-26			87,182	87,182	1,963,739	3,780,000
2-15-27	1,845,000	4.600%	87,182	1,932,182		
8-15-27			44,747	44,747	1,976,929	1,935,000
2-15-28	1,935,000	4.625%	44,747	1,979,747	1,979,747	0
Interest	12,741,094					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
Certificates of Obligation, Series 2009  
PRINCIPAL - \$29,010,000**

Cemetery Project - \$540,000; Technology Projects - \$2,710,000; Convention Center - \$915,000\*;  
Landfill - \$5,120,000; Electric Projects - \$12,095,000; Water Projects - \$7,500,000; Debt Issuance Cost - \$150,000

\*\$2,305,000 of Convention Center debt was defeased in FY12 thereby reducing the prinicipal  
outstanding to \$600,000 (payments of \$315,000 made prior to defesance). The \$600,000 Convention Center  
debt balance will be transferred to the Electric Fund in FY13 in lieu of additional debt issuance in that fund.

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						28,540,000
2-15-13	1,215,000	3.000%	476,267	1,691,267		
8-15-13			458,042	458,042	2,149,309	22,790,000
2-15-14	1,275,000	3.000%	458,042	1,733,042		
8-15-14			438,917	438,917	2,171,959	21,515,000
2-15-15	1,350,000	3.000%	438,917	1,788,917		
8-15-15			418,667	418,667	2,207,584	20,165,000
2-15-16	1,420,000	3.000%	418,667	1,838,667		
8-15-16			397,367	397,367	2,236,034	18,745,000
2-15-17	1,050,000	3.500%	397,367	1,447,367		
8-15-17			378,992	378,992	1,826,359	17,695,000
2-15-18	1,105,000	3.500%	378,992	1,483,992		
8-15-18			359,654	359,654	1,843,646	16,590,000
2-15-19	1,165,000	3.750%	359,654	1,524,654		
8-15-19			337,811	337,811	1,862,465	15,425,000
2-15-20	1,220,000	4.000%	337,811	1,557,811		
8-15-20			313,411	313,411	1,871,221	14,205,000
2-15-21	1,285,000	4.000%	313,411	1,598,411		
8-15-21			287,711	287,711	1,886,121	12,920,000
2-15-22	1,345,000	4.000%	287,711	1,632,711		
8-15-22			260,811	260,811	1,893,521	11,575,000
2-15-23	1,415,000	4.125%	260,811	1,675,811		
8-15-23			231,626	231,626	1,907,437	10,160,000
2-15-24	1,485,000	4.250%	231,626	1,716,626		
8-15-24			200,070	200,070	1,916,696	8,675,000
2-15-25	1,570,000	5.000%	200,070	1,770,070		
8-15-25			160,820	160,820	1,930,890	7,105,000
2-15-26	1,645,000	4.500%	160,820	1,805,820		
8-15-26			123,808	123,808	1,929,628	5,460,000
2-15-27	1,730,000	4.500%	123,808	1,853,808		
8-15-27			84,883	84,883	1,938,690	3,730,000
2-15-28	1,815,000	4.500%	84,883	1,899,883		
8-15-28			44,045	44,045	1,943,928	1,915,000
2-15-29	1,915,000	4.600%	44,045	1,959,045	1,959,045	0
Interest	10,439,466					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
Certificates of Obligation, Series 2010  
PRINCIPAL - \$3,900,000**

Arts Council of Brazos Valley Building - \$520,000; Electric Projects - \$2,530,000;  
Information Technology Projects - \$410,000; Wastewater Projects - \$300,000; Debt Issuance Cost - \$140,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						3,900,000
2-15-13	170,000	2.000%	43,172	213,172		
8-15-13			41,472	41,472	254,644	2,870,000
2-15-14	175,000	2.000%	41,472	216,472		
8-15-14			39,722	39,722	256,194	2,695,000
2-15-15	180,000	2.250%	39,722	219,722		
8-15-15			37,697	37,697	257,419	2,515,000
2-15-16	190,000	2.250%	37,697	227,697		
8-15-16			35,559	35,559	263,256	2,325,000
2-15-17	205,000	2.500%	35,559	240,559		
8-15-17			32,997	32,997	273,556	2,120,000
2-15-18	125,000	2.500%	32,997	157,997		
8-15-18			31,434	31,434	189,431	1,995,000
2-15-19	130,000	2.500%	31,434	161,434		
8-15-19			29,809	29,809	191,244	1,865,000
2-15-20	135,000	2.500%	29,809	164,809		
8-15-20			28,122	28,122	192,931	1,730,000
2-15-21	140,000	3.000%	28,122	168,122		
8-15-21			26,022	26,022	194,144	1,590,000
2-15-22	145,000	3.000%	26,022	171,022		
8-15-22			23,847	23,847	194,869	1,445,000
2-15-23	155,000	3.000%	23,847	178,847		
8-15-23			21,522	21,522	200,369	1,290,000
2-15-24	160,000	3.000%	21,522	181,522		
8-15-24			19,122	19,122	200,644	1,130,000
2-15-25	170,000	3.125%	19,122	189,122		
8-15-25			16,466	16,466	205,588	960,000
2-15-26	175,000	3.250%	16,466	191,466		
8-15-26			13,622	13,622	205,088	785,000
2-15-27	185,000	3.375%	13,622	198,622		
8-15-27			10,500	10,500	209,122	600,000
2-15-28	190,000	3.500%	10,500	200,500		
8-15-28			7,175	7,175	207,675	410,000
2-15-29	200,000	3.500%	7,175	207,175		
8-15-29			3,675	3,675	210,850	210,000
2-15-30	210,000	3.500%	3,675	213,675	213,675	0
Interest	1,054,355					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
Certificates of Obligation, Series 2011  
PRINCIPAL - \$7,935,000**

