CITY OF COLLEGE STATION
Home of Texas A&M University®

FOR OFFICE USE ONLY

CASE NO.: _____

DATE SUBMITTED: _____

TIME: _____

STAFF: _____

PLANNING & DEVELOPMENT SERVICES TRANSMITTAL LETTER

Please check one of the options below to clearly define the purpose of your submittal.

- ☐ New Project Submittal
- ☐ Incomplete Project Submittal - documents needed to complete an application. Case No.: _____
- ☐ Existing Project Submittal. Case No.: _____

Project Name _____

Contact Name _____ Phone Number _____

We are transmitting the following for Planning & Development Services to review and comment (check all that apply):

- ☐ Comprehensive Plan Amendment
- ☐ Rezoning Application
- ☐ Conditional Use Permit
- ☐ Preliminary Plan
- ☐ Final Plat
- ☐ Development Plat
- ☐ Site Plan
- ☐ Special District Site Plan
- ☐ Special District Building / Sign
- ☐ Landscape Plan
- ☐ Non-Residential Architectural Standards
- ☐ Irrigation Plan
- ☐ Variance Request
- ☐ Development Permit
- ☐ Development Exaction Appeal
- ☐ FEMA CLOMA/CLOMR/LOMA/LOMR
- ☐ Grading Plan
- ☐ Other - Please specify below

_____

_____

INFRASTRUCTURE AND ENGINEERING DOCUMENTS

All infrastructure documents must be submitted as a complete set.
The following are included in the complete set:

- ☐ Comprehensive Plan Amendment
- ☐ TxDOT Driveway Permit
- ☐ TxDOT Utility Permit
- ☐ Drainage Letter or Report
- ☐ Fire Flow Analysis
- ☐ Waterline Construction Documents
- ☐ Sewerline Construction Documents
- ☐ Street Construction Documents
- ☐ Easement Application
- ☐ Other - Please specify

_____

Special Instructions:

Print Form