Electric Projects - \$4,790,000; Wastewater Projects - \$3,130,000; Gen'l Gov't Debt Issuance Costs - \$15,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						7,935,000
2-15-13	265,000	2.000%	105,016	370,016		
8-15-13			102,366	102,366	472,383	7,375,000
2-15-14	275,000	2.000%	102,366	377,366		
8-15-14			99,616	99,616	476,983	7,100,000
2-15-15	280,000	2.000%	99,616	379,616		
8-15-15			96,816	96,816	476,433	6,820,000
2-15-16	300,000	2.000%	96,816	396,816		
8-15-16			93,816	93,816	490,633	6,520,000
2-15-17	315,000	2.000%	93,816	408,816		
8-15-17			90,666	90,666	499,483	6,205,000
2-15-18	325,000	2.000%	90,666	415,666		
8-15-18			87,416	87,416	503,083	5,880,000
2-15-19	340,000	2.250%	87,416	427,416		
8-15-19			83,591	83,591	511,008	5,540,000
2-15-20	355,000	2.250%	83,591	438,591		
8-15-20			79,598	79,598	518,189	5,185,000
2-15-21	370,000	2.200%	79,598	449,598		
8-15-21			75,528	75,528	525,125	4,815,000
2-15-22	390,000	2.400%	75,528	465,528		
8-15-22			70,848	70,848	536,375	4,425,000
2-15-23	405,000	2.600%	70,848	475,848		
8-15-23			65,583	65,583	541,430	4,020,000
2-15-24	430,000	2.800%	65,583	495,583		
8-15-24			59,563	59,563	555,145	3,590,000
2-15-25	445,000	3.000%	59,563	504,563		
8-15-25			52,888	52,888	557,450	3,145,000
2-15-26	465,000	3.100%	52,888	517,888		
8-15-26			45,680	45,680	563,568	2,680,000
2-15-27	490,000	3.200%	45,680	535,680		
8-15-27			37,840	37,840	573,520	2,190,000
2-15-28	510,000	3.300%	37,840	547,840		
8-15-28			29,425	29,425	577,265	1,680,000
2-15-29	535,000	3.400%	29,425	564,425		
8-15-29			20,330	20,330	584,755	1,145,000
2-15-30	560,000	3.500%	20,330	580,330		
8-15-30			10,530	10,530	590,860	585,000
2-15-31	585,000	3.600%	10,530	595,530	595,530	0
Interest	2,509,214					

**DEBT SERVICE**  
**SCHEDULE OF REQUIREMENTS**  
**Certificates of Obligation, Series 2012**  
**PRINCIPAL - \$16,415,000\***

Electric Projects - \$8,000,000; Water Projects - \$3,000,000; Wastewater Projects - \$6,000,000; Debt Issuance Costs - \$215,000

\*Due to the premium and discount received on this debt issue, the City only had to issue \$16.415 million in bonds.

Total Debt proceeds received = \$17.215 million. Premium of \$800,000 was paid to the City.

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						16,415,000
2-15-13	490,000	2.000%	392,331	882,331		
8-15-13			279,856	279,856	1,162,187	15,925,000
2-15-14	610,000	2.000%	279,856	889,856		
8-15-14			273,756	273,756	1,163,613	15,315,000
2-15-15	625,000	5.000%	273,756	898,756		
8-15-15			258,131	258,131	1,156,888	14,690,000
2-15-16	655,000	3.000%	258,131	913,131		
8-15-16			248,306	248,306	1,161,438	14,035,000
2-15-17	680,000	3.000%	248,306	928,306		
8-15-17			238,106	238,106	1,166,413	13,355,000
2-15-18	700,000	3.000%	238,106	938,106		
8-15-18			227,606	227,606	1,165,713	12,655,000
2-15-19	725,000	3.000%	227,606	952,606		
8-15-19			216,731	216,731	1,169,338	11,930,000
2-15-20	740,000	3.000%	216,731	956,731		
8-15-20			205,631	205,631	1,162,363	11,190,000
2-15-21	765,000	4.000%	205,631	970,631		
8-15-21			190,331	190,331	1,160,963	10,425,000
2-15-22	795,000	4.000%	190,331	985,331		
8-15-22			174,431	174,431	1,159,763	9,630,000
2-15-23	830,000	4.000%	174,431	1,004,431		
8-15-23			157,831	157,831	1,162,263	8,800,000
2-15-24	860,000	3.000%	157,831	1,017,831		
8-15-24			144,931	144,931	1,162,763	7,940,000
2-15-25	885,000	3.000%	144,931	1,029,931		
8-15-25			131,656	131,656	1,161,588	7,055,000
2-15-26	910,000	3.000%	131,656	1,041,656		
8-15-26			118,006	118,006	1,159,663	6,145,000
2-15-27	935,000	3.125%	118,006	1,053,006		
8-15-27			103,397	103,397	1,156,403	5,210,000
2-15-28	965,000	3.125%	103,397	1,068,397		
8-15-28			88,319	88,319	1,156,716	4,245,000
2-15-29	1,000,000	3.250%	88,319	1,088,319		
8-15-29			72,069	72,069	1,160,388	3,245,000
2-15-30	1,035,000	3.250%	72,069	1,107,069		
8-15-30			55,250	55,250	1,162,319	2,210,000
2-15-31	1,075,000	5.000%	55,250	1,130,250		
8-15-31			28,375	28,375	1,158,625	1,135,000
2-15-32	1,135,000	5.000%	28,375	1,163,375	1,163,375	0
Interest	6,817,775					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
U.R.B. SERIES 2003 A \*  
JULY 9, 2003 - PRINCIPAL \$4,850,000**

Electric Projects \$4,850,000

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	235,000	4.000%	4,700	239,700		
8-15-13			0	0	239,700	0

\*These bonds were included in the FY12 GOB Refunding.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
U.R.B. REFUNDING SERIES 2005 A  
PRINCIPAL - \$12,995,000**

Electric Projects \$3,196,770; Water Projects \$4,459,884; Wastewater Projects \$5,338,346

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	1,615,000	5.00%	231,369	1,846,369		
8-15-13			190,994	190,994	2,037,363	7,720,000
2-15-14	1,680,000	5.00%	190,994	1,870,994		
8-15-14			148,994	148,994	2,019,988	6,040,000
2-15-15	1,755,000	5.25%	148,994	1,903,994		
8-15-15			102,925	102,925	2,006,919	4,285,000
2-15-16	1,830,000	5.00%	102,925	1,932,925		
8-15-16			57,175	57,175	1,990,100	2,455,000
2-15-17	1,615,000	5.00%	57,175	1,672,175		
8-15-17			16,800	16,800	1,688,975	840,000
2-15-18	840,000	4.00%	16,800	856,800		
8-15-18			0	0	856,800	0

Total Interest: 5,100,609

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
U.R.B. SERIES 2005  
PRINCIPAL - \$8,035,000**

Electric Projects 3,350,000; Water Projects \$4,600,000, Issuance Costs \$85,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	335,000	5.00%	134,409	469,409		
8-15-13			126,034	126,034	595,444	5,885,000
2-15-14	355,000	5.00%	126,034	481,034		
8-15-14			117,159	117,159	598,194	5,530,000
2-15-15	375,000	4.00%	117,159	492,159		
8-15-15			109,659	109,659	601,819	5,155,000
2-15-16	395,000	4.00%	109,659	504,659		
8-15-16			101,759	101,759	606,419	4,760,000
2-15-17	420,000	4.00%	101,759	521,759		
8-15-17			93,359	93,359	615,119	4,340,000
2-15-18	445,000	4.00%	93,359	538,359		
8-15-18			84,459	84,459	622,819	3,895,000
2-15-19	470,000	4.13%	84,459	554,459		
8-15-19			74,766	74,766	629,225	3,425,000
2-15-20	495,000	4.13%	74,766	569,766		
8-15-20			64,556	64,556	634,322	2,930,000
2-15-21	525,000	4.25%	64,556	589,556		
8-15-21			53,400	53,400	642,956	2,405,000
2-15-22	555,000	4.38%	53,400	608,400		
8-15-22			41,259	41,259	649,659	1,850,000
2-15-23	585,000	4.38%	41,259	626,259		
8-15-23			28,463	28,463	654,722	1,265,000
2-15-24	615,000	4.50%	28,463	643,463		
8-15-24			14,625	14,625	658,088	650,000
2-15-25	650,000	4.50%	14,625	664,625	664,625	0
Total Interest:		4,303,414				

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
U.R.B. SERIES 2006  
PRINCIPAL - \$16,950,000**

Electric Projects \$7,850,000; Water Projects \$6,000,000;  
Wastewater Projects \$3,000,000; debt issuance costs \$100,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-13	665,000	5.250%	312,494	977,494		
8-15-13			295,038	295,038	1,272,531	12,985,000
2-15-14	705,000	4.375%	295,038	1,000,038		
8-15-14			279,616	279,616	1,279,653	12,280,000
2-15-15	745,000	4.375%	279,616	1,024,616		
8-15-15			263,319	263,319	1,287,934	11,535,000
2-15-16	785,000	4.375%	263,319	1,048,319		
8-15-16			246,147	246,147	1,294,466	10,750,000
2-15-17	830,000	4.375%	246,147	1,076,147		
8-15-17			227,991	227,991	1,304,138	9,920,000
2-15-18	875,000	4.500%	227,991	1,102,991		
8-15-18			208,303	208,303	1,311,294	9,045,000
2-15-19	925,000	4.500%	208,303	1,133,303		
8-15-19			187,491	187,491	1,320,794	8,120,000
2-15-20	975,000	4.500%	187,491	1,162,491		
8-15-20			165,553	165,553	1,328,044	7,145,000
2-15-21	1,035,000	4.500%	165,553	1,200,553		
8-15-21			142,266	142,266	1,342,819	6,110,000
2-15-22	1,090,000	4.500%	142,266	1,232,266		
8-15-22			117,741	117,741	1,350,006	5,020,000
2-15-23	1,155,000	4.625%	117,741	1,272,741		
8-15-23			91,031	91,031	1,363,772	3,865,000
2-15-24	1,220,000	4.625%	91,031	1,311,031		
8-15-24			62,819	62,819	1,373,850	2,645,000
2-15-25	1,285,000	4.750%	62,819	1,347,819		
8-15-25			32,300	32,300	1,380,119	1,360,000
2-15-26	1,360,000	4.750%	32,300	1,392,300	1,392,300	0
Total Interest:	9,437,445					

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
U.R.B. SERIES 2007  
PRINCIPAL - \$18,665,000**

Water Projects \$10,750,000; Electric \$2,500,000; WW \$5,300,000; issuance costs: \$115,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						18,665,000
2-15-13	705,000	5.00%	354,470	1,059,470		
8-15-13			336,845	336,845	1,396,315	14,915,000
2-15-14	740,000	5.75%	336,845	1,076,845		
8-15-14			315,570	315,570	1,392,415	14,175,000
2-15-15	780,000	5.75%	315,570	1,095,570		
8-15-15			293,145	293,145	1,388,715	13,395,000
2-15-16	825,000	4.00%	293,145	1,118,145		
8-15-16			276,645	276,645	1,394,790	12,570,000
2-15-17	865,000	4.10%	276,645	1,141,645		
8-15-17			258,913	258,913	1,400,558	11,705,000
2-15-18	915,000	4.20%	258,913	1,173,913		
8-15-18			239,698	239,698	1,413,610	10,790,000
2-15-19	965,000	4.30%	239,698	1,204,698		
8-15-19			218,950	218,950	1,423,648	9,825,000
2-15-20	1,015,000	4.30%	218,950	1,233,950		
8-15-20			197,128	197,128	1,431,078	8,810,000
2-15-21	1,070,000	4.40%	197,128	1,267,128		
8-15-21			173,588	173,588	1,440,715	7,740,000
2-15-22	1,125,000	4.40%	173,588	1,298,588		
8-15-22			148,838	148,838	1,447,425	6,615,000
2-15-23	1,190,000	4.50%	148,838	1,338,838		
8-15-23			122,063	122,063	1,460,900	5,425,000
2-15-24	1,250,000	4.50%	122,063	1,372,063		
8-15-24			93,938	93,938	1,466,000	4,175,000
2-15-25	1,320,000	4.50%	93,938	1,413,938		
8-15-25			64,238	64,238	1,478,175	2,855,000
2-15-26	1,390,000	4.50%	64,238	1,454,238		
8-15-26			32,963	32,963	1,487,200	1,465,000
2-15-27	1,465,000	4.50%	32,963	1,497,963	1,497,963	0
Interest	9,822,342					

## General and Administrative Transfers

The General and Administrative (G&A) transfers are used to reflect the cost of two types of activities, reimbursed administration costs and cost recovery.

The first is to recover the costs of administrative services to the areas which are using those services. For example, transfers are used to reflect the cost of services received from administrative activities in the General Fund, such as accounting, purchasing, technology, and human resources services.

Costs are allocated based on the results of an annual cost allocation plan done in the early part of the budget process.

The transfers are also used as a mechanism to recover the cost of projects that may be budgeted in an operating fund, but are being funded from a different source. For example, the Parks and Recreation Department budgets for a number of activities that are funded from the Hotel Tax Fund through the General and Administrative transfer. The following page includes the schedule for the General and Administrative transfers for FY13. Most of the transfers come into the General Fund from other operating funds receiving General Fund services.

Approximately \$5.45 million is budgeted to be allocated to the General Fund from various other funds. This includes \$106,504 for Community Development and \$340,773 for parks related projects and special events funded out of the Hotel Tax Fund.

Approximately \$2.08 million is budgeted to be allocated to the Utility Customer Service Fund from the five utility funds. Funds are also transferred from the Water and Wastewater Funds to the Electric Fund for administrative services provided by the Electric Fund.

## FY13 Approved General and Administrative Transfer Worksheet

	FY12 Revised Budget	FY13 Base Budget	FY13 Approved Budget
<b>To General Fund:</b>			
Community Development	\$ 121,808	\$ 106,504	\$ 106,504
Hotel Tax	326,698	322,773	340,773
Drainage Operations	254,807	238,759	238,759
Electric	1,245,677	1,151,989	1,151,989
Water	743,491	705,778	705,778
Wastewater	652,861	598,444	598,444
Sanitation	475,100	485,637	485,637
Parking Enterprise	91,529	75,489	75,489
Recreation Fund	171,059	187,569	187,569
<i>Insurance Funds</i>			
Employee Benefits	62,375	62,375	62,375
<i>General Capital Projects</i>			
Street Projects	368,924	342,132	342,132
Parks Projects	43,029	40,182	40,182
General Government	89,118	78,246	78,246
Parks Escrow Projects	26,373	24,627	24,627
Project Management	674,308	722,144	722,144
<i>Utility Capital Projects</i>			
Electric Projects	22,100	20,914	20,914
Water Projects	69,294	64,937	64,937
Wastewater Projects	69,294	64,937	64,937
Drainage	160,510	136,434	136,434
<b>General Fund Total</b>	<b>\$ 5,668,355</b>	<b>\$ 5,429,870</b>	<b>\$ 5,447,870</b>
<b>To Utility Customer Service:</b>			
Electric	\$ 1,066,325	\$ 1,034,777	\$ 1,034,777
Water	700,447	679,582	679,582
Wastewater	152,077	146,427	146,427
Drainage	76,038	73,214	73,214
Sanitation	152,077	146,427	146,427
<b>Utility Customer Service</b>	<b>\$ 2,146,963</b>	<b>\$ 2,080,426</b>	<b>\$ 2,080,426</b>
<b>To Electric Fund:</b>			
Water	\$ 374,093	\$ 372,579	\$ 372,579
Wastewater	345,811	349,401	349,401
<b>Electric Fund Total</b>	<b>\$ 719,904</b>	<b>\$ 721,980</b>	<b>\$ 721,980</b>
<b>Total All Funds</b>	<b><u>\$ 8,535,222</u></b>	<b><u>\$ 8,232,276</u></b>	<b><u>\$ 8,250,276</u></b>

## Outside Agency Funding

The City funds a number of outside agencies each fiscal year that provide services for the citizens of College Station. The amount of funding received by each agency depends on Council direction and the availability of funds. Agencies have been funded from various funds, including: General Fund, Community Development Fund, Hotel Tax Fund, and Sanitation Fund.

City Council approved a resolution adopting a new Outside Agency Funding Policy in February 2007. This policy established four categories of Outside Agencies: Contract Partners, Department Budget Agencies, non-CDBG eligible Agencies, and CDBG eligible Agencies. Contract Partners are agencies that have been identified based on their economic impact and the community services provided to the City. The Contract Partner agencies are: the Convention and Visitors Bureau (CVB), The Research Valley Partnership (RVP) and the Arts Council of the Brazos Valley (ACBV). Department Budget Agencies are Agencies whose work directly supports the goals of a City Department. Department Budget Agencies include: College Station Noon Lions Club, George Bush Presidential Library Foundation, the Memorial for All Veterans of the Brazos Valley, and Keep Brazos Beautiful (KBB).

Community Development Block Grant (CDBG) eligible agencies go through a selection process through the Joint Relief Funding Review Committee (JRFRC). This committee is made up of members from College Station and Bryan. The JRFRC reviews all requests for CDBG Funds available for public agencies and makes recommendations to both cities on which agencies should receive funding. A total of \$115,773 is included for CDBG eligible organizations listed on the following page.

During the preparation of the FY09 budget, agencies that were not eligible for CDBG funding went through an application process. These applications were reviewed by the Outside Agency Funding Review Committee (OAFRC) and the Committee's recommendations were presented to Council for consideration. Since then, the City has not funded any new non-CDBG eligible agencies through the OAFRC process, and no OAFRC agency funding is included in the FY13 Approved Budget.

The RVP is an organization established to promote economic development in the area and is funded by the Cities of College Station and Bryan, and Brazos County. Funding for the RVP in the amount of \$350,000 is budgeted for FY13 from the General Fund. Additionally, \$100,000 is included for ACBV operations and maintenance funding. \$10,000 is budgeted for agency funding from the General Fund for the Noon Lions Club. This \$10,000 will be provided to the Noon Lions Club for the costs associated with the annual community 4<sup>th</sup> of July celebration. General Fund Outside Agency funding also includes \$326,500 for the Brazos County Health District, \$169,513 for the Aggieland Humane Society and \$1,000 for the Brazos Valley Council of Governments.

Outside Agency funding from the Hotel Tax Fund is approved in the amount of \$1,630,153. Agencies receiving funding from the Hotel Tax Fund include the Bryan/College Station Convention & Visitors Bureau, the Arts Council of the Brazos Valley, the George Bush Presidential Library Foundation, the Bryan-College Station Chamber of Commerce, the Northgate District Association and the Memorial for all Veterans of the Brazos Valley. Also included in this total is \$100,000 for the creation of a grant program administered in partnership with the CVB. SLA funding in the amount of \$227,153 is included for Outside Agency expenditures. Of this SLA amount, funding for the CVB will increase over FY12 by \$127,153 for operational, sales/marketing, promotional, servicing and business development elements, and funding for the ACBV will increase by \$100,000 for additional affiliate funding.

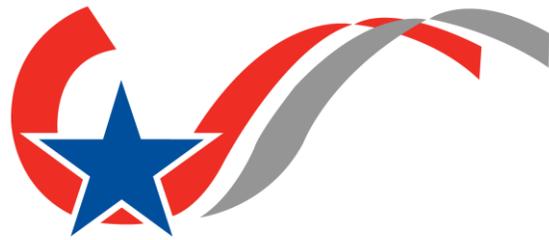
Funding from the Sanitation Fund in the amount of \$46,240 is approved for Keep Brazos Beautiful. This funding includes \$31,000 for operations and maintenance and \$15,240 for beautification grants and sponsorships. KBB promotes litter abatement and beautification programs throughout the Brazos Valley thus supporting one of the Sanitation Department's primary objectives.

Total Outside Agency funding by the City of College Station is \$2,749,179 in FY13.

**City of College Station  
FY13 Approved Outside Agency Funding**

	FY11 Total Revised	FY12 Total Revised	FY13 Approved Base	FY13 Total Approved
<b>GENERAL FUND</b>				
Dispute Resolution Center	\$ 2,500 **	\$ -	\$ -	\$ -
Research Valley Partnership	300,000	325,000	350,000	350,000
Texas Cooperative Wildlife Collection	1,192 **	-	-	-
Arts Council - Operations & Maintenance	75,000	100,550	100,000	100,000
Childrens Museum of the Brazos Valley	-	-	-	-
College Station Noon Lions Club	10,000	10,000	10,000	10,000
Aggieland Humane Society (formerly Brazos Animal Shelter)	169,513	169,513	169,513	169,513
Sister Cities	1,250 **	-	-	-
Brazos County Health District	351,500	326,500	326,500	326,500
Brazos Valley Council of Governments	1,000	1,000	1,000	1,000
	<u>\$ 911,955</u>	<u>\$ 932,563</u>	<u>\$ 957,013</u>	<u>\$ 957,013</u>
<b>HOTEL TAX FUND</b>				
Arts Council - Operations & Maintenance	\$ 89,000	\$ -	\$ -	\$ -
Arts Council - Affiliate Funding	200,000	200,000	200,000	300,000
Convention and Visitors Bureau	1,057,000	1,000,000	1,000,000	1,127,153
Convention and Visitors Bureau - Grant Program	-	-	100,000	100,000
George Bush Presidential Library Foundation	-	50,000	50,000	50,000
Bryan/College Station Chamber of Commerce	-	25,000	25,000	25,000
Northgate District Association	-	3,000	3,000	3,000
Brazos Valley Veterans Memorial	-	25,000	25,000	25,000
	<u>\$ 1,346,000</u>	<u>\$ 1,303,000</u>	<u>\$ 1,403,000</u>	<u>\$ 1,630,153</u>
<b>SANITATION FUND</b>				
Keep Brazos Beautiful	\$ 50,240	\$ 50,240	\$ 46,240	\$ 46,240
	<u>\$ 50,240</u>	<u>\$ 50,240</u>	<u>\$ 46,240</u>	<u>\$ 46,240</u>
<b>COMMUNITY DEVELOPMENT</b>				
Big Brothers/Big Sisters of Central Texas	\$ 12,000	\$ -	\$ 10,000	\$ 10,000
Brazos Food Bank	22,325	-	-	-
Brazos Valley Counseling Services	-	-	12,958	12,958
Brazos Valley Rehabilitation Center	-	26,891	26,000	26,000
Brazos Maternal & Child Health Clinic	25,000	-	-	-
City of College Station Department Programs	38,800	-	-	-
Health for All	-	-	-	-
MHMR Authority of Brazos Valley	29,873	25,961	24,606	24,606
Project Unity	-	9,583	21,000	21,000
Rape Crisis Center	12,380	-	-	-
Scotty's House	-	-	-	-
TCM - The Bridge	-	29,934	-	-
Voices for Children	23,716	29,426	21,209	21,209
	<u>\$ 164,094</u>	<u>\$ 121,795</u>	<u>\$ 115,773</u>	<u>\$ 115,773</u>
<b>TOTAL AGENCY FUNDING</b>	<u><b>\$ 2,472,289</b></u>	<u><b>\$ 2,407,598</b></u>	<u><b>\$ 2,522,026</b></u>	<u><b>\$ 2,749,179</b></u>

\*\* Recommendations from FY09 Outside Agency Funding Review Committee (OAFRC)



CITY OF COLLEGE STATION  
*Home of Texas A&M University®*

# Glossary of Terms

**CAFR:** Comprehensive Annual Financial Report

**CDBG:** Community Development Block Grant

**CIP:** Capital Improvement Program

**CO:** Certificates of Obligation

**FTE:** Full-time equivalent

**FY:** Fiscal Year

**GAAP:** Generally Accepted Accounting Principles

**GFOA:** Government Finance Officers Association of the United States and Canada.

**GIS:** Geographical Information System

**GASB:** Governmental Accounting Standards Board

**GOB:** General Obligation Bonds

**ARRA:** American Recovery and Reinvestment Act of 2009

**SLA:** Service Level Adjustment

**O&M:** Operations and Maintenance

## A

**Account:** A separate financial reporting unit for budgeting, management, or accounting purposes.

**Accrual Basis of Accounting:** A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.

**Activity Center:** The lowest level at which costs for operations are maintained.

**Ad Valorem Tax:** A tax based on the value of property.

**Appropriation:** A legal authorization granted by the Council to make or incur expenditures/expenses for specific purposes.

**Audit:** An examination, usually by an official or private accounting firm retained by the council, which reports on the accuracy of the annual financial report prepared by the accounting department.

## B

**Balanced Budget:** A balanced budget indicates that there is no budget shortage or budget surplus present during a specific time period.

**Base Budget:** A budget process in which departments are provided with a maximum level for their annual budget requests. The budget office requires separate justification for proposed spending levels that exceed the target which are submitted as Service Level Adjustments (SLAs).

**Bond:** A promise to repay borrowed money on a particular date, often ten or twenty years into the future, generally to obtain long-term financing for capital projects.

**Budget:** A plan, approved by the Council, of financial operation embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of funding these expenditure estimates.

**Budget Amendment:** A revision of the adopted budget that, when approved by the council, replaces the original budget appropriation.

**Budget Calendar:** A timetable showing when particular tasks must be completed in order for the council to approve the spending plan before the beginning of the next fiscal year.

**Budgetary Control:** The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

## C

**Capital Budget:** A spending plan for improvements to or acquisition of land, facilities, and infrastructure.

**Capital Improvement Program (CIP):** A multi-year program of projects that addresses repair and replacement of existing infrastructure, as well as development of new facilities to accommodate future growth.

**Capital/Major Project Expenditure/Expense:** An expenditure/expense that results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset. Major capital expenditures are more than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more. Minor capital expenditures are more than \$5,000 and less than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more.

**Capital Outlay:** A disbursement of money which results in the acquisition or addition to fixed assets.

**Capital Projects Funds:** Funds used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets.

**Cash Basis:** Method of accounting and budgeting that recognizes revenues when received and expenditures when paid.

**Certificates of Obligation (CO):** Long-term debt that is authorized by the City Council and does not require prior voter approval.

**Chart of Accounts:** A chart detailing the system of general ledger accounts.

**City Council:** The current elected officials of the City as set forth in the City's Charter.

**City Manager:** The individual appointed by City Council who is responsible for the administration of City affairs.

**Comprehensive Annual Financial Report (CAFR):** The published results of the City's annual audit.

**Competitive bidding process:** The process following Until August 31, 2007, state law requiring that for purchases of \$15,000 or more, a city must advertise, solicit, and publicly open sealed bids from prospective vendors. After a review period, the Council then awards the bid to the successful bidder. Effective September 1, 2007, the statutory limit increased to \$50,000.

**Contingency:** A budgeted appropriation within a fund for unanticipated expenditure requirements.

**Contract Obligation Bonds:** Long-term debt that places the assets purchased or constructed as a part of the security for the issue.

**Current Expense:** An obligation as a result of an incurred expenditure/expense due for payment within a twelve (12) month period.

**Current Revenue:** The revenues or resources of a City convertible to cash within a twelve (12) month period.

## D

**Debt Service:** The annual amount of money necessary to pay the interest and principal (or sinking fund contribution) on outstanding debt.

**Deficit:** The excess of expenditures over revenues during an accounting period.

**Department:** Separate branch of operation in the organization structure.

**Division:** Unit of a department.

## E

**Economic Resources Measurement Focus:** This measure accounts for the assets related to the inflow, outflow and balance of goods and services that affect the city's net assets.

**Effective Tax Rate:** The effective tax rate is the rate that will raise the same revenues on the same properties this year as last year.

**Effectiveness Measure:** Measure that demonstrates whether a program is accomplishing its intended results. These should show the impact of the program.

**Efficiency Measure:** This is a ratio of inputs to outputs. For example: cost per inspection, calls for service per officer.

**Emergency:** An unexpected occurrence, i.e., damaging weather conditions that require the unplanned use of City funds.

**Encumbrance:** Obligation to expend appropriated monies as a result of a processed purchase order or a contract for purchases legally entered on behalf of the City.

**Enterprise Funds:** Funds that are used to represent the economic results of activities that are maintained similar to those of private business, where revenues are recorded when earned and expenses are recorded as resources are used.

**Equity:** See Fund Balance.

**Expenditure/Expense:** Decrease in net financial resources for the purpose of acquiring goods or services. The General Fund recognizes expenditures and the Proprietary Funds recognize expenses.

## **F**

**Fiscal Year:** A twelve month reporting period, for the City of College Station, the fiscal year is from October 1st through the following September 30th.

**Fixed Assets:** Asset of a long-term nature which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

**Full Time Equivalent:** A position that is equivalent to a full-time 40 hour work week. This is the method by which full-time, part-time, and temporary/seasonal employees are accounted for.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance (Equity):** The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

## **G**

**General and Administrative Costs:** Costs associated with the administration of City services.

**General Fund:** The City fund used to account for all financial resource and expenditures of the City except those required to be accounted for in another fund.

**General Ledger:** The collection of accounts reflecting the financial position and results of operations for the City.

**Generally Accepted Accounting Principles (GAAP):** Uniform minimum standards of and guidelines to financial accounting and reporting as set forth by the Governmental Accounting Standards Board (GASB).

**General Obligation (GO) Bonds:** Bonds for whose payment the full faith and credit of the City has been pledged.

**Governmental Accounting Standards Board (GASB):** The authoritative accounting and financial reporting standard-setting body of government agencies.

**Governmental Funds:** Funds that are maintained on a modified accrual basis with an emphasis on when cash is expended or obligated and revenues are recorded when measurable and available.

**Grant:** A payment of money from one governmental unit to another or from a governmental unit to a not-for-profit agency for a specific program or purpose.

## I

**Interfund Borrowing:** A transfer of money from a fund that has a surplus to a fund that has a temporary revenue shortfall.

**Interfund Transfer:** The transfer of money from one fund to another in a governmental unit.

**Internal Service Funds:** Generally accounted for similar to enterprise funds. These funds are used to account for enterprise types of activities for the benefit of city departments such as fleet maintenance, self insurance, and print/mail.

**Implementation Plan:** The specific actions that will be taken to implement a strategy within the City's strategic plan.

**Investments:** Securities held for the production of income, generally in the form of interest.

## L

**Line Item Budget:** The presentation of the City's adopted budget in a format presenting each Department's approved expenditure/expense by specific account.

**Long-Term Debt:** Obligation of the City with a remaining maturity term of more than one (1) year.

## M

**Major Funds:** Any governmental fund that has revenues, expenditures, assets and/or liabilities that constitute more than 10% of the revenues, expenditures, assets, or liabilities of the total governmental funds budget. Additionally, the fund must be 5% of the total revenues, expenditures, assets and/or liabilities for the combined governmental funds *and* enterprise funds budget. Any fund the government feels is of considerable importance to financial statement readers may also be designated as a major fund.

**Mission Statement:** Purpose of the organization; why the organization exists and whom it benefits.

**Measurement Focus Adjustment:** The standard that determines: (1) the assets and liabilities that are included on the balance sheet for the governmental unit; and (2) if the operating statement shows "financial flow" or "capital maintenance: information relating to revenues and expenditures.

**Modified Accrual Basis of Accounting:** The basis of accounting in which revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the goods or services are received.

## N

**Net Working Capital:** Current Assets less Current Liabilities in an enterprise or internal service fund.

**Non-Recurring Revenues:** Resources recognized by the City that are unique and occur only one time or without pattern.

## O

**Official Budget:** The budget as adopted by Council.

**One-Time Revenues:** See Non-Recurring Revenues.

**Operating Budget:** A plan, approved by the Council, of financial operations embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of financing them.

**Output Measure:** This is the quantity of work produced or generated.

## P

**Performance Measure:** Tool to determine the levels of service are being provided by the organization.

**Proprietary Funds:** See Enterprise Funds.

**Public Hearing:** An open meeting regarding proposed operating or capital budget allocations, which provides the citizens with an opportunity to voice their views on the merits of the proposals.

## R

**Reserves:** An account used to designate a portion of the fund balance (equity) as legally segregated for a specific future use.

**Retained Earnings:** The equity account reflecting the accumulated earnings of the Utility Funds.

**Revenues (Resources):** An increase in assets due to the performance of a service or the sale of goods. In the General Fund, revenues are recognized when earned, measurable, and reasonably assured to be received within 60 days.

**Risk:** The liability, either realized or potential, related to the City's daily operations.

**Rollback rate:** The rollback rate is the highest rate that can be adopted before citizens can initiate a petition to rollback the tax rate to the rollback rate.

## S

**Service Level:** The current outcomes and services provided to citizens and customers by the City as approved in the annual budget.

**Service Level Adjustment (SLA):** Request for additional resources requiring a decision by management and council and justified on the basis of adding to or reducing services and/or performance improvements.

**Sinking Fund:** A fund which is accumulated through periodic contributions which must be placed in the sinking fund so that the total contributions plus their compounded earnings will be sufficient to redeem the sinking fund bonds when they mature.

**Special Revenue Fund:** A fund used to account for revenues legally earmarked for a specific purpose used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.

**Strategy:** A policy choice that identifies purposes, policies, programs, actions, decisions, or resource allocations that define what path the City will take to move toward the visions and why that path has been chosen.

## T

**Tax Levy:** The total amount of taxes imposed by the City on taxable property, as determined by the Brazos County Appraisal District, within the City's corporate limits.

**Transfers:** A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

**User-Based Fee/Charge:** A monetary fee or charge placed upon the user of services of the City.

## U

**Utility Funds:** The funds used to account for the operations of the City's electric, water, sanitary sewer, and solid waste disposal activities.

**Undesignated Fund Balance:** The portion of the fund balance that is unencumbered from any obligation of the City.

**Utility Revenue Bond:** Debt issued by the City and approved by the Council for which payment is secured by pledged utility revenue.

## W

**Working Capital:** Current Assets – Current Liabilities = Working Capital.



